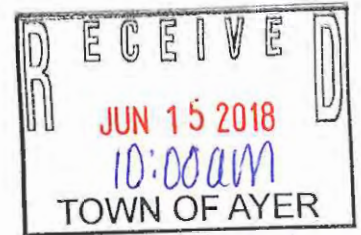


AYER LIBRARY BOARD OF TRUSTEES  
26 East Main Street Ayer MA 01432

Trustee Meeting June 19, 2018 6:00-7:30 pm  
(Debra Faust-Clancy, Pres. presiding Chair, Samantha Benoit as Acting Director)



Meeting Called to order. Introduction of guests.

*Melissa  
Copleland*

**Secretary's Report** - Minutes from last meeting, with no Executive Session minutes available at this time. Vote to accept secretary report with minutes of last meeting.

### **Appointment of new Trustee**

#### **(Acting) Director's Report**

1. Buildings and Grounds
2. Budget
3. Collections
4. Programs
5. New Policies for Approval

#### **President's Report**

1. Status Report from Director Search Subcommittee - defer to Executive Session
2. Interviewing potential candidates for Library Director - need actual dates for availability. Trustees must have their calendars ready to discuss dates for Open Session Meeting. – defer discussion to Exec.Session
3. Creation of Policies & Planning Committee
4. Creation of Library Director Evaluation Committee (begins Fiscal Year 2019)
5. Sidewalk pothole in front of Library entrance - Solution?
6. Deb Pedrazzi to introduce Personnel Policy updates and supporting data.
7. Creation of Grounds Committee - Parking lot lighting

#### **Old/New Business:**

1. Nametags for personnel -
2. Procurement of date and time stamp

#### **Discussion:**

#### **Executive Session**

Executive Session pursuant to MGL Chapter 30A, Section 21A:Exemption # 8  
*Discussion of Library Director job applications and interview process.*

#### **Vote to adjourn – Attendance:**