

Town of Ayer

SPECIAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street Ayer, MA 01432
May 13, 2019 at 7:00 PM

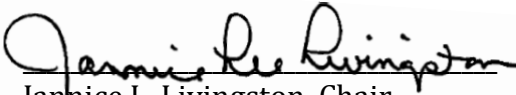
Commonwealth of Massachusetts
Middlesex, ss.

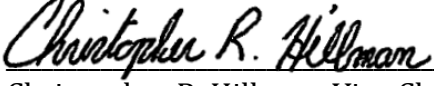
GREETINGS:

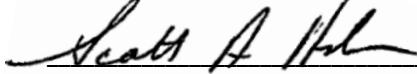
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Thirteenth (13th) day of May, 2019, at seven o'clock in the evening (7:00 PM) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 16th day of April AD 2019.


Jannice L. Livingston, Chair


Christopher R. Hillman, Vice Chair


Scott A. Houde, Clerk

The Ayer Board of Selectmen

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before May 1, 2019. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

For more information, please visit the Town's website: www.ayer.ma.us

**Town of Ayer
Town Meeting Articles At-A-Glance
Annual Town Meeting 2019**

Art.	Description	FY '20 Financial Impact	FY '20 General Fund Impact	BOS	Fin Com
Special Town Meeting (FY 2019)					
1	Prior Year Bill from CimCom Re: DPW Street Lights	\$6,350.00	\$0.00	Recommends	Recommends
2	Supplemental Appropriation - Solid Waste Enterprise	\$50,000	\$0.00	Recommends	Recommends
Annual Town Meeting (FY 2020)					
1	Town Elections	\$0.00	\$0.00		
2	Salaries of Elected Officials*	\$14,957.28	\$14,957.28	Recommends	Recommends
3	Contract Funding: Ayer Department of Public Works*	\$41,136.00	\$41,136.00	Recommends	Recommends
4	Contract Funding: Ayer Firefighters *	\$83,209.00	\$83,209.00	Recommends	Recommends
5	Contract Funding: Ayer Police Superior Officers*	\$19,605.00	\$19,605.00	Recommends	Recommends
6	Omnibus Budget	\$15,127,722	\$15,127,722	Recommends	Recommends
7	FY '20 ASRSD Assessment	\$12,065,398.00	\$12,065,398.00	Recommends	Recommends
8	FY '20 NVTSD Assessment	\$764,256.00	\$764,256.00	Recommends	Recommends
9	NVTSD MSBA Roof Project	There is no financial impact until FY '21		Recommends	Recommends
10	Solid Waste Enterprise Fund	\$549,352.00	\$115,793.00	Recommends	Recommends
11	Ambulance Enterprise Fund	\$587,249.00	(\$321,305.00)	Recommends	Recommends
12	Sewer Enterprise Fund	\$3,315,486.00	(\$330,984.00)	Recommends	Recommends
13	Water Enterprise Fund	\$2,422,800.00	(\$279,466.00)	Recommends	Recommends
14	Revolving Funds Article - New Bylaw	\$0.00	\$0.00	Recommends	Recommends
15	FY '20 Capital Budget Requests to Borrow	\$980,425.00	\$490,000.00	Recommends	Recommends
16	Capital Exclusion: Fire Engine #2 Replacement	\$650,000.00	\$650,000.00	Recommends	Recommends
17	FY '20 Capital Budget Requests	\$288,000.00	\$0.00	Recommends	Recommends
18	Capital Budget Reauthorization	\$0.00	\$0.00	Recommends	Recommends
19	Transfers of Unexpended Bond Proceeds for Grove Pond Filter Media Replacement	\$0.00	\$0.00	Recommends	Recommends
20	Transfer of Receipts Reserved for Grove Pond	\$0.00	\$0.00	Recommends	Recommends
21	Transfer of Unexpended Bond - Sewer I/I	\$0.00	\$0.00	Recommends	Recommends
22	Transfer of Receipts Reserved - Sewer I/I	\$0.00	\$0.00	Recommends	Recommends
23	Basketball Hoops at Sandy Pond Beach	\$10,000.00	\$10,000.00	Recommends	Recommends
24	UDAG Replenishment	\$230,000.00	\$230,000.00	Recommends	Recommends
25	GASB-45/OPEB Fund	\$300,000.00	\$300,000.00	Recommends	Recommends
26	1 st Year's Interest - General Fund Borrowing	\$41,650.00	\$41,650.00	Recommends	Recommends
27	Funding for Aquatic Weed Control - Ponds	\$30,000.00	\$30,000	Recommends	Recommends
28	Funding for Conservation Fund	\$5,000.00	\$5,000	Recommends	Recommends
29	Funding of Projects and Programs - Community Host Agreement	\$50,000.00	(\$50,000)	Recommends	Recommends
30	Stabilization Fund	\$190,698.00	\$190,698.00	Recommends	Recommends
31	Community Preservation Act	\$209,548.00	\$0.00	Recommends	Recommends
32	CPC Fund FY '20 Transfer of Funds	\$12,000.00	\$0.00	Recommends	Recommends
33	CPC - Ayer Community Garden Project	\$41,000.00	\$0.00	Recommends	Recommends
34	Former Fire Station Affordable Housing Project	\$190,000.00	\$0.00	Recommends	Recommends
35	Easements for Route 2A (East Main Street)	\$0.00	\$0.00	Recommends	
36	Easement to MA Electric Co.- Macpherson Road	\$0.00	\$0.00	Recommends	
37	Authorization of Utility Easements	\$0.00	\$0.00	Recommends	
CP	Zoning Bylaw Amend. - Solar Set Back	\$0.00	\$0.00		
CP	Length of Term	\$0.00	\$0.00		

*Cost of these articles is included in Article 6 the Omnibus Budget

For more information, please visit the Town's website: www.ayer.ma.us

ARTICLE 1: PRIOR YEAR BILL

To see if the Town will transfer from Free Cash and appropriate the following amount to pay unpaid bills of Fiscal Year 2018, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto:

Department	Vendor	Amount
DPW – Street Lights	CimCon	\$6,350.00

Explanatory Note: This Article is to pay a prior year bill for FY 2018 that was incurred due to the Street Lights Upgrade.

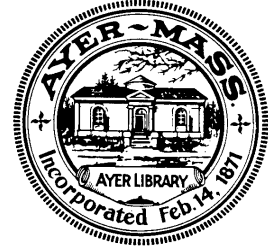
Sponsor: Board of Selectmen 9/10ths Vote Required
Finance Committee: Recommends 5-0

ARTICLE 2: SUPPLEMENTAL APPROPRIATION

To see if the Town will transfer from Free Cash and appropriate the sum of \$50,000 as a supplement to the appropriation made by the vote taken under Article 8 of the May 14, 2018, Annual Town Meeting for Solid Waste Enterprise direct costs, or take any action thereon or in relation thereto.

Explanatory Note: This Article is to fund a supplemental appropriation in the amount of \$50,000 is to fund the balance of the FY 2019 operations of the Solid Waste Transfer Station. The factors driving this supplemental appropriation have been recent increases in recycling costs and increases in trash/hauling fees.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0



Town of Ayer

ANNUAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street Ayer, MA 01432
May 13, 2019 at 7:05 PM

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Thirteenth (13th) day of May, 2019, at seven and five minutes o'clock in the evening (7:05 PM) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 16th day of April AD 2019.

Jannice L. Livingston, Chair

Christopher R. Hillman, Vice Chair

Scott A. Houde, Clerk

The Ayer Board of Selectmen

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before May 1, 2019. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

For more information, please visit the Town's website: www.ayer.ma.us

ARTICLE 1: TOWN ELECTIONS

The Town Elections are the first article of business and were held on Monday, April 22, 2019.

ARTICLE 2: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 of the General Laws, as amended, or take any action thereon or in relation thereto.

	<u>FY-19 SALARY</u>	<u>FY-20 SALARY</u>	<u>% OF CHANGE</u>
Moderator	\$510	\$520.20	2%
Selectmen: Chair	\$2,556	\$2,607.12	2%
Selectmen: Members (2)	\$2,280	\$2,325.60	2%
Assessors: Chair	\$2,530	\$2,580.60	2%
Assessors: Members (2)	\$2,254	\$2,299.08	2%

Explanatory Note: This article is required as Town Meeting sets the salaries of elected officials pursuant to MGL Chapter 41, Section 108. The proposed 2% increase reflects a Cost of Living Adjustment for all paid elected officials as recommended by the Town Manager and voted by the Board of Selectmen on March 19, 2019.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 3: CONTRACT FUNDING: AYER DEPARTMENT OF PUBLIC WORKS UNION LOCAL #1703

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer Department of Public Works Union Local #1703, AFSCME 93 for the period of July 1, 2019, through June 30, 2022, or take any action thereon or in relation thereto.

Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2020 estimated total cost of the Contract is \$41,136 (including enterprise fund wages). Memorandum of Agreement available on Town’s website (www.ayer.ma.us). Presentation to be made at Town Meeting.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 4: CONTRACT FUNDING: AYER INTERNATIONAL FIREFIGHTERS ASSOCIATION LOCAL #2544

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer International Fire Fighters Association Local #2544 for the period of July 1, 2019, through June 30, 2022, or take any action thereon or in relation thereto.

For more information, please visit the Town’s website: www.ayer.ma.us

Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2020 estimated total cost of the Contract is \$83,209. Memorandum of Agreement available on Town's website (www.ayer.ma.us). Presentation to be made at Town Meeting.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 5: CONTRACT FUNDING: AYER POLICE SUPERIOR OFFICERS NEPBA #32

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer Police Superior Officers, NEPBA #32 for the period of July 1, 2019, through June 30, 2022, or take any action thereon or in relation thereto.

Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2020 estimated total cost of the Contract is \$19,605. Memorandum of Agreement available on Town's website (www.ayer.ma.us). Presentation to be made at Town Meeting.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 6: OMNIBUS BUDGET

To see if the Town will vote to raise and appropriate a sum of money and transfer \$198,184 from Free Cash for the Omnibus items, or take any action thereon or in relation thereto:

- Dept. 100: General Government
- Dept. 200: Finance
- Dept. 300: Public Safety
- Dept. 400: Public Works
- Dept. 500: Human Services
- Dept. 600: Education
- Dept. 700: Management Support

Explanatory Note: Please see insert for Omnibus Budget. Presentation to be made at Town Meeting. Omnibus Budget represents a 2% Cost of Living Adjustment (COLA) as recommended by the Town Manager and approved by the Board of Selectmen on March 19, 2019. Presentation on the Budget to be made at Town Meeting.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

FY2020 Omnibus Budget

	FY2018 Actual	FY2019 Approved	FY2020 Proposed	Difference		Notes
Department 100 - General Government						
01 Selectmen	\$215,710.00	\$246,308.00	\$261,760.00	\$15,452.00	6.27%	includes \$13,192 in wage increases and \$2,500 for summer intern
02 Town Counsel	\$188,359.00	\$130,000.00	\$110,000.00	(\$20,000.00)	-15.38%	reduced to more accurately reflect FY19 actual expense
03 Town Clerk	\$80,015.00	\$121,075.00	\$129,730.00	\$8,655.00	7.15%	increased by wage increases only
04 Moderator	\$510.00	\$520.00	\$530.00	\$10.00	1.92%	
05 Parking Tickets	\$1,076.00	\$1,500.00	\$1,500.00	\$0.00	0.00%	
06 Public Buildings & Property Maintenance	\$332,510.00	\$343,498.00	\$359,669.00	\$16,171.00	4.71%	includes \$4,811 in wage increases and \$9,500 for HVAC software upgrade
07 Registrations & Elections	\$14,946.00	\$20,946.00	\$20,946.00	\$0.00	0.00%	
08 Postage	\$16,144.00	\$20,000.00	\$20,000.00	\$0.00	0.00%	
09 American Legion	\$600.00	\$600.00	\$600.00	\$0.00	0.00%	
10 Memorial Day	\$376.00	\$2,000.00	\$1,000.00	(\$1,000.00)	-50.00%	reduced to more accurately reflect past expense
11 4th of July Celebration	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00%	
12 Holiday Lights	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00%	
13 Teenage Anxiety Depression Solutions (TADS)	\$0.00	\$4,000.00	\$0.00	(\$4,000.00)	-100.00%	ASRS to include in assessment in FY2020
14 Personnel Board	\$0.00	\$500.00	\$0.00	(\$500.00)	-100.00%	
Department 100 Total	\$870,246.00	\$910,947.00	\$925,735.00	\$14,788.00	1.62%	
Department 200 - Finance						
01 Town Accountant	\$212,995.00	\$200,359.00	\$207,317.00	\$6,958.00	3.47%	increased by wage increases only
02 Benefits & Payroll	\$69,650.00	\$75,541.00	\$77,138.00	\$1,597.00	2.11%	increased by wage increases only
03 Computer Support - Financial Systems	\$46,918.00	\$48,615.00	\$48,713.00	\$98.00	0.20%	
04 Assessors	\$171,737.00	\$182,158.00	\$186,778.00	\$4,620.00	2.54%	
05 Treasurer/Tax Collector	\$149,720.00	\$157,724.00	\$176,984.00	\$19,260.00	12.21%	includes \$11,960 in wage increases plus \$6,000 increase in lock box services which is offset by interest income for FY2020
06 Health & Life Insurance	\$1,487,628.00	\$1,709,057.00	\$1,774,672.00	\$65,615.00	3.84%	\$46,437 of this cost is offset by Shirley Dispatch Regional Assessment
07 General Insurance	\$221,300.00	\$199,356.00	\$212,837.00	\$13,481.00	6.76%	includes 3% premium increase and \$7,500 for Fire flood insurance reduced to reflect FY19 estimated actual expense (expense based mainly on claims and there are no claims being paid)
09 Unemployment Compensation	\$31,384.00	\$25,000.00	\$5,600.00	(\$19,400.00)	-77.60%	extraordinary expense for FY2020 due mainly to a recent disability retirement; the increase from FY2020 to FY2021 is expected to be \$100,163
10 County Retirement Assessment	\$1,363,375.00	\$1,450,939.00	\$1,687,582.00	\$236,643.00	16.31%	
11 Notes & Bonds(Principal)	\$820,041.00	\$1,073,719.00	\$1,105,909.00	\$32,190.00	3.00%	
12 Interest	\$131,448.00	\$226,375.00	\$249,294.00	\$22,919.00	10.12%	
13 Tax Title	\$1,244.00	\$8,000.00	\$15,000.00	\$7,000.00	87.50%	increased in order to "catch up" with old receivables to be taken to tax t increased for FY2020 estimated wage increases; \$3,592 of this cost is offset by Shirley Dispatch Regional Assessment
14 FICA Medicare	\$104,248.00	\$112,500.00	\$122,500.00	\$10,000.00	8.89%	
15 Finance Committee	\$235.00	\$500.00	\$500.00	\$0.00	0.00%	
16 Reserve Fund	\$123,029.00	\$150,000.00	\$150,000.00	\$0.00	0.00%	
Department 200 Total	\$4,934,952.00	\$5,619,843.00	\$6,020,824.00	\$400,981.00	7.14%	
Department 300 - Public Safety						
01 Police Department	\$2,419,781.00	\$2,750,029.00	\$2,881,381.00	\$131,352.00	4.78%	includes \$105,802 in wage increases, \$17,250 increases in service maintenance agreements, \$5,500 for NEMLEC membership and \$2,400 for college reimbursement for new dispatchers
01A Region Dispatch	\$0.00	\$57,592.00	\$57,841.00	\$249.00	0.43%	
02 Fire Department	\$1,665,039.00	\$1,732,137.00	\$1,846,103.00	\$113,966.00	6.58%	includes \$96,795 in wage increases, \$10,173 costs related to new OSHA mandates and \$6,050 increase in clothing allowances under new contract
03 Building Department	\$94,216.00	\$103,653.00	\$107,537.00	\$3,884.00	3.75%	increased by wage increases only
04 Emergency Management	\$12,461.00	\$21,860.00	\$22,605.00	\$745.00	3.41%	
05 Animal Control Officer (Dog Officer)	\$13,629.00	\$14,293.00	\$14,799.00	\$506.00	3.54%	increased by wage increases only
06 Animal/Barn Inspector	\$2,600.00	\$2,600.00	\$2,600.00	\$0.00	0.00%	
07 Tree Warden	\$42,459.00	\$44,701.00	\$44,901.00	\$200.00	0.45%	increased by wage increases only
Department 300 Total	\$4,250,185.00	\$4,726,865.00	\$4,977,767.00	\$250,902.00	5.31%	
Department 400 - Public Works						
01 Public Works	\$1,067,413.00	\$1,184,634.00	\$1,275,100.00	\$90,466.00	7.64%	includes \$32,451 in wage increases, \$9,500 for Depot Sq. streetscape, \$70,000 in increases for storm drains and culvert replacements and \$23,000 reduction in fuel
02 Snow & Ice Removal	\$341,621.00	\$320,000.00	\$320,000.00	\$0.00	0.00%	
03 Public Works - Street Lighting	\$44,246.00	\$40,000.00	\$40,000.00	\$0.00	0.00%	
04 Care of Graves	\$2,500.00	\$2,500.00	\$3,750.00	\$1,250.00	50.00%	increase for Woodlawn Cemetery maintenance of veterans graves
Department 400 Total	\$1,455,780.00	\$1,547,134.00	\$1,638,850.00	\$91,716.00	5.93%	
Department 500 - Human Services						
01 Council on Aging	\$154,037.00	\$179,113.00	\$175,715.00	(\$3,398.00)	-1.90%	decreased to more accurately reflect the new contract with MART
02 Board of Health	\$15,539.00	\$18,388.00	\$2,375.00	(\$16,013.00)	-87.08%	the duties of the BOH admin staff were absorbed by the Management Support staff in late FY19 for an estimated savings of \$10,095
03 Nashoba Assoc.. Board of Health	\$26,711.00	\$28,047.00	\$29,449.00	\$1,402.00	5.00%	FY2020 assessment
04 Parks Department	\$142,776.00	\$151,268.00	\$159,151.00	\$7,883.00	5.21%	includes \$5,883 in wage increases and \$2,000 in DLS training and equipment upgrades
05 Ayer/Shirley Youth Football & Cheerleading	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%	
06 Little League	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%	
07 Veterans Agent	\$19,084.00	\$19,609.00	\$19,893.00	\$284.00	1.45%	
08 Veterans Benefits	\$141,629.00	\$140,000.00	\$140,000.00	\$0.00	0.00%	

FY2020 Omnibus Budget

	FY2018 Actual	FY2019 Approved	FY2020 Proposed	Difference		Notes
09 Library	\$571,239.00	\$595,277.00	\$607,369.00	\$12,092.00	2.03%	includes \$9,795 in wage increases and \$2,297 increase in books to meet state requirements
10 Disabilities Comm.	\$0.00	\$500.00	\$500.00	\$0.00	0.00%	
Department 500 Total	\$1,079,015.00	\$1,140,202.00	\$1,142,452.00	\$2,250.00	0.20%	
Department 600 - Management Support						
01 Conservation Commission	\$55,086.00	\$57,669.00	\$61,219.00	\$3,550.00	6.16%	increased by wage increases only
02 Economic & Community Development	\$35,182.00	\$37,439.00	\$39,180.00	\$1,741.00	4.65%	includes \$1,691 in wage increases
03 Town Planner	\$56,507.00	\$81,428.00	\$85,540.00	\$4,112.00	5.05%	includes \$3,612 in wage increases
04 Historical Commission	\$750.00	\$750.00	\$750.00	\$0.00	0.00%	
05 Montachusett Reg. Plan. Comm.	\$2,390.00	\$2,450.00	\$2,511.00	\$61.00	2.49%	FY2020 assessment the duties of the BOH admin staff were absorbed by the Management Support staff in late FY19 for an estimated savings of \$10,095; \$11,779 of the \$14,279 increase is due to wage increases and \$1,500 for increase in training
06 Mngmt Support (printing & reporting)	\$47,665.00	\$51,804.00	\$66,083.00	\$14,279.00	27.56%	
07 Information Technology	\$142,568.00	\$158,163.00	\$166,811.00	\$8,648.00	5.47%	includes \$4,122 in wage increases and \$4,476 for increases in services
Department 600 Total	\$340,148.00	\$389,703.00	\$422,094.00	\$32,391.00	8.31%	
Total Summary by Department						
Dept 100 - General Government	\$870,246.00	\$910,947.00	\$925,735.00	\$14,788.00	1.62%	
Dept 200 - Finance	\$4,934,952.00	\$5,619,843.00	\$6,020,824.00	\$400,981.00	7.14%	
Dept 300 - Public Safety	\$4,250,185.00	\$4,726,865.00	\$4,977,767.00	\$250,902.00	5.31%	
Dept 400 - Public Works	\$1,455,780.00	\$1,547,134.00	\$1,638,850.00	\$91,716.00	5.93%	
Dept 500 - Human Services	\$1,079,015.00	\$1,140,202.00	\$1,142,452.00	\$2,250.00	0.20%	
Dept 600 - Management Support	\$340,148.00	\$389,703.00	\$422,094.00	\$32,391.00	8.31%	
Total Operating Budgets	\$12,930,326.00	\$14,334,694.00	\$15,127,722.00	\$793,028.00	5.53%	

Sponsor: Nashoba Valley Technical Vocational School Committee
Board of Selectmen: Recommends 3-0 Simple Majority Vote Required
Finance Committee: Recommends 5-0

ENTERPRISE FUND ARTICLES

Handouts will be provided at Town Meeting with further detail on Articles No. 10 – 13

ARTICLE 10: SOLID WASTE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

Direct costs of \$435,550 of which \$296,842 is to come from solid waste revenue, \$22,915 is to come from solid waste retained earnings and \$115,793 is to come from the tax levy, and indirect costs of \$113,802 to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 11: AMBULANCE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the ambulance department:

Direct costs of \$198,595 is to come from ambulance revenue, and indirect costs of \$388,654 of which \$256,305 is to come from ambulance revenue and \$65,000 from ambulance retained earnings and \$67,349 is to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 12: SEWER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the sewer department:

Direct costs of \$2,965,062 of which \$2,945,622 is to come from sewer revenue and \$19,440 to come from the tax levy and indirect costs of \$350,424 of which \$130,368 to come from sewer revenue and \$220,056 is to come from sewer retained earnings; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 13: WATER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the water department:

Direct costs of \$2,143,334 to come from water revenue and indirect costs of \$279,466 to come from water revenue; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Simple Majority Vote Required

REVOLVING FUNDS ARTICLE

ARTICLE 14: REVOLVING FUNDS ARTICLE – AMENDED BYLAW AND ESTABLISHING FY 2020 SPENDING LIMITS

To see if the Town will vote to amend the General By-laws, Article LV: Revolving Funds, by inserting the following new rows into the table contained therein establishing new revolving funds entitled “SENIOR ACTIVITIES FUND”, “SENIOR STORE FUND”, and “RECYCLING FUND”, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, as follows:

SENIOR ACTIVITIES FUND Assist in supporting the costs of activities for senior citizens	Fees are collected and used towards senior activities	Council on Aging
SENIOR STORE FUND Costs to supply store located at the Senior Center with Convenience Items for seniors	Receipts from sales of items at the store	Council on Aging
RECYCLING FUND Assist in supporting the costs of recycling initiatives and recycling projects	Receipts from fees and receipts	Superintendent of Public Works

And, further, to establish the following fiscal year spending limit for such funds:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
FIRE ALARM FUND	\$ 75,000
HAZARDOUS MATERIALS FUND	\$ 10,000
FOURTH OF JULY FUND	\$ 25,000
DPW INSPECTION FEES FUND	\$100,000
TOWN HALL MAINTENANCE FUND	\$ 10,000
SENIOR ACTIVITIES FUND	\$5,000
SENIOR STORE FUND	\$5,000
RECYCLING FUND	\$10,000

Or take any action thereon or in relation thereto.

Explanatory Note: The provisions of the Municipal Modernization Act include revisions to G.L. c.44, §53E

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½. Revolving funds must now be established by bylaw and will not need an annual vote of Town Meeting unless a revolving fund is added/deleted or a limit needs to be changed. This Article adds 3 funds: Senior Activities Fund, Senior Store Fund, Recycling Fund. It also increases the Fire Alarm Fund limit to \$75,000.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Simple Majority Vote Required

BORROW ARTICLE

ARTICLE 15: CAPITAL BUDGET REQUESTS

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services, and public works projects as contained in the Capital Budget, each sum hereafter to be voted on separately, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, or take any action thereon or in relation thereto.

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Facilities	Town Hall HVAC Replacement	\$90,000
DPW- Admin	Main St. & Columbia St. Design Engineering Phase I	\$250,000
DPW- Highway	Road Paving	\$150,000
Water Enterprise	Groton Shirley Road Water Main Loop Engineering	\$50,000
	Grove Pond Filter Media Replacement	\$158,074
Sewer Enterprise	Infiltration/Inflow Repairs	<u>\$282,351</u>
Total:		\$980,425

Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town's Capital Planning Committee.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Two Thirds Vote Required

CAPITAL EXCLUSION ARTICLE

ARTICLE 16: AUTHORIZATION FOR CAPITAL EXCLUSION FOR THE FIRE DEPARTMENT - FIRE ENGINE #2 REPLACEMENT

To see if the Town will vote to appropriate the sum of \$650,000 to purchase and equip a fire engine (to replace existing engine #2), including any incidental and related costs and expenses; and to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to

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borrow said sum pursuant to the provisions of MGL c. 44, §7 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided that any borrowing or expenditure hereunder shall be contingent upon the passage of a capital exclusion ballot question pursuant to the provisions of MGL c. 59 §21C; said funds to be expended under the direction of the Board of Selectmen; or take any action thereon or in relation thereto

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Two Thirds Vote Required

TRANSFER ARTICLES

ARTICLE 17: CAPITAL BUDGET REQUESTS

To see if the Town will vote to transfer from Capital Stabilization the following sums hereby listed for the purpose of funding the following equipment, services and public works projects as contained in the Capital Budget, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto:

Facilities	Town Hall access control phase 2	\$40,000
Information Technology	Replace/upgrade Windows 7 computers to Windows 10	\$60,000
Fire Department	Extractor washer/Gear dryer	\$18,000
Parks Department	East side perimeter path Pirone Park	\$35,000
	Sandy Pond beach irrigation system	\$20,000
DPW Admin	Main St light upgrades	\$70,000
DPW Highway	0 Park St paving	\$25,000
	Mobile sign boards	<u>\$20,000</u>
Total		\$288,000

Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town’s Capital Planning Committee.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Two Thirds Vote Required

ARTICLE 18: CAPITAL BUDGET REAUTHORIZATION

To see if the Town will vote to transfer the unexpended funds authorized to be borrowed by the vote taken Article 13 of the May 14, 2018, Annual Town Meeting for “Automated HVAC system for Police Station” in the amount of \$45,950, which funds are no longer needed to pay costs of such

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project, to pay the costs of “Town-wide HVAC Controls”; or take any action thereon or in relation thereto.

Explanatory Note: This Article would repurpose funds borrowed for the original Capital Budget Project for the “Automated HVAC system for Police Station” in the amount of \$45,950 as approved by Article 13 of the May 14, 2018, to the “Town-wide HVAC Controls”. This is on recommendation by the Town’s Facilities Director for the purposes of leveraging these funds for DOER Green Communities grant funds for HVAC controls not only for the Police Station but Town-wide.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Two Thirds Vote Required

ARTICLE 19: TRANSFERS OF UNEXPENDED BOND PROCEEDS FOR GROVE POND FILTER MEDIA REPLACEMENT

To see if the Town will vote to transfer the following amounts that were previously appropriated and raised by borrowing under the following votes of the Town, as such amounts are no longer needed to complete the projects for which they were initially borrowed, to pay the additional cost of the Grove Pond filter media replacement:

Amount to be Transferred	Warrant Article	Meeting Date	Original Purpose
\$951	19	May 14, 2012	Cross county water main transmission engineering
\$24,629	18	May 13, 2013	Spec Pond filter valve replacement
\$42,565	20	May 9, 2016	Wright Road water main loop

Or take any action thereon or in relation thereto.

Explanatory Note: This Article transfers unexpended bond proceeds from previously approved and completed water projects (as indicated in the Article) and transfers them to pay toward the Grove Pond Filter Media Replacement Project.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 23: REPLACE BASKETBALL HOOPS AT SANDY POND BEACH

To see if the Town will vote to appropriate and transfer \$10,000 from Free Cash to replace the basketball hoops at Sandy Pond Beach, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 24: UDAG REPLENISHMENTS

To see if the Town will vote to transfer \$230,000 from Free Cash to replenish the Urban Development Action Grant (UDAG) account for the following:

Worthen Dale Depot Square Eminent Domain Settlement: \$230,000

Total: \$230,000

Or take any action thereon or in relation thereto.

Explanatory Note: This Article will replenish the Town's UDAG Fund in the amount of \$230,000. These funds were used from the UDAG's unrestricted funds for purposes that did not have a repayment mechanism in place.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 25: GASB-45/OPEB (Post-Employment Benefits) FUND

To see if the Town will vote to raise and appropriate \$123,000 and transfer \$177,000 from Free Cash, totaling the sum of \$300,000 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligation for the cost of other post-employment benefits (OPEB), or take any action thereon or in relation thereto.

Explanatory Note: This Article funds the Town's GASB-45/OPEB, Post-Employment Benefits in the total sum of \$300,000 with \$123,000 derived from the Town's Local Meals Tax and \$177,000 from Free Cash as recommended by the Town's OPEB Board of Trustees.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

RAISE & APPROPRIATE ARTICLES

**ARTICLE 26: **FIRST YEAR’S INTEREST–GENERAL FUND
BORROWING****

To see if the Town will vote to raise and appropriate the sum of \$41,650 required to provide for the first year’s interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

**ARTICLE 27: **FUNDING FOR AQUATIC WEED CONTROL FOR
TOWN PONDS****

To see if the Town will vote to raise and appropriate the sum of \$30,000 for the purpose of funding the aquatic weed control program for the Town’s ponds, and any incidental and related costs and expenses; or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2022; unexpended funds on June 30, 2022, to close and revert to general fund balance.

Explanatory Note: Funding from this Article will be used by the Conservation Commission for the purposes of the aquatic weed control of the Town’s ponds.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 28: **FUNDING FOR CONSERVATION FUND**

To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of funding the Town’s Conservation Fund established pursuant to the provisions of G.L. c. 40, §8C, or take any action thereon or in relation thereto.

Explanatory Note: This Article would appropriate \$5,000 into the Town’s Conservation Fund established by Town Meeting and administered by the Conservation Commission for the purpose of acquiring conservation land in the Town.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

**ARTICLE 29: FUNDING OF PROJECTS AND PROGRAMS FROM THE
HOST COMMUNITY AGREEMENT BETWEEN THE
TOWN OF AYER AND CENTRAL AVE.
COMPASSIONATE CARE, INC./LATE SPRING, INC.**

To see if the Town will vote to raise and appropriate or transfer from available funds the following sums hereby listed for the purposes of funding the items set forth in the Host Community Agreement between the Town of Ayer and Central Ave. Compassionate Care Inc./Late Spring, Inc., and any incidental and related costs and expenses, said funds to be derived from the community impact fee provided pursuant to the Host Community Agreement; or take any action thereon or in relation thereto:

Ayer Youth Works Program	\$30,000
Ayer Shirley Regional School District's D.A.R.E. Program	\$6,500
Ayer Fire Department S.A.F.E. Program	\$1,500
"Welcome to Ayer" Sign (materials and installation)	<u>\$12,000</u>
Total:	<u>\$50,000</u>

Explanatory Note: The funding for each of these projects and programs as set forth by the Article will be derived from funds obtained through the Host Community Agreement between the Town of Ayer and Central Ave Compassionate Care, Inc./Late Spring, Inc. as executed on March 27, 2018, and on file with the Town Clerk's Office and posted on the Town's website at www.ayer.ma.us and deposited in the Town's General Fund for appropriation.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 30: STABILIZATION FUND

To see if the Town will vote transfer \$190,698 from Free Cash or such other sum or sums of money, with \$10,698 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws, and \$180,000 to be credited to the Capital Stabilization Fund per the Town's Financial Policies, or take any action thereon or in relation thereto.

Explanatory Note: This Article transfers \$10,698 from Free Cash into the Town's Stabilization Fund and transfers \$180,000 into the Town's Capital Stabilization Fund for a total transfer of \$190,698.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 31: COMMUNITY PRESERVATION ACT

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2020 Community Preservation Act budget, and appropriate from the estimated FY 2020 Community Preservation Fund revenues:

- A sum of money equal to five percent, and not to exceed \$5,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2020.

And further, to reserve for future appropriation from the estimated FY 2020 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$110,774 more or less, for acquisition, creation and preservation of open space excluding land for recreational use, and
- A sum of money equal to \$22,155 more or less, for acquisition, preservation, restoration and rehabilitation of historic resources, and
- A sum of money equal to \$22,155 more or less, for acquisition, creation and preservation and support of community housing.

And the remainder sum of \$49,464 for the Community Preservation FY 2020 Budgeted Reserve.

Or take any action thereon or in relation thereto.

Explanatory Note: Disbursement required by the Commonwealth of Massachusetts under M.G.L. Chapter 44B for the estimated FY 2020 Community Preservation Fund revenues.

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 32: COMMUNITY PRESERVATION FUND FY 2020 TRANSFER OF FUNDS

To see if the Town will vote to transfer from Community Preservation Fund FY 2020 estimated annual revenues, the sum of \$12,000 to be added to the amount appropriated for the Community Preservation Committee FY 2020 administrative expenses under Article 31 of the May 13, 2019, Annual Town Meeting, such sum to be used for due diligence, including title searches and related administrative tasks, for potential open space acquisitions; or take any action thereon or in relation thereto.

Explanatory Note: Due diligence for future appropriations by the Community Preservation Committee for general open space purposes.

For more information, please visit the Town's website: www.ayer.ma.us

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 33: AYER COMMUNITY GARDEN PROJECT

To see if the Town will vote to transfer from the Community Preservation Fund Balance Reserve for Open Space the sum of \$41,000 for the creation of the Ayer Community Garden, located on Town property on Barnum Road (Parcel 34-137); or take any action thereon or in relation thereto.

Explanatory Note: This Article will help fund the costs for constructing the raised beds, soil/loam, walkway material, small gardening equipment, locked storage shed and locked chain link fencing for the Ayer Community Garden from the Open Space Category of the Town's Community Preservation Fund.

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 34: FORMER CENTRAL FIRE STATION HISTORICAL AND AFFORDABLE HOUSING PROJECT

To see if the Town will vote to transfer from the Community Preservation Fund Balance Reserve for Community Housing, the sum of \$150,000; and vote to transfer from the Reserve for Historic Resources the sum of \$40,000 for the creation of six affordable apartments and continue the historic restoration of the Former Central Fire Station located on Washington Street; or take any action thereon or in relation thereto.

Explanatory Note: This Article will help fund the creation of six (6) affordable rental units plus the on-going historical preservation renovations of the Former Central Fire Station Located on Washington Street. The total funding from this Article is \$190,000 with \$150,000 coming from the Housing Category of the Town's Community Preservation Fund and \$40,000 coming from the Historic Resources Category of the Town's Community Preservation Fund. The historical preservation work will be done in accordance with the Secretary of the Interior's standards.

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 35: ACQUISITION OF EASEMENTS FOR ROUTE 2A (EAST MAIN STREET) MASSACHUSETTS DEPARTMENT OF TRANSPARATION PROJECT

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements in certain parcels of land

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adjacent to and/or contiguous to East Main Street as depicted on a plan entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Route 2A (East Main Street) in the Town of Ayer Middlesex County," dated March 21, 2019, as said plan may be amended, on file with the Town Clerk, and in parcels of land located within 200 feet of said parcels and in parcels adjacent to East Main Street, as such additional areas may be shown on said plan, as hereinafter revised, for public way purposes, including, without limitation, drainage, utility, slope, grading and construction of improvements and structures, and other related purposes, to enable the Town to undertake the East Main Street (Route 2A) improvement project; and, further, vote to transfer the care, custody, and control of a portion or portions of Town-owned property or properties shown on the aforesaid plans from the board or officer having custody of the same for the purposes for which such properties are currently held to the Board of Selectmen for public way and related purposes and further to dedicate said portion or portions of the Town-owned properties for the foregoing purposes, or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Board of Selectmen to acquire the various easements required for the East Main Street Project.

Sponsor: Board of Selectmen

Simple Majority Vote Required

ARTICLE 36: GRANT OF EASEMENT TO MASSACHUSETTS ELECTRIC COMPANY – MACPHERSON ROAD

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company for the transmission of electric current upon Town-owned property located on the southerly side of MacPherson Road, Ayer, described in deeds recorded with the Middlesex South Registry of Deeds in Book 13524, Page 646, as amended in Book 16376, Page 496, said easement shown on a sketch plan entitled "Sketch to Accompany the Easement for the Installation/Replacement of Conduit," dated January 10, 2019, on file with the Town Clerk, on such terms and conditions as the Board of Selectmen deems appropriate, or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Board of Selectmen to grant an easement to the Massachusetts Electric Company for the transmission of electric lines for the Wastewater Treatment Plant.

Sponsor: Board of Selectmen

Simple Majority Vote Required

ARTICLE 37: GRANT OF EASEMENT TO NATIONAL GRID – TRANSFER STATION UTILITIES

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to National Grid for the transmission of electric current upon Town-owned property located on the easterly side of Groton-Harvard Road, being Assessor's Map 13, Parcel 3 described in a deed recorded with the Middlesex South Registry of Deeds in Book 47465, Page 544, said easement shown on a sketch plan entitled "Solid Waste Transfer Station Site Layout and Utilities," dated November 1986, on file

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with the Town Clerk, on such terms and conditions as the Board of Selectmen deems appropriate, or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Board of Selectmen to grant an easement to National Grid for electric lines for the purposes of the Transfer Station's electric utilities.

Sponsor: Board of Selectmen

Simple Majority Vote Required

ARTICLE 38: BYLAW REGARDING AUTHORIZATION OF UTILITY EASEMENTS

To see if the Town will vote to amend the General Bylaws by inserting a new by-law, Article LVI: Grant of Utility Easements, as follows, or take any action thereon or in relation thereto:

The Board of Selectmen is authorized to convey to utility companies such permanent and/or temporary access and utility easements in, on and under Town-owned property, for the primary purpose of serving said property, on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, provided that such easements are not inconsistent with applicable laws and are incidental to the use of the Town-owned property.

Explanatory Note: This bylaw would authorize the Board of Selectmen to grant necessary easements on Town-owned property to utilities so as to allow utility projects to proceed.

Sponsor: Board of Selectmen

Simple Majority Vote Required

CITIZEN'S PETITIONS

ZONING BYLAW AMENDMENT: LARGE SCALE SOLAR SET BACK

To see if the Town will vote to amend Section 8.5.6.4.1 of the Ayer Zoning Bylaw by replacing the text thereof in its entirety and subsisting the following:


- 8.5.6.4.1 Large-Scale Ground Mounted Solar Energy Systems shall adhere to the same set-backs as are required for principal buildings in the underlying Ayer zoning districts; except where located in or near residentially zoned areas all STRUCTURES in Large-Scale Ground Mounted Solar Energy Systems shall be set back from the LOT LINE of any adjacent LOT which is situated in any of the Residential Districts by 150 feet. The set-back area shall be maintained in its natural vegetated state and shall not disturbed.

Explanatory Note: Citizen's Petition filed by Ayer Resident Kevin Horgan with the Ayer Town Clerk on April 8, 2019 and qualified signatures of seventeen (17) voters were certified by the Ayer Registrars of Voters.

LENGTH OF TERM

That we change the length of term concerning our elected officials so that they may serve a maximum of 6 consecutive years on the same Board or Committee. After one year while not serving on that Board or Committee, they may run again for election to that same Board or Committee. During this year sabbatical, they may run for election, or be appointed to any other Board of Committee. Any elected official currently serving more than 6 years may finish their elected term.

Explanatory Note: Citizen's Petition filed by Ayer Resident Ruth Maxant-Schulz with the Ayer Town Clerk on April 12, 2019 and qualified signatures of ten (10) voters were certified by the Ayer Registrars of Voters.

A True Copy Attest: 
Susan E. Copeland
Town Clerk & Tax Collector

Date: April 19, 2019

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.


Constable

Date: April 19, 2019

For more information, please visit the Town's website: www.ayer.ma.us