

Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Tuesday, February 03, 2015
Meeting Minutes

Broadcast and Recorded by APAC

Present: Christopher R. Hillman, Chair; Jannice L. Livingston, Vice-Chair; Gary J. Luca, Clerk
(*G. Luca left at 7:30 PM*)

Robert A. Pontbriand, Town Administrator
Carly M. Antonellis, Assistant to the Town Administrator

Call to Order: C. Hillman called the meeting to order at 7:08 PM.

Moment of Silence: C. Hillman asked for a moment of silence in remembrance of Zoning Board Member Howard Hall who recently passed away.

Review and Approve Agenda: R. Pontbriand asked that the Purchase and Sales (Item 3 under the Town Administrator's Report) for the Old Central Fire Station be taken up first.

Motion: Motion made by G. Luca and seconded by J. Livingston to approve the amended agenda. **Motion passed 3-0.**

C. Hillman made the following announcements: the winter parking ban is in effect until April 15, 2015; dog licenses are now available in the Town Clerk's Office; 3rd quarter tax bills were due on February 2, 2015 and due to the snow storm, payments will be accepted February 3, 2015 without penalty; the Town Clerk's office will be closed on February 5, 2015 for an offsite training.

Purchase & Sales Agreement - Old Central Fire Station: C. Hillman recused himself from the deliberations of the purchase & sales agreement of the Old Central Fire Station. R. Pontbriand outlined the purchase and sales agreement as drafted by Town Counsel.

Motion: Motion made by G. Luca and seconded by J. Livingston to approve the purchase and sales agreement for the Old Central Fire Station between the Town of Ayer and GS Holdings, LLC as presented by the Town Administrator. **Motion passed 2-0.**

Boston Post Cane Presentation: Susan Copeland, Town Clerk and Chair of the Boston Post Cane Committee presented the Boston Post Cane to Mr. Ernest Blasetti. The Board offered their best wishes and sincerest congratulatory remarks.

G. Luca left meeting due to a prior commitment.

Public Input: None

C. Hillman and J. Livingston commended the Ayer DPW for their great job in plowing the many inches of snow on the ground.

Mr. David Maher – Office of Economic & Community Development: D. Maher asked for consideration of three items pertaining to the FY '2015 Community Development Block Grant (CDBG) application: 1) To approve the submittal of the FY '2015 CDBG grant. 2) To approve the Ayer Housing Rehabilitation Program Guidelines. 3) To authorize the Chairman, or an alternate, to sign all documents related to the submission of the FY'2015.

Motion: Motion made by J. Livingston and seconded by C. Hillman to approve the FY'15 Community Development Block Grant submittal. **Motion passed 2-0.**

Motion: Motion made by J. Livingston and seconded by C. Hillman to approve the Ayer Housing Rehabilitation Guidelines. **Motion passed 2-0.**

Motion: Motion made by J. Livingston and seconded by C. Hillman to authorize Town Administrator Robert A. Pontbriand to sign all documents related to the FY' 15 Community Development Block Grant submission. **Motion passed 2-0.**

Opening of the 2015 Annual Town Meeting Warrant:

Motion: Motion made by C. Hillman and seconded by J. Livingston to open the 2015 Annual Town Meeting Warrant. **Motion passed 2-0.**

Town Administrator's Report: R. Pontbriand gave an administrative update on the following matters: FY'16 budget process, FY '16 capital planning budget; the Personnel Board's Non-Union compensation study; and announced the storm water utility rate public hearing will take place on Tuesday February 24, 2015 at 7:00 PM at Ayer Town Hall.

R. Pontbriand presented the Community Preservation Act Grant Agreement between the Town of Ayer and Habitat for Humanity for up to \$100,000 as approved by the Town Meeting on October 2014.

Motion: Motion made by J. Livingston and seconded by C. Hillman to approve the Community Preservation Grant Agreement between the Town of Ayer and Habitat for Humanity. **Motion passed 2-0.**

New Business/Selectmen's Questions: C. Hillman stated that he would like updates on the following matters: Town Hall windows, GPS pilot program with the DPW, grant writer position, and a clerical position in the building department.

Approval of Meeting Minutes:

Motion: A motion was made by J. Livingston and seconded by C. Hillman to approve the meeting minutes of January 20, 2015. **Motion passed 2-0.**

Adjournment:

Motion: A motion was made by C. Hillman and seconded by J. Livingston to adjourn at 8:19 PM. **Motion passed 2-0.**

Minutes Recorded and Submitted by Carly M. Antonellis

Minutes Approved by BOS: February 17, 2015

Gary J. Luca, Clerk: Gary J. Luca