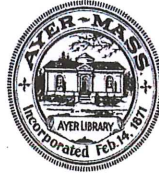


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TOWN OF AYER
TOWN CLERK

Sharon Copeland

Town of Ayer
Community Preservation Committee
Town Hall * One Main Street * Ayer, MA 01432
Minutes for 11/6/2019

Location: Town Hall, 1st Floor

Members present: Janet Providakes (JP) [Housing Authority]- Chair, Beth Suedmeyer (BAS) [At Large], Barry Schwarzel (BES) [Historical Commission], Jason Mayo (JM) [Parks & Recreation, temporarily subbing for Richard Durand (RD)], Jess Gugino (JG) [Conservation Commission]- Clerk, Julie Murray (JM) [Planning Board], Colleen Krieser (CK)[At Large]
APAC taped: NO

7:00 PM – Open Meeting

- **Approval of Meeting Minutes**
 - BES moved to accept the minutes for 10/2/2019 as corrected and amended; JM 2nd.
 - Motion approved unanimously.
- **Correspondence / Bills**
 - Sandy Pond School Restoration and Preservation Project Phase I (\$108,000 funding, Spring Town Meeting 2018)
 - Recent bills that have been signed for payment by Town Manager Pontbriand:
 - Gerard O’Doherty -- \$4500.00.
 - Spencer, Sullivan & Vogt -- \$2589.30.
 - Community Preservation Coalition
 - JP received a congratulatory note from Stuart Saginor, Executive Director of the Coalition, regarding the Fall Town Meeting (10/28/2019) vote that approved raising the CPC surcharge from 1% to 3%.
 - The next and final step is a ballot vote at the Town election next April.
 - Mr. Saginor asked JP to forward him the ballot text for review when it is finalized by Town Counsel.

OLD BUSINESS

- **CPC Surcharge Increase, 1% to 3%**
 - Approval of the surcharge increase is a two-step process, first requiring passage by Town Meeting vote, and then passage by Town election ballot vote.
 - Letter to the editor
 - CPC members reviewed and approved the text of JP’s letter to the editor for the Nashoba Valley Voice, thanking Ayer residents for their Fall Town Meeting support of the surcharge increase.
 - Public outreach
 - Leading up to Fall Town Meeting, JP had CPC ‘success stories’ regarding past or ongoing CPC-funded projects posted regularly on the Town’s Facebook page and social media.
 - These postings will take a brief hiatus and then restart in February as the lead-up to the April Town election/ballot vote.
 - JP will also make sure multiple copies of CPC’s new brochure are widely distributed starting in February.



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- In addition, CPC will schedule another public information session on the surcharge increase next March, 2020, prior to the election.

- **Committee Updates**
 - Historical Commission (BES)
 - No meeting was held last month for planning the town's upcoming 150th anniversary.
 - Housing Authority (JP)
 - The Affordable Housing Committee is hosting a town-wide neighborhood pizza party and public input session on Thursday, Nov. 14, 2019, at 5:30 p.m. in the Great Hall.
 - Parks & Recreation (JM, subbing for RD)
 - Phase I of the Pirone Park Perimeter Path is complete, except for some minor grading and repairs along the water.
 - Those details will be added to the scope of work for the contractor who will be doing Phase II, constructing a spur path off the main path.
 - Phase II will be paid for from the Parks & Rec budget and will not be seeking CPC funding.
 - A contract was awarded for the Parks & Rec building at Pirone Park.
 - Capital improvements considered for the future include rehabilitation of the basketball court and playground remediation at Pirone Park, construction of a splash pad, and rehab or rebuilding of the Sandy Pond Beach house.
 - Conservation Commission (JG)
 - ConCom was pleased with Fall Town Meeting's passage of a new local wetlands bylaw and will begin drafting regulations and performance standards.
 - Planning Board (JM)
 - Fall Town Meeting saw the successful passage of several Planning Board amendments to the Zoning Bylaw.
 - The Board continues to work on revising subdivision regulations as well as reviewing several projects.
 - Open Space & Recreation Plan Update Committee (BAS)
 - BAS is looking into a range of grant opportunities for possible town projects.

- **8:20 PM – Adjourn Meeting**
 - CPC's Next Meeting: Dec. 4, 7 p.m.
 - Because of the Special Election on Dec. 3, the Board of Selectmen will be meeting instead on Dec. 4, so JP will find another meeting location for CPC that night.
 - JM moved to adjourn; BES 2nd.
 - Motion approved unanimously.

Minutes Recorded and Submitted by Jessica G. Gugino, Clerk

Date Minutes Approved by Community Preservation Committee: 12/4/2019

Signature Indicating Approval: _____

Jessica G. Gugino