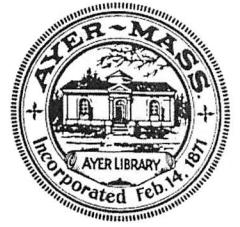


**Office of the Board of Selectmen  
Office of the Town Manager**

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Town of Ayer | Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | www.ayer.ma.us

**MEMORANDUM**

**DATE:** January 3, 2020

**TO:** Ayer Board of Selectmen  
Ayer Finance Committee

**FROM:** Robert A. Pontbriand  
Town Manager

**SUBJECT: Preliminary DRAFT FY 2021 Omnibus Budget**

Dear Selectmen and Finance Committee Members,

In accordance with the Town's Budget Calendar, I hereby transmit to you the Preliminary DRAFT FY 2021 Omnibus Budget for the Town of Ayer. You will see that this initial, preliminary DRAFT budget comes in at a 2.6% increase over last year. As you will note, this 2.6% increase does not include the School Assessments from the Ayer Shirley Regional School District and the Nashoba Valley Technical High School. This Preliminary DRAFT FY 2021 Budget represents level funded departmental budgets from FY 2020; includes no new personnel positions; and remains a working draft.

Additionally, at this early time in the budget process there are several unknown budget drivers which include:

- Health Insurance (Official rate not available until February 2020)
- School Assessments (Assessments are due in February 2020)
- Town Hall Clerical Union Contract (Negotiations are currently underway)
- Non-Union Personnel Service Contracts (Negotiations are currently underway)
- Cost of Living Adjustment (COLA) for FY 2021

The Finance Manager and I continue to meet with Departments to make further proposed adjustments and revisions to this DRAFT Budget. I look forward to formally presenting the initial DRAFT FY 2021 Budget to the Special Joint Meeting of the Board of Selectmen and Finance Committee on Monday, January 13, 2020 at 6pm. I will be joined by all Town Departments at that time. This will afford us the opportunity to have an initial public review and discussion on the FY 2021 Budget at the beginning of the process as well as an opportunity to gain initial questions and input from the Public.

Please do not hesitate to contact me directly with any questions that you may have. I look forward to working with you on another successful budget for FY 20201.

Thank you.

Attachment: Preliminary DRAFT FY 2021 Omnibus Budget (As of January 3, 2020)