

Stormwater Utility Advisory Group Meeting Agenda

LOCATION: DPW Conference Room, 25 Brook Street, and Zoom
ZOOM MEETING: <https://us02web.zoom.us/j/84822010475>
Meeting ID: 848 2201 0475

DATE: November 15, 2023

TIME: 4:00 P.M. - 5:00 P.M.

Meeting Objective: Discuss and obtain feedback on public education and outreach materials, an updated revenue projection, and revised rate model.

1. Brief Presentation: Revised Stormwater Budget and Rate Model

2. Discussion Items

- a. Projected Stormwater Budget: Review updated budget. Discuss leaving vehicles and staff salaries on the General Fund and using the utility to fund MS4 program and upcoming capital projects.
- b. Review revised rate model and estimated fee per ERU with updated revenue projections.
- c. Public education and outreach plan example materials (see links on following page)
 - i. Community Websites: Chelmsford, Lexington, Northampton, Westford, Wellesley
 - ii. Credit Policy and FAQ Examples
- d. Review proposed schedule and outreach/content for each meeting in 2024

3. Action Items and Next Steps

- a. Schedule next advisory group meeting _____

Community websites:

- Chelmsford - [Chelmsford Stormwater Utility Program](#)
- Lexington - [Lexington Stormwater Utility Enterprise Fund \(Proposed\)](#)
- Northampton - <https://www.northamptonma.gov/768/Stormwater-Resources-Links#green>
- Wellesley - [Wellesley Utility Enterprise Fund](#)
- Westford - <https://westfordma.gov/1351/Stormwater-Billing>

Example Credit Policies:

- Bellingham - https://www.bellinghamma.org/sites/g/files/vyhlif2796/f/uploads/sw_credit_policy_20200915.pdf
- Chelmsford - <https://www.townofchelmsford.us/DocumentCenter/View/12821/Chelmsford-Stormwater-Utility-Fee-Credit-Process->
- Northampton - https://northamptonma.gov/DocumentCenter/View/4776/Stormwater-Credit-Policy_rev2015_final
- Westford - <https://westfordma.gov/DocumentCenter/View/9426/Stormwater-Credit-Process-Approved-9-22-2020>

Example Stormwater FAQs:

- Chelmsford - <https://www.townofchelmsford.us/DocumentCenter/View/9473/What-Is-a-Stormwater-Utility-FAQ-2019>
- Lexington - <https://www.lexingtonma.gov/faq.aspx?qid=426>
- Northampton - <https://www.northamptonma.gov/DocumentCenter/View/2813/Utility-FAQ-FY2021?bidId=>
- Wellesley - <https://wellesleyma.gov/DocumentCenter/View/32089/FAQ-Sheet?bidId=>

Other Stormwater Utility Resources:

- [MassDEP Summary of MA Stormwater Utilities](#)
- [The Impervious Problem – Video](#)
- [Western Kentucky University Stormwater Utility Survey 2022](#)
- [Think Blue Massachusetts](#)