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TOWN OF AYER
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8:00AM lf

AGENDA -- THE AYER LIBRARY BOARD OF TRUSTEES MEETING

September 18, 2018 - Time: 6:00 - 7:30 PM

AYER LIBRARY

26 East Main Street

Ayer, MA 01432

Trustee Meeting September 18, 2018 6:00-7:30 pm

Debra Faust-Clancy, Pres. – Presiding Chair

Tim Silva, Director, Samantha Benoit, Asst. Director

Cyndi Lavin - Secretary

Meeting Called to order.

Secretary's Report

Treasurer's Report

Director's Report

Presidents' Report

Welcome to Tim Silva, new Library Director.

1. Should the Board think about a possible Meet and Greet Reception for a Saturday afternoon for the Community and library patrons to be introduced to Tim Silva - discussion. Perhaps include a Meet/Greet as part of our Christmas Party for the town?
2. New employee vacation policy. Trustee Vote to finish deferred vote from June Meeting. Vacation capped at four weeks for new employees. Policy to emulate Town of Ayer's policy.
3. Any questions of Financials submitted by Friends - handouts passed out - Extra handouts for those absent at last meeting
4. Review of New Committees. (Policies Committee, Director Eval. Committee, Grounds Committee, Fine Art Appraisal Committee) - discussion. List of committees and who is on them. How to get started, how often to meet, when to submit a report to Board.
5. Handouts – Hours of new Library Director