

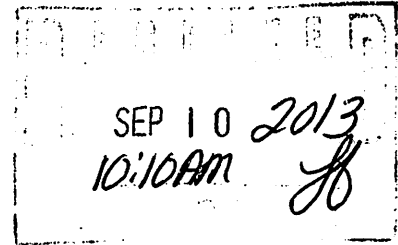
Town of Ayer Personnel Board

1st Floor Meeting Room

Ayer Town Hall

Ayer Massachusetts, 01432

7:00pm Wednesday September 18, 2013



Notice: This meeting is being recorded to be televised at a later date on APAC.

1. Call to Order.
2. Mail:
3. Minutes:
4. New Business:
 - a. Introductions
 - b. PB policies. Official/Draft?
 - c. PB By-law
 - d. MMA access.
 - e. Initial training.
 - f. Update on job descriptions and grid.
 - g. TM articles
 - h. Open meeting law training (Available on "Town Official's Toolbox" on the town website)
 - i. Ethics training (Available on "Town Official's Toolbox" on the town website)
 - j. recurring meeting schedule
 - k. Election of officers.
5. Old Business:
6. Upcoming Business:
7. FinCom Round table:
8. Open the floor:
 - a. Next Regular FinCom meeting: 10/2/13 at 7:00pm.
9. Entertain a motion to adjourn.