

Town of Ayer  
Board of Selectmen  
Ayer Town Hall – 1<sup>st</sup> Floor Meeting Room  
Ayer, MA 01432



Tuesday, October 20, 2014  
Meeting Minutes

Selectmen in Attendance: Christopher Hillman, Chair; Jannice Livingston, Vice-Chair; Gary Luca, Clerk  
Also in Attendance: Robert A. Pontbriand, Town Administrator  
Carly M. Antonellis, Assistant to the Town Administrator

**Call to Order:** The meeting was called to order at 6:09 PM by C. Hillman.

**BOS Workshop with Town Moderator:** Town Moderator Tom Horgan met with the Board of Selectmen to go over procedures for Town Meeting in anticipation of the Special Fall Town Meeting on October 27, 2014.

**MOTION:** Motion made by G. Luca and seconded by J. Livingston at 6:26PM to enter into Executive Session pursuant to MGL Chapter 30A, Section 21A, Exemption #3 (Litigation Strategy) *Bolduc v. the Town of Ayer* and Pleasant Street Lots Re: Compliance with MGL C. 61 and Exemption #2 (Non-Union Personnel Negotiations) Re: Town Engineer Contract Negotiations and to reconvene into Open Session. The Chair declared that discussing these items in Open Session would be detrimental to the Town's negotiations strategy. **By Roll Call:** C. Hillman, Yes; J. Livingston, Yes; G. Luca, Yes. **Motion passed by Roll Call 3-0.**

The Board reconvened in Open Session at 7:17 PM

**Review and Approval of Agenda:** R. Pontbriand asked to amend the agenda by adding in an executive report and a one day liquor license request under the Town Administrator's Report.

**MOTION:** Motion made by G. Luca and seconded by J. Livingston to approve the agenda as amended. **Motion passed 3-0.**

**Fire Chief R. Pedrazzi:** R. Pedrazzi outlined the need for a Reserve Fund Transfer due to extraordinary circumstances: Ladder 1 had the top rung cut at a fire and Engine #2 required a total pump rehabilitation that was unforeseen. The total amount for those two repairs was \$12,195.

**MOTION:** Motion made by G. Luca and seconded by J. Livingston to approve the Reserve Fund Transfer Request in the amount of \$12,195. **Motion passed 3-0.**

**New England Flat Bread – Change in Board of Directors:** Since the Board of Selectmen approved the All-Alcohol §12 On- Premise license for New England Flatbread and Ale Company, Inc. on September 3, 2014 there has been a change in the Board of Directors.

**MOTION:** Motion made by G. Luca and seconded by J. Livingston to approve the change in Board of Directors as submitted by the applicant and to change the original Form 43 to include the alteration in premise description, as requested by the ABCC. **Motion passed 3-0.**

**Town Administrator's Report:** A request had come into the Board of Selectmen's office for a one day Liquor License by St. Mary's Parish, 31 Shirley Road for their annual fall supper on October 25, 2014 from 5:30 PM – 9:30 PM.

**MOTION:** Motion made by G. Luca and seconded by J. Livingston to issue a one day beer and wine only liquor license from 5:30 PM to 9:30 PM on Saturday October 25, 2014. **Motion passed 3-0.**

**Report from Executive Session:** R. Pontbriand reported that in the Executive Session from earlier in the evening the Town entered into a contract with Mr. Daniel Van Schalkwyk for the position of Town Engineer from November 17, 2014- June 30, 2017 by the terms set forth in the contract.

**Motion:** Motion made by G. Luca and seconded by C. Hillman to adjourn at 7:35 PM. **Motion passed 3-0.**

Minutes Recorded and Submitted by Carly M. Antonellis

Minutes Approved by BOS: 11-18-14  
Gary J. Luca, Clerk: 