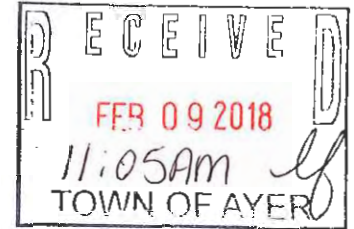


**Ayer Library Board of the Trustees
Special Meeting
February 13, 2018 at 6:00pm
Ayer Library's Nutting Historical Room**



Meeting Called to order

Secretary Report

Vote to accept secretary report with minutes of last meeting

Treasurer's Report

Vote to accept Treasurer's report

Director's Report (Notional)

1. Building and Grounds
2. Budget FY19 update

Finance Committee will be meeting with Library Trustees on 28 March. Who will be able to attend? Do we need to meet beforehand to prepare?

3. Any additional input from Utilities audit done and grant process?
4. Comments/insights from Ayer Town planning meeting? Follow-up meeting in Library 13 Feb just after Trustee meeting (all trustees invited!). Sam and Jack will attend.
5. Comment from Friends of Library about parking lot lighting – any status/comments?
6. Upcoming staff training and development. How are we preparing for the future?

President's Report

1. Discussion of notional policy for remote meeting attendance will be in Discussion section of meeting.
2. Director's search subcommittee formed – acting members are Deb, Debra, Tim and Jack. Meetings are informal for now. Jack acting as lead.

Status Report from Director Search Subcommittee

Report from Friends of Library quarterly meeting

Old/New Business (please add any items to be discussed)

Discussion:

1. Notional Policy for remote meeting attendance.
2. Forming an ad hoc committee to begin researching possibility of adding new public space onto exiting library building – Jack reviewing last 5 year plan.

Vote to adjourn.

Attendance: