



Town of Ayer  
Board of Selectmen  
Ayer Town Hall – 1<sup>st</sup> Floor Meeting Room  
Ayer, MA 01432

Tuesday, January 6, 2015  
Meeting Minutes

*Broadcast and Recorded by APAC*

Present: Christopher R. Hillman, Chair (*Entered at 7:02 PM*); Jannice L. Livingston, Vice-Chair; Gary J. Luca, Clerk

Robert A. Pontbriand, Town Administrator (*Entered at 7:32 PM*)  
Carly M. Antonellis, Assistant to the Town Administrator

**Call to Order:** J. Livingston called the meeting to order at 7:00 PM.

**Announcements:** J. Livingston first announced that R. Pontbriand would be joining the meeting around 7:30 PM as he was at the first Open Space and Recreation Committee Meeting. She then announced that 3<sup>rd</sup> and 4<sup>th</sup> quarter tax bills are now due. Additionally 2015 dog licenses are available in the Town Clerk's office. J. Livingston also announced that the parking ban was still in effect until April 15, 2015.

*C. Hillman entered at 7:02 PM*

**Review and Approve Agenda:** C. Antonellis asked that the inter-municipal agreement with the Town of Groton and the Senior Tax Work-off Program be added under the Town Administrator's report as items #4 and #5.

**Motion:** A motion was made by G. Luca and seconded by J. Livingston to approve the agenda, as amended. **Motion passed 3-0.**

**Recognition of Eagle Scout Jacob Miska:** The Ayer Board of Selectmen recognized Jacob Miska on achieving the rank of Eagle Scout.

**Public Input:** None

**Mr. David Maher, Director Office of Community and Economic Development Director:** D. Maher and Alicia Hersey (Community Development Office) outlined the Local Initiative Program (LIP) for the Habitat for Humanity project located at 76 Central Avenue.

**Motion:** A motion was made by G. Luca and seconded by J. Livingston to approve the LIP regulatory agreement between the Town of Ayer, the Commonwealth of Massachusetts and Habitat for Humanity with signature by the Chair. **Motion passed 3-0.**

**Public Hearing – Pole Petition, National Grid – Central Avenue:** The Public Hearing was opened at 7:15 PM. G. Luca read the public hearing notice as printed in the Ayer Public Spirit on December 19, 2014 and December 26, 2014. There was no public input.

**Motion:** A motion was made by C. Hillman and seconded by J. Livingston to approve the pole petition as presented by National Grid (*Plan #16641299*). **Motion passed 3-0.**

**Motion:** A motion was made by G. Luca and seconded by J. Livingston to close the public hearing at 7:18 PM. **Motion passed 3-0.**

**Mr. David Maher, Director Office of Community and Economic Development Director:** D. Maher gave an overview of economic development activity in the Town of Ayer for the year closing 2014. He highlighted activity in the rotary area, downtown, Fitchburg Road, West Main Street and the Industrial Park.

*R. Pontbriand entered at 7:32 PM*

**Town Administrator's Report:** R. Pontbriand highlighted the accomplishments of 2014 and gave a preview of upcoming projects for 2015.

The Board selected J. Livingston to be the MJIA Delegate for Massachusetts Municipal Association Conference at the end of January 2015.

R. Pontbriand explained correspondence from Town Counsel (Kopleman & Paige) expressing the need for the Ayer Board of Selectmen to authorize Kopleman & Paige to work on an inter-municipal agreement between the Towns of Ayer and Groton, since they represent both municipalities.

**Motion:** A motion was made by G. Luca and seconded by J. Livingston to approve the inter-municipal agreement language, as presented by Kopleman & Paige. **Motion passed 3-0.**

R. Pontbriand announced the kickoff of the Senior Tax Work-Off Program and that applications were now available at Town Hall.

**New Business/Selectmen's Questions/Approval of Minutes:** G. Luca gave an update on JBOS proposed zoning changes. He is very concerned about proposed zoning changes would affect the Nashoba Valley Medical Center.

**Motion:** A motion was made by J. Livingston and seconded by G. Luca to approve the meeting minutes of December 16, 2014. **Motion passed 3-0.**

**Motion:** A motion was C. Hillman and seconded by J. Livingston at 8:17 PM to enter into Executive Session pursuant to MGL Chapter 30A, Section 21A, Exemption #3 Litigation Strategy (*Bolduc v. Town of Ayer*) and to adjourn meeting from Executive Session. C. Hillman stated that to discuss this matter in open session would be detrimental to the Town's negotiating strategy. By Roll Call Vote: C. Hillman, Yes; J. Livingston, Yes; G. Luca, Yes. **Motion passed 3-0.**

The meeting adjourned from Executive Session at 8:41 PM.

Minutes Recorded and Submitted by Carly M. Antonellis

Minutes Approved by BOS: January 20, 2015

Gary J. Luca, Clerk: 