

RECEIVED
JAN 12 2023

TOWN OF AYER
TOWN CLERK

3:15 PM


Town of Ayer
Select Board
1 Main Street
Ayer, MA 01432



Tuesday January 17, 2023

Open Session In-Person and Zoom Meeting Agenda

This meeting/hearing of the Ayer Select Board will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation via Zoom is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in a specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. This meeting will be live on Zoom and Channel 8. The public may access the proceedings by joining Zoom (Meeting ID# 897 9080 0793) or by calling (929-205-6099). For additional information about remote participation, please contact Carly Antonellis, Assistant Town Manager at atm@ayer.ma.us or 978-772-8220 ext. 100 prior to the meeting.

6:00 PM*

Call to Order

Pledge of Allegiance; Review and Approve Agenda; Announcements

Public Input

6:05 PM

Dr. Katie Petrossi, Director, Council on Aging

1. Acceptance of Donation – Friends of the Nashoba Valley Medical Center

6:10 PM

Jeff Thomas, Director, Dept. of Parks and Recreation

1. Kiddie Junction Playground Update

6:20 PM

Susan Copeland, Town Clerk

1. Opening of Annual Town Election to be held on May 9, 2023

6:25 PM

Opening of Annual Town Meeting (Monday April 24, 2023) Warrant

6:30 PM

Town Manager's Report

1. Administrative Update/Review of Town Warrant(s)
2. FY '24 Budget Update

6:35 PM

New Business/Select Board Member Questions

1. Enforcement of Trash Receptacles on Public Way (S. Houde)

6:40 PM

Approval of Meeting Minutes

December 6, 2022; December 20, 2022

6:45 PM

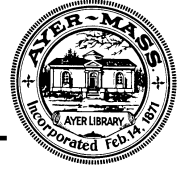
Adjournment

**Agenda Times are approximate and do not constitute exact times*

The next regularly scheduled meeting of the Select Board is Tuesday February 7, 2023 at 6:00 PM, both In Person and via Zoom

Town of Ayer

Council on Aging/Senior Center



18 Pond Street Rear – Ayer, Massachusetts - 01432
Katie Petrossi, Ph.D., Director

Tel: 978-772-8260
kpetrossi@ayer.ma.us

January 3, 2023

Dear Select Board –

Please accept a donation from Friends of the Nashoba Valley Medical Center in the amount of \$500.00 to the Ayer Council on Aging/Senior Center. There were no use restrictions placed on the donation. It will be placed in the COA donation account.

Thanks,

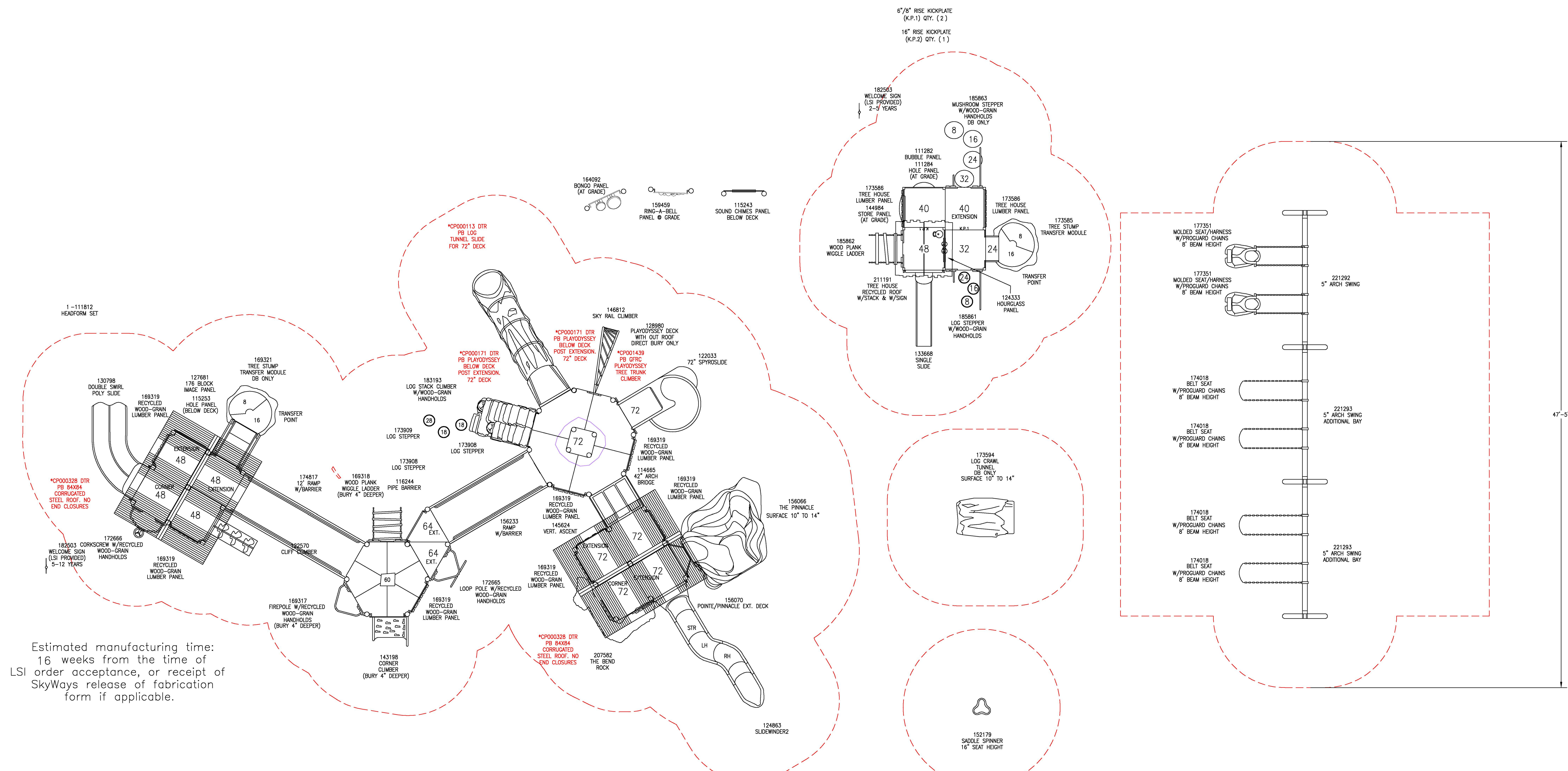
Katie Petrossi, Ph.D.
Director
Ayer Council on Aging
18 Pond Street
Ayer, MA 01432
(978) 772-8260
kpetrossi@ayer.ma.us



KIDDIE JUNCTION PLAYGROUND

MEO221196 • 12.23.2022

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Estimated manufacturing time:
 16 weeks from the time of
 LSI order acceptance, or receipt of
 SkyWays release of fabrication
 form if applicable.

47'-5"

Appropriations	Amount	Expenses	Amount
2020 ATM - Remediation Study	\$ 20,000.00	<i>Proposal Work (BETA)</i>	
CPC Spring 2022 Town Meeting	\$ 400,000.00	Task 1 Prelim Remediation Design and Cost Est	\$ 19,980.00
Capital Spring 2022 Town Meeting	\$ 320,000.00	Task 2 Concept Plaground Design and Cost Est	
Earmark	\$ 100,000.00		
		<i>Phase 1 Design & LSP Services (BETA)</i>	
		Task 1 MassDEP Reporting	\$ 3,300.00
		Task 2 Plans and Specs	\$ 7,000.00
		Task 3 Oversight of Demo and Remediation	\$ 10,000.00
		Task 4 Permanent Solution Statement	\$ 6,700.00
		<i>Temp Fence</i>	\$ 1,495.00
		February 2022 through October 2022	\$ 891.00
		<i>Phase 1 Demo Construction (Brighter Horizons)</i>	\$ 173,000.00
		<i>Phase 2 Design of Playground (BETA)</i>	\$ 65,600.00
Total Appropriations	\$ 840,000.00	Total Expenses	\$ 287,966.00

Available for Playground Construction* \$ 552,034.00

*Note: no contingency included in the above expenses,
overruns could reduce the available funds for the new playground

Cost Estimates For Pirone Park Playground Construction

Prices reflect estimates by BETA Inc. for spring of 2023

Item Description	1st BETA Cost Estimate Full Build	Ajusted Estimate Full Build	Adjusted Estimate w/o Add Alts	Add Alt Nature Play Area
MOBILIZATION	\$75,614.19	\$62,349.94	\$62,349.94	
DRIPLINE TREE PROTECTION	\$2,047.50	\$2,047.50	\$2,047.50	
SITE PREPARATION	\$17,650.00	\$17,650.00	\$17,650.00	
EARTH EXCAVATION	\$21,875.00	\$21,875.00	\$21,875.00	
TRIMMING AND FINE GRADING	\$19,181.25	\$19,181.25	\$19,181.25	
COMPOST FILTER	\$4,887.50	\$4,887.50	\$4,887.50	
GRAVEL BORROW BASE COURSE	\$19,575.00	\$19,575.00	\$19,575.00	
ASPHALT BERM	\$11,875.00	\$11,875.00		\$11,875.00
ASPHALT PATH	\$31,570.00	\$31,570.00		\$31,570.00
R&D ASPHALT PAVING	\$7,402.50	\$7,402.50		\$7,402.50
CONCRETE WALKS	\$32,100.00	\$32,100.00		
NEW PARK SIGN *	\$9,375.00	\$1,500.00	\$1,500.00	
NATURE & ADVENTURE PLAY SURFACE	\$17,560.00	\$17,560.00		\$17,560.00
POUR-IN-PLACE PLAY SURFACE	\$292,800.00	\$292,800.00	\$292,800.00	
4' BLACK VINYL CHAINLINK FENCE	\$26,100.00	\$26,100.00	\$26,100.00	
PLANTING SOIL *	\$11,475.00	\$1,500.00	\$1,500.00	
LOAM BORROW	\$30,600.00	\$30,600.00	\$30,600.00	
SEEDING *	\$8,497.50	\$1,000.00	\$1,000.00	
PLAY EQUIPMENT	\$815,750.00	\$645,750.00	\$645,750.00	
NATURE & ADVENTURE PLAY EQUIPMENT	\$65,750.00	\$65,750.00		\$65,750.00
BENCHES *	\$22,500.00	\$2,500.00	\$2,500.00	
BIKE RACK WITH CONCRETE PAD *	\$9,510.00	\$1,000.00	\$1,000.00	
TRASH RECEPTACLES *	\$6,400.00	\$1,000.00	\$1,000.00	
LANDSCAPE PLANTINGS *	\$23,450.00	\$3,000.00	\$3,000.00	
TREES *	\$24,050.00	\$0.00	\$0.00	
SUBTOTAL	\$1,607,595.44	\$1,320,573.69	\$1,154,316.19	\$134,157.50
PLUS 15% CONTINGENCY	\$241,139.32	\$198,086.05	\$173,147.43	\$20,123.63
TOTAL ESTIMATED COST	\$1,848,734.76	\$1,518,659.74	\$1,327,463.62	\$154,281.13
AVAILABLE FUNDS	(\$552,034.00)	(\$552,034.00)	(\$552,034.00)	
TOTAL FUNDING NEEDED	\$1,296,700.76	\$966,625.74	\$775,429.62	\$154,281.13

* Work to be done by Town of Ayer

Item Description	Amount
MOBILIZATION	\$ 62,349.94
DRIPLINE TREE PROTECTION	\$ 2,047.50
SITE PREPARATION	\$ 17,650.00
EARTH EXCAVATION	\$ 21,875.00
TRIMMING AND FINE GRADING	\$ 19,181.25
COMPOST FILTER	\$ 4,887.50
GRAVEL BORROW BASE COURSE	\$ 19,575.00
ASPHALT BERM	\$ 11,875.00
ASPHALT PATH	\$ 31,570.00
R&D ASPHALT PAVING	\$ 7,402.50
CONCRETE WALKS	\$ 32,100.00
NEW PARK SIGN	\$ -
NATURE & ADVENTURE PLAY SURFACE	\$ 17,560.00
POUR-IN-PLACE PLAY SURFACE	\$ 292,800.00
4' BLACK VINYL CHAINLINK FENCE	\$ 26,100.00
PLANTING SOIL	\$ 11,475.00
LOAM BORROW	\$ 30,600.00
SEEDING	\$ 8,497.50
PLAY EQUIPMENT	\$ 645,750.00
NATURE & ADVENTURE PLAY EQUIPMENT	\$ 65,750.00
BENCHES	\$ -
BIKE RACK WITH CONCRETE PAD	\$ -
TRASH RECEPTACLES	\$ -
LANDSCAPE PLANTINGS	\$ -
TREES	\$ -

Chair:

The Annual Town Election will be held on Tuesday, May 9th, 2023 from 7am – 8pm in the 2nd Floor Great Hall at 1 Main Street in Ayer, Massachusetts.

Nomination Papers for the following offices are now available as they will appear on the ballot:

Assessor	(1)	3-year term
Board of Health	(1)	3-year term
Commissioner of Trust Funds	(1)	3-year term
Constable	(1)	3-year term
Library Trustee	(1)	3-year term
Park Commissioner	(2)	3-year term
Planning Board	(2)	3-year term
Regional School		
District Committee	(1)	3-year term
Select Board	(1)	3-year term
Housing Authority	(1)	5-year term

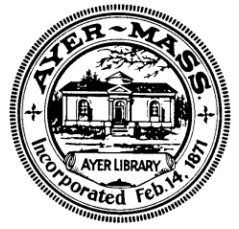
Nomination papers can be requested from and submitted to the Town Clerk’s Office; 1 Main Street; Ayer, Massachusetts during regular business hours.

The last day to request nomination papers is Friday, March 17th, 2023, at 12:00 PM.

The last day to submit nomination papers is Tuesday, March 21st, 2023, at 5:00 PM.

Motion: Motion to open the nomination process for the Annual Town Election offices to appear on the ballot as read by the chair. (Moved, Seconded. Voice Vote)

**Office of the Select Board
Office of the Town Manager**



Town of Ayer | Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | www.ayer.ma.us

MEMORANDUM

DATE: January 13, 2023

TO: Ayer Select Board

FROM: Robert A. Pontbriand
Town Manager

SUBJECT: Opening of the April 24, 2023, Annual Town Meeting Warrant

Dear Honorable Select Board Members,

At the January 17, 2023 Select Board Meeting, in accordance with the Town's Budget and Town Meeting Calendar as established by the Select Board, the Select Board is respectfully requested to vote to officially open the 2023 Annual Town Meeting Warrant.

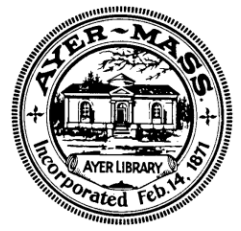
Additionally, I offer the following key dates related to the 2023 Annual Town Meeting as set by the Town's Budget and Town Meeting Calendar:

- The deadline for all Warrant Articles will be 12pm (Noon) on Friday, March 31, 2023.
- The deadline for all Citizen's Petitions to the Town Clerk will be 12pm (Noon) on Friday, March 31, 2023.
- The Select Board will meet to finalize and approve the 2023 Annual Town Meeting Warrant at their meeting on Tuesday, April 4, 2023 at 6pm.
- The 2023 Annual Town Meeting Warrant will be officially posted by Friday, April 7, 2023 and sent for printing and mailing to all Ayer households in advance of Town Meeting.
- The 2023 Annual Town Meeting will take place on Monday, April 24, 2023 at 7pm in the Auditorium of the Ayer Shirley Regional High School.

Thank you.

Cc: Ayer Town Clerk
Ayer Town Moderator
Ayer Finance Committee

Office of the Select Board
Office of the Town Manager



Town of Ayer | Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | www.ayer.ma.us

MEMORANDUM

DATE: January 13, 2023

TO: Ayer Select Board

FROM: Robert A. Pontbriand
Town Manager

SUBJECT: Town Manager's Report for the January 17, 2023 Ayer Select Board Meeting

Dear Honorable Select Board Members,

I am pleased to transmit to you the following Town Manager's Report for the January 17, 2023 Ayer Select Board Meeting. If you have any questions prior to the meeting, please do not hesitate to contact me directly. Thank you.

Administrative Update / Review of Town Warrant(s):

- Accounts Payable Warrant #23-12 in the amount of \$1,507,666.51 was reviewed, approved, and signed on December 20, 2022.
- Accounts Payable Warrant #23-13 in the amount of \$750,869.25 was reviewed, approved, and signed on January 3, 2023.
- Payroll Warrant #23-14 in the amount of \$391,621.59 was reviewed, approved, and signed on January 10, 2023.

FY 2024 Budget Update (DRAFT #1 of the FY 2024 Omnibus Budget):

- At the meeting, I will provide a brief overview and update of DRAFT #1 of the FY 2024 Omnibus Budget for the Town of Ayer. Please see the attached DRAFT #1 of the FY 2024 Omnibus Budget which has been transmitted to you and Finance Committee on January 13, 2023, in accordance with the Town of Ayer Budget Schedule as established by the Select Board (See Attached). DRAFT #1 of the FY 2024 Budget will also be posted to the Town's website at www.ayer.ma.us/budget. Subsequent DRAFTs of the budget as well as budget related materials will also be posted to the website as we move through the budget process.
- As the Select Board is aware, DRAFT #1 is just that a DRAFT. It is the official starting point in the developmental process of the Omnibus Budget. As is the case this year and every year, at this point in the budget process there are still some incomplete and/or estimated budget numbers in DRAFT #1. Additionally, there will be further adjustments and changes made to this budget as we move through the budget process over the next few months leading up to the Annual Town Meeting at which time the voters will be presented the Final FY 2024 Omnibus Budget for their approval.

- I look forward to providing the budget presentation using this DRAFT #1 at the First Public Budget Forum on Wednesday, January 25, 2023 at 6pm in the First Floor Meeting Room of the Ayer Town Hall. As the Select Board is aware, this will be a joint meeting of the Select Board and Finance Committee at which time I will provide a presentation on the budget followed by questions and input from the Select Board and Finance Committee and then most importantly any questions or input on the budget from the Public. All Town Department Heads will be in attendance to answer any budget questions with respect to their departments and/or FY 2024 budgets. This public forum will be in hybrid format in that it will be in-person, but the Public may also participate remotely by Zoom. A Second Public Budget Forum is also scheduled to take place on Wednesday, March 8, 2023.

Thank you.

Attachment: DRAFT #1 of the FY 2024 Town of Ayer Omnibus Budget

FISCAL 2024 OMNIBUS BUDGET DRAFT #1 - JANUARY 13, 2023

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
MODERATOR	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01114-51100	MODERATOR, STIPEND	530.00	541.00	0.00	0.00	563.00	563.00	0.00	0.00%
01114-57000	OTHER CHARGES				0.00	100.00	100.00	0.00	0.00%
TOTAL	MODERATOR	530.00	541.00	0.00	0.00	663.00	663.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
SELECT BOARD	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01122-51000	SALARY	241117.98	252272.18	259346.37	100640.16	275896.00	290736.59	14840.59	5.38%
01122-51100	WAGES	7510.39	11363.49	9082.04	3273.35	60356.00	61864.90	1508.90	2.50%
01122-51300	SELECTBOARD OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01122-52000	SERVICES	1373.24	1235.76	1019.72	331.92	1250.00	1250.00	0.00	0.00%
01222-54000	SUPPLIES	567.05	617.43	689.34	96.02	1000.00	1000.00	0.00	0.00%
01122-57000	OTHER CHARGES & EXPENSES	2452.16	3219.94	2729.84	2578.00	3500.00	3500.00	0.00	0.00%
01122-58000	CAPITAL	0.00	0.00	2250.00	0.00	0.00	0.00	0.00	0.00%
TOTAL		253020.82	268708.80	275117.31	106919.45	342002.00	358351.49	16349.49	4.78%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
BENEFITS AND PAYROLL ADMINISTRATION	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01126	BENEFITS & PAYROLL MANAGER								
01126-51000	BENEFITS & P/R - SALARY	69028.88	71767.96	71348.92	27267.76	73273.00	71033.76	(2239.24)	-3.06%
01126-51100	BENEFITS & PAYROLL WAGES	0.00	0.00	0.00	0.00	8243.00	8302.93	59.93	0.73%
01126-52000	BENEFITS & P/R- SERVICES	2060.14	4792.77	2023.00	566.00	4800.00	5280.00	480.00	10.00%
01126-54000	BENEFITS & P/R-SUPPLIES	159.25	243.23	219.86	185.76	1450.00	1595.00	145.00	10.00%
01126-57000	BENEFITS & P/R- EXPENSES	622.27	232.50	1575.85	0.00	1800.00	1980.00	180.00	10.00%
TOTAL	BENEFITS & PAYROLL MANAG	71870.54	77036.46	75167.63	28019.52	89566.00	88191.69	(1374.31)	-1.53%

*No Increases past few years

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
RESERVE FUND	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01132-57000	RESERVE FUND APPROP	9300.00	44500.00	81201.00	0.00	300000.00	200000.00	(100000.00)	-33.33%
TOTAL	RESERVE FUND	9300.00	44500.00	81201.00	0.00	300000.00	200000.00	(100000.00)	-33.33%

*Subject to review with FinCom

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
TOWN ACCOUNTANT	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01135	TOWN ACCOUNTANT								
01135-51000	ACCOUNTANT -SALARY	5392.41	11233.25	24960.95	44922.33	112397.00	91864.00	(20533.00)	-18.27%
01135-51100	ACCOUNTANT - WAGES	165889.10	171688.04	156769.63	24110.89	72056.00	60000.00	(12056.00)	-16.73%
01135-51300	ACCOUNTANT OVERTIME	0.00	0.00	0.00	1253.74	0.00	0.00	0.00	0.00%
01135-52000	ACCOUNTANT- SERVICES	18200.88	31250.00	22000.00	0.00	32000.00	34000.00	2000.00	6.25%
01135-53000	PROFESSIONAL SERVICES	8625.00	3706.50	12425.00	3500.00	0.00	3675.00	3675.00	100.00%
01135-54000	ACCOUNTANT - SUPPLIES	402.50	647.26	639.01	534.50	1000.00	1000.00	0.00	0.00%
01335-57000	ACCOUNTANT - EXPENSES	699.95	850.27	1379.85	1515.00	1500.00	2560.00	1060.00	70.67%
TOTAL	TOWN ACCOUNTANT	199209.84	219375.32	218174.44	75836.46	218953.00	193099.00	(25854.00)	-11.81%

* FM portion transferred to Treas/Coll.

*Position open

*increase for anticipated single audit

*Was in services line prior year

*increase for annual education and training needs

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
FINANCIAL COMPUTER SUPPORT	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01136	FINANCIAL COMPUTER SUPPORT								
01136-51000	COMPUTER SUPPORT STIPEND	5278.00	5487.62	4877.87	0.00	5598.00	3000.00	(2598.00)	-46.41%
01136-52000	COMPUTER SUPPORT - SERVICES	40277.39	40623.56	45431.50	23389.36	43844.00	47000.00	3156.00	7.20%
01136-54000	COMPUTER SUPPORT - SUPPLIES	681.92	0.00	2411.09	0.00	500.00	950.00	450.00	90.00%
01136-57000	COMPUTER SUPPORT - EXPENSES	56.39	0.00	0.00	0.00	2000.00	2000.00	0.00	0.00%
TOTAL	FINANCIAL COMPUTER SUPPORT	46293.70	46111.18	52720.46	23389.36	51942.00	52950.00	1008.00	1.94%

*Required upgrade of financial software and training

*Transfer of toner and forms formerly in IT budget

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
BOARD OF ASSESSORS	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01141	BOARD OF ASSESSORS								
01141-51000	ASSESSORS - SALARY	107628.61	109906.75	89578.06	40383.01	87566.00	95849.48	8283.48	9.46%
01141-51100	ASSESSORS-WAGES	58044.67	62517.44	62906.24	24944.56	66102.00	66352.36	250.36	0.38%
01141-51300	BOARD OF ASSESSORS OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01141-52000	ASSESSORS - SERVICES	13559.36	13201.74	43261.94	25160.00	40150.00	47588.00	7438.00	18.53%
01141-54000	ASSESSORS - SUPPLIES	339.37	451.56	402.85	704.69	1091.00	1500.00	409.00	37.49%
01141-57000	ASSESSORS - EXPENSES	5860.00	6588.67	7911.49	1168.00	11025.00	12112.00	1087.00	9.86%
TOTAL	BOARD OF ASSESSORS	185432.01	192666.16	204060.58	92360.26	205934.00	223401.84	17467.84	8.48%

*Contractual

* increase toner due to expense transferred from IT

*Estimate

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
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TREASURER/TAX COLLECTOR	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01145	TOWN TREASURER								
01145-51000	TREASURER - SALARY	(589.34)	2199.19	11838.72	32825.52	90573.00	116990.96	26417.96	29.17% Transfer from acting and computer stipend
01145-51100	TREASURER - WAGES	148377.07	160681.15	157795.43	35438.94	97152.00	95909.29	(1242.71)	-1.28%
01145-52000	TREASURER - SERVICES	12747.14	11634.39	11264.16	1973.23	14000.00	13500.00	(500.00)	-3.57%
01145-54000	TREASURER - SUPPLIES	2302.72	2717.99	2337.03	511.79	3000.00	3000.00	0.00	0.00%
01145-57000	TREASURER - EXPENSES	877.93	6648.70	3349.47	1845.00	3500.00	4500.00	1000.00	28.57%
TOTAL	TOWN TREASURER	163715.52	183881.42	186584.81	72594.48	208225.00	233900.25	25675.25	12.33%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
PARKING TICKETS	PARKING TICKETS								
01148	SERVICES	1347.71	688.83	607.55	70.00	1250.00	1250.00	0.00	0.00%
TOTAL	PARKING TICKETS	1347.71	688.83	607.55	70.00	1250.00	1250.00	0.00	0.00%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
TOWN COUNSEL	TOWN COUNSEL								
01151	LEGAL SERVICES	58335.89	51196.92	59669.83	12258.15	80000.00	75000.00	(5000.00)	-6.25%
TOTAL	TOWN COUNSEL	58335.89	51196.92	59669.83	12258.15	80000.00	75000.00	(5000.00)	-6.25%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
MANAGEMENT SUPPORT	MANAGEMENT SUPPORT								
01154	MGMT SUPPORT - SALARY	52083.20	56257.11	49719.09	0.00	0.00	0.00	0.00	0.00%
01154-51000	MGMT SUPPORT - WAGES	0.00	0.00	3776.26	16308.46	105820.00	105820.00	0.00	0.00%
01154-51300	MANAGEMENT SUPPORT OVERTIME	1164.36	911.35	799.83	878.01	0.00	0.00	0.00	0.00%
01154-52000	MGMT SUPPORT - SERVICES	11294.77	18072.02	24385.01	12502.75	28000.00	35000.00	7000.00	25.00%
01154 54000	MGMT SUPPORT - SUPPLIES	1178.19	1662.50	4013.19	1453.35	1500.00	1500.00	0.00	0.00%
01154-57000	MGMT SUPPORT - EXPENSES	119.97	708.59	1673.66	15.42	5500.00	5500.00	0.00	0.00%
TOTAL	TOWN TREASURER	65840.49	77611.57	84367.04	31157.99	140820.00	147820.00	7000.00	4.97%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
TAX TITLE	TAX TITLE FORECLOSURE								
01158	TAX TITLE FORECLOSURE- SERVICE	12904.33	5530.06	10299.05	8149.65	15000.00	15000.00	0.00	0.00%
TOTAL	TAX TITLE FORECLOSURE	12904.33	5530.06	10299.05	8149.65	15000.00	15000.00	0.00	0.00%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
TOWN CLERK	TOWN CLERK								
01161	TOWN CLERK - SALARY	(1106.48)	2164.00	11933.77	26695.27	82187.00	85000.00	2813.00	3.42% *Personal service contract up for negotiation
01161-51000	TOWN CLERK - WAGES	126329.80	131576.72	124672.69	20078.11	48277.00	50200.00	1923.00	3.98%
01161-51300	TOWN CLERK OVERTIME	0.00	395.39	0.00	186.59	0.00	0.00	0.00	0.00%
01161-52000	TOWN CLERK - SERVICES	0.00	611.24	726.74	165.96	2000.00	2000.00	0.00	0.00%
01161-54000	TOWN CLERK - SUPPLIES	751.49	495.90	972.94	779.33	2800.00	2500.00	(300.00)	-10.71%
01161-57000	TOWN CLERK - EXPENSES	255.00	385.00	2491.14	141.25	3000.00	3000.00	0.00	0.00%
TOTAL	TOWN CLERK	126229.81	135628.25	140797.28	48046.51	138264.00	142700.00	4436.00	3.21%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
ELECTIONS & REGISTRATIONS	ELECTIONS & REGISTRATIONS								
01162	ELECTIONS-SALARY	847.00	1153.00	500.00	0.00	0.00	0.00	0.00	0.00%
01162-51000	ELECTIONS - WAGES	9453.80	10228.21	2718.60	8782.70	12296.00	10000.00	(2296.00)	-18.67%
01162-51300	ELECTIONS OVERTIME	0.00	228.91	0.00	897.96	0.00	0.00	0.00	0.00%
01162-52000	ELECTIONS - SERVICES	5837.62	7618.82	6022.80	3206.50	10500.00	8000.00	(2500.00)	-23.81%
01162-54000	ELECTION - SUPPLIES	2507.16	3053.14	1110.90	2703.78	3500.00	3500.00	0.00	0.00%
01162-57000	ELECTIONS - EXPENSES	164.71	769.16	0.00	0.00	500.00	1000.00	500.00	100.00%
TOTAL	ELECTIONS & REGISTRATION	18810.29	23051.24	10352.30	15590.94	26796.00	22500.00	(4296.00)	-16.03%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
POSTAGE	TOWN HALL POSTAGE FUND								
01164	POSTAGE	17925.61	19811.75	20997.31	12013.87	23100.00	30000.00	6900.00	29.87% Estimated postage increase effective January 2023
TOTAL	TOWN HALL POSTAGE FUND	17925.61	19811.75	20997.31	12013.87	23100.00	30000.00	6900.00	29.87%

ACCOUNTS FOR:	DEPT	FY20 ACTUALS	FY21 ACTUALS	FY22 ACTUALS	FY23 AS OF 11/22/2022	ORIGINAL FY23 BUDGET	FY24 BUDGET DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
OMNIBUS BUDGET	INFORMATION TECHNOLOGY								
01166	INFO TECH - SALARY	(359.92)	1894.21	14298.87	25455.73	102608.00	102608.00	0.00	0.00%
01166-51000	INFO TECH - WAGES	94229.17	103615.46	80957.19	2478.50	8200.00	8200.00	0.00	0.00%
01166-52000	INFO TECH - SERVICES	46879.16	60964.29	74236.02	46373.20	54045.00	55045.00	1000.00	1.85%

01166-53000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01166-54000	INFO TECH - SUPPLIES	4470.00	4540.33	3785.00	4082.26	5050.00	5500.00	450.00	8.91%
01166-57000	INFO TECH - EXPENSES	911.86	444.65	1055.94	3330.51	18000.00	20000.00	2000.00	11.11%
01166-58000	INFO TECH CAPITAL	7814.25	19159.24	10982.90	0.00	0.00	0.00	0.00	0.00%
TOTAL	INFORMATION TECHNOLOGY	153944.52	190618.18	185315.92	81720.20	187902.00	191353.00	3451.00	1.84%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
CONSERVATION	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01171	CONSERVATION COMMISSION								
01171-51000	CONSERVATION - SALARY	56697.86	61570.75	41691.14	22619.90	59445.00	63540.00	4095.00	6.89%
01171-51100	CONSERVATION - WAGES	(219.44)	631.20	6693.44	0.00	0.00	0.00	0.00	0.00%
01171-51300	CONSERVATION OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01171-52000	CONSERVATION - SERVICES	919.13	1579.13	6604.57	165.96	13050.00	10500.00	(2550.00)	-19.54%
01171-54000	CONSERVATION - SUPPLIES	303.39	231.20	1474.11	184.84	1450.00	1200.00	(250.00)	-17.24%
01171-57000	CONSERVATION - EXPENSES	2403.13	879.13	1590.99	1595.54	2625.00	2400.00	(225.00)	-8.57%
TOTAL	CONSERVATION COMMISSION	60104.07	64891.41	58054.25	24566.24	76570.00	77640.00	1070.00	1.40%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
TOWN PLANNER	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01175	TOWN PLANNER								
01175-51000	TOWN PLANNER SALARY	82721.68	86790.69	86347.72	33324.98	94920.00	97300.80	2380.80	2.51%
01175-53400	COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01175-54000	SUPPLIES	0.00	0.00	0.00	200.61	0.00	0.00	0.00	0.00%
01175-54200	OFFICE SUPPLIES	617.88	644.12	839.03	165.96	450.00	450.00	0.00	0.00%
01175-55801	PUBLIC HEARINGS EXPENSE	10.11	210.31	576.06	0.00	150.00	150.00	0.00	0.00%
01175-57000	OTHER CHARGES & EXPENSES	3433.92	454.36	3817.23	780.46	1900.00	1900.00	0.00	0.00%
TOTAL	TOWN CLERK	86783.59	88099.48	91580.04	34472.01	97420.00	99800.80	2380.80	2.44%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
URBAN DEVELOPMENT	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01181	URBAN DEVELOPMENT								
01181-56600	REGIONAL PLANNING ASSESS.	2510.52	2573.28	2637.62	2888.60	2888.60	2960.82	72.22	2.50%
TOTAL	URBAN DEVELOPMENT	2510.52	2573.28	2637.62	2888.60	2888.60	2960.82	72.22	2.50%

	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST	\$ INC/(DEC)	% INC/(DEC)
COMMUNITY & ECONOMIC DEV	COMMUNITY & ECONOMIC DEVEL.								
01188	COMMUNITY & ECONOMIC DEVEL.								
01188-51000	PLAN & DEVELOP - SALARIES	38680.32	39982.26	42495.90	16079.95	44344.00	45466.00	1122.00	2.53%
01188-51100	PLAN & DEVELOP - WAGES	(148.20)	555.24	0.00	12243.98	37085.00	37085.00	0.00	0.00%
01188-52000	PLAN & DEVELOP - SERVICES	0.00	28.24	0.00	0.00	200.00	200.00	0.00	0.00%
01188-54000	PLAN & DEVELOP - SUPPLIES	0.00	194.30	0.00	0.00	250.00	250.00	0.00	0.00%
TOTAL	COMMUNITY & ECONOMIC DEV	38532.12	40760.04	42495.90	28323.93	81879.00	83001.00	1122.00	1.37%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
FACILITIES PUBLIC BUILDING & PROP MAIN	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01192	PUBLIC BLDGS & PROP MAINT								
01192 51000	FACILITIES- SALARY	71420.40	76933.20	88458.84	32632.66	90333.00	92592.00	2259.00	2.50%
01192 51100	FACILITIES - WAGES	40043.52	22681.46	7030.96	15742.97	44284.00	44465.00	181.00	0.41%
01192 51300	FACILITIES OVERTIME	7175.18	18891.49	16214.56	124.40	0.00	1000.00	1000.00	100.00%
01192 52000	FACILITIES - SERVICES	72319.52	106989.72	106950.91	17960.64	57500.00	49500.00	(8000.00)	-13.91%
01192 52010	SERVICES-OTHER TOWN BUILDINGS	0.00	0.00	0.00	1419.00	0.00	20000.00	20000.00	100.00% *Reclassification of GL numbers
01192 52021	FACILITIES SERVICES - APD	0.00	0.00	0.00	669.32	0.00	20600.00	20600.00	100.00%
01192 52022	FACILITIES SERVICES - AFD	0.00	0.00	0.00	1063.54	0.00	28000.00	28000.00	100.00%
01192 52100	FACILITIES - UTILITIES	78731.69	90017.19	93319.57	19894.89	141400.00	38500.00	(102900.00)	-72.77%
01192 52121	FACILITIES UTILITIES - APD	0.00	0.00	0.00	886.82	0.00	38000.00	38000.00	100.00%
01192 52122	FACILITIES UTILITIES - AFD	0.00	0.00	0.00	2926.87	0.00	36600.00	36600.00	100.00%
01192 52200	FACILITIES GROUNDSKEEPING	0.00	0.00	1189.72	1917.27	7000.00	4000.00	(3000.00)	-42.86%
01192 52221	FACILITIES GROUNDSKEEPING- APD	0.00	0.00	0.00	51.45	0.00	2500.00	2500.00	100.00%
01192 52222	FACILITIES GROUNDSKEEPING- AFD	0.00	0.00	0.00	60.90	0.00	500.00	500.00	100.00%
01192 52400	FACILITIES REP & MAINTENANCE	13504.06	9483.76	14937.90	7269.03	15800.00	12208.00	(3592.00)	-22.73%
01192 52421	FACILITIES MAINTENANCE - APD	0.00	0.00	0.00	352.00	0.00	10104.00	10104.00	100.00%
01192 52422	FACILITIES MAINTENANCE - AFD	0.00	0.00	0.00	11260.00	0.00	10858.00	10858.00	100.00%
01192 54000	FACILITIES - SUPPLIES	24631.98	34394.26	35454.78	12915.52	26400.00	18200.00	(8200.00)	-31.06%
01192 54021	FACILITIES SUPPLIES - APD	0.00	0.00	0.00	201.77	0.00	11500.00	11500.00	100.00%
01192 54022	FACILITIES SUPPLIES - AFD	0.00	0.00	0.00	2396.75	0.00	6200.00	6200.00	100.00%
01192 54100	CLOTHING SUPPLIES	0.00	597.82	575.96	40.24	600.00	600.00	0.00	0.00%
01192 57000	FACILITIES - EXPENSES	2410.15	2841.63	3782.64	2180.34	2902.79	3000.00	97.21	3.35%
01192 58000	FACILITIES CAPITAL	16989.21	0.00	0.00	0.00	(102.79)	0.00	102.79	-100.00%
TOTAL	PUBLIC BLDGS & PROP MAIN	327225.71	362830.53	367915.84	131966.38	386117.00	448927.00	62810.00	16.27% *increased energy costs

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
GENERAL INSURANCE	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		

01193	GENERAL INSURANCE									
01193-57400	WORKERS COMPENSATION INS	54533.00	56616.00	54397.00	56838.60	71500.00	83650.00	12150.00	16.99%	
01193-57410	FIRE/POLICE ACC LIAB INS	43247.00	58970.94	57672.30	64507.46	53900.00	64290.00	10390.00	19.28%	
01193-57430	FIRE, CASUALTY & LIAB INS	120859.68	129979.00	153647.36	163914.15	168300.00	185130.00	16830.00	10.00%	
TOTAL	GENERAL INSURANCE	218639.68	245565.94	265716.66	285260.21	293700.00	333070.00	39370.00	13.40%	*Estimate

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)	
POLICE DEPARTMENT	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST			
01210	POLICE DEPARTMENT									
01210 51000	POLICE DEPT-SALARIES	0.00	0.00	37520.92	102550.54	297127.00	303465.55	6338.55	2.13%	
01210 51100	POLICE DEPT-WAGES	2028904.32	2239258.90	2169735.12	559045.81	1793643.00	1986814.14	193171.14	10.77%	*Includes new Admin. Sgt. Position
01210 51300	POLICE DEPT-OVERTIME	128475.55	233485.34	233102.58	97177.10	352808.00	302808.00	(50000.00)	-14.17%	
01210 52000	POLICE - SERVICES	114850.27	117377.07	138343.47	56761.80	120502.00	119580.99	(921.01)	-0.76%	
01210 52100	POLICE UTILITY SERVICES	0.00	0.00	434.39	1051.27	2510.00	7700.00	5190.00	206.77%	
01210 54000	POLICE - SUPPLIES	32883.19	67140.00	63679.65	71289.69	30900.00	27300.00	(3600.00)	-11.65%	
01210 54100	POLICE - CLOTHING ALLOWANCE	23368.14	23030.47	20895.32	8791.47	27350.00	34075.00	6725.00	24.59%	
01210 57000	POLICE -EXPENSE	30890.20	26170.79	46247.97	16364.64	75331.00	72552.00	(2779.00)	-3.69%	*New Community 4 Restorative Justice
01210 58000	POLICE CAPITAL	56062.32	50321.62	53734.22	96389.24	61100.00	70585.00	9485.00	15.52%	
TOTAL	POLICE DEPARTMENT	2415433.99	2756784.19	2763693.64	1009421.56	\$ 2,761,271.00	\$ 2,924,880.68	163609.68	5.93%	

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)	
FIRE DEPARTMENT	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST			
01220	FIRE DEPARTMENT									
1220-51000	FIRE - SALARY	52302.22	54920.88	81480.15	97608.89	265394.00	268477.08	3083.08	1.16%	*Personal service contracts up for renegotiation
1220-51100	FIRE DEPT WAGES	1340826.47	1451100.76	1487049.76	457985.81	1309568.00	1340020.46	30452.46	2.33%	
1220-51300	FIRE DEPT-OVERTIME	273242.26	278944.05	244114.11	149246.13	464498.00	520960.55	56462.55	12.16%	*Contractual
1220-52000	SERVICES	37725.72	40244.31	56297.89	14677.73	52775.00	55260.61	2485.61	4.71%	
1220-53020	OSHA SERVICES	0.00	0.00	0.00	2002.14	12173.00	12173.00	0.00	0.00%	
1220-54000	SUPPLIES	34544.67	50135.39	82232.33	19511.32	49439.00	46664.00	(2775.00)	-5.61%	
1220-57000	OTHER CHARGES & EXPENSES	9374.27	11731.89	18670.29	7543.85	33585.00	34135.35	550.35	1.64%	
1220-58000	CAPITAL	13462.54	15009.60	2647.96	1004.00	5000.00	5000.00	0.00	0.00%	
TOTAL	FIRE DEPARTMENT	1761478.15	1902086.88	1972492.49	749579.87	2184583.08	2282691.05	98107.97	4.49%	

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)	
DISPATCHERS	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST			
01231	DISPATCHERS									
01231 51000	REGION DISPATCH-SALARY	0.00	0.00	2556.30	38601.18	94879.00	96983.52	2104.52	2.22%	
01231 51100	REGION DISPATCHERS - WAGES	194382.77	18741.49	72655.36	214360.60	360684.00	345776.19	(14907.81)	-4.13%	
01231 51300	DISPATCHER - OVERTIME	0.00	0.00	9688.31	37874.04	61000.00	61000.00	0.00	0.00%	
01231 52000	REGIONAL DISPATCH-SERVICES	0.00	0.00	0.00	20.00	15000.00	22162.50	7162.50	47.75%	
01231 54000	REGIONAL DISPATCH - SUPPLIES	0.00	337.02	0.00	79.74	1000.00	1000.00	0.00	0.00%	
01231 54100	DISPATCHER - CLOTHING ALLOWANCE	969.25	920.99	1691.92	1465.00	4700.00	5400.00	700.00	14.89%	
01231 57000	REGIONAL DISPATCH-EXPENSES	0.00	0.00	440.02	841.51	1169.00	13369.00	12200.00	1043.63%	
TOTAL	DISPATCHERS	195352.02	19999.50	87031.91	293242.07	538432.00	545691.21	7259.21	1.35%	

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)	
BUILDING INSPECTION	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST			
01241	BUILDING									
01241-51000	BUILDING INSPECTOR-SALARIES	(342.00)	1279.00	13641.00	37523.00	103592.00	106097.00	2505.00	2.42%	
01241-51100	BUILDING INSPECTOR- WAGES	89137.49	94457.00	87248.00	4200.00	31200.00	66274.00	35074.00	112.42%	*Asst. Bldg. Inspector from PT to FT
01241-51300	BUILDING INSPECTOR-OVERTIME	0.00	0.00	342.00	580.00	0.00	0.00	0.00	0.00%	
01241-52000	BUILDING INSPECTION-SERVICES	3601.49	1468.00	1207.00	203.00	1000.00	1000.00	0.00	0.00%	
01241-54000	BUILDING INSPECTION - SUPPLIES	4689.00	5079.00	4807.00	894.00	1000.00	1000.00	0.00	0.00%	
01241-54100	WEIGHTS AND MEASURES	0.00	0.00	0.00	1332.00	6500.00	6500.00	0.00	0.00%	
01241-57000	BUILDING INSPECITON-EXPENSES	2005.00	1193.00	2010.00	3332.00	4000.00	5000.00	1000.00	25.00%	
TOTAL	DISPATCHERS	99090.98	103476.00	109255.00	48064.00	147292.00	185871.00	38579.00	26.19%	

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)	
BARN INSPECTOR	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST			
01247	BARN									
01247-51100	BARN INSPECTOR STIPEND	2600.00	2600.00	2600.00	0.00	2652.00	2652.00	0.00	0.00%	
TOTAL	DISPATCHERS	2600.00	2600.00	2600.00	0.00	2652.00	2652.00	0.00	0.00%	

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)	
EMERGENCY SERVICES	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST			
01291-51100	EMERGENCY MGMT STIPEND	12505.00	12756.00	12382.39	13140.00	13140.00	13140.00	0.00	0.00%	
01291-52000	SERVICES	7000.00	7000.00	7000.00	7000.00	7000.00	7400.00	400.00	5.71%	
01291-54000	SUPPLIES	3000.00	3000.00	3000.00	3000.00	3000.00	3000.00	0.00	0.00%	
01291-54200	OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
01291-57000	OTHER CHARGES & EXPENSES	100.00	100.00	100.00	100.00	100.00	100.00	0.00	0.00%	
TOTAL	EMERGENCY SERVICES	22605.00	22856.00	22482.39	23240.00	23240.00	23640.00	400.00	1.72%	

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
ANIMAL CONTROL OFFICER	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01292	ANIMAL CONTROL OFFICER								
01292 51000	ANIMAL CONTROL - SALARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01292 51100	ANIMAL CONTROL - WAGES	13316.16	14169.00	14549.06	5482.90	15178.00	15462.72	284.72	1.88%
01292 52000	ANIMAL CONTROL - SERVICES	175.00	226.50	924.43	176.00	908.00	908.00	0.00	0.00%
01292 54000	ANIMAL CONTROL - SUPPLIES	338.70	277.85	140.77	19.99	374.00	374.00	0.00	0.00%
01292 57000	ANIMAL CONTROL - EXPENSES	0.00	0.00	0.00	0.00	200.00	200.00	0.00	0.00%
TOTAL	ANIMAL CONTROL OFFICER	13829.86	14673.35	15614.26	5678.89	16660.00	16944.72	284.72	1.71%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
TREE WARDEN	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01294	TREE WARDEN								
01294 51100	TREE WARDEN STIPEND	10200.32	10608.24	10641.31	3929.97	10824.00	10824.00	0.00	0.00%
01294 52000	TREE WARDEN - SERVICES	31234.88	15212.80	34421.68	4165.96	50600.00	85000.00	34400.00	67.98% *10 year tree management program
01294 53100	POLICE DETAILS	1401.84	1908.68	1202.06	0.00	4000.00	4000.00	0.00	0.00%
01294 54000	TREE WARDEN - SUPPLIES	856.63	270.15	243.85	0.00	3000.00	3000.00	0.00	0.00%
01294 57000	TREE WARDEN - EXPENSES	85.00	10085.00	85.00	2500.00	1000.00	1000.00	0.00	0.00%
01294 58000	TREE WARDEN CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	TREE WARDEN	43778.67	38084.87	46593.90	10595.93	69424.00	103824.00	34400.00	49.55%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
DPW ADMINISTRATION	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01410	DPW-ADMINISTRATION								
01410 51000	DPW ADMIN- SALARY	2415.00	2181.40	31976.65	49119.29	135770.00	226403.36	90633.36	66.76% *Reclassification of GL numbers
01410 51100	DPW ADMIN - WAGES	355047.87	381949.62	296648.34	50469.50	282864.00	213844.72	(69019.28)	-24.40%
01410 51300	DPW ADMIN OVERTIME	118.08	973.57	102.70	0.00	500.00	500.00	0.00	0.00%
01410 52000	DPW ADMIN - SERVICES	27919.95	21740.12	27293.65	8952.84	27000.00	34500.00	7500.00	27.78%
01410 52100	DPW ADMIN - UTILITIES	2360.10	2707.69	6931.53	526.53	15000.00	16500.00	1500.00	10.00%
01410 54000	DPW ADMIN - SUPPLIES	(12365.77)	23485.40	9898.49	2175.57	6500.00	7500.00	1000.00	15.38%
01410 57000	DPW ADMIN - EXPENSES	3468.53	1610.95	13942.95	988.74	5000.00	5000.00	0.00	0.00%
TOTAL	DPW-ADMINISTRATION	378963.76	434648.75	386794.31	112232.47	472634.00	504248.08	31614.08	6.69%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
HIGHWAY - DPW	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01420	DPW-HIGHWAY DEPARTMENT								
01420 51100	HIGHWAY DEPT - WAGES	308986.71	303511.92	300427.58	121371.02	336143.00	341238.96	5095.96	1.52% *Contractual
01420 51300	HIGHWAY DEPT OVERTIME	15272.37	13691.62	13056.24	3611.88	14500.00	14500.00	0.00	0.00%
01420 51900	HWY CLOTHING REIMBURSEMENT	3733.32	3500.00	3974.99	750.00	3500.00	3500.00	0.00	0.00%
01420 52000	HIGHWAY DEPT - SERVICES	20882.44	45011.08	40122.63	11449.75	32000.00	43500.00	11500.00	35.94% *Increased service costs
01420 52100	HIGHWAY UTILITIES	6096.46	8204.73	20629.20	1642.01	2000.00	2000.00	0.00	0.00%
01420 52200	DPW HWY - LINE PAINTING	0.00	0.00	0.00	0.00	14000.00	18000.00	4000.00	28.57%
01420 53100	POLICE DETAILS	6363.66	4431.12	8201.12	237.68	8000.00	8000.00	0.00	0.00%
01420 54000	HIGHWAY DEPT - SUPPLIES	31834.36	12964.13	21972.96	13658.50	37600.00	37600.00	0.00	0.00%
01420 57000	HIGHWAY DEPT - EXPENSES	1069.63	334.85	804.80	324.95	1200.00	1200.00	0.00	0.00%
01420 58000	DPW HWY CAPITAL	17023.21	2203.24	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	DPW-HIGHWAY DEPARTMENT	411262.16	393852.69	409189.52	153045.79	448943.00	469538.96	20595.96	4.59%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
STORM WATER	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01421	DPW-STORMWATER MANAGEMENT								
01421 51100	STORM WATER - WAGES	9410.94	6401.52	32808.36	20682.17	0.00	0.00	0.00	0.00%
01421 51300	STORMWATER OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01421 52000	STORMWATER - SERVICES	31513.37	42618.99	91040.45	6312.15	40500.00	40500.00	0.00	0.00%
01421 52300	STORMWATER CATCH BASIN	0.00	0.00	0.00	0.00	12000.00	15000.00	3000.00	25.00%
01421 53100	STORMWATER POLICE DETAILS	21439.48	3192.46	1354.96	1834.80	5000.00	5000.00	0.00	0.00%
01421 54000	STORMWATER - SUPPLIES	(7725.02)	34279.95	4254.54	1858.23	12500.00	12500.00	0.00	0.00%
01421 57000	STORMWATER - EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01421 58000	STORM DRAIN UPGRADES	100000.00	65438.00	58433.98	0.00	100000.00	100000.00	0.00	0.00%
01421 58100	CULVERT REPLACEMENTS	84300.00	8915.60	88274.00	0.00	100000.00	130000.00	30000.00	30.00% *Cost increase
TOTAL	DPW-STORMWATER MANAGEMEN	238938.77	160846.52	276166.29	30687.35	270000.00	303000.00	33000.00	12.22%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
SNOW REMOVAL	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01422	SNOW REMOVAL								
01422 51100	SNOW REMOVAL- WAGES	3045.84	2016.66	1398.31	0.00	3000.00	3000.00	0.00	0.00%
01422 51300	SNOW REMOVAL OVERTIME	69830.04	75629.87	69485.48	0.00	77000.00	77000.00	0.00	0.00%
01422 52000	SNOW REMOVAL - SERVICES	33575.89	31485.59	29150.55	0.00	40000.00	40000.00	0.00	0.00%
01422 53100	POLICE DETAILS	808.48	1374.84	876.72	0.00	3000.00	3000.00	0.00	0.00%
01422 54000	SNOW REMOVAL - SUPPLIES	20461.92	35292.26	26552.20	3622.21	38000.00	38000.00	0.00	0.00%
01422 54810	SNOW REMOVAL FUEL	31481.18	23701.60	37072.11	0.00	40000.00	53600.00	13600.00	34.00% *Fuel cost increase

01540 51000	DISABILITIES COMM - SALARIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01540 51100	DISABILITIES COMM - WAGES	0.00	0.00	0.00	0.00	2500.00	2500.00	0.00	0.00%
01540 52000	DISABILITIES COMM - SERVICES	265.30	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
01540 54000	DISABILITIES COMM - SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01540 57000	DISABILITY COMM - EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	DISABILITIES COMMISSION	265.30	0.00	0.00	0.00	3000.00	3000.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)	
COUNCIL ON AGING	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	DEPT REQUEST			
01541	COUNCIL ON AGING								
01541 51000	COUNCIL ON AGING - SALARIES	140999.84	98657.96	80395.05	25918.88	72808.00	72808.00	0.00	
01541 51100	COUNCIL ON AGING - WAGES	0.00	0.00	0.00	5657.42	71453.00	72077.00	624.00	
01541 51300	COA OVERTIME	244.72	199.50	0.00	0.00	0.00	0.00	0.00	
01541 52000	COUNCIL ON AGING - SERVICES	15088.41	10649.08	11213.83	9006.10	18100.00	18100.00	0.00	
01541 54000	COUNCIL ON AGING - SUPPLIES	5546.46	2829.12	11275.12	9918.76	43650.00	43650.00	0.00	
01541 57000	COUNCIL ON AGING - EXPENSES	4739.56	1815.05	3600.76	2050.68	10600.00	12800.00	2200.00	
01541 58000	COA CAPITAL	0.00	0.00	16615.91	0.00	0.00	0.00	0.00	
TOTAL	COUNCIL ON AGING	166618.99	114150.71	123100.67	52551.84	216611.00	219435.00	2824.00	1.30%

*\$1000 van deductible & \$1200 Sr Center annual license

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
VETERANS AGENT	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		0.00%
01543-51000	VETERANS AGENT, WAGES	19566.65	19884.00	20383.00	9887.92	20791.00	20791.00	0.00	0.00%
01543-54000	SUPPLIES	300.00	300.00	300.00	0.00	200.00	200.00	0.00	0.00%
01543-57000	EXPENSES	0.00	0.00	0.00	0.00	100.00	100.00	0.00	0.00%
TOTAL	COUNCIL ON AGING	19866.65	20184.00	20683.00	9887.92	21091.00	21091.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
VETERANS SERVICES	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01547									
01547-53170	VETERANS SERVICES	119527.61	112471.77	110387.10	89935.34	125000.00	125000.00	0.00	0.00%
TOTAL	VETERANS SERVICES	119527.61	112471.77	110387.10	89935.34	125000.00	125000.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
LIBRARY	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01610	LIBRARY DEPARTMENT								0.00%
01610 51000	LIBRARY-SALARIES	(1407.54)	5257.38	0.00	26691.42	79900.00	92602.80	12702.80	15.90%
01610 51100	LIBRARY - WAGES	377652.47	384267.83	357082.28	93469.05	343175.00	360736.97	17561.97	5.12%
01610 51300	LIBRARY - OVERTIME	0.00	0.00	0.00	0.00	0.00	3000.00	3000.00	100.00%
01610 52000	LIBRARY - SERVICES	92716.41	90466.02	115975.66	39709.50	95403.00	76900.00	(18503.00)	-19.39%
01610 52100	LIBRARY UTILITY SERVICES	0.00	0.00	848.78	3112.24	0.00	20000.00	20000.00	100.00%
01610 54000	LIBRARY - SUPPLIES	144063.68	119804.79	117382.66	8422.56	13000.00	14000.00	1000.00	7.69%
01610 54100	LIBRARY - BOOKS PERIODICALS	0.00	0.00	23111.76	33490.49	124902.00	133290.81	8388.81	6.72%
01610 57000	LIBRARY - EXPENSES	0.00	0.00	0.00	169.20	1000.00	1000.00	0.00	0.00%
01610 58000	LIBRARY CAPITAL	2000.00	1374.45	1994.50	0.00	0.00	0.00	0.00	0.00%
TOTAL	LIBRARY DEPARTMENT	615025.02	601170.47	616395.64	205064.46	657380.00	701530.58	44150.58	6.72%

*Reclassification of GL numbers

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
PARKS AND RECREATION	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01650	PARK DEPARTMENT								
01650 51000	PARKS - SALARIES	38609.31	18184.50	38274.68	29885.90	52228.00	82932.00	30704.00	58.79%
01650 51100	PARKS - WAGES	91405.89	91813.56	100930.60	44857.06	110975.00	80271.00	(30704.00)	-27.67%
01650 51300	PARKS OVERTIME	0.00	0.00	0.00	25.88	0.00	0.00	0.00	0.00%
01650 52000	PARKS - SERVICES	9971.46	12890.40	11593.76	7197.30	12000.00	12000.00	0.00	0.00%
01650 52100	PARKS UTILITY SERVICES	0.00	0.00	367.06	1005.42	4000.00	4000.00	0.00	0.00%
01650 54000	PARKS - SUPPLIES	13550.76	16633.32	17970.70	6052.27	15000.00	15500.00	500.00	3.33%
01650 57000	PARKS - EXPENSES	0.00	0.00	39.07	0.00	0.00	0.00	0.00	0.00%
01650 58000	PARKS CAPITAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL	PARK DEPARTMENT	153537.42	139521.78	169175.87	89023.83	194203.00	194703.00	500.00	0.26%

*Reclassification of GL numbers

Increases in material costs

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
FOOTBALL	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01652	AYER SHIRLEY FOOTBALL								
01652 52000	AYER SHIRLEY FOOTBALL SERVICE	8000.00	4000.00	4000.00	0.00	4000.00	4000.00	0.00	0.00%
TOTAL	AYER SHIRLEY FOOTBALL	8000.00	4000.00	4000.00	0.00	4000.00	4000.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
LITTLE LEAGUE	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01653	LITTLE LEAGUE								
01653 52000	LITTLE LEAGUE- SERVICE	4000.00	4000.00	4000.00	0.00	4000.00	4000.00	0.00	0.00%
TOTAL	LITTLE LEAGUE	4000.00	4000.00	4000.00	0.00	4000.00	4000.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
HISTORICAL COMMISSION	DEPT	ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		

01691										
01691-52000	SERVICES	0.00	0.00	0.00	0.00	250.00	250.00	0.00	0.00%	
01691-54000	SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
01691-57000	OTHER EXPENSES	0.00	277.00	0.00	0.00	500.00	500.00	0.00	0.00%	
TOTAL	HISTORICAL COMMISSION	0.00	277.00	0.00	0.00	750.00	750.00	0.00	0.00%	

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
PUBLIC CELEBRATIONS		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01692-55840	MEMORIAL DAY SUPPLIES	0.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00%
TOTAL	PUBLIC CELEBRATIONS	0.00	0.00	0.00	0.00	500.00	500.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
AMERICAN LEGION POST 139		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01695-57000	EXPENSES	600.00	600.00	600.00	0.00	600.00	600.00	0.00	0.00%
TOTAL	AMERICAN LEGION POST 139	600.00	600.00	600.00	0.00	600.00	600.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
4TH OF JULY FIREWORKS		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01697-52000	SERVICES	5000.00	0.00	0.00	0.00	0.00	5000.00	5000.00	100.00%
TOTAL	4TH OF JULY FIREWORKS	5000.00	0.00	0.00	0.00	0.00	5000.00	5000.00	100.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
HOLIDAY LIGHTS		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01698-57000	SERVICES	0.00	15000.00	15000.00	15000.00	15000.00	15000.00	0.00	0.00%
TOTAL	HOLIDAY LIGHTS	0.00	15000.00	15000.00	15000.00	15000.00	15000.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
RETIREMENT OF DEBT		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01710	RETIREMENT OF DEBT								
01710 59000	DEBT INTEREST	0.00	0.00	0.00	0.00	0.00	250745.16	250745.16	100.00% *Reclassification of GL numbers
01710 59100	DEBT PRINCIPAL	1350443.12	1188719.00	1275999.69	414060.00	887820.00	901803.00	13983.00	1.57%
TOTAL	RETIREMENT OF DEBT	1350443.12	1188719.00	1275999.69	414060.00	887820.00	1152548.16	264728.16	29.82%

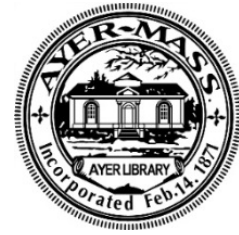
ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
RETIREMENT AND PENSION		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01911	RETIREMENT & PENSION CON								
01911 51730	COUNTY RETIREMENT ASSESS	1687582.00	1787745.00	1934480.00	2058373.00	2058373.00	2096798.00	38425.00	1.87%
TOTAL	RETIREMENT & PENSION CON	1687582.00	1787745.00	1934480.00	2058373.00	2058373.00	2096798.00	38425.00	1.87%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
UNEMPLOYMENT		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01913	UNEMPLOYMENT COMPENSATION								
01913 51710	UNEMPLOYMENT COMPENSATION	10912.28	12831.09	10133.06	9335.00	11200.00	11200.00	0.00	0.00%
TOTAL	UNEMPLOYMENT COMPENSATIO	10912.28	12831.09	10133.06	9335.00	11200.00	11200.00	0.00	0.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
EMPLOYEE BENEFITS OTHER		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01919	OTHER EMPLOYEE BENEFITS								
01919 51740	OTHER EMPLOYEE BENEFITS	121574.42	119626.12	125221.19	62828.58	158000.00	181700.00	23700.00	15.00% *Estimate
TOTAL	OTHER EMPLOYEE BENEFITS	121574.42	119626.12	125221.19	62828.58	158000.00	181700.00	23700.00	15.00%

ACCOUNTS FOR:		FY20	FY21	FY22	FY23	ORIGINAL FY23	FY24 BUDGET	\$ INC/(DEC)	% INC/(DEC)
GROUP HEALTH AND LIFE INSURANCE		ACTUALS	ACTUALS	ACTUALS	AS OF 11/22/2022	BUDGET	DEPT REQUEST		
01940	GROUP HEALTH & LIFE INSUR								
01940 57420	HEALTH INSURANCE	1576421.41	1563196.40	1420165.96	875355.80	1844382.00	2121039.30	276657.30	15.00% *Estimate
01940 57422	REGION DISPATCH HEALTH	38734.83	52297.42	38859.75	0.00	56175.00	64601.25	8426.25	15.00% *Estimate
01940 57425	LIFE INSURANCE	15669.15	15259.35	13085.85	6206.55	16400.00	16400.00	0.00	0.00%
01940 57439	HSA ADMIN FEES	88.00	162.25	334.25	121.00	825.00	907.50	82.50	10.00%
01940 57440	HRA BENEFITS	0.00	0.00	0.00	0.00	15000.00	16500.00	1500.00	10.00%
01940 57445	HRA ADMINISTRATION FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01940 57446	FSA ADMIN FEES	2153.25	2096.75	1918.75	713.75	2000.00	2200.00	200.00	10.00%
01940 57447	FSA BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01940 57448	HEALTH SECTION 21 COST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01940 57450	WELLNESS COORDINATOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
01940 57460	HEALTH INSURANCE W/H CREDIT	9878.28	7665.92	2621.03	607.39	1675.00	1842.50	167.50	10.00%
01940 57480	MEDICARE PENALTIES	2435.20	2463.00	2677.20	1191.00	3000.00	3300.00	300.00	10.00%
01940 57490	HEALTH BUY-OUT PROGRAM	63185.43	58554.58	52186.41	17441.44	62400.00	68640.00	6240.00	10.00% *Estimates
TOTAL	GROUP HEALTH & LIFE INSUR	1708565.55	1701695.67	1531849.20	901636.93	2001857.00	2295430.55	293573.55	14.67%

TOTAL BEFORE SCHOOL ASSESSMENTS \$ 14,129,633.65 \$ 14,469,835.21 \$ 14,975,455.93 \$ 7,597,111.40 \$ 16,958,599.64 \$ 18,173,909.20 \$ 1,215,309.56 7%



**Town of Ayer
Ayer Select Board
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432**

Broadcast and Recorded by APAC

December 6, 2022
Open Session Meeting Minutes

SB Present: Jannice L. Livingston, Chair; Shaun C. Copeland, Vice-Chair; Scott A. Houde, Clerk

Also Present: Robert A. Pontbriand, Town Manager
Carly M. Antonellis, Assistant Town Manager

Call to Order: J. Livingston called the meeting to order at 6:00 PM. J. Livingston stated that this meeting/hearing of the Ayer Select Board will be held in-person at the location provided on this notice. Members of the public are welcome to attend this in-person meeting. Please note that while an option for remote attendance and/or participation via Zoom is being provided as a courtesy to the public, the meeting/hearing will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Members of the public with particular interest in a specific item on this agenda should make plans for in-person vs. virtual attendance accordingly. This meeting will be live on Zoom and Channel 8. The public may access the proceedings by joining Zoom (Meeting ID# 897 9080 0793) or by calling (929-205-6099).

Pledge of Allegiance: Select Board members and meeting attendees stood and recited the Pledge of Allegiance.

Approval of Meeting Agenda:

Motion: A motion was made by S. Copeland and seconded by S. Houde to approve the meeting agenda.
Motion passed 3-0.

Announcements: J. Livingston announced that the Winter Parking Ban is in effect from November 15 through April 15. She also announced a list of current vacancies on various Town Boards and Committees.

Public Input: None

Ratification of Appointments - Finance Manager Appointment, Barbara Tierney, Treasurer/Tax

Collector: R. Pontbriand is requesting that the Board ratify the appointment of Ms. Barbara Tierney as Finance Manager. Her new title will be Finance Manager, Treasurer/Tax Collector. He is asking that the ratification of appointment be effective on November 21, 2022. J. Livingston thanked B. Tierney for stepping up to the plate.

Motion: A motion was made by S. Copeland and seconded by S. Houde to ratify the appointment of Ms. Barbara Tierney as Finance Manager effective November 21, 2022. **Motion passed 3-0.**

Town Accountant Appointment, Kerry Cooper, Assistant Town Accountant – R. Pontbriand is requesting that the Board ratify the appointment of Ms. Kerry Cooper as the Town Accountant. She is being promoted from the Assistant Town Accountant position. J. Livingston also thanked Ms. Cooper for stepping up to the plate.

Motion: A motion was made by S. Houde and seconded by S. Copeland to ratify the appointment of Ms. Kerry Cooper as the Town Accountant. **Motion passed 3-0.**

Chief Timothy Johnston, Ayer Fire Department - A.L.S. Intercept Rate Increase: Chief Johnston and Deputy Chief Januskiewicz were in attendance seeking an increase in the ALS Intercept rate from \$275 to \$350 as of January 1, 2023. He stated that he and other area chiefs have been reviewing ALS rates in the area and all are suggesting an increase.

Motion: A motion was made by S. Houde and seconded by S. Copeland to support Chief Johnston's suggestion of raising the ALS Intercept rate from \$275 to \$350. **Motion passed 3-0.**

Follow-Up on Mutual Aid Discussion – Chief Johnston stated he was following up from a previous meeting where S. Houde had inquired about the availability of regional funds for those communities who provide mutual aid. Chief Johnston inquired with several colleagues across the State and with the Office of Emergency Management and there are not any funds available. S. Houde stated he appreciated the follow-up. Chief Johnston stated that there is an EMS shortage across the Commonwealth and the country. He noted that in Massachusetts, there are 30% less private ambulances on the road than in previous years, which in turn strains municipal ALS services.

Town Manager's Report - Administrative Update/Review of Town Warrant(s): R. Pontbriand provided a brief Administrative Update to the Select Board on the various activities, initiatives, and projects of the Town since the Select Board last met and referenced the Town Warrants that are in the Select Board's packet that were approved since the Select Board last met. He stated that following up on the two ratification of appointments made earlier in the evening, he is very confident in the new Finance Team. He also stated that the Assistant Building Inspector, Mike Wallace, has hit the ground running and is working on Zoning enforcement. He then gave an update on various personnel matters, including hiring updates for several positions. The Howitzer cannon was removed from Town Hall property and the restoration process has begun. The Cable Advisory Committee will be holding a Public Hearing on Wednesday January 18, 2023 at the Ayer Shirley Regional High School.

Appointments – R. Pontbriand is requesting that Chris Hillman be appointed to the Capital Planning Committee.

Motion: A motion was made by S. Houde and seconded by S. Copeland to appoint Christopher Hillman to the Capital Planning Committee for a term to expire on June 30, 2024. **Motion passed 3-0.**

R. Pontbriand is requesting that Deborah Pelley be appointed to the Cultural Council.

Motion: A motion was made by S. Houde and seconded by S. Copeland to appoint Deborah Pelley to the Ayer Cultural Council for a term to expire on June 30, 2025. **Motion passed 3-0.**

Approval of 2023 License Renewals – C. Antonellis presented the 2023 License renewal list for the Board's consideration. She is recommending approval of all licenses with the provision that no license be released until all requirements are fulfilled pursuant to local bylaw XLII and various state requirements.

Business Name	Business Address	Map and Parcel	License Type
Toreku Tractor & Equipment, Inc.	4 Littleton Road	35-9	Class 1
Gervais Inc.	5 Littleton Road	35-24/25	Class 1
JP Rivard Trailer Sales, Inc.	15 Westford Road	23-16	Class 1
J.C. Madigan, Inc.	8 Shaker Road	43-4 & 43-7	Class 2

Terranova Auto Body	40 Littleton Road	35-15	Class 2
Smart Auto Sales, Inc.	42 Littleton Road	35-16	Class 2
Rt 2A Auto Sales, Inc.	77 Fitchburg Road	11-16	Class 2
Power of Honesty, Inc.	179 West Main Street	32-22	Class 2
Ayer Auto Repair, LLC.	85-87 Central Avenue	27-106/107	Class 2
Turbo Lube	21 Fitchburg Road	11-50	Class 2
Ultimate Car Care	1 Bishop Road	19-199	Class 2
Harry Schwartz & Sons, Inc.	20 Sandy Pond Road	28-86	Class 3
<u>Business Name</u>	<u>Business Address</u>	<u>Map and Parcel</u>	<u>License Type</u>
Subway	1 Mill Street	26-82	CV
Ayer Convenience	60 Park Street	19-16	CV
Devens Pizza & Deli	210 West Main Street	32-30	CV
McDonald's Restaurant	2 Sandy Pond Road	35-4	CV
Wendy's Restaurant	2 Barnum Road	35-17	CV
Woo Jung Restaurant	174 West Main Street	32-40	CV
Verona Pizza & Seafood	18 Park Street	26-21	CV
Dunkin Donuts	18 Park Street	26-21	CV
Karyn's Kitchen	200 West Main Street	32-21	CV
Yatim Central Convenience	30 Park Street	26-19	CV
The Cottage Restaurant	18 Main Street	26-93	CV
Wok & Roll	49 Park Street	19-31	CV
Lazy Mary's	30 Littleton Road	35-12	CV
Taco Bell	4 Sandy Pond Road	35-3	CV
Ruby Donut Shop	210 West Main Street	32-30	CV
Junction RPD	60 West Main Street	26-72	CV
Digitaz Cloudz, LLC	38 Main Street	26-91	Amusement
Ayer Shop 'n Save	22 Fitchburg Road	18-2	s15BW
Ayer Package Store, Inc.	48 Main Street	26-89	s15AA
The Vineyard	63 Park Street	19-30	s15AA
Traffic Circle Liquors, Inc.	2 Littleton Road	35-7	s15AA
Barnum Road Liquors, Inc.	1 Barnum Road	34-86	s15AA
Alltown Fresh Ayer	28 Harvard Road	35-53	S15BW; CV
Archer's Mobil	70 Main Street	26-87	s15BW; CV
Pauline's Variety	67 1/2 East Main Street	34-42	s15BW; CV
Ayer Gun & Sportsmen's Club	225 Snakehill Road	14-1/14-4/14-7	s12BWC; CV
Next Stop Pub & Grill	7 Depot Square	26-329	s12AA; CV
Billiard's Café	39 Main Street	26-187	s12AA; CV; Amusement; Sunday Entertain;
Lucia's Tavola Ristorante	31 Main Street	26-187	s12AA; CV
Markoh's on Main	43 Main Street	26-187	s12AA; CV
Shaker Hills Country Club	146 Shaker Road	43-5	s12AA; CV
Tiny's Restaurant	2 Groton School Road	19-7	s12AA; CV; Amusement
Nashoba Club	14 Central Avenue	26-278	s12AA; CV; Amusement
Osawa Bistro	9 Main Street	26-228	s12AA; CV
Bar 25	25 Main Street	26-223	s12AA; CV

Motion: A motion was made by S. Houde and seconded by S. Copeland to approve the list of license renewals as presented. **Motion passed 3-0.**

FY '24 Budget Update – R. Pontbriand stated that all information relating to the FY '24 budget will be placed on ayer.ma.us/budget. R. Pontbriand noted that there will be two budget forums in January and March. J. Livingston asked about the status of the Finance Committee. R. Pontbriand stated that the Finance Committee had an initial meeting earlier in the fall, but did not have a quorum at a subsequent meeting. He will be following up with the Town Moderator.

January 2023 Meeting Schedule – R. Pontbriand stated that the first meeting of January is slated for January 3, 2023 and wanted to get the Board's feedback on cancelling that meeting due to its proximity to the holidays. The Board agreed to meet on January 17, 2023. The Board will also hold open Tuesday January 31, 2023 in the event an additional meeting is needed.

New Business/Select Board Member Questions: None

Approval of Meeting Minutes: A motion was made by S. Copeland and seconded by S. Houde to approve the meeting minutes from November 15, 2022. **Motion passed 3-0.**

Executive Session Pursuant to MGL Chapter 30A, Section 21A, Exemption #2 (Non-Union Personnel Negotiations) - Town Accountant Personal Services Contract and Finance Manager

Contract Amendment: At 6:41 PM a motion was made by S. Houde and seconded by S. Copeland to enter into Executive Session pursuant to MGL Chapter 30A, Section 21A, Exemption #2 (Non-Union Personnel Negotiations) to discuss the contract for the recently appointed Finance Director and Town Accountant. S. Houde stated that discussing these matters in Open Session would be detrimental to the Town's negotiating strategy. **Roll Call Vote:** S. Houde, aye; S. Copeland, aye; J. Livingston, aye. **Motion passed by Roll Call Vote 3-0.**

Minutes Recorded and Submitted by Carly M. Antonellis, Assistant Town Manager

Date Minutes Approved by SB: _____

Signature Indicating Approval: _____