Town of Ayer

Senior Center Site Selection and Building Committee

Summary of Committee Scoring of Architect Proposals

February 26, 2024

Scores were received from seven of the nine committee members. Total scores were calculated twice. Once with all ratings, and once with Section 5: References omitted, as only half the committee entered data in these fields.

Total Scores – Sections 1-4 only (reference scores omitted):

Catlin:	261
bh+a:	249
Abacus:	219
Maguel:	211
Oudens Ello:	199
Gienapp:	193

Total Scores – All Sections

bh+a:	303
Catlin:	297
Abacus:	255
Maguel:	245
Oudens Ello:	235
Gienapp:	217

Evaluation Form for Request for Qualificartions
Town of Ayer

Name of Project: **Senior Center Site Select Committee - General Professional Architectural Services**

Name of Evaluator: DAVID GIBSON

	CATLIN ARCHITECTURE	ABACUS	GIANNINI	BH+A	MAUGEL DESIGNING	OUDENS E110		
CRITERIA								
1. Project Approach								
Understands Town Goals	3	4	3	4	4	3		
Identifies innovative ideas and approach	3	4	4	4	3	2		
2. Scope of Services								
Understands services in RFQ	4	4	4	3	4	4		
3. Project Team								
Key staff has similar experince	2		3	4	4	4		
Team has worked together on similar projects	2		3	4	4	3		
Depth of expertise	4		3	4	4	5		
Availability to staff	3		4	3	4	3		
4. Qualifications and Similar Projects								
Similar to project type (complexity, size, etc.)	4	4	3	4	4	4		
Project summaries	2	3	2	3	4	4		
Projects in progress	2	2		3				
5. References								
Quality of design	4	4		4	3	5		
Ability to meet schedules/ deadlines								
Ability to control cost/meet budgets								
Communication/cooperation	3	4		3	3	3		
Other / Comments								

Rating Key:
1 = Poor
2 = Fair
3 = Good
4 = Excellent
5 = Superior

Evaluation Form for Request for Qualificartions
Town of Ayer
Name of Project: Senior Center Site Select Committee - General Professional Architectural Services
Name of Evaluator: Dennis Curran

	Bargman Hendrie	Catlin	Maugel DeStefano	Hbacus	Grenapp	Owdens Ellio		
CRITERIA								
1. Project Approach								
Understands Town Goals	4	4	3	3	2	2		
Identifies innovative ideas and approach	5	5	2	2	1	2		
2. Scope of Services								
Understands services in RFQ	4	4	3	3	2	2		
3. Project Team								
Key staff has similar experince	5	5	3	3	1	1		
Team has worked together on similar projects	5	4	2	2	1	2		
Depth of expertise	5	4	2	1	1	1		
Availability to staff								
4. Qualifications and Similar Projects								
Similar to project type (complexity, size, etc.)	5	5	3	2	2	1		
Project summaries	5	4	3	1	1	3		
Projects in progress								
5. References								
Quality of design								
Ability to meet schedules/ deadlines								
Ability to control cost/meet budgets								
Communication/cooperation								
Other / Comments								

Rating Key:
1 = Poor
2 = Fair
3 = Good
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5 = Superior

General observations on the six responses reviewed:

Bargman, Hendrie; and Catlin are my clear first two choices. They both have substantial sr. center design experience, a substantial portfolio of completed work, sr. center specific references, and specific design ideas and approaches.

My third choice would be Maugel, Destefano. They are a local firm, which I think has value for this project. While they have limited sr. center specific experience, they do have substantial experience designing shared spaces for multiple uses. They also have good experience incorporating kitchens and dining areas, a critical piece of this project, into the overall design of comfortable spaces. I also think Ms. Cavanagh's detailed experience working on medical offices/facilities has value when looking at issues of accessibility, confidentiality, ADA compliance, etc. The overall scope and quality of some of their larger projects seems substantial.

GENERAL COMMENTS: 1.) MOST COMPLETE PROPOSAL BY BARGMAN (BH+A) IMO.
2.) 4 GOOD PROPOSALS IN GENERAL
3.) I ADDED A SCORE FOR FEE STRUCTURE, BH+A SEEMS MOST INCLUSIVE.

Evaluation Form for Request for Qualificartions
Town of Ayer

Name of Project: **Senior Center Site Select Committee - General Professional Architectural Services**

Name of Evaluator: KEN DISKIN

	BARGMAN HENDRIE	OUDENS ELLO (OEA)		ABACUS	GIENAPP		CATLIN	MAGEL STEFANO
CRITERIA								
1. Project Approach								
Understands Town Goals	4	4		4	3		4	4
Identifies innovative ideas and approach	4	3		4	2		5	4
2. Scope of Services								
Understands services in RFQ	5	4		4	3		4	5
3. Project Team								
Key staff has similar experince	5	4		5	2		5	4
Team has worked together on similar projects	5	4		5	2		5	3
Depth of expertise	4	4		4	3		5	3
Availability to staff	4	4		4	2		4	4
4. Qualifications and Similar Projects								
Similar to project type (complexity, size, etc.)	5	4		5	2		5	4
Project summaries	4	4		4	2		4	4
Projects in progress	4	4		3	2		3	3
5. References								
Quality of design	4	4		4	?		4	4
Ability to meet schedules/ deadlines	4	?		?	?		?	?
Ability to control cost/meet budgets	4	?		?	?		?	?
Communication/cooperation	4	?		?	?		?	?
Other / Comments	BEST COST STRUCTURE W/ SUB CONSULTANT	LOOKS GOOD ON ALL REQUIREMENTS		SHOULD BE QUALIFIED	OUT		QUALIFIED KEEP IN TOP 3	QUALIFIED
FEE STRUCTURE	5	2		4	2		5	5

VERY CLOSE FOR MEETINGS & PROJECT.

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DEFINITE TOP 3

OFFERED FUNDING ASSISTANCE

Evaluation Form for Request for Qualificartions
Town of Ayer

Name of Project: **Senior Center Site Select Committee - General Professional Architectural Services**

Name of Evaluator: Ellen FitzPatrick

	Abacus	Bargmann Hendrie Archetype	Caitlin Mahon	BH+A	MAUGEL DESTAPHNIE	Ouden Ellis Arch.		
CRITERIA								
1. Project Approach								
Understands Town Goals	5	5	5	5	4	4		
Identifies innovative ideas and approach	4	4	4	5	2	2		
2. Scope of Services								
Understands services in RFQ	5	5	5	5	4	4		
3. Project Team								
Key staff has similar experince	3	5	5	5	2	2		
Team has worked together on similar projects	3	5	4	5	1	1		
Depth of expertise	3	5	4	5	2	2		
Availability to staff	2	5	5	5	4	4		
4. Qualifications and Similar Projects								
Similar to project type (complexity, size, etc.)	4	4	5	5	1	1		
Project summaries	4	4	5	5	3	3		
Projects in progress	3	4	5	5	1	1		
5. References								
Quality of design	4	4	5	5	5	5		
Ability to meet schedules/ deadlines								
Ability to control cost/meet budgets				5				
Communication/cooperation	4	4	4	5	3	3		
Other / Comments	3pg.	3 pg	10 pgs	3 pg. prop + 21 pg	3 pg prop + 38 pg No Sr Center Exper	3pg + 17 pg No Sr Center Exper		

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* ~~Budget~~ Cost $164,000 exceeds Ayer budget

↓

All other applicants were w/in project budget

Evaluation Form for Request for Qualificartions
Town of Ayer

Name of Project: Senior Center Site Select Committee - General Professional Architectural Services

Name of Evaluator: Carolyn McCreary

	Maugel Desteba	Caltin	~~[illegible]~~ Grenapp	Adacus	Oudens	B+A
CRITERIA						
1. Project Approach	4	5	2	4	5	
Understands Town Goals						
Identifies innovative ideas and approach						
2. Scope of Services	4	4	1	2	5	
Understands services in RFQ						
3. Project Team	4	3	2	1	4	
Key staff has similar experince						
Team has worked together on similar projects						
Depth of expertise	4	5	1	3	4	
Availability to staff						
4. Qualifications and Similar Projects						
Similar to project type (complexity, size, etc.)						
Project summaries				4	4	
Projects in progress	4	4	4			
5. References						
Quality of design						
Ability to meet schedules/ deadlines						
Ability to control cost/meet budgets						
Communication/cooperation						
Other / Comments	NO senior center experience	good - sustainable design emphasis senior center experience	Proposal limited to site review offers funding assistance		PASSIVE House + LEED Primarily libraries nosenior centers	- discuss not address site selection Disqualify

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Evaluation Form for Request for Qualificartions
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Name of Project: **Senior Center Site Select Committee - General Professional Architectural Services**

Name of Evaluator: Katie Petrossi

	Maugel	Catlin	Gienapp	Abacus	Oudens Ello	bh+a		
CRITERIA								
1. Project Approach								
Understands Town Goals	4	4	3	4	4	5		
Identifies innovative ideas and approach	3	5	3	3	4	4		
2. Scope of Services								
Understands services in RFQ	4	4	4	4	4	3		
3. Project Team								
Key staff has similar experince	3	5	3	5	3	5		
Team has worked together on similar projects	4	5	3	4	3	4		
Depth of expertise	4	5	3	4	3	4		
Availability to staff	4	4	3	5	3	4		
4. Qualifications and Similar Projects								
Similar to project type (complexity, size, etc.)	3	5	3	5	3	4		
Project summaries	4	4	3	4	3	4		
Projects in progress	3	4	3	4	3	4		
5. References								
Quality of design								
Ability to meet schedules/ deadlines								
Ability to control cost/meet budgets								
Communication/cooperation								
Other / Comments	Lacks Sr Ctr experience but their relevant wellness experience could be valuable for future expansion planning	Extensive Sr Ctr experience; understands senior-friendly design and function	Little Sr Ctr experience; proposal does not include program analysis	Established relationship means no need to start over, though the program may need to flex with updated input	Small firm; no Sr Ctr experience. Libraries have parallels but more rigid layout than Sr Ctr	Large firm, extensive experience		

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Evaluation Form for Request for Qualificartions
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Name of Project: **Senior Center Site Select Committee - General Professional Architectural Services**

Name of Evaluator: Dan Van Schalkwyk

	Maugel	Catlin	Gienapp	Oudens Ello	bh+a	Abacus		
CRITERIA								
1. Project Approach								
Understands Town Goals	3	4	4	3	4	5		
Identifies innovative ideas and approach	3	3	4	3	3	4		
2. Scope of Services								
Understands services in RFQ	4	3	4	4	4	4		
3. Project Team								
Key staff has similar experince	4	5	5	4	5	5		
Team has worked together on similar projects	4	5	5	4	4	4		
Depth of expertise	4	4	4	4	4	4		
Availability to staff	4	3	4	4	4	4		
4. Qualifications and Similar Projects								
Similar to project type (complexity, size, etc.)	3	5	5	3	5	5		
Project summaries	3	4	4	3	3	4		
Projects in progress	3	4	4	3	4	4		
5. References								
Quality of design	4	4	4	4	4	4		
Ability to meet schedules/ deadlines	4	4	4	4	4	4		
Ability to control cost/meet budgets	4	4	4	4	4	4		
Communication/cooperation	4	4	4	4	4	4		
TOTAL	51	56	59	51	56	59		
Other / Comments	Lacking Sr Ctr experience, no significant additions to Ayer specific work	Staff of 6 Proposal was "vanilla", not very on base with Ayer's specific situation Schematic design not required	Relevant experience, good staff backgrounds, nicely layout approach and understanding	Lacking Sr Ctr experience, seem like an exceptional firm with libraries. Some suggested work scope is above what may be required	Relevant experience, reprogram good idea, "vanilla" proposal - not much specific for Ayer's situation	Relevant experience, history with Ayer and knowledge of Town and existing work. Spelling errors. Liked approach the best - one item is to not fully reprogram but review the program and		

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