



RECEIVED  
OCT 12 2023  
TOWN OF AYER  
TOWN CLERK

**Town of Ayer**  
**Board of Assessors**  
**Tuesday, October 17, 2023 at 2:00 p.m.**

8:50am

**Remote Participation Open Session Meeting Agenda**

Due to ongoing COVID-19 Pandemic, in accordance with Chapter 2 of the Acts of 2023, suspending certain provisions of the Open Meeting Law (OML), public bodies otherwise governed by the OML are temporarily relieved from the requirement that meetings be held in public places, open and physically accessible to the public, so long as measures are taken to ensure public access to the bodies' deliberations "through adequate, alternative means." This meeting will be live on Zoom. The public may participate remotely by joining Zoom (Meeting ID# 848 4771 7828) or by calling 929-205-6099. For additional information about remote participation, please contact Lynda McQuade, Assessing Administrator at [lmcquade@ayer.ma.us](mailto:lmcquade@ayer.ma.us) or 978-772-8220 ext. 140 prior to the meeting.

1. Call to Order
2. Approve Agenda
3. Approval of 09/06/2023 Minutes
4. Approval of the Motor Vehicle and Trailer Abatement Reports for September
5. Approval of the August Assessing Department Report
6. Approval of Motor Vehicle Excise Tax Commitment #5 for 2023 and Commitment #8 for 2022
7. Old Business
8. New Business
9. Executive Session Pursuant to G.L. c30A, sec. 21 (a)
  - Approval of the Executive Session Minutes from September 6, 2023
10. Adjournment

## **BOARD OF ASSESSORS**

**September 6, 2023**

### **Minutes of Assessors Meeting**

#### **Remote participation Open Session Meeting**

The meeting was called to order at 2:05pm. Chairman Laggis, Member Wood, Clerk Maxant-Schulz, Assessing Administrator, Lynda McQuade and Assessing Department Assistant, Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for September 6, 2023. A motion to approve the agenda was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors read the minutes for June 28, 2023. A motion to approve the agenda as amended was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors reviewed the June, July and August 2023 Motor Vehicle & Trailer Excise Abatement reports. In June, the Assessing Department Assistant processed 26 abatements totaling \$4,624.26. In July the Assessing Department Assistant processed 25 abatements totaling \$2,000.32. In August the Assessing Department Assistant processed 10 abatements totaling \$646.16. A motion to approve and sign the reports was made by Member Wood, seconded by Chairman Laggis and approved in a 3-0 vote. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors reviewed the Assessing Department reports for the months of June and July. A motion to approve the report was made by Member Wood, seconded by Clerk Maxant-Schulz and approved in a 3-0. Vote: Nick Laggis: Aye; Vote: Jim Wood: Aye; Vote: Ruth Maxant-Schulz: Aye.

The Board of Assessors was presented with Warrants and Commitments for their approval. Motor Vehicle and Trailer Excise Commitment 4, 2023 totaling \$66,960.94. A motion to approve and sign the warrant and commitment was made by Clerk Maxant-Schulz, seconded by Member Wood and approved in a 3-0 vote. Vote: Ruth Maxant-Schulz: Aye; Vote: James Wood: Aye; Vote: Nick Laggis: Aye.

The Board of Assessors was presented with a Warrant and Commitment for Supplemental bills for their approval. The bills totaled \$89,343.89. The supplemental CPA bills totaled \$893.43 A motion to approve and sign the warrant and commitment was made by Clerk Maxant-Schulz, seconded by Member Wood and approved in a 3-0 vote. Vote: Ruth Maxant-Schulz: Aye; Vote: James Wood: Aye; Vote: Nick Laggis: Aye.

Old Business:

The Assessing office submitted 11 abutters lists since June 28, 2023.

The Assessing Administrator Lynda McQuade continues to work on inspections to finalize growth for the Town.

New Business:

New construction continues in Panther Place Subdivision.  
Shaker Pond Development is almost complete.

At 2:20 pm, pursuant to G.L. c. 30A, sec. 21 (a)(7) G.L.c.59, sec.60 and G.L.c.214 sec. 1B, in connection with consideration and action on applications for abatements sec.1B, Chairman Laggis called for a vote to go into Executive Session with Open Session to reconvene at the conclusion of the Executive Session. Motion passes by a vote of 3-0. Vote; Nick Laggis: Aye Vote; Ruth Maxant: Aye. James Wood: Aye.

At 2:31pm the Board of Assessors adjourned.

The next scheduled Board of Assessors meeting is scheduled for October 17th at 2:00pm.

Respectfully submitted,

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Clerk

jag

REPORT OF POSTED MV ABATEMENTS

FOR 09/01/2023 TO 09/30/2023

YEAR	COMM	BILL	REGISTRANT	REASON	VEHICLE YEAR	VEHICLE MAKE	VEHICLE CYCLE DATE	ABATEMENT EXCISE TAX DATE	CERT #	AMOUNT	STATUS
2023	001	850	BUCCI, ROSALIE MARY	MV11	2015	JEEP	02/27/23	96.23 09/26/23	44694	-32.07	POSTED
2023	001	1278	CLARK CONSTRUCTION GROUP LTD	MV11	2000	LEXS	02/27/23	78.50 09/05/23	44672	-26.10	POSTED
2023	001	1279	CLARK CONSTRUCTION GROUP LTD	MV11	2014	TOYT	02/27/23	64.75 09/05/23	44670	-26.10	POSTED
2023	001	1279	CLARK CONSTRUCTION GROUP LTD	MV11	2014	TOYT	02/27/23	38.65 09/05/23	44671	26.10	POSTED
2023	001	1422	COOKE, JOHN CHARLES	MV05	2019	CHEV	02/27/23	133.50 09/11/23	44679	-133.50	POSTED
2023	001	1422	COOKE, JOHN CHARLES	MV05	2019	CHEV	02/27/23	0.00 09/11/23	44680	133.50	POSTED
2023	001	1422	COOKE, JOHN CHARLES	MV05	2019	CHEV	02/27/23	133.50 09/15/23	44681	-44.46	POSTED
2023	001	1423	COOKE, JOHN CHARLES	MV05	2015	JEEP	02/27/23	56.48 09/15/23	44682	-18.80	POSTED
2023	001	1424	COOKE, JOHN CHARLES	MV05	2019	HOND	02/27/23	61.61 09/11/23	44678	-20.49	POSTED
2023	001	2023	DURFEE, TRACY A	MV11	1998	CHEV	02/27/23	48.35 09/26/23	44695	-11.77	POSTED
2023	001	2770	GOMEZ, KEVIN ANTONIO	MV11	2016	FORD	02/27/23	69.83 09/07/23	44673	-29.09	POSTED
2023	001	2926	GUTHEIL, KAREN L	MV11	2017	JEEP	02/27/23	99.74 09/07/23	44674	-41.50	POSTED
2023	001	3256	HONDA LEASE TRUST	MV11	2022	HOND	02/27/23	759.30 09/11/23	44676	-316.38	POSTED
2023	001	3435	JAMES, RAYMOND L	02	2015	LEXS	02/27/23	105.48 09/15/23	44684	-70.32	POSTED
2023	001	4162	LING, ZIFENG	MV11	2005	TOYT	02/27/23	47.85 09/26/23	44697	-15.93	POSTED
2023	001	4455	MARKEL, FRANCES	MV11	2006	TOYT	02/27/23	62.83 09/11/23	44677	-20.91	POSTED
2023	001	4815	MILLS, KENDYL ELYSE	MV11	2018	CHEV	02/27/23	126.25 09/18/23	44685	-63.13	POSTED
2023	001	5749	PREHL, CORY JAMES	MV11	2021	FORD	02/27/23	332.00 09/15/23	44683	-138.31	POSTED
2023	001	6326	SCHWERIN, FREDERICK T	MV11	2008	TOYT	02/27/23	35.70 09/26/23	44693	-11.86	POSTED
2023	001	6327	SCHWERIN, FREDERICK T	MV11	2012	SUBA	02/27/23	69.18 09/26/23	44692	-23.02	POSTED
2023	001	6780	SUDUIKO, KATHLEEN M	MV11	2020	LEXS	02/27/23	284.69 09/18/23	44686	-142.37	POSTED
2023	001	7078	TOYOTA LEASE TRUST	MV11	2020	TOYT	02/27/23	195.94 09/19/23	44689	-114.29	POSTED
2023	002	7826	BERGIN, ALFRED P	MV15	2020	JEEP	05/22/23	196.77 09/26/23	44691	-114.77	POSTED
2023	002	8044	MCCOY, MICHAEL LEE	MV11	2017	DODG	05/22/23	81.49 09/27/23	44698	-27.17	POSTED
2023	003	8374	GREIS, GUSTINA L	MV15	2023	HOND	07/07/23	609.38 09/01/23	44669	-457.03	POSTED
2023	004	8895	SHAH, HASSAN IJAZ	MV05	2016	HOND	08/30/23	45.66 09/22/23	44690	-15.18	POSTED

26 ABATEMENTS CYCLE TOTALS 3,833.66 -1,754.95

26 ABATEMENTS REPORT TOTALS 3,833.66 -1,754.95

SIGNED THIS \_\_\_\_\_ (DAY) OF \_\_\_\_\_ (MONTH), \_\_\_\_\_ (YEAR).

BOARD OF ASSESSORS OF TOWN OF AYER

**BOARD OF ASSESSORS**  
**MONTHLY REPORT**  
**August 2023**

- ✦ August 2023 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✦ August 2023 building permits were incorporated into the Assessing Department database.
- ✦ Assessing Department staff continued new construction property inspections relating to FY23 building permit activity. Assessing Administrator is continuing to develop FY2024 growth.
- ✦ The Board of Assessors approved 10 Motor Vehicle & Trailer Excise abatements totaling \$646.00 in July.
- ✦ Assessing Department staff mailed the FY2024 Exemption Applications on 08/31/2023.
- ✦ Assessing Department staff completed 11 Abutters Lists.
- ✦ Board of Assessors approved the Warrant and Commitment for the FY2023 Supplemental Real Estate Bills for 34 bills totaling \$90,237.32.
- ✦ Assessing Administrator prepared and submitted the Community Preservation Surcharge Report to the Department of Revenue.
- ✦ Next Board of Assessors Meeting is scheduled for October 17, 2023.

THE COMMONWEALTH OF MASSACHUSETTS

Town of AYER

OFFICE OF THE BOARD OF ASSESSORS

To **Barbara Tierney**, Collector of Taxes for **Ayer** in the County of **Middlesex**,

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the excise list herewith committed to you the amount of the MOTOR VEHICLE AND TRAILER EXCISE assessed to each such person for the privilege of registration, as therein set forth, with interest, the sum total of such list being **Thirty Three Thousand Nine Hundred Seventy dollars and Thirty Four cents (\$33,970.34)**.

And you are to pay over said excises and interest to **Barbara Tierney, Treasurer of Ayer**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said excises and interest with your excise list and of your doings thereon at such times as the assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before December 31 of the current year.

And if a person refuses or neglects to pay his excise for fourteen days after demand, you shall issue a warrant to collect said excise including interest, charges and fees. If a person refuses or neglects to pay his excise after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said excise in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, and charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of this Commonwealth upon collectors of taxes.

Given under our hands this 17th day of **October 2023**

..... } BOARD OF ASSESSORS  
..... }  
..... } OF AYER

10/11/2023 14:28  
2481mqu

TOWN OF AYER  
COMMITMENT LIST

P 22  
mmacomt

YEAR: 2023      COMMITMENT: 5      BILL DATE: 10/16/2023      TAX COLLECTOR: BARBARA TIERNEY

LICENSE	REG	CUSTOMER	REGISTRANT	VEHICLE YEAR MAKE	BILL #	VALUATION	EXCISE TAX
				COMMITMENT TOTAL:	236	3,111,158.05	33,970.34
				TOTAL EXEMPTS :	0	.00	.00
				FINAL TOTAL :	236	3,111,158.05	33,970.34

SIGNED THIS \_\_\_\_\_ (DAY) OF \_\_\_\_\_ (MONTH), \_\_\_\_\_ (YEAR).

BOARD OF ASSESSORS OF AYER

\_\_\_\_\_

ASSESSORS WARRANT TO COLLECTOR  
MOTOR VEHICLE AND TRAILER EXCISE

COMMITMENT 8, 2023

THE COMMONWEALTH OF MASSACHUSETTS

Town of AYER

OFFICE OF THE BOARD OF ASSESSORS

To **Barbara Tierney**, Collector of Taxes for **Ayer** in the County of **Middlesex**,

GREETING:

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby required to levy on and collect from the several persons named in the excise list herewith committed to you the amount of the MOTOR VEHICLE AND TRAILER EXCISE assessed to each such person for the privilege of registration, as therein set forth, with interest, the sum total of such list being **Thirty Four Dollars and sixty three cents (\$34.63)**.

And you are to pay over said excises and interest to **Barbara Tierney, Treasurer of Ayer**, or to her successor in office, at the times and in the manner provided by General Laws, Chapter 60, Section 2, and also to give to the treasurer as aforesaid an account of all charges and fees collected by you. And you are to make written return of said excises and interest with your excise list and of your doings thereon at such times as the assessors shall in writing require.

But you are to complete, and make up an account of, the collection of the whole sum hereby committed to you, with interest, on or before December 31 of the current year.

And if a person refuses or neglects to pay his excise for fourteen days after demand, you shall issue a warrant to collect said excise including interest, charges and fees. If a person refuses or neglects to pay his excise after you or your designee have notified the person by mail or other means that a warrant to collect has been issued, and you or your designee have exhibited a copy of the said warrant to collect, or delivered a copy thereof to the taxpayer, or left it at his last and usual place of abode, or of business, you or your designee may request a hearing in the district court having jurisdiction. If the court finds that the debt is owed and there is sufficient property and an ability to pay, a warrant to distrain or commit and take the body of such person and commit him to jail shall issue to you or your designee to serve upon said person, according to law. Upon the issuance of the warrant to distrain or commit, you or your designee shall proceed to enforce the collection of said excise in accordance with the provisions of said court warrant.

And in the levy and collection of the amounts hereby committed to you, and of interest, and charges, and fees as provided by law, you are to have and to exercise all the powers conferred by the laws of this Commonwealth upon collectors of taxes.

Given under our hands this 17h day of **October 2023**

..... } BOARD OF ASSESSORS  
..... }  
..... } OF AYER



EXCISE RECEIVABLES GENERATION - ACCOUNT DISTRIBUTI

CLERK: 2481mqu

YEAR PER	JNL						ACCOUNT DESC	T OB	DEBIT	CREDIT
SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	LINE DESC				
2024 4	118									
MVB 01000-12642	10/11/2023		MV	343715	ORG	M/V EXCISE 2022 2022 MV TAX		34.63		
MVB 01000-26300	10/11/2023		MV	343715	ORG	DEF REV-MOTOR VEHICLE EXC 2022 MV TAX			34.63	
MVB - Motor Vehicle Gen A/R 2024 Period 04 10/11/2023 JOURNAL 2024/04/118							TOTAL		34.63	34.63

10/11/2023 14:18  
2481mqu

TOWN OF AYER  
COMMITMENT LIST

P 2  
mmacom1t

YEAR: 2022    COMMITMENT: 8    BILL DATE: 11/16/2023    TAX COLLECTOR: BARBARA TIERNEY

LICENSE	REG	CUSTOMER	REGISTRANT	VEHICLE YEAR MAKE	BILL #	VALUATION	EXCISE TAX
				COMMITMENT TOTAL:	1	1,511.00	34.63
				TOTAL EXEMPTS :	0	.00	.00
				FINAL TOTAL :	1	1,511.00	34.63

SIGNED THIS \_\_\_\_\_ (DAY) OF \_\_\_\_\_ (MONTH), \_\_\_\_\_ (YEAR).

BOARD OF ASSESSORS OF AYER

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