DEPARTMENT OF PUBLIC WORKS Water, Wastewater, Highway & Solid Waste Divisions

Mark L. Wetzel, P.E., Superintendent
Pamela J. Martin, Office Manager

25 BROOK STREET
AYER, MASSACHUSETTS 01432
T: (978) 772-8240
F: (978) 772-8244

Water Shut-Off Payment Plan

To participate in a payment plan after receiving a water service shut off notification for non-payment:

1. Make a down payment of 35% of the total charges for water and sewer (including past due and current charges).
2. Payments can be made over the period of 1 year.
3. You must remain current with future water bills and make payments on time. Failure to do so will result in a default of this payment agreement. Your water service may be terminated or your account may be referred to a collection agency if you default.

Hardship Payment Plan

To participate in the Hardship Plan you must:

1. Make a down payment of 25% of the total charges for water and sewer (including past due and current charges).
2. Some plans may be eligible for an expanded duration of up to three years should monthly payments be over $100 when calculated for a twelve month term.
3. You must remain current with future water bills and make payments on time. Failure to do so will result in a default of this payment agreement. Your water service may be terminated or your account may be referred to a collection agency if you default.
4. Show certification of any of the following programs or classifications:
    a. Government Issued Unemployment Compensation
    b. Low income home energy assistance program (LIHEAP)
    c. Federal Public Housing/ Section 8
    d. Food Stamps
    e. Students (high school, college, trade or vocational) including students who have graduated within the last 180 days
    f. Seniors (65 and older)
    g. Medicaid or Supplemental Security Income (SSI)
    h. On active military duty, including reservists and national guard, or been discharged from the military in the last 180 days
    i. Homeowners in foreclosure
    j. Participants in the Temporary Assistance for Needy Families (TANF) program administered by the U.S. Department of Health and Human Services
    k. Persons receiving worker's compensation income benefits.

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AGREEMENT FOR PAYMENT
PAST DUE WATER /SEWER ACCOUNT

Agreement Date _____ Account Number _____

Water/Sewer Customer _____

Service Address _____

Mailing Address _____

I, the undersigned _____ , hereby acknowledge and agree to pay my water and sewer account as follows:

Account Balance	$
Initial Payment Amount	$
Agreement Payment Amount	$
Agreement Period	Months
Payment Due Date	2 PM on the 30th of Each Month

1. 35% of the total account balance is due at the time of the signing agreement.
2. You must remain current on all future bills.
3. Payment Amount includes interest at 14% annual rate.
4. Failure to make the above payments by the date and time shown will result in termination of water service.
5. If water service is terminated due to failure to comply with the terms of this agreement, the undersigned agrees to pay the full account balance, plus any fines or fees assessed to the water/ sewer account.

By signing this agreement, the Town of Ayer is not waiving its right to collect these payments in full at any time by allowing the above listed water/sewer customer to make partial installment payments.

_____ _____
Customer Signature Date

_____ _____
Ayer DPW Signature Date

Please make payments to: Town of Ayer
25 Brook Street
Ayer MA, 01432

Adopted by the Ayer Board of Selectmen, Jan. 8, 2013

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AGREEMENT FOR PAYMENT - HARDSHIP
PAST DUE WATER /SEWER ACCOUNT

Agreement Date _____ Account Number _____

Water/Sewer Customer _____

Service Address _____

Mailing Address _____

I, the undersigned _____ , hereby acknowledge and agree to pay my water and sewer account as follows:

Account Balance	$
Initial Payment Amount	$
Agreement Payment Amount	$
Agreement Period	Months
Payment Due Date	2 PM on the 30th of Each Month

1. 25% of the total account balance is due at the time of the signing agreement.
2. You must remain current on all future bills.
3. Payment Amount includes interest at 14% annual rate.
4. Failure to make the above payments by the date and time shown will result in termination of water service.
5. If water service is terminated due to failure to comply with the terms of this agreement, the undersigned agrees to pay the full account balance, plus any fines or fees assessed to the water/ sewer account.

By signing this agreement, the Town of Ayer is not waiving its right to collect these payments in full at any time by allowing the above listed water/sewer customer to make partial installment payments.

_____ _____
Customer Signature Date

_____ _____
Ayer DPW Signature Date

Please make payments to: Town of Ayer
25 Brook Street
Ayer MA, 01432

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