



RECEIVED
JUN 13 2023

TOWN OF AYER
TOWN CLERK

12:05pm
(Signature)

**Town of Ayer
Board of Assessors**

Wednesday, June 28, 2023 at 2:00 p.m.

Remote Participation Open Session Meeting Agenda

Due to ongoing COVID-19 Pandemic, in accordance with Chapter 2 of the Acts of 2023, suspending certain provisions of the Open Meeting Law (OML), public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means." This meeting will be live on Zoom. The public may participate remotely by joining Zoom (Meeting ID# 848 4771 7828) or by calling 929-205-6099. For additional information about remote participation, please contact Lynda McQuade, Assessing Administrator at lmcquade@ayer.ma.us or 978-772-8220 ext. 140 prior to the meeting.

1. Call to Order
2. Approve Agenda
3. Approval of 05/17/2023 Minutes
4. Approval of the Motor Vehicle and Trailer Abatement Report for May
5. Approval of the May Assessing Department Report
6. Approval of Motor Vehicle Commitment #3 for 2023
7. Update on Approval of FY2024 Interim Year Adjustment Approval
8. Old Business
9. New Business
10. Executive Session Pursuant to G.L. c30A, sec. 21 (a)
 - Approval of the Executive Session Minutes from April 6, 2023
 - Exemption #7 FY2023 Applications for Abatement/Exemption Update and Review of Motor Vehicle Tax Exemption Reimbursements and Property Tax Exemption Forms pursuant to pursuant to G.L. c.59, sec. 60
11. Adjournment

BOARD OF ASSESSORS

May 17, 2023

Minutes of Assessors Meeting

Remote participation Open Session Meeting

The meeting was called to order at 2:01pm. Chairman Laggis, Member Wood, Clerk Maxant-Schulz, Assessing Administrator, Lynda McQuade and Assessing Department Assistant, Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for May 17, 2023. A motion to approve the agenda was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors read the agenda for April 6, 2023. A motion to approve the agenda as amended was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors reviewed the April 2023 Motor Vehicle & Trailer Excise Abatement report. In April, the Assessing Department Assistant processed 16 abatements totaling \$1,312.53. The Board of Assessors reviewed the May 2023 Motor Vehicle & Trailer Excise Abatement report. In May, the Assessing Department Assistant processed 2 abatements totaling \$520.32. A motion to approve and sign the reports was made by Member Wood, seconded by Chairman Laggis and approved in a 3-0 vote. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote Ruth Maxant-Schulz: Aye.

The Board of Assessors reviewed the Assessing Department Reports for the month of March. A motion to approve the report was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

Assessing Administrator Lynda McQuade updated the Board of Assessors as to the Town meeting's recent vote to approve the conversion to Patriot software.

The Assessing Administrator updated the Board on the status of the FY2023 Real and Personal Property Preliminary tax bills.

Old Business: The Assessor's office prepared 9 Abutters lists.

There were no issues of new business.

At 2:18 the Board reconvened into Open session.

The next scheduled Board of Assessors meeting is scheduled for June 28th at 2:00pm.

BOARD OF ASSESSORS MONTHLY REPORT

May 2023

- ✚ May 2023 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✚ May 2023 building permits were incorporated into the Assessing Department database.
- ✚ Assessing Department staff continued new construction property inspections relating to FY23 building permit activity. Assessing Administrator is continuing to develop FY2024 growth.
- ✚ The Board of Assessors approved 26 Motor Vehicle & Trailer Excise abatements totaling \$2,095.16.
- ✚ Assessing Department staff prepared Motor Vehicle Commitment #3 for 2023 for \$86,301.16 with a total of 377 bills.
- ✚ Assessing Administrator received approvals for the Motor Vehicle Excise Tax Exemption Reimbursement and the Property Tax Exemption Forms from the Department of Revenue that were submitted in May.
- ✚ Assessing Department staff completed 5 Abutters Lists.
- ✚ Assessing Administrator completed the map update in Mr. Mapper and submitted updates to the Montachusett Regional Planning Commission.
- ✚ Assessing Administrator received Interim Year Approval on 05/16/2023 from the Department of Revenue.
- ✚ Next Board of Assessors Meeting is scheduled for June 28, 2023.

ASSESSORS WARRANT TO COLLECTOR
MOTOR VEHICLE AND TRAILER EXCISE
YEAR: 2023 Commitment No: 3

THE COMMONWEALTH OF MASSACHUSETTS

Ayer
Name of City or Town

OFFICE OF THE BOARD OF ASSESSORS

To: Barbara Tierney, Collector of Taxes

For Ayer in the County of Middlesex.

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the excise list herewith committed to you the amount of the MOTOR VEHICLE AND TRAILER EXCISE assessed to each such person for the privilege of registration, as therein set forth, with interest, the sum total of such list being **Eighty Six Three Hundred One Dollar and sixteen cents (\$86,301.16)**.

And you are to pay over said excises and interest to Barbara Tierney, Treasurer of **Ayer**, or to his successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said excises and interest with your excise list and of your doings thereon at such times as the assessor shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before December 31 of the current year.

And if a person refuses or neglects to pay his excise for fourteen days after demand, you shall issue a warrant to collect said excise including interest, charges and fees. If a person refuses or neglects to pay his excise after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debts is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said excise in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, and charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of this Commonwealth upon collectors of taxes.

Given under our hands this 28th day of June, 2023

BOARD OF ASSESSORS of:

Ayer

6

06/02/2023 11:26
2481mqu

TOWN OF AYER
COMMITMENT LIST

P 34
mmacomlt

YEAR: 2023 COMMITMENT: 3 BILL DATE: 07/07/2023 TAX COLLECTOR: BARBARA TIERNEY

LICENSE	REG	CUSTOMER	REGISTRANT	VEHICLE YEAR MAKE	BILL #	VALUATION	EXCISE TAX
				COMMITMENT TOTAL:	377	4,530,193.72	86,301.16
				TOTAL EXEMPTS :	0	.00	.00
				FINAL TOTAL :	377	4,530,193.72	86,301.16

SIGNED THIS _____ (DAY) OF _____ (MONTH), _____ (YEAR).

BOARD OF ASSESSORS OF AYER

Lynda McQuade

From: DLSsupport@dor.state.ma.us
Sent: Tuesday, May 16, 2023 2:29 PM
To: tshogan@ayer.ma.us; rmaxant-schulz@ayer.ma.us; jwood@ayer.ma.us; Lynda McQuade;
nlaggis@ayer.ma.us; jguthrie@ayer.ma.us; dlsgateway@dor.state.ma.us
Subject: Event notification from DLSGateway

Massachusetts Department of Revenue Division of Local Services

Geoffrey E. Snyder, Commissioner
Sean R. Cronin, Senior Deputy Commissioner of Local Services

City/Town/District name: Ayer,

This email notification has been sent to advise you that the following activity has occurred in DLS Gateway:

Jurisdiction : Ayer
Fiscal year : 2024
Process : INTERIM YEAR ADJUSTMENT
Action : FORM APPROVED
By user : Rebecca Boucher
On : 5/16/2023

This is a system generated email. Please do not reply as it will not be seen by DLS.

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this mail in error please notify the postmaster at dor.state.ma.us.

