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TOWN CLERK
TOWN OF AYER

2016 JAN 29 PM 12: 08

Susan Copeland

Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Tuesday February 2, 2016
Open Session Meeting Agenda

- 7:00 PM **Call to Order**
Review and Approve Agenda; Announcements
- 7:05 PM* **Public Input**
- 7:10 PM **Superintendent Mark Wetzel, Department of Public Works**
1. Award of East Main Street Water and Sewer Improvements
- 7:20 PM **Approval of Deed for Sale of Former Central Fire Station (14 Washington Street)**
- 7:25 PM **Town Administrator's Report**
1. Administrative Update
2. Appointment(s): Master Plan Committee
3. 2016 Population Estimates for ABCC Seasonal Licenses
4. Town Hall Windows Update
5. DRAFT Town Meeting and FY 2017 Budget Calendar
- 7:45 PM **New Business/Selectmen's Questions**
1. Willow Road/Rt. 2A Intersection (Selectman Hillman)
- 7:55 PM **Approval Meeting Minutes**
January 19, 2016
- 8:00 PM ****Executive Session pursuant to MGL c.30A, Section 21A**
Exemption #6 (Strategy for the Contemplation of Acquiring Real Estate) Depot Square Property
- Adjournment**

**Agenda times are for planning purposes only and do not necessarily constitute exact times*

*** The BOS will adjourn from Executive Session for the evening and will not return to Open Session*

DEPARTMENT OF PUBLIC WORKS

Mark L. Wetzel, P.E., Superintendent
Pamela J. Martin, Business Manager



25 BROOK STREET
AYER, MASSACHUSETTS 01432
T: (978) 772-8240
F: (978) 772-8244

MEMORANDUM

Date: January 28, 2016
To: Board of Selectmen
From: Mark Wetzel, P.E., Public Works Superintendent
Subject: **February 2 Meeting Agenda Items**

1. **East Main Street Water and Sewer Improvements** – Bids for construction of the East Main Street Water and Sewer Improvements were opened on January 14, 2016. A total of 18 bids were received ranging from \$1,079,576.50 to \$1,706,093. The low bidder is Cedrone Corp, who recently completed the Washington Street Water Main Project. The Engineers Estimate was \$1,289,500.

Attached is a letter from our engineer, Weston and Sampson, recommending award to Cedrone Corp. As you know, we are funding this project through USDA which includes both low interest loan and grant monies. Upon a vote by the Board to award the contract to Cedrone Corp., I will request final approval to award from USDA.

Five Centennial Drive
Peabody, MA 01960-7985
tel: 978-532-1900 fax: 978-977-0100
www.westonandsampson.com

Weston&Sampson®

**Ayer, MA
W&S Job No. 2130224**

January 25, 2016

Mark Wetzel, DPW Superintendent
Town of Ayer
25 Brook Street
Ayer, MA 01432

Re: East Main Street Water & Sewer Main Improvements
Contract 15-1

Dear Mr. Wetzel,

Eighteen bids were received and opened on January 14, 2015 for the East Main Street Water & Sewer Main Improvements Project. The three low bidders and their bids are as follows:

Contractor	Total of Bid
Cedrone Corp.	\$1,079,576.50
N. Granese & Sons, Inc.	\$1,165,913.60
Revoli Construction Co., Inc.	\$1,220,299.50

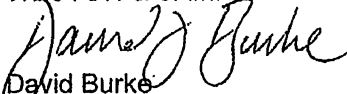
Enclosed are copies of Section 00410 "Form of General Bid" from the three low bidders and a complete itemized tabulation of bids.

We have checked the bonding references for Cedrone Corp. and have found them to be in order. Based on the project references provided, we have found that their history of performance and workmanship is acceptable. Accordingly, we recommend that the Town of Ayer request the United States Department of Agriculture (USDA) for authorization to award the contract in the amount of \$1,079,576.50 to Cedrone Corp.

Upon authorization to award, the Town of Ayer should send a "Notice of Intent to Award" to the Contractor plus copy this office. Enclosed please find a draft letter to that effect. Upon receipt of a copy of such notice we will send six copies of the contract documents to the Contractor for their signing. The Contractor will be directed at that time to obtain the required completed bonds and insurance and return all documents to our office to be checked for compliance. We will then forward the contract documents to your office for signatures.

Very truly yours,

WESTON & SAMPSON



David Burke
Manager Construction Services

Enclosures

O:\AYER\CONSTRUCTION\EAST MAIN STREET WATER MAIN\BIDDING\RECOMMENDATION.DOCX

Massachusetts Connecticut New Hampshire Vermont New York New Jersey Pennsylvania South Carolina Florida

When it's essential...it's Weston&Sampson.®

**Town of Ayer, MA
East Main Street Water and Sewer Main Improvements
Contract 15-1
BID SUMMARY
BID DATE: January 14, 2016**

WESTON & SAMPSON
Peabody, MA

	Contractor	Total of Bid
1	Cedrone Corp.	\$1,079,576.50
2	N. Granese & Sons, Inc.	\$1,165,913.60
3	Revoli Construction Co., Inc.	\$1,220,299.50
4	SB General Contracting, Inc.	\$1,281,570.90
5	M.E. Smith, Inc.	\$1,316,342.00
6	Commonwealth Construction & Utilities, Inc.	\$1,360,732.45
7	Joseph P. Cardillo & Son, Inc.	\$1,398,878.80
8	Ludlow Construction Co., Inc.	\$1,400,107.00
9	C. Naughton Corp.	\$1,407,677.40
10	Ricciardi Bros., Inc.	\$1,458,739.50
11	CJP & Sons Construction Co., Inc.	\$1,463,581.00
12	A.D. Paolini, LLC	\$1,491,697.00
13	Five Oaks Construction Co., Inc.	\$1,496,479.60
14	RJV Construction Corp.	\$1,568,950.00
15	DeFelice Corporation	\$1,592,054.00
16	J.A. Polito & Sons, Inc.	\$1,626,874.00
17	J. D'Amico, Inc.	\$1,628,243.25
18	Onyx Corporation	\$1,706,093.35

Please Return to:
Katharine Lord Klein, Esq.
Kopelman and Paige, P.C.
101 Arch Street, 12th Floor
Boston, MA 02110

QUITCLAIM DEED

The **Town of Ayer**, a Massachusetts municipal corporation, pursuant to the vote taken under Article 1 of the October 28, 2013 Ayer Special Fall Town Meeting, a certified copy of which is attached hereto, having an address of Ayer Town Hall, One Main Street, Ayer, Massachusetts 01432 (the "Grantor")

for consideration paid of Sixty Thousand and 00/100 (\$60,000.00) Dollars,

grants to **GS Holdings, LLC**, a Massachusetts limited liability company, having an address of 256 Great Road, #11, Littleton, Massachusetts 01460,

with **Quitclaim Covenants**,

Three (3) parcels of land, situated on 14 Washington Street in Ayer (formerly the Town of Groton, the Town of Ayer chartered on _____, 1871, being formerly a portion of the Town of Groton), Middlesex County, Commonwealth of Massachusetts, bounded and described as follows:

Parcel I:

A certain tract of parcel of land situate in the southerly part of said Ayer and near Ayer Junction on the westerly side of the new road leading from said Junction to Ayer Centre, bounded as follows:

Beginning at the southerly corner of said lot at a stone post on said new road and running westerly on land now or formerly of Nutting, one hundred feet to a stone post; thence

Northerly on said Nutting land to a stone post thirty feet; thence

Easterly on land now or formerly of L. Woods & Co. one hundred feet to a stone post; thence

Southerly on said new road thirty feet to the place of beginning.

Containing three thousand (3,000) square feet, more or less.

Being the same premises described in a deed dated September 29, 1858 and recorded with the Middlesex South Registry of Deeds in Book 804, Page 511.

Parcel II:

A certain parcel of land situate near the center of said Ayer on the westerly and northerly sides of Main Street and the street leading to the Centre Depot at the junction of said streets containing one fourth (1/4) of an acre be the same more or less, bounded as follows:

Beginning at the southwesterly corner of the said premises at land now or formerly of Luther G. Osborn on the northerly side of the said Depot Street; thence

Northerly by said Osborn land about six rods to the northeasterly corner of the said Osborn lot; thence

Easterly in a direct line with the north line of the said Osborn lot to the aforesaid Main Street; thence

Southerly on said Main Street to the aforesaid Depot Street or road; thence

Westerly on said Depot Street to the place or bound of beginning at the aforesaid Osborn land.

Being the same premises described in deed dated October 11, 1858 and recorded with the Middlesex South Registry of Deeds in Book 804, Page 513.

Parcel III:

A certain tract or parcel of land situate in the southerly part of said Ayer and near Ayer Junction on the westerly side of the new road leading from said Junction to Ayer Centre, bounded as follows:

Beginning at the southerly corner of said lot on said new road by land now or formerly owned by W. S. Nutting and running westerly by said Nutting land about one hundred and nine feet, more or less; thence

Northerly on said Nutting land sixty feet, more or less, to land now or formerly of B. Edwards; thence

Easterly by said Edwards land one hundred and nine feet, more or less, to said new road; thence

Southerly by said road sixty feet, more or less, to place of beginning.

Being the same premises described in deed dated September 30, 1858 and recorded with the Middlesex South Registry of Deeds in Book 804, Page 514.

No deed stamps are due pursuant to G.L. c. 64D, §1.

The Grantor certifies that there has been full compliance with the provisions of G.L. c. 7C, §38 and G.L. c. 44, §63A.

[Signature Page Follows]

DRAFT

Executed as a sealed instrument this 3rd day of February, 2016.

TOWN OF AYER,
By its Board of Selectmen

Jannice L. Livingston, Chair

Gary J. Luca, Vice Chair

Christopher R. Hillman, Clerk

COMMONWEALTH OF MASSACHUSETTS

Middlesex,ss.

On this 3rd day of February, 2016, before me, the undersigned Notary Public, personally appeared _____, member of the Ayer Board of Selectmen, as aforesaid, proved to me through satisfactory evidence of identification, which was _____, to be the person whose name is signed on the preceding or attached document, and acknowledged to me that he/she signed it voluntarily for its stated purpose on behalf of the Town of Ayer.

Notary Public
My Commission Expires:

546618/AYER/0111

Office of the Ayer Board of Selectmen
Office of the Ayer Town Administrator



Town of Ayer | Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | Fax 978-772-3017 | www.ayer.ma.us

MEMORANDUM

DATE: January 29, 2016

TO: Ayer Board of Selectmen

FROM: Robert A. Pontbriand
Town Administrator

SUBJECT: Town Administrator's Report for the February 2, 2016 Board of Selectmen's Meeting

Dear Honorable Selectmen,

I am pleased to provide the following Town Administrator's Report and Administrative Update for the February 2, 2016 Board of Selectmen's Meeting. If you have any questions prior to the meeting, please do not hesitate to contact me directly. Thank you.

Administrative Update:

- I will offer a brief oral Administrative Update at the meeting highlighting various projects, initiatives and work of the Administration for the period of January 19, 2016 thru February 2, 2016.

Appointment(s): Master Plan Committee:

- I am respectfully recommending that the Board approve the appointment of Ms. Karin Swanfeldt to the Master Plan Committee as a Citizen Representative. In addition to being a long time resident of Ayer, Ms. Swanfeldt serves as the Town's Executive Director of the Council on Aging and serves as an elected Trustee of the Ayer Housing Authority. She will bring a wealth of knowledge and an important perspective to the Master Plan Committee.

2016 Population Estimates for ABCC Seasonal Licenses:

- The Board is respectfully requested to approve and sign the enclosed 2016 Population Estimates for the ABCC (See attached). This is an annual requirement of the ABCC.

Town Hall Windows Update:

- Per the Board on January 5, 2016, I have inquired with the Massachusetts Historic Commission to see if there have been any changes with respect to the Historic Preservation Restrictions and or MHC's requirements with respect to the Town Hall Windows. Additionally, the *Lowell Sun* as a result of the Board's January 5, 2016 discussion on this matter wrote a story.
- Unfortunately, there have been no changes in MHC's requirements with respect to the Town Hall Windows. Additionally there have been no changes in MGL Chapter 184 Sections 31-33 which govern the historic preservation restriction on the Ayer Town Hall.
- Attached is the written response received on January 20, 2016 from MHC regarding an inquiry regarding the Ayer Town Hall Windows Project.
- With no changes in the MHC Historic Preservation Restriction, the Town cannot proceed with the original Ayer Town Hall Windows Replacement Project as proposed to Town Meeting in the amount of \$175,000. The acceptable alternatives offered by MHC (i.e. storm windows; reconstructing the windows with native materials) are not cost effective, energy efficient nor will the Town realize the rate of return on investment.
- Since the January 5, 2016 meeting, the Ayer Historic Commission has offered to work on a potential viable solution and we have received some inquiries from experts in the field of historic preservation (as a result of the *Lowell Sun* article) offering to review and assist.
- We will continue to look for a solution that is consistent with the historic preservation of the Ayer Town Hall and concurrently would achieve the energy savings and return on investment to warrant the investment of public funds in a windows project. (See Attached).

DRAFT Town Meeting and FY 2017 Budget Calendar

- Attached is the proposed DRAFT Town Meeting/FY 2017 Budget Calendar. This is for informational purposes and I am respectfully asking the BOS to review and advise if you have any input and/or questions. (See Attached).

Attachment(s)



Date: January 22, 2016

To: Ayer Board of Selectmen
Robert A. Pontbriand, Town Administrator
Carly Antonellis, Assistant to the Town Administrator

From: Susan E. Copeland, Ayer Town Clerk and Tax Collector

Re: Population Estimates for Seasonal Residents in 2016

In response to the Alcoholic Beverages Control Commission inquiry of the estimate of population for seasonal residents in 2016 for the Town of Ayer the answer would be zero.

There is no significant increase to track in this town.

Thank you.

Susan E. Copeland

 **COPY**





2016

CITY/TOWN:

DATE:

Alcoholic Beverages Control Commission
239 Causeway Street
Boston, MA 02114

To the members of the Alcoholic Beverages Control Commission:

Acting under the authority contained in M.G.L. Ch. 138, §17, as amended the undersigned local licensing authority at a meeting held on:

Date of Meeting

estimated that the temporary increased resident population of:
City/Town


As of July 10, 2016 will be

Estimate Resident Population

This estimate was made and voted upon by the undersigned at a meeting called for the purpose, after due notice to each of the members of the time, place, and purpose of said meeting, and after investigation and ascertainment by us of all the facts and after cooperative discussion and deliberation. The estimate is true to the best of our knowledge and belief.

THE ABOVE STATEMENTS ARE MADE UNDER THE PENALTIES OF PERJURY

Very Truly Yours,
Local Licensing Authorities

 **COPY**

 **COPY**

THIS CERTIFICATION MUST BE SIGNED BY A MAJORITY OF THE MEMBERS OF THE LOCAL LICENSING AUTHORITIES.



*The Commonwealth of Massachusetts
Department of the State Treasurer
Alcoholic Beverages Control Commission
Boston, MA 02114*

Deborah B. Goldberg
Treasurer and Receiver General

Kim S. Gainsboro, Esq.
Chairman

TO: Local Licensing Authorities

FROM: Ralph Sacramone, Executive Director

RE: Population Estimates for Seasonal Licenses in 2016

DATE: October 14, 2015



Your attention is directed to M.G.L. Ch. 138 §17, which provides that an estimate of temporary increased resident population shall be made prior to March first, in any year. This population estimate is used to establish a quota of seasonal package goods stores licensed under M.G.L. c. 138 §15. Enclosed is a form to be used for this purpose.

Please complete and return the enclosed form to this office by March 31, 2015. You should be aware that in the absence of this estimate, no seasonal package store license may be granted.

If you have any questions regarding this information or process, please contact Ryan Melville at ext. 718 or Ralph Sacramone at ext. 731.

Robert Pontbriand

Subject: FW: Ayer Town Hall, Ayer, MA (Preservation Restriction Review M.G.L. Chapter 184, ss. 31-33)

From: Holtz, Paul (SEC) [<mailto:paul.holtz@state.ma.us>]

Sent: Wednesday, January 20, 2016 1:26 PM

To: Robert Pontbriand

Subject: RE: Ayer Town Hall, Ayer, MA (Preservation Restriction Review M.G.L. Chapter 184, ss. 31-33)

Hi Robert

And a Happy New Year to you too.

There are no changes to report with regard to the MHC's PR guidelines and prior denial of the request to replace existing Ayer Town Hall wood windows with Renewal by Anderson windows (utilizing composite materials).

As I see it the town has the two options: 1) repair and conserve the existing painted wood windows (including upgrading the weather stripping and hardware as needed) with an option to add an exterior storm window for energy savings, the addition of an insect screen, and to minimize the maintenance of the existing painted wood window sash; or 2) the in kind replacement of the existing double hung wood window sash with wood replacement sash paying careful attention to the window glass configuration (maintaining the number of lights in the upper and lower sash as well as the ratio of wood to glass surface area), muntin profiles and size to match or come extremely close to matching the existing profiles, width and depth, dimensions of side, top, bottom, and meeting rails to closely match the existing wood sash.

As was previously mentioned, the MHC utilizes the *Secretary of the Interior's, Standards for the Treatment of Historic Properties* as the basis for preservation restriction review and approvals. The MHC places a great deal of emphasis on windows as they represent an important visual element for any historic building and they also represent a key feature when it comes to evaluating the historical integrity of a National Register-listed property.

The MHC has recently released information regarding the upcoming Massachusetts Preservation Projects Fund (MPPF) Round 22 which has an application due date of March 23, 2016. Application materials are available at the MHC website (<http://www.sec.state.ma.us/mhc/>). The cost of window repairs and the installation of both exterior and interior storm windows are considered eligible expenses under the MPPF program.

Paul Holtz
Historical Architect
Co-Director Grants Division
Massachusetts Historical Commission

**Office of the Ayer Board of Selectmen
Office of the Ayer Town Administrator**



Town of Ayer | Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | Fax 978-772-3017 | www.ayer.ma.us

DRAFT Town Meeting and FY 2017 Budget Calendar

FEBRUARY:

February 2, 2016: 7pm BOS Regular Meeting

February 3, 2016: 7pm Fin Com Meeting

February 9, 2016: 7pm Joint BOS/Fin Com Meeting with ASRSD RE: FY 2017 ASRSD Budget

February 16, 2016: BOS Regular Meeting. BOS to Open Annual Town Meeting Warrant

MARCH:

March 1, 2016: Presidential Primary Election (No Public Meetings at Town Hall)

March 4, 2016: 12pm (Noon) Deadline for all Nomination Papers for Town Election

March 2016: On-going Review and Work on FY 2017 Budget

Public Hearing to Set the FY 2017 Water and Sewer Rates (TBA)

End of March 2016: Joint Meeting BOS/Fin Com to Review FY 2017 Budget (TBA)

APRIL:

April 2016: On-going Review and Work on FY 2017 Budget

April 8, 2016: Citizens Petitions Due by 12pm (Noon) for Annual Town Meeting Warrant. Annual Town Meeting Warrant Closes at 12pm (Noon)

April 19, 2016: BOS Regular Meeting. BOS to Approve Annual Town Meeting Warrant

April 22, 2016: 12pm (Noon) Deadline for Warrant to go to Printer for printing and mailing

April 25, 2016: Town Elections (No Public Meetings at Town Hall)

MAY:

May 9, 2016: Annual Town Meeting Begins at 7pm at the ASRSD High School Auditorium

Town of Ayer
Board of Selectmen
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Tuesday January 19, 2016
Meeting Minutes

Broadcast and Recorded by APAC

Present: Gary J. Luca, Vice-Chair; Christopher R. Hillman, Clerk
Robert A. Pontbriand, Town Administrator
Carly M. Antonellis, Assistant to the Town Administrator

Absent: Jannice L. Livingston, Chair

Call to Order: G. Luca called the meeting to order at 7:00 PM.

Review and Approve Agenda:

Motion: A motion was made by C. Hillman and seconded by G. Luca to approve the agenda as printed.

Motion passed 2-0.

Recognition of Broncos Cheerleading Team: G. Luca recognized Candy Maki, Coach of the Ayer Shirley Broncos Cheerleading Team. The Board of Selectmen presented the Broncos Cheerleading Team with a Certificate of Recognition for winning the American Youth Cheering National Championship.

Announcements: G. Luca made the following announcements:

- 3rd Quarters Taxes are due on Monday, February 1st, 2016
- 2016 Dog Tags are available and due by March 31st to avoid any late fees
- Last Day to register to vote or to change your party affiliation for the March 1st Primary is on February 10th
- Nomination papers for the Monday, April 25, 2016 Ayer Annual Town Election are now available
- A Winter Parking Ban is in effect until April 15, 2016
- The Ayer Planning Board is hosting an Informational Session on Tuesday January 26, 2016 at 5:30 PM which will provide an overview of the 2015 Proposed Zoning Bylaw

Public Input: None

Ms. Alicia Hersey, Office of Community Development: A. Hersey explained a request to carryover \$72,225.98 of unobligated funds from year one of the SAMHSA Behavioral Health Treatment Court Collaborative Grant.

Motion: A motion was made C. Hillman to approve the request for carryover in the amount of \$72,225.98 with signature by the Town Administrator. **Motion passed 2-0.**

Ms. Cindy Knox, I.T. Administrator: C. Knox made a presentation of the newly launched Town of Ayer website. C. Knox and the IT Committee have been redesigning the website for over a year. R. Pontbriand and members of the BOS congratulated C. Knox on the redesign.

Superintendent Mark Wetzel, Department of Public Works: M. Wetzel and Town Engineer Dan Van Schalkwyk gave presentations on the following:

Stony Brook Wastewater Pumping Station Change Order – M. Wetzel reported that the replacement project is complete and in service. He also reported that the project was finished a month ahead of time. The change order being presented for consideration is an overall contract **decrease** in the amount of \$ 7,046.85.

Motion: A motion was made by G. Luca and seconded by C. Hillman to execute the change order for the Stony Brook Wastewater Pumping Station in the amount of (\$7,046.85). **Motion passed 2-0.**

Shirley Street Bridge and West Main Street Culvert Report – M. Wetzel and D. Van Schalkwyk made a presentation on the current conditions of the Shirley Street Bridge and the West Main Street Culvert. Per the Capital Planning Committee, they are seeking authorization of up to \$100,000 from the UDAG account for engineering services.

Motion: A motion was made by C. Hillman and seconded by G. Luca to authorize up to \$100,000 from the UDAG account to fund engineering services for West Main Street Culvert and Shirley Street Bridge. **Motion passed 2-0.**

Complete Streets Presentation – M. Wetzel explained that MassDOT has implemented a Complete Streets program, providing grant funding for communities to plan and construct Complete Streets projects. Complete Streets is a design approach that focuses on the safety and comfort of all roadway users, including pedestrians, bicyclists and public transit.

Personnel Board Initial Classification Recommendation: Personnel Board Member Brian Gill informed the BOS that the Personnel Board had recently classified the newly created position of Police Department Records Clerk as a Grade 3 according to the Non-Union Compensation Grid adopted by Special Fall Town Meeting in October of 2015.

Motion: A motion was made by C. Hillman and seconded by G. Luca to classify the Police Department Records Clerk as a Grade 3. **Motion passed 2-0.**

Town Administrator's Report: R. Pontbriand gave a brief Administrative Update relative to the FY'17 budget process. He also gave an update on the hiring process for the Administrative Coordinator position.

Mary Spinner, 18 Myrick Street had questions on the following: Status of the payback for the Willows Water Tank, status of the transfer of the OPEB funds into the PRIT account, having the Town enter into an aggregation agreement as it pertains to electric rates that would benefit the entire town.

New Business/Selectmen's Questions:

C. Hillman gave update on the Willow Road/Rt. 2A Project. Both Towns are meeting with MassDOT on Friday January 19, 2016.

C. Hillman asked G. Luca if there was an update on JBOS. G. Luca stated there is no update and is waiting for the Town of Shirley to call a meeting.

Approval of Meeting Minutes: C. Antonellis explained that on the DRAFT minutes there was a small error. The Chair's announcement relative to the Zoning Bylaw Informational Session was listed as January 25, 2016. The date of the Zoning Bylaw Informational Session is on January 26, 2016 and has been changed.

Motion: A motion was made C. Hillman and seconded by G. Luca to approve the meeting minutes of January 5, 2016, as amended. **Motion passed 2-0.**

Executive Session: A motion was made by G. Luca and seconded by G. Luca at 8:39 PM to enter into Executive Session pursuant to MGL c.30A, section 21A Exemption #3 (Collective Bargaining) APPOA Step 4 Grievance and Exemption #3 (Collective Bargaining) Negotiations Strategy (DPW Union, Firefighters Union and Police Superiors Union) and to adjourn from Executive Session. G. Luca further stated that to discuss these items in Open Session would be detrimental to the Town's negotiating study. **By Roll Call: G. Luca, aye; C. Hillman, aye. Motion passed by Roll Call 2-0.**

Minutes Recorded and Submitted by Carly M. Antonellis

Minutes Approved by BOS: _____

Christopher R. Hillman, Clerk: _____