

Town of Ayer Board of Selectmen Ayer Town Hall – 1st Floor Meeting Room 1 Main Street Ayer, MA 01432



Tuesday June 26, 2018 Open Session Meeting Agenda

7:00 PM

Call To Order

Pledge of Allegiance; Review and Approve Agenda; Announcements

7:05 PM*

Joint Committee of Town Moderator, Ayer BOS and Ayer Shirley

Regional School Committee

1. Appointment of Nashoba Valley Technical High School Committee Member

and Alternate

2. Appointment Process Discussion

3. Adjournment of Joint Committee (Ayer BOS will remain in session)

7:15 PM

Continued Public Hearing - Petition for Joint or Identical Police

Locations

West Main Street by National Grid and Verizon - Request #25611824

7:30 PM

Town Manager's Report

1. Appointments

2. Approval of Addendum to Host Community Agreement

Adjournment

*Agenda times are for planning purposes only and do not necessarily constitute exact time

Office of the Board of Selectmen Office of the Town Manager



Town of Ayer Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | www.ayer.ma.us

MEMORANDUM

DATE: June 21, 2018

TO: Ayer Town Moderator; Ayer Board of Selectmen; Ayer Members of the ASRSD School Committee

FROM: Robert A. Pontbriand, Town Manager

SUBJECT: Candidates for the Ayer Members to the NVTHS School Committee

Dear Mr. Moderator, Selectmen, and School Committee Members:

On Tuesday, June 26, 2018 at 7pm you will meet in a special Joint Meeting in accordance with the appointment provisions of the Nashoba Valley Technical School District for the purposes of considering appointments of the Ayer School Committee Member and the Ayer Alternate School Committee Member to the Nashoba Valley Technical High School (NVTHS) School Committee.

Currently the Ayer School Committee Member seat is a vacant, unexpired three (3) year term through March 31, 2019 and the Ayer Alternate School Committee Member seat is a vacant, unexpired (3) year term through March 31, 2019.

The Town publically advertised for the vacancies for a period of two weeks (May 18, 2018 to June 1, 2018). The Town received three applicants by the deadline of June 1, 2018:

- Ms. Andrea Fontaine
- Mr. Christopher Meusel
- Mr. Christopher Prehl

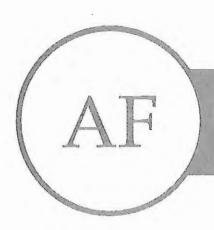
Attached for your review are the materials each applicant submitted to the Town (See attached). Hard copies of this memo and the attached materials will be provided at the Joint Meeting.

The Joint Meeting is chaired by the Town Moderator and will come to order at 7pm on Tuesday, June 26, 2018 in the First Floor Meeting Room of the Ayer Town Hall. Each candidate is afforded an opportunity to briefly address the Joint Meeting. Members of the Joint Meeting may ask questions through the Moderator of each candidate.

At the conclusion of the interviews of the candidates, the Joint Meeting will then deliberate and consider an appointment for NVTHS School Committee Member and an appointment for NVTHS Alternate School Committee Member. An appointment is made when a motion has been made and seconded and a simple majority vote achieved for that motion.

If you have any questions prior to the Joint Meeting, please do not hesitate to contact me directly. Thank you.

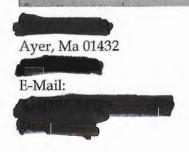
Attachment(s): NVTHS candidate's application materials as submitted



ANDREA FONTAINE

REPRESENTATIVE FOR THE TOWN OF AYER FOR NASHOBA VALLEY TECHNICAL HIGH SCHOOL

CONTACT





ROBERT A. PONTBRIAND

ROBERT A. PONTBRIAND • TOWN ADMINISTRTOR • TOWN HALL • ONE MAIN ST. AYER, MA 01432

4/29/2018

Dear Robert A. Pontbriand, I, Andrea M. Fontaine am applying for the position of Representative for the Town of Ayer for Nashoba Valley Technical High School.

I have lived in Ayer for 11 years and currently live at 31 Williams St. My family and I love the town, and try to support it in every way. Our youngest is attending Nashoba Valley Technical High School in the Engineering Department. When I heard about the open position on the school board I felt it made sense to offer my assistance to a school that does so much for its students.

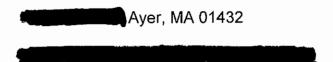
Please except this letter as my official request to be considered for position of Representative for the Town of Ayer for Nashoba Valley Technical High School

Sincerely, Andrea Fontaine

> LINKEDIN.COM/IN/AND REA-FONTAINE-60688930/

> > LINKEDIN URL

Chris Meusel



Thank you for the time to consider me for the position of NVTHS School Committee Representative.

I have served as a member of the Finance Committee in the past and I would like to continue to serve the town. I have two children presently attending Nashoba Valley Tech, so I would be fortunate to be able to help shape the future of their learning institution. Please let me know if there is any further information you require of me.

I hope this letter finds you well and I look forward to hearing from you.

Christopher J. Meusel 2018-05-18

Robert,

Thank you for taking the time this afternoon to discuss my interest in the position of an Ayer representative for Nashoba Tech School Committee. I am sending you this email as my official letter of interest as an Ayer Representative for Nashoba Tech School Committee.

I am looking forward in discussing this further with the Board Of Selectman and School Committee at a future date.

If you have any questions please feel free to contact me.

Christopher N. Prehl

Ayer, MA.

Christopher N. Prehl Ayer MA 01432

Employment:

1988-Present: Town of Acton Police Department. Multiple Positions

Patrol Division: 1988 – 1994

Various shifts, answering radio calls for service and all related duties.

Youth Division: 1990 - 2000

Supervised all police/community and school youth programs. Lead Instructor of the DARE program to include 5 Elementary schools, Junior High School and High School. Investigated youth crimes within the community. Worked with area youth intervention programs and the Middlesex District Attorney's Office. Supervised other officers in the Youth Services Division during this period.

Traffic and Safety Division: 2000-Current

Lead Detective and Safety Officer duties include traffic enforcement within the Town of Acton, commercial motor vehicle enforcement, and collision investigations. Schedules and coordinates traffic and security details within the town. Supervises the daily private and municipal details. Handle any issues from contractors or the officers assigned to details. Work closely with the Town of Acton Engineering Department regarding street and intersection improvement plans. Handle traffic complaints from citizens. Works closely with all the Acton Boxborough Regional School District regarding bus transportation routes and school bus safety programs. Coordinates and oversees the school's crossing guard program.

Fleet Director: 1998-Current

Responsibilities include purchasing vehicles and equipment, managing and preparing a budget for vehicles equipment and repairs for Acton Police Department. Oversees repairs, upkeep and upfitting of APD fleet of 35 vehicles. Performs minor repairs on the vehicles as needed. Consultant to other Town departments such as Town Hall, Cemetery, Highway and Fire Department regarding their fleet purchasing.

Purchasing Agent:

Highly knowledgeable of State and County procurement process. Works closely with the Chief of Police's Office personnel regarding department purchases for supplies, clothing and related purchases.

Notable Accomplishments:

- Worked closely with the towns Information Technology Department to upgrade our entire patrol fleet with new mobile data terminals.
- · Upgraded all police two way and portable radios
- Served on The Commonwealth of Massachusetts Operations Services Division for Contract VEH98 Special Service and Police Pursuit Vehicles.

Education:

Associate's Degree in Criminal Justice - 1999

Western New England College, Wilbraham, MA. Currently planning to return to obtain a bachelors degree.

Municipal Police Officer Basic Certification - 1988

Massachusetts Criminal Justice Training Council Metro West Complex Needham, MA.

Degree in the field of Automotive and Light Truck Repair - 1985

ITT Technical Institute, Chelsea, MA.

General High School Diploma - 1983

Littleton High School, Littleton, MA.

Specialized Training:

- Radar and LIDAR Instructor course
- Basic Crash Investigation
- · Advanced Crash Investigation
- Accident Reconstruction
- Department of Transportation North America Driver Vehicle Inspection Course
- · Commercial Motor Vehicle weight enforcement
- Commercial Motor Vehicle Inspection
- D.A.R.E. Instructor course
- D.A.R.E. parent training course
- Rape Investigation
- Arson Investigation
- · Computer aided crime and crash scene diagraming
- Courtroom survival
- Heavy equipment theft and identification
- Tint meter instructor course
- Commercial vehicle drug interdiction
- Commercial vehicle load securement and load dimensions.

Personal Background:

I grew up in the town of Littleton MA where my mother was a social worker for troubled adolescent teens and my father was a police officer in the Town of Littleton for 16 years. Additionally he owned and operated Littleton's Rolling Pin Bakery for over 42 years. Before I became an officer, I worked in our family business from a young age and then branched out to the automotive field as a teen. I am currently married and reside in Ayer MA where we have been members of the community since 1991. I am a father of two children; a 20 year old daughter, Krista and 15 year old son, Cory. I enjoy working in our yard with my wife, Kim as well as family trips to the ocean and camping.

Community Involvement: Aver Finance Committee

Ayer Finance Committee	Vice Chairman	Current
NV Tech High School Principal Council	Member	Current
West Acton Merchant's Association	Member	Current
Sandy Pond Schoolhouse Association	Member	Current
Ayer Shirley Regional High School Council	Member	Past
Ayer Shirley RHS Building Committee	Vice-Chairman	Past
Ayer Shirley Boosters Club	Member	Past
Page Hilltop Elementary School	Volunteer	Past
Ayer Shirley Regional Middle School	Volunteer	Past
Ayer Shirley Regional High School	Volunteer	Past
Town of Ayer Fire Chief Search Committee	Member	Past
Ayer Shirley Youth Football and Cheer	Volunteer	Past
Ayer Youth Softball	Volunteer	Past
Ayer Youth Baseball	Coach & Asst Coach	Past
Ayer Youth Soccer	Coach	Past



Acton-Boxborough Regional School District Facilities and Transportation Office

16 Charter Road Acton, MA 01720 978-264-4700 fax: 978-264-3344 www.abschools.org

JD Head
Director of School Operations

May 29, 2018

To Whom It May Concern:

The purpose of this letter is to act as a professional recommendation for Detective Christopher Prehl. I am a current professional colleague of Chris's; currently I serve as the Director of School Operations for the Acton-Boxborough Regional School District. Chris and I have worked together as municipal partners for over a decade now.

Chris is an invaluable asset to ABRSD. I have had nothing but pleasurable interactions with Chris throughout the years. I find his quick attention to the Schools' needs to be genuine and sincere. Chris's commitment to our School's safety, specifically pedestrian safety, and ongoing operation has been unparalleled. As a professional I have witnessed Chris work with the most difficult of the Schools' constituents, staff community as well as the parent community, on a number of sensitive issues. Chris has always been willing to find compromise, put individuals at ease, and collaborate to find solutions to complicated problems.

In my role as Director of School Operations, I routinely interface with the AB Regional School Committee. I understand the role and responsibilities of a regional committee member and I believe Chris would bring the knowledge, skills, and abilities necessary to dutifully represent the Town of Ayer as a member of the Nashoba Tech Regional School Committee.

Feel free to call me and discuss Chris's background at anytime. I can be reached at 978-375-0101. Sincerely,

John D. Head

May 29, 2018

TO WHOM IT MAY CONCERN:

I want to take this opportunity to endorse Mr. Chris Prehl as the Ayer representative on the Nashoba Tech school committee. I have known Chris since his kids were in middle school. He has been an advocate for school in general.

As former principal of Ayer Shirley Regional High School, I have had the privilege of having Chris as an active member of the School Council for several years. He attended meetings, came prepared, asked thoughtful questions, always with the goal of what will improve the system for the students.

He was also a member of the building committee when the new Ayer Shirley Regional High School was built. That was a multi-year time commitment. Again, I was impressed with Chris' ability to manage his time between work, family and volunteering on a committee that met often and at different times, depending of the need. He was involved in the whole process, from the feasibility study, town meeting votes, and meetings, often weekly, during the construction phase. He was always consistent, prepared and certainly an integral member of the committee.

With those experiences, and his overall support of public education, I strongly recommend Mr. Chris Prehl and am confident he will provide leadership to the committee.

If you have any questions, please feel free to contact me at 978-400-1877.

SINCERELY,

BRIAN HAAS



115 Washington Street Ayer, MA 01432

Phone: (978) 772 - 8600

Fred Deppe, Principal fdeppe@asrsd.org ext 1401

Beth. Lewis, Asst. Principal elewis@asrsd.org ext 1426

May 29, 2018

Mr. Robert Pontbriand, Town Manager Town of Ayer, MA Main Street, Ayer, MA 01432

Dear Mr. Pontbriand,

I have been asked to write a letter of reference for Mr. Chris Prehl, who is a candidate for Ayer representative to the Nashoba Valley Technical High School School Committee. I am happy to do so.

I have known Chris for approx. 10 years as a Page Hilltop parent who has had 2 children attend our school. Chris and his wife were always very involved in their children's education and very supportive of our school community.

Chris was always a frequent and enthusiastic parent volunteer. He participated in our Grade 5 Cool Careers Day, field trips, River Classroom, field days & Junior Achievement. Whenever the call went out for parent volunteers, Chris was always near the front of the line.

Chris has remained abreast of community affairs, whether as a specific board member or an interested resident. I believe that he spent some time with the high school regionalization project. I believe that Chris will give his full attention to this position, if elected. If I may be of any further assistance in assessing Mr. Prehl's credentials, please do not hesitate to contact me.

Fred Deppe, Principal
Page Hilltop Elementary School
Ayer Shirley Regional School District



1 Hospital Road Shirley, MA 01464

Phone: (978) 772 - 8600

Principal: Roberta Aikey, extension 1206, <u>raikey@asrsd.org</u>
Assistant Principal: Bryan Oelerich, extension 1201, <u>boclerich@asrsd.org</u>

May 30, 2018

Dear Mr. Pontbriand,

I am writing this letter in support of Mr. Chris Prehl. I have known Mr. Prehl for many years as both of his children came through the Ayer Shirley Middle School. Mr. Prehl has always been a strong supporter of his children's education, the staff who educated them and building administration. He was one of the parents that could always be counted on to volunteer to chaperone field trips, lead a committee or spread the word to other parents regarding school information. If an issue ever arose concerning his children he was the type of parent every administrator desires for their students. He remained calm, presented his case thoroughly and thoughtfully, listened to others' perspectives and always stayed focused on the resolution. His demeanor consistently showed his sound judgment, a wealth of patience, unwavering integrity and stability of character. He is an outstanding parent and a man of honor. I would highly recommend him to serve the Ayer community as their school committee representative for Nashoba Valley Technical High School.

Please do not hesitate to contact me if I can be of further assistance.

Sincerely,

Roberta Aikey Principal

Office of the Board of Selectmen Office of the Town Manager



Town of Ayer Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | www.ayer.ma.us

Notification to Abutters

Town of Ayer Board of Selectmen Public Hearing Notice

The Ayer Board of Selectmen will be conducting a Public Hearing on Tuesday June 19, 2018 at 7:15 PM at the Ayer Town Hall, 1st Floor Meeting Room, 1 Main Street, Ayer, MA 01432 regarding the application by National Grid and Verizon New England (#2561184) to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

West Main Street - National Grid to install 6 JO Poles and remove 7 JO Poles on West Main Street beginning at a point approximately 130 feet NE of the centerline of the intersection of Rogers Street and continuing approximately 800 feet in a NE direction. National Grid removing 7 poles on one side of street and installing 6 Poles on the opposite side of the street.

Location approximately as shown on plan attached (reverse side).

Name of Applicant:

National Grid and Verizon New England (#2561184)

Date of Public Hearing:

Tuesday June 19, 2018

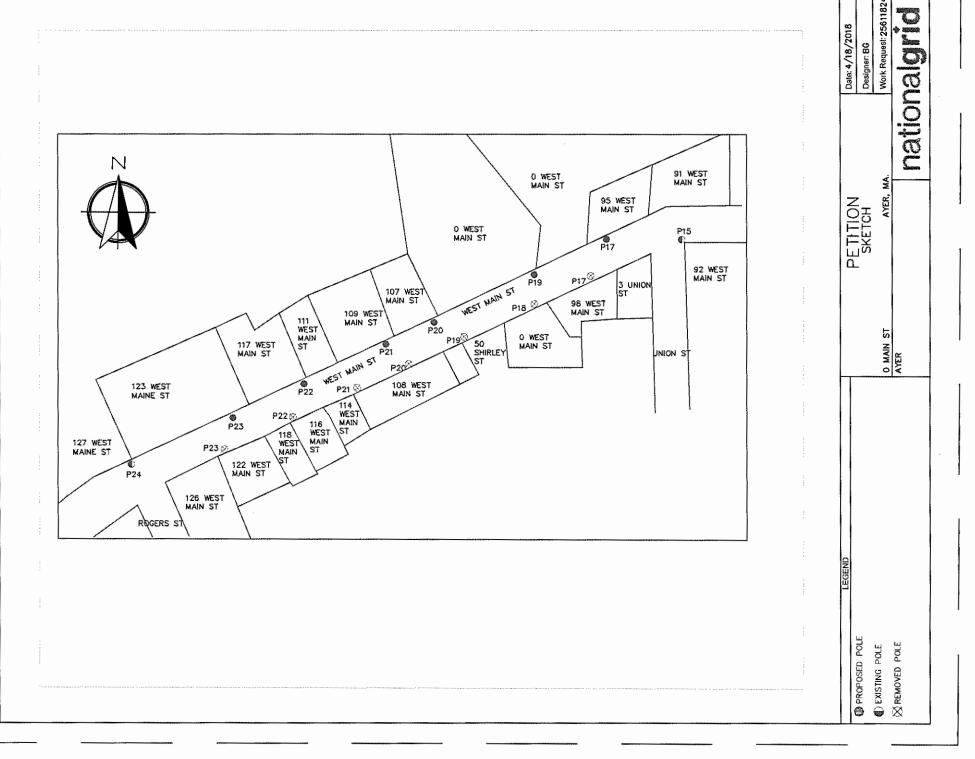
7:15 PM

Time of Public Hearing: Location of Public Hearing:

1st Floor Meeting Room, Ayer Town Hall

1 Main Street Ayer, MA 01432

Copies of the application are available at the Ayer Board of Selectmen's Office Monday, Wednesday and Thursdays from 8am – 4pm; Tuesdays 8am – 7pm and Fridays 8am – 1pm.





Board of Health	Review Deadline Date June 14, 2018
Department of Public Works Police Department	Public Hearing Date June 19, 2018
Fire Department Building Inspector/Zoning Enforcement C	Officer
Conservation Committee Clerk/Collector/Treasurer	
Assessor's Office Town Planner Economic & Community Development Off	rice .
Permit Sought Pole Petition	
to locate poles, wires, and fixture Description <u>fixtures, along and across West l</u>	es, including the necessary sustaining and protecting Main Street
Submitted byNational Grid and Verizon New	
Address_West Main Street (See attached)	Vinny LoGuidice Vincent.LoGuidice@nationalgrid.com Telephone 978-725-1392
This plan is submitted for your review, comment Selectmen's Office by the Review Deadline Date strecommendation.	s, and recommendations. Please return to the Board of so that the Board of Selectmen can consider your
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Signed Bidgette Braley Title	Health agent
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Board of Health	Review Deadline Date June 14, 2018
Department of Public Works Police Department	Public Hearing DateJune 19, 2018
Fire Department Building Inspector/Zoning Enforcement Conservation Committee Clerk/Collector/Treasurer Assessor's Office Town Planner Economic & Community Development Office	
Permit Sought Pole Petition	
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	Vinny LoGuidice Vincent.LoGuidice@nationalgrid.com Telephone_ 978-725-1392
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Board of Health	Review Deadline Date June 14, 2018
Department of Public Works Police Department Fire Department	Public Hearing DateJune 19, 2018
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Assessor's Office Town Planner Economic & Community Development Off	ice
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	Chief of Police
Date (2)5/18	•



Board of Health	Review Deadline Date June 14, 2018
Department of Public Works Police Department Fire Department	Public Hearing DateJune 19, 2018
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This plan is submitted for your review, comment Selectmen's Office by the Review Deadline Date s recommendation.	s, and recommendations. Please return to the Board of to that the Board of Selectmen can consider your
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Signed Dels. Title	Fire Chief



Board of		Review Deadline Date	June 14, 2018
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Town of Ayer Board of Selectmen's Office Transmittal Form - Department Head Review



Board of Health	Review Deadline Date June 14, 2018
Department of Public Works	
Police Department	Public Hearing DateJune 19, 2018
Fire Department	
Building Inspector/Zoning Enforcement	Officer
Conservation Committee	
Clerk/Collector/Treasurer	
Assessor's Office	
Town Planner	
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Date 6/12/2018	

Office of the Board of Selectmen Office of the Town Manager



Town of Ayer Ayer Town Hall | 1 Main Street | Ayer, MA 01432 | 978-772-8220 | www.ayer.ma.us

MEMORANDUM

DATE: June 15, 2018

TO: Ayer Board of Selectmen

FROM: Robert A. Pontbriand

Town Manager

SUBJECT: Town Manager's Report fot he June 26, 2018 Ayer Board of Selectmen's Meeting

Dear Honorable Selectmen:

I am pleased to transmit the following Town Manager's Report to you for the June 26, 2018 BOS meeting. If you have any questions prior to the meeting, please do not hesitate to contact me directly. Thank you.

Appointments

I am respectfully recommending the reappointment of Mr. Bob Williams to a three year term on the Cultural Council expiring June 30, 2021.

Approval of Addendum to Host Community Agreement

I am respectfully recommending the approval of the following DRAFT Addendum to the Host Community Agreement between the Town of Ayer and Central Ave. Compassionate Care dated March 27, 2018. Essentially, this addendum, reviewed and approved by Town Counsel, recognizes a new corporation Late Spring, Inc. which will oversee/administer recreational marijuana, whereas Central Ave. Compassionate Care, Inc. will continue to oversee/administer medical marijuana.

Thank you.

Attachment

Addendum to

Host Community Agreement Between Town of Ayer, Massachusetts and Central Ave Compassionate Care, Inc.

This Addendum to the Host Community Agreement ("HCA") is made by and between the **Town of Ayer**, a Massachusetts municipal corporation with an address of One Main Street, Ayer MA 01432, acting by and through its Board of Selectmen ("Town"), **Central Ave Compassionate Care, Inc.**, a Massachusetts corporation with a principal place of business of 31 Central Avenue, Ayer, MA 01432 ("Central Ave") and **Late Spring Inc.**, a Massachusetts corporation with a principal place of business of 38 Littleton Road, Ayer, MA 01432 ("LSI"). The Town, Central Ave and LSI collectively are referred to as the "Parties."

WHEREAS, the Town and Central Avenue entered into the HCA dated March 27, 2018 whereby Central Ave received certain commitments from the Town to work cooperatively and in good faith with the Operator in its efforts to establish a Marijuana Establishment in exchange for certain obligations taken on by the Operator; and

WHEREAS, pursuant to the HCA, Central Ave made specific commitments to the Town; and

WHEREAS, in order for the Operator to establish its Marijuana Establishment it has become necessary for the Operator to create a new corporation separate from the medical marijuana treatment center, and has done so with the creation of LSI; and

WHEREAS, the Parties intend through this Addendum to the HCA to make clear that LSI is to be considered an Operator and party to the HCA, to be bound by the HCA, to be entitled to its benefits and responsible for its commitments to the Town.

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, and within the HCA and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. The term "Operator" as used in the HCA shall mean John Hillier, Central Ave and LSI.
- 2. All the benefits and obligations of the Operator under the HCA shall inure to the benefit of LSI and shall be considered obligations of LSI respectively.
- 3. This addendum shall be considered written consent for any assignment and/or transfer of any interest in the HCA to LSI for purposes of Paragraph 9 of the HCA.
- 4. All other terms and conditions of the HCA shall continue in full force and effect.

IN WITNESS WHEREOF, the parti	es hereto have executed this Addendum to the
HCA this day of, 2018.	
TOWN OF AYER	OPERATOR
BOARD OF SELECTMEN	CENTRAL AVE COMPASSIONATE
	CARE, INC.
	By:
Jannice L. Livingston, Chair	John Hillier, President
	LATE SPRING, INC.
Christopher R. Hillman, Vice-Chair	
	By:
	John Hillier, President
Scott A. Houde, Clerk	•