

BOARD OF ASSESSORS

March 16, 2022

Minutes of Assessors Meeting

The meeting was called to order at 2:00pm. Chairman Kilcommins, Member Laggis, Clerk Cornellier, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for March 16, 2022. A motion to approve the agenda as written was made by Member Laggis, seconded by Chairman Kilcommins approved by a 3-0 vote.

The Board of Assessors read the minutes for February 16, 2022. A motion to approve the minutes as written was made by Member Laggis, seconded by Clerk Cornellier, and approved by a 3-0 vote.

The Board of Assessors read the Executive Session minutes for February 16, 2022. A motion to approve the minutes as written was made by Member Laggis, seconded by Clerk Cornellier, and approved by a 3-0 vote.

The Board of Assessors was presented with two Warrants and Commitments for their approval. Motor Vehicle and Trailer Excise Commitment 6, 2021 totaling \$6,161.07 and Motor Vehicle and Trailer Excise Commitment 1, 2022 totaling \$986,988.27. A motion to approve and sign the warrants and commitments was made by Clerk Cornellier, seconded by Member Laggis and approved in a 3-0 vote.

In response to a written request from the Town Accountant, the Assessing Administrator presented the Board with a response memo reporting a growth estimate of \$380,000 and an overlay requirement of \$300,000 for FY2023. A motion to approve the memo was made by Member Laggis, seconded by Clerk Cornellier, and approved in a 3-0 vote.

In response to a written request from the Town Accountant, the Assessing Administrator presented the Board with a response memo showing the availability of surplus overlay totaling \$315,302 for the years FY2017-FY2020 & FY2009. Member Laggis made a motion to declare an overlay surplus of \$315,302 and authorize the Assessing Administrator to forward the response memo to the Town Accountant. The motion was seconded by Clerk Cornellier and approved in a 3-0 vote.

The Board of Assessors reviewed the February 2022 Motor Vehicle & Trailer Excise Abatement Report. The Assessing Department Assistant processed 11 abatements totaling \$2,069.32. A motion to approve and sign the report was made by Clerk Cornellier, seconded by Member Laggis, and approved by a vote of 3-0.

The Board of Assessors reviewed the Assessing Department Report for the month of February 2022. A motion to approve the report as written and authorize submission to the Town Manager's Office was made by Member Laggis, seconded by Clerk Cornellier, and approved by a 3-0 vote.

Old Business:

There were no items of old business.

New Business:

Member Laggis made a motion to approve an email request by Frank Huck for a 30-day extension on filing a Form of List for personal property accounts 103820 & 105370. The motion was made by Member Laggis, seconded by Clerk Cornellier approved in a 3-0 vote.

At 2:25pm, pursuant to Purpose 7, G.L. c.59 s.60, Chairman Kilcommins called for a vote to go into Executive Session, with Open Session to reconvene at the conclusion of the Executive Session. Member Laggis seconded the motion. Vote; John Kilcommins: Aye. Vote; C. Edward Cornellier: Aye. Vote; Nick Laggis: Aye. Motion passes by a vote of 3-0.

At 2:58 pm, the Board reconvened into Open Session.


The next scheduled Board of Assessors meeting is April 20th, 2022, at 2:00pm.

A motion to adjourn at 2:59pm was made by Member Laggis, seconded by Clerk Cornellier approved by a vote of 3-0.

Respectfully submitted,



Clerk

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TOWN CLERK 

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