

**THE AYER LIBRARY  
BOARD OF TRUSTEES  
26 East Main Street  
Ayer, MA 01432**

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7:58AM *lf*

Tuesday, October 1, 2019 - Time: 6:00 - 7:45 PM  
Open Session Meeting Agenda

**6:00 PM - Meeting Called to order** – Review of Agenda & Announcements

**6:10 PM\* - Reports**

- Secretary's Report – Reading and approval of minutes from July 16, 2019 meeting
- Treasurer's Report – Dana Bresnahan
- Director's Report – Monthly activity
- Election of Officers for new year – Debra Faust-Clancy stepping down as President, Robert Gardner, Candidate for new President. Slate of officers shall be:  
President – Robert Gardner, Vice-President – none, Treasurer – Dana Bresnahan, Secretary – Cyndi Lavin. Vote to be taken.

**6:40 PM – Old Business**

- Appraisal of Library Art Objects – Progress Report by Samantha Benoit
- Richardson glass negatives – Progress report
- Progress made on restoration of Library's 501(c)3 status - Tim Silva
- Trustee Recruiting & Screening Candidates – discussion (keep short)

**7:15 PM – New Business**

- More discussion on the Library having an Active Shooter policy? Or Emergency Planning Procedure? Purchase and installation of cameras?
- Introduction of outline and schedule for the creation of a new 5-year strategic plan for the library. Board to vote on this at Sept. 2020 Meeting for October 2020 submission to the MBLC.
- What to do about A/C system in the young adult room.

**7:45 PM - Adjournment**

*\*Agenda times are for planning purposes only and do not necessarily constitute accurate time.*

*The next scheduled meeting of the Ayer Library Board of Trustees is October 15, 2019.*