

RECEIVED  
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TOWN OF AYER  
TOWN CLERK

**Ayer Library**  
26 EAST MAIN STREET  
AYER, MASSACHUSETTS 01432  
978-772-8250

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Ayer Library Board of Trustees  
Thursday, November 10, 2022  
6:00pm  
Ayer Library

**Call to Order**

- Approval of Agenda
- Approval of Minutes of September 8, 2022 meeting
- Announcements

**Reports**

- Treasurer's Report
  - Invoice Report
- Director's Report

**Old Business**

- Library HVAC Repairs

**New Business**

- Discuss and Approve Evaluation Forms
- Evaluation Dates
  - 3 month: January
  - 6 month: April
- Mechanics of Evaluation
- Meeting Dates January-June
- Capital Budget Submitted
- Friends x Trustees Meeting
- A Gift to Staff from Trustees
- Strategic Plan Updates
- Going Fine Free
  - Friends Voted to Approve
- Updating Policies
- Personnel Discussion

**Public Comment**

**Adjournment**