

Town of Ayer
ZONING BOARD OF APPEALS
APPLICATION FOR A HEARING



Notes to the Petitioner:

1. All applications for a hearing must be received by the Town Administrator's Office and accompanied by:
 - (9) copies of a registered engineered drawing (size 8 1/2 x 11 or 11 x 17)
 - Certified list of abutters within 300 feet of the premise and certified by the Town of Ayer Board of Assessors. (All certified mail documents receipts are to be given with the application and **mailed by applicant with an abutters notice**)

2. The application, when completed and signed, must be filed with a non-refundable application fee of one hundred-sixty five dollars (\$165.00). Check should be made payable to the "Town of Ayer".

3. Applicant is responsible for the cost of the legal ad. This amount will be determined after the application is submitted. Check should be made payable to the "Town of Ayer" after the ZBA office determines cost of ad.

4. **Application will not be heard unless both checks are received at least 2 weeks prior to hearing.**

5. The ZBA shall duly post and conduct a public hearing within 65 days of receiving a completed application and render a decision within 14 days of the close of the Public Hearing. The applicant must wait the appeal period (20 days) after filing the decision with the Town Clerk. The decision, or notice thereof, must be filed by the applicant, at the South Middlesex County Registry of Deeds in Cambridge. Prior to obtaining a building permit, the applicant must present evidence of Registry filing to the Building Inspector and ZBA. This evidence may be a receipt from the Registry with an Instrument number or proof of the Book and Page assigned.

Name of Applicant: _____
(Full Name)

(Address)

(Phone Number)

(Email Address)

Applicant is (check one) Owner Tenant Licensee Prospective Buyer

The name and address of each holder or legal title to the land which is the subject of this petition (list as it appears on the Deed):

Location of Property:

Assessor's Map _____ Parcel _____ Land Size _____

Zoning District (circle one) A-1 A-2 GR GB DB LI HI

Registry of Deeds Book _____ Page _____

Water Overlay District (circle one) Zone I Zone II N/A

The undersigned hereby petitions the Town of Ayer Zoning Board of Appeals to vary the terms of the Zoning Bylaws for the following purpose:

_____ A VARIANCE from the requirements of the Town of Ayer Zoning Bylaws

_____ A SPECIAL PERMIT for a specific use which is subject the approval of the Zoning Board of Appeals

_____ A SPECIAL PERMIT to expand, alter, or change a non-conforming use or structure.

_____ ADMINISTRATIVE APPEAL (i.e. Building Inspector Decision)

_____ Other (Please specify):

Did you request a building permit from the Town of Ayer Building Inspector? _____
Yes/No

If yes, were you denied a permit by the Town of Ayer Building Inspector? _____
Yes/No

If you were denied a permit, please attach a copy of the decision or state the reasons for the denial.

State briefly the reasons for application:

Date: _____ Signed by _____
(Petitioner)

(Street Address)

(Daytime Telephone Number)

Check List:

- _____ Completed application
- _____ Two checks
1) In the amount of \$165.00 for Public Hearing Fee and
2) For legal ad (cost to be determined after application submittal).
Both made payable to the Town of Ayer.
- _____ Nine (9) copies of the certified plot plan (8 1/2 x 11 or 11 x 17) and
relevant drawings/sketches, as applicable
- _____ List of abutters Certified by the Assessors office
- _____ Completed certified mail documents (certified mailing to be done and
paid for by applicant and copied to ZBA Office along with receipts at
least 2 weeks before the scheduled Public Hearing)

**Will be provided by Town Administrator's Office via
emailed PDF after submittal of application.**

Notification to Abutters

**Town of Ayer
Zoning Board of Appeals
Public Hearing Notice**



The Ayer ZBA will conduct a public hearing at 7:00 PM on Wednesday January 15, 2020 at the Ayer Town Hall located at 1 Main Street Ayer, MA 01432 regarding the application by Joe Smith, 1 Happy Street Ayer, MA 01432. Applicant seeks a variance to raze a non-conforming structure on a Non-conforming lot and replace with larger structure.

Advertised December 27, 2019 and January 1, 2020, *The Ayer Public Spirit*

Name of Applicant: Mr. Joe Smith
1 Happy Street
Ayer, MA 01432

Date of Public Hearing: Wednesday January 15, 2020

Time of Public Hearing: 7:00 PM

Location of Public Hearing: Ayer Town Hall, 1 Main Street Ayer, MA 01432

Copies of the application are available at the Ayer Town Clerk's Office Monday, Wednesday and Thursdays from 8am – 4pm; Tuesdays 8am – 7pm and Fridays 8am – 1pm.

Information regarding the time and date of the Public Hearing will be published in the Public Spirit Newspaper.

Notice of the Public Hearing including the time and date will be posted on the Town Hall Posting Board (located outside Town Hall at the Columbia Street entrance) at least 48 hours in advance of Public Hearing.

CERTIFIED LIST OF ABUTTERS

Please attach certified abutter list from Assessor's Office to this page

APPLICANT INFORMATION:

Name _____

Address _____

ASSESSOR MAP INFORMATION:

Assessor's Map/Parcel: _____

MAILING INFORMATION:

*** Notice must be sent Certified to abutters**

Certified mailing to be paid for and mailed by applicant. Green and white mail receipts must be turned into the Town Administrator's Office at least 2 weeks before the scheduled Public Hearing.

*** Notice must be sent by regular, noncertified mail to abutting towns:**

Town of Shirley	7 Keady Way	Shirley, MA	01464
Town of Littleton	PO BOX 1305	Littleton, MA	01460
Town of Groton	173 Main Street	Groton, MA	01450
Town of Harvard	13 Ayer Road	Harvard, MA	01451