

Town of Ayer, Massachusetts



2019 Annual Report



In Memoriam

*The Town of Ayer remembers the following
individuals who served the Town
in various capacities
and passed away in 2019*

Amy Martone

William Noeth

Arthur Pedrazzi

James Pinard, Sr.



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ELECTED OFFICIALS

<u>ASSESSORS (3 Years)</u>	TERM	<u>PARK COMMISSIONER (3 Years)</u>	TERM
John D Kilcommins, Clerk	2022	Sarah A. Gibbons	2022
C. Edward Cornellier, Chair	2020	Richard P. Durand	2020
Paul D. Bresnahan	2021	Kevin Williams	2020
		Jason M. Mayo, Chair	2021
		Eric Hebert	2021
<u>BOARD OF HEALTH (3 Years)</u>		<u>PLANNING BOARD (3 Years)</u>	
Mary E. Spinner	2021	Jonathan Kranz, Clerk	2022
Pamela L. Papineau, Chair	2020	Julie Murray	2021
Patricia A. Peters	2022	Ken Diskin, Vice Chair	2021
		Nathan King	2020
		Geoffrey Tillotson, Chair	2020
<u>COMMISSIONER OF TRUST FUNDS (3 Years)</u>		<u>REGIONAL SCHOOL DISTRICT COMMITTEE (3 Years)</u>	
James D. Stephen, Chair	2022	Cheryl Alfieri Simmons	2022
Steve Slarsky	2020	Michele L. Granger	2020
Murray W. Clark	2021	Joseph Leone	2021
<u>CONSTABLE (3 Years)</u>		<u>SELECTMEN (3 Years)</u>	TERM
Clark W. Paige	2022	Scott A. Houde, Chair	2021
Richard W. Skoczylas	2020	Christopher R. Hillman, Clerk	2022
Samuel A. Goodwin Jr.	2021		<i>Resigned 8/2019</i>
		Jannice L. Livingston, Vice Chair	2020
<u>HOUSING AUTHORITY (5 Years)</u>		Shaun C. Copeland, Clerk	2022
Judith Pinard	<i>appointed</i>		<i>Elected 12/2019</i>
Robert M Moore	2023		
Janet K. Providakes	2020		
Kathleen E. O’Sullivan	2021		
Brian T. Anderson	2017		
<u>LIBRARY TRUSTEES (3 Years)</u>			
Robert W Gardner Jr	<i>Permanent</i>		
Dana Bresnahan	<i>Permanent</i>		
Debbie Clancy – Faust	<i>Permanent</i>		
Julie DeWalt	<i>Permanent</i>		
Cindy Lavin	<i>Permanent</i>		
Rebecca Campaner	2021		
Sharon Slarsky	2020		
Susan Kennedy	2020		
<i>Vacancy</i>			
<u>MODERATOR (3 Years)</u>			
Thomas P. Horgan, Jr.	2019		

BOARD OF SELECTMEN

Dear Citizens of Ayer,

We are pleased to provide this 2019 Annual Report highlighting the major accomplishments, initiatives, and projects of the Ayer Board of Selectmen.

The Board would first like to welcome Selectman Shaun C. Copeland who was elected to the Board at the December 2019 Special Election. The Board would also like to thank former Selectman Christopher R. Hillman who resigned from the Board in August for his dedicated service on the Board over the past seven years. We thank Chris for his service and wish him all the best with his future endeavors.

2019 was another year of progress for the Town. The Board continued to demonstrate an ongoing commitment to financial stability and fiscal responsibility by implementing another balanced budget with a budget surplus of more than \$900,000 (this was the fifth consecutive year with a budget surplus). Additionally, working with the Board of Assessors, the Board supported and maintained a tax rate which continues to be one of the lowest tax rates in Central Massachusetts. Under the leadership of the Board, the Town continued to provide comprehensive municipal services of the highest quality at an affordable rate.

A comprehensive review and update of the Town's Financial Policies occurred in 2019. Additionally, at Town Meeting, the Board introduced a new "Budget Book" which provides citizens with information, in a clear and concise manner as it relates to the municipal budget. The Board also reconstituted its Rate Review Committee to not only review water and sewer rates on a quarterly basis, but the Transfer Station rates as well. The Board was pleased to support the various Zoning Bylaw Amendments of the past year, which include the Form-Based Code for Park Street and West Main Street as well as the passage of the Town's Wetlands Bylaw.

In May, the Board joined MART with the groundbreaking of the \$5 million dollar Ayer Commuter Rail Parking and Access Improvement Project which was completed on December 3, 2019 on schedule and under budget. In conjunction with the opening of the facility the Board supported the Town's new Downtown Parking Plan designed to alleviate commuter parking on the Downtown residential streets. The Board looks forward to working with MART on the completion of the Depot Square phase of this project in 2020.

We continued our commitment to public safety in 2019 by continuing to support and fund the personnel and equipment of our Ambulance, Fire, and Police Departments who do an excellent job providing for the safety of our residents and businesses. 2019 marked the first full year of operations of the Ayer Shirley Regional Dispatch Center located in the Ayer Police Department. The Board initiated short-term safety improvements to the Central Ave/Groton Harvard Road Intersection with improved signage as well as funding for the design and engineering of a long-term solution to the intersection.

In 2019, the Board took proactive steps for the Town's future as it relates to the issues of the disposition of Devens. The Board created a local committee to examine the future jurisdiction and disposition of Devens and the potential impacts they may have on the Town. Additionally, the Board appointed representatives to the regional initiative known as the Devens Framework Committee which brings representatives from Ayer, Harvard, Shirley, the Devens Enterprise Commission, and MassDevelopment to work collaboratively on the issues of jurisdiction and disposition of Devens. Additionally, the Board continues to receive quarterly updates regarding the status of the implementation of the Town's Master Plan goals.

Public education is a priority for the Board as exemplified in our ongoing support of the Ayer Shirley Regional School District and the Nashoba Valley Technical High School. One of the highlights for the Board is to recognize our students for their many academic, artistic, athletic and community contributions to the Town. The Board has also taken a proactive position by formally requesting that the Ayer Shirley Regional School District prepare to start the process for a new elementary school in Ayer.

We would like to thank all the Town's department heads, employees, elected and appointed boards, commissions and committees and our many volunteers for their continues support of an effective, vibrant, and transparent Town Government. A special thanks to our Town Manager, Robert A. Pontbriand and our Assistant Town Manager Carly M. Antonellis for all their dedication and hard work in support of the Board and the Town.

The Board of Selectmen look forward to another year of positive progress for the Town of Ayer in 2020!

On behalf of the 2019 Ayer Board of Selectmen,

Scott A. Houde, Chair

Jannice L. Livingston, Vice Chair

Shaun C. Copeland, Clerk

The Ayer Board of Selectmen

TOWN MANAGER

Dear Citizens of Ayer,

I am pleased to report that 2019 was another successful year of great progress for the Town of Ayer. The Town continues to be well managed as demonstrated by the Town's strong, stable, financial condition. The FY 2020 Budget was not only balanced but had a budget surplus of more than \$900,000. In addition to this budget surplus, the Town was able to put over \$190,000 into stabilization reserves and fund its annual contribution of the Town's post-employment benefits. Additionally, the Town maintained its highly advantageous "AAA3" bond rating which is a further testament to the Town's strong financial condition.

Ayer continues to have one of the lowest residential real estate tax rates in Central Massachusetts. Keeping the Town of Ayer an affordable place to live has and continues to be a primary goal. The Town's Administration continues to provide citizens and businesses with the highest level of municipal services at an affordable price. Additionally, the Town remained financially committed to the Ayer Shirley Regional School District and the Nashoba Valley Technical High School by fully funding the Town's assessments in 2019.

A highlight of 2019 was working with MART to finish the \$5 million dollar Ayer Commuter Rail Parking and Access Improvement Project which was completed on December 3, 2019 on schedule and under budget. The Town looks forward to Phase 2 of this important project in 2020 which will involve significant access, safety, and aesthetic improvements to Depot Square.

2019 was another year of significant progress and many successes for the Town of Ayer. The following are some of the major initiatives and accomplishments of 2019:

- Worked with all departments and coordinated the Town's efforts to secure millions of dollars in grant funding for various public works, community development, economic development, and public safety projects and initiatives.
- Working with the Board of Selectmen, Finance Committee, and the Town's finance departments, completed a comprehensive review and update of the Town's Financial Policies as well as the implementation of a new "Budget Book" issued at Town Meeting which provides the public with clear, concise information related to the municipal budget.
- Implemented quarterly Master Plan Updates for the Board of Selectmen which provide a periodic status update for the Board and the public of the ongoing implementation of the various initiatives, activities, plans and projects set forth in the Town's Master Plan.
- Successfully negotiated three collective bargaining agreements with the DPW, Firefighters, and Police Superiors.
- Convened a working group consisting of Selectman Livingston, the Assistant Town Manager, the Town Clerk, and the Police Chief to oversee the comprehensive review, organization and

reformatting of all of the Town's Bylaws and Traffic Regulations as part of the General Code Project.

- Worked with the Fire Chief and the Capital Planning Committee to secure the funding for the replacement of Fire Engine #2 in the amount of \$650,000 from Town Meeting and the Citizens of Ayer.
- Continued to work with the Police Chief to further develop the Ayer Shirley Regional Dispatch Center which continues to provide professional emergency dispatch services to all the citizens of the Town of Ayer and the Town of Shirley.
- Worked with the DPW to plan and bring to fruition several major projects which included the new DPW Highway Garage; the Grove Pond PFAS Treatment Plant which will be funded by the U.S. Army; the East Main Street Improvement Project; and various paving and streetscape improvement projects throughout Town.
- Worked with the Facilities Department to successfully implement Phase 1 of the Town Hall key card access and security project. Phase 2 of this project will be implemented in 2020. Additionally, worked with the Facilities Department to replace the Town Hall chiller/air conditioning system. Worked with the I.T. Department to rewire the Town's I.T. infrastructure at Town Hall as well as to update the operating systems on all Town computers for increased security and efficiency.
- Hosted many students from the Ayer Shirley Regional School District throughout the year at the Ayer Town Hall to tour the building, learn about Ayer's history, and discuss the importance of local government. A highlight of the year was also replanting a flowering dogwood at the Columbia Street Entrance of Town Hall with students from the Page Hilltop Elementary School.
- 2019 marked another year of effective municipal management and improved customer service with the primary goal of ensuring that all residents and businesses continue to receive the highest quality municipal services.

In conclusion, the future of Ayer remains very promising. I would like to thank the Board of Selectmen and all the Town's elected and appointed boards, commission, and committees for their continued service and support. It is their dedication and volunteerism which makes Ayer such a special place. I would also like to thank all the department heads and employees for their commitment to public service and for their professionalism in all that they do for Ayer. It is truly appreciated!

I look forward to working with all of you as we continue to improve the quality of life in Ayer for all residents, students, and businesses. Thank you for your continued trust and I look forward to working for you and with you in the years to come.

Respectfully submitted,

Robert A. Pontbriand
Town Manager

AFFORDABLE HOUSING COMMITTEE

Members: Janet Providakes, Chair; Karin Dynice-Swanfeldt , Co-Chair; Hilary Curtis; Ken Diskin; Ron Morrison; Stephen Wentzell; Alicia Hersey, Administrator

The Affordable Housing Committee evolved through the request of the 2017-2018 Ayer Master Plan. The Ayer Affordable Housing Committee works toward guiding the process of creating more affordable housing opportunities in the community. The committee aspires to continue developing local capacity to plan, develop and manage housing units that meet local needs. The committee plans to increase the variety of housing opportunities for Ayer residents. We hope to encourage housing development that is sustainable, affordable, and serves all members of the population; plus work towards preserving the affordability and diversity of Ayer's existing housing stock.

2019 Affordable Housing Committee Achievements

- Established the Committee and created its goals and purpose.
- Assessed neighborhood needs via a Neighborhood Pizza Party, to assist with the development of the Housing Production Plan.
- Initiated the creation of the Ayer Housing Production Plan which should be completed by the spring of 2020.
- Supported the re-writing of the Town's 2019-2020 Inclusionary Zoning and Accessory Apartment By-Laws.
- Researched implementing an Affordable Housing Trust: How they are created and how they can be used to support the diverse housing in our community.
- Worked with the Massachusetts Housing Partnership (MHP) with an outreach to Ayer and local communities discussing Affordable Housing Trusts.
- Supported the CPA Surcharge change at 2019 Fall Town Meeting.

Future Departmental Goals

- Maintain relationships with town departments to continue the improvement of affordable housing opportunities.
- Develop Affordable Housing Trust By-Laws and get them approved at Town Meeting.
- Work with the Community Preservation Committee with the creation of an Affordable Housing Trust.
- Continue with informational outreach gatherings for feedback on housing needs within the community.

ASSESSING DEPARTMENT

Thomas S. Hogan, Assessing Administrator

Jacquelyn Ann Guthrie, Assessing Department Assistant

C. Edward Cornellier, Chairman Board of Assessors; John Kilcommins, Clerk; Paul D. Bresnahan, Member

The function of the Assessing Department is to value real and personal property efficiently, fairly and equitably, in accordance with the laws of the Commonwealth of Massachusetts; to administer motor vehicle excise, exemption, and abatement programs; and to address concerns of members of the community quickly and courteously.

2019 Departmental Achievements

- The Assessing Department completed an interim year update of all Ayer's real and personal property valuations. Property values were adjusted to reflect their full and fair cash valuation as of January 1, 2019. This update was completed to ensure that Ayer continues to remain in compliance with the Commissioner of Revenue's standards as they relate to assessment level and uniformity.
- The Assessing Department inspected, valued and reported 29,790,790 in new growth valuation resulting in an additional \$647,256 of tax levy capacity.
- The Board of Assessors declared an overlay surplus of \$81,644. This surplus was returned to the town for FY2020 budgetary purposes.
- The Assessing Department inspected, valued and committed \$50,852 in supplemental tax revenue resulting from post July 1 construction activity.
- Ayer's FY2020 Tax rates were certified as \$14.10 for residential and \$29.57 for commercial, industrial and personal property.

Future Departmental Goals

- The Assessing Department, working in conjunction with the Executive Office of Technology Services and Security (EOTSS), Tyler Technologies and the Division of Local Services (DLS), continues to move forward towards reaching our goal of migrating to a cloud-based state-of-the-art appraisal system for FY2021 preliminary tax billing.
- The Assessing Department staff has established a goal of successfully completing the state mandated FY2021 Interim Year Valuation Update on the new appraisal system.
- Coordinate with the Montachusett Regional Planning Commission (MRPC) to ensure that the town's Geographic Information System (GIS) is successfully linked to the new appraisal system.

BENEFITS AND PAYROLL OFFICE

Kevin A. Johnston – Benefits and Payroll Manager

The Benefits and Payroll Office is responsible for payroll processing, Federal and State reporting, benefits administration for active and retired employees, assisting the Town Manager with collective bargaining negotiations, development of personnel policies and procedures, and other duties and responsibilities at the direction of the Town Manager.

2019 Departmental Achievements

- Established an In-Processing binder for new hire employees including payroll and benefits enrollment information.
- Developed a Benefits Administration Standard Operating Procedure (SOP) Manual for employee benefits administration documenting the process for benefits enrollment, termination, and monthly invoice reconciliation for each employee benefit program.
- Completed a personnel file audit for public safety employees.
- Completed a Request for Proposal for procurement of FY 2020 health benefits for employees and retirees.
- Implemented an electronic timesheet process for Town Hall employees.
- Hosted a Middlesex County Retirement System Pension Education Series presentation: Understanding Your Public Pension and Social Security Benefits.

Future Departmental Goals

- Benefits and Payroll Office website update.
- Expand the use of payroll electronic timesheets.
- Develop a Longevity Pay master schedule and notification system.
- Develop a Standard Operating Procedure for employees for a long-term leave of absence.
- Complete a review and update of the Personnel System.

BOARD OF HEALTH

Pamela Papineau, Chair; Mary Spinner, Clerk; Patricia Peters, Member
Heather Hampson, Administrative Coordinator

The Ayer Board of Health (BOH) is the legally designated health authority of the Town. It is responsible for implementing and overseeing policies as mandated by the MA Department of Public Health (DPH), the Department of Environmental Protection (Mass DEP), and the MA Department of Agriculture (DAR) to protect the public health of the Town. The Board accomplishes this by enforcing state laws and BOH regulations. Ayer continues to be a member of the Nashoba Associated Boards of Health (NABOH), which supports the BOH by providing qualified professional services. Bridgette Braley, R.S. (Massachusetts Registered Sanitarian), continued to serve as the NABOH District Health Inspector assigned to the Town of Ayer. The Ayer BOH is a member of the Massachusetts Association of Health Boards, and the Central MA Regional Health Alliance.

With the assistance from NABOH, the Ayer BOH oversees, monitors, and enforces regulations regarding food service, housing, water, septic, rubbish disposal, recycling, noise, tobacco, keeping of animals, and miscellaneous public health matters, and occasionally reviews building plans. The BOH provides information about local beach closings, flu clinics, mosquito control, and emerging public health concerns. The BOH oversees the Animal Inspector, who performs duties as defined by the MA Department of Animal Health. Julie Thomas, who also serves as the town's Animal Control Officer within the Ayer Police Dept, is the Ayer BOH Animal Inspector. Animal Inspector duties include animal inspections, investigations of possible human and/or domestic animal exposure to the rabies virus, and the issuance of rabies quarantine orders.

2019 Departmental Achievements

- The following BOH permits were issued in 2019: solid waste haulers (11), keeping of animals (14), tobacco sales (15).
- Several BOH regulations were reviewed and affirmed with no/minor changes.
- Following a public hearing in May 2019, the BOH Regulations Prohibiting Smoking in/on Public Property and Places on smoking in public places was revised in accordance with suggestions from the Worcester Regional Tobacco Control Collaborative
- Both the NABOH and the Ayer BOH continued to work with the Mass DEP, the U.S. Environmental Protection Agency (EPA), and the U.S. Army Corps of Engineers to monitor testing and/or remediation activities related to soil and/or water contamination at several sites located on or near the former Fort Devens, including the presence of PFAS (per- and polyfluoroalkyl substances) in the Town's drinking water.
- BOH Clerk Mary Spinner continued to serve as Secretary on the Executive Board of NABOH

Future Departmental Goals

- Update the BOH aquifer protection district health regulation to remove the BOH as the Special Permit Granting Authority for the Town of Ayer.
- Continue to review and reaffirm or revise BOH regulations.
- Review BOH website content and links and revise as necessary.
- Define internal BOH guidelines for processing permit applications and renewals.



NASHOBA ASSOCIATED BOARDS OF HEALTH

AYER ANNUAL REPORT 2019

Nashoba Associated Boards of Health continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Ayer**. In addition to the day to day public health work we conduct for Ayer we also provide the following services:

- Maintaining Nashoba’s internet web site to provide information for the public. (See *nashoba.org*)
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with **Ayer's Board of Health**. Included in highlights of 2019 are the following:

- Through membership in the Association, **Ayer** benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.**

By the **Ayer Board of Health**’s continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

TOWN OF AYER

Environmental Health Department

Environmental Information Responses

Ayer Office (days).....47

The Nashoba sanitarian is available for the public once a week at the Ayer Board of Health Office and during the week at the Nashoba office on 30 Central Ave, Ayer. *(Sanitarian are available in the Nashoba office in Ayer, M-F 8:00AM –4:30PM)*

Food Service Licenses & Inspections..... 44

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this

inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

Beach/Camp/Tanning Inspections..... 15

Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected. Tanning salons are inspected annually. Recreational camps for children are inspected before they open.

Housing & Nuisance Investigations.....19

Nashoba, as agent for the Ayer Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

Septic System Plan Applications1

Detailed plans created by engineers hired by residents proposing to build or upgrade a septic system are received, filed, and routed to the Nashoba sanitarian for review.

Septic System Plan Reviews1

Engineered plans are reviewed according to state code, Title 5, and local Board of Health regulations and review forms are created and sent to engineer for revision. Subsequent re-submittals by the engineer are also reviewed.

Septic System Permit Applications (new lots).....1

Rabies Clinics - Animals Immunized20

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

Nashoba Nursing Service & Hospice

Home Health

Nursing Visits..... 2948

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

Home Health Aide Visits 698

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Rehabilitative Therapy Visit 1761

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Medical Social Service Visits55

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

Hospice Volunteer and Spiritual Care Visits.....115

Nashoba’s Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

Community Health Nursing

Nashoba’s Community Health Nursing program provides an essential public health service to it member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the community at large (mandated by the Massachusetts Department of Public Health).
- We make will-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

Nashoba conducted 56 clinics/programs in your community; those clinics offered your citizens: blood pressure screening, flu shots and an opportunity to consult with the nurse to address questions.

Our staff conducted 24 health promotion/well-being/social worker/volunteer visits in your communities and 134 direct observational therapy visits with resident with tuberculosis to

verify medication compliance as required by State law.

We administered 187 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Investigated.....	143
Confirmed.....	113
• Campylobacter.....	1
• Hepatitis C	4
• Influenza	103
• Malaria	1
• Norovirus	2
• Salmonella	1
• Varicella.....	1

Dental Health Department

Examination, Cleaning & Fluoride - Grades K, 2 & 4

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Eligible.....	248
Students Participating.....	106
Referred to Dentist.....	22

Instruction - Grades K, 1 & 5

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs.....	12
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NASHOBA ASSOCIATED BOARDS OF HEALTH

2/17/2020

Memorandum

To: Ayer Board of Health

From: Jim Garreffo, Director

Re: FY2021 Nashoba Assessments

The Nashoba Associated Boards of Health at its meeting on 1/16/20 voted to increase the assessments paid by member communities a total of 5.0%.

Your community's assessments for FY 2021 will be:

Environmental \$21232.13

Nursing \$9689.30

Total \$30921.43

The cost for public health and public health nursing services for the Town of Ay is \$4.13 per person for FY 2021; this is an increase of \$.20 per person over your FY2020 Assessment (Assessments are based on 2010 US Census).

The Nashoba Associated Boards of Health works hard to contain costs but like you we have experienced increased costs (particularly in the area of employee benefits) which have exceeded our ability to control. This increase will allow the Environmental Health to maintain a balanced budget and services provided; it will allow our Community Health Nurses to address a wide range of needs in our member communities.

If you should have any questions please don't hesitate to contact me at the office.

Nashoba Nursing Service & Hospice
Home Health ♦ Community Health ♦ Hospice (978) 425-6675 or 1800-698-3307
2 Shaker Rd., Suite D225 Shirley, MA 01464-2525 ♦ Fax (978) 425-6671

Dental Health ♦ Environmental Health ♦ (978) 772-3335 ♦ 1 800-427-9762
30 Central Avenue, Ayer, MA 01432-1497 ♦ Fax (978) 772-4947

BUILDING DEPARTMENT

Charles Shultz, Building Commissioner 978-772-8214

Heather Hampson, Administrative Coordinator, 978-772-8214

Gabe Vellante, Alternate Building Commissioner

Department Personnel: Alan Parker, Electrical Inspector, 978-877-6232

Robert Fredrich Plumbing and Gas Inspector, 978-772-7354

Phil Horgan, Alternate Electrical Inspector, 978-870-5023

Jim Bakum, Alternate Plumbing Inspector, 508-831-8372

Erik Aaltonen, Sealer of Weights and Measures, 978-597-8855

It is the mission of the Building Department is to serve Ayer's residents by enforcing the State Building Code and Town By-laws. Ayer must achieve the life safety standards of the Code and the quality of life as defined in the Town By-laws and as approved at Annual Town Meeting.

2019 Departmental Achievements

- The Building Department reviewed and issued 325 permits, 18 single family homes, 6 two-family homes and 3 multi-family homes.
- The fees collected totaled \$214,484.82.
- Estimated cost of Building permits \$36,110,722.00
- 52 Occupancy's and 106 Certificates of Completion
- The Building Commissioner conducted approximately 845 building and safety inspections.
- Electrical permits 260 and fees collected \$49,536.01
- Plumbing permits 117 and fees collected \$18,101.35, Gas permits 124 and fees collected \$12,172.80 and Mechanical permits 46 and fees collected \$9,661.40

Future Departmental Goals

- Continue to review and issue building permit applications as they are received by the department in a timely manner
- Continue to work with the Planning Department and other town Department in the review of Zoning Bylaws
- Review and update the Building Department website
- Continue to enforce all Zoning Bylaws

COMMUNITY & ECONOMIC DEVELOPMENT

Alan S. Manoian, Director

Alicia Hersey, Program Manager

The Ayer Office of Community & Economic Development (AOCED) works in partnership and coordination with a number of municipal, regional, State and Federal Boards, Commissions, Committees, Agencies, Officials and affiliated organizations - which together provide leadership, advocacy, assistance, training, support and encouragement with local/regional sustainable growth and promote the highest quality of residential, commercial and industrial development (both public & private sector) within the Town of Ayer. The (AOCED) is the lead municipal department providing professional advocacy and expertise for the formulation, production and delivery of expanded opportunities for new affordable housing development, for new Regional/State/Federal grants, for local job creation efforts, for expansion of existing commercial/industrial enterprise, for access to new employment opportunities, for connection with healthy lifestyle resources, for new public/private sector educational partnerships, and for new outreach platforms that attract “talent pools” to the Town of Ayer.

2019 Departmental Achievements

1. Formulated, produced, delivered the “Downtown Ayer/Park Street” Form-Based Code (Zoning) Bylaw – adopted at Ayer Town Meeting, (June 2019);
2. Formulated, produced, delivered the “West Ayer Village” Form-Based Code (zoning) Bylaw – adopted at Ayer Town Meeting, (October 2019);
3. Administered, managed and successfully completed the “Prospect & Oak Street Neighborhood Infrastructure Improvement Project”, funded with an \$800,000 Federal CDBG Grant, that was applied for by the (AOCED) & (DPW), and successfully/competitively awarded to the Town of Ayer, MA;
4. Advanced the comprehensive redevelopment plan (six (6) new Low-To-Moderate Income Residential Units) & competitive CDBG Grant performance/community engagement requirements for the Historic (1934) Ayer Central Fire Station Building in partnership with new private sector owner – currently, formulating/writing the \$800,000 CDBG Grant application with submission date of 3/7/2020;
5. The Town of Ayer was awarded and successfully designated a “Housing Choice Community” by Gov. Charlie Baker & Massachusetts Executive Office of Housing & Economic Development through the efforts of the (AOCED);
6. Ayer Community Development Office of the (AOCED) successfully completed five (5) local Housing Rehabilitation Projects totaling more than \$100,000;
7. Awarded a \$20,000 (State) District Local Technical Assistance (DLTA) Grants for the formulation and delivery of a Town of Ayer “Housing Production Plan” document;
8. Awarded a \$30,000 (State) American with Disabilities Act (ADA) Grant from the Massachusetts Office on Disability (MOD) for the formulation and delivery of a Town of Ayer “ADA Action/Transition Plan”;
9. Developed, organized and established the new “Ayer Affordable Housing Committee”;
10. Initiated, organized and established the “West Main Street MassWorks Grant Work Group” – and proceeded to development, formulate, produce and deliver the highly-

competitive \$4million Town of Ayer (2019) MassWorks Grant Application Submission for the West Main Street Corridor – notified by State that Ayer’s grant application was not successful for the 2019 grant round – encouraged to resubmit grant application for August 2020;

11. Developed and conducted the Ayer Master Plan Implementation “Luncheon Roundtable Sessions” to continually advance the Priority Objectives & Goals of the (2017) Town of Ayer Master Plan.

Future Departmental Goals

1. To be the successful award recipient of the \$800,000 CDBG Grant from Mass Office of Housing & Community Development for the comprehensive redevelopment of the Historic (1934) Ayer Central Fire Station Building;
2. The successful completion of the preservation & redevelopment of the Historic (1934) Ayer Central Fire Station Building in order to accommodate six (6) new Low-To-Moderate Income residential dwelling units;
3. The successful design, funding, construction and completion of the proposed new “Depot Square Park” at the Downtown Ayer MBTA Commuter Rail Station;
4. Assist, support, and facilitate the proposed expansion of both the Catania Oils industrial processing plant & the Nasoya industrial processing plant at the Ayer Industrial Park on Westford Rd.;
5. Provide leadership and identify design approaches, funding sources, and obstacle removal for the proposed design and construction of the new “Park Street Sidewalk” and associated infrastructure improvements;
6. Re-initiate West Main Street Corridor Infrastructure & Housing “MassWorks Grant Work Group” including partners at MassDevelopment & Devens Enterprise Commission in order to re-formulate, improve, produce, deliver and submit a new highly-competitive \$4million MassWorks Grant Application for August 2020;
7. Design, produce and distribute the new “Conducting Business In Ayer” Guidebook;
8. Develop, formulate, produce and deliver a \$300,000 Massachusetts “Housing Community Choice Grant” that would serve to partially fund the design and construction of the proposed new Park Street Sidewalk and/or proposed new Depot Square Park improvements;
9. To advocate and support the creation of 15-17 new units of affordable housing in the Town of Ayer, MA.

COMMUNITY PRESERVATION COMMITTEE

Members: Janet Providakes, Chair; Jessica Gugino, Co-Chair/Clerk; Beth Suedmeyer; Barry Schwarzel; Richard Durand; Julie Murray; Colleen Krieser

The Community Preservation Act (CPA) was signed into law in the Commonwealth on September 14, 2000 (Massachusetts General Law, Chapter 44B, Section 5). It was adopted by Ayer voters in April 2001 at a 3% property surcharge rate, but was then reduced to 1% two years later. The CPA was designed as a smart growth tool to help participating communities with four general types of projects: the acquisition and preservation of open space; the creation and support of affordable housing; the acquisition and preservation of historic resources; and the creation and support of outdoor recreational-use projects. Funds are distributed annually among these categories through a majority vote at Town Meeting. Town Meeting votes must also be taken to approve or reject the use of CPA funds for each project deemed eligible by the CPC.

2019 Community Preservation Committee Achievements

- Supported the historic preservation and the creation of 6 affordable housing units at the Historic Central Fire Station on Washington Street;
- Funded the creation of the successful Ayer Community Garden on Barnum Road;
- Received approval at 2019 Fall Town Meeting to advance the 3% surcharge increase as a ballot question on the 2020 Spring Town Election.

Future Departmental Goals

- Seek final approval for the surcharge increase on the ballot for Spring 2020 Town Election;
- Fund the Historical Commission's request to inventory additional historical (over 50 years old) sites within the Town of Ayer;
- Work with the Affordable Housing Committee to create and fund an Affordable Housing Trust;
- Continue working with the Conservation Commission to acquire land for open space preservation;
- Research the feasibility of CPA funding for the remediation and rebuilding of the Pirone Park Playground;
- Maintain relationships with Habitat for Humanity to support the creation of new housing.

CONSERVATION

Jon Schmalenberger, Chair; Mark Phillips, Vice Chair; Jessica Gugino, Clerk; George Bacon, Member; Jennifer Amaya, Member; Scott Murray, Associate Member; Jo-Anne Crystoff, Conservation Administrator and Agent

The Ayer Conservation Commission consists of five members, each appointed by the Board of Selectmen for three-year terms. In accordance with Massachusetts General Law, Chapter 40, Section 8C, the Conservation Commission’s mission is the “promotion and development of the natural resources and for the protection of watershed resources” in our town. The Commission is also charged by State law to protect the Town’s wetland resources by administering the Massachusetts Wetlands Protect Act and the Rivers Protection as well as their regulations. The Commission also manages the 125-acre Pine Meadow Conservation Area that abuts Groton-Harvard Road and Oak Ridge Drive. Signage and walking trails are maintained for residents’ enjoyment. The Commission also provides information to residents about wetland resources, wildlife, and other environmental issues.

2019 Departmental Achievements

- Oversaw the treatment of nuisance aquatic weeds in Sandy Pond, Pine Meadow, and Flannagan Ponds
- Proposed a new local wetlands protection bylaw that was passed by Town Meeting in October
- Concluded negotiations for a Conservation Restriction that preserves 19 acres of environmentally sensitive open space
- Supported the Planning Board with the implementation of the Open Space Residential Design (OSRD) bylaw by providing conservation recommendations for two subdivisions
- Continued closely monitoring clean-up activities associated with a leaking underground fuel storage tank
- Completed the following regulatory actions:

Determination of Applicability	14
Notice of Intent/Order of Conditions	6
Saturday Site Walks to multiple projects	6
Amendments to Orders of Conditions	3
Enforcement Orders/Violation Notices	3
Extension Orders of Conditions	4
Certificates of Compliance	12

Future Departmental Goals

- Develop regulations and performance standard for our local wetlands protection bylaw
- Develop stewardship and monitoring plans for the Town’s existing Conservation Restrictions
- Acquire conservation land using the Conservation Fund
- Support regional land protection and environmental conservation efforts
- Continue to treat Sandy Pond, Pine Meadow, and Flannagan ponds for nuisance aquatic weeds in a maintenance mode

COUNCIL ON AGING

Karin Dynice-Swanfeldt Executive Director

The Council on Aging is here to serve the community of Ayer and its residents that are 60+ years of age. The COA is a service based department to help increase quality of life. We are here to also help family members caring for their loved ones.

2019 Departmental Achievements

- Maintain Quality service throughout many staffing changes.
- Begin the process to create a Feasibility Team and hire an agency to develop plans for a new Senior Center.
- Held a public meeting to introduce the stages and process needed to follow procedure for a new building.
- Added many month activities on site for clients.

Future Departmental Goals

- Continue to grow activities for all involved with the COA.
- Continue to move forward with the creation of a new building for the COA and meet all timelines set.
- Continue to maintain quality in all that is offered through this COA.

DEPARTMENT OF PUBLIC WORKS

Mark L. Wetzel P.E. Superintendent of Public Works

The goal as the DPW is to improve the public services and infrastructure for the residents and businesses of the town. We appreciate public input, new ideas and the DPW staff will work hard to improve our community

The Department of Public Works provides essential services to the Town of Ayer that affect public health, safety, education, as well as economic vitality, the aesthetic appeal of our town and the overall quality of life. The Ayer DPW has six divisions; Engineering and Administration, Highway, Water, Wastewater, Stormwater, and Solid Waste. The DPW is also responsible for maintaining Town streetlights and managing the fuel depot for all Town Departments.

ENGINEERING AND ADMINISTRATION DIVISION

Daniel Van Schalkwyk, P.E. - Town Engineer, Pamela Martin - Business Manager, Ramona Bean – Department Assistant

The Administration and Engineering Division provides administrative and technical support for all DPW operations and other Town Departments, Boards, and Committees as requested. The staff is involved in customer service, water and sewer billing, transfer station permits and PAYT bags, and DPW payables. The Town Engineer designs, bids and manages capital projects and reviews / supports projects for the Planning Board and Conservation Commission.

2019 Departmental Achievements

- Applied for and obtained grants for sidewalks, energy improvements, resiliency planning, PFAS treatment
- Completed preliminary design, pilot testing and are finalizing the design of the water treatment system to remove PFAS chemicals from the Spectacle Pond Wellfield water supply
- Completed construction of Oak and Pleasant Street Road Reconstruction using CDBG grant money
- Finalizing design and right of way for East Main Street Road reconstruction
- Finalized design of West Main Street Bridge replacement
- Working with Army Corp., Pace, MassDEP and EPA to investigate PFAS contamination of groundwater
- Managing the Wastewater Treatment Plant Improvements
- Completed Sewer System Investigation Report for inflow and infiltration study
- Assisted Recreation Department with design, bidding and construction of Pirone Park recreation office and garage
- Completed and submitted EPA Stormwater Permit Management Plan

Future Departmental Goals

- Complete Water Treatment projects at Grove Pond Wellfield and Spectacle Pond Wellfield to remove PFAS chemicals from the water
- Complete the reconstruction of East Main Street

- Repaving and new curbing and sidewalks on lower Washington Street
- Design improvements to Main Street roadway, streetscape and Park Street intersection
- Complete the replacement of West Main Street bridge
- Construct new sidewalk on School Street
- Obtain grants for Stormwater Master Plan and West Main Street construction
- Update water and wastewater emergency response plans
- Complete Municipal Vulnerability Preparedness (MVP) Plan and become an MVP community
- Prepare Urban Forestry Management plan
- Continue water sewer and drainage replacements throughout town

HIGHWAY / STORMWATER DIVISION

Doug Jaspersen – Foreman, Walter Wood - Asst Foreman, Bruce Burns – Equipment Operator, David Malatos – Equipment Operator, Steve Julius– Utility Person, Michael Winters – Mechanic

The Highway Division is responsible for all repairs and repaving of public roads, sidewalk construction and repair, drainage, snow plowing removal and other matters having to do with the proper maintenance of the Town’s road system. The Highway Division also mows /maintains the public lawn areas throughout town and assists in town wide events.

2019 Division Achievements

- Constructed new 4000 SF DPW Equipment and vehicle storage garage
- Repaved Pearl Street
- Repaved Taft Street
- Completed road reconstruction for Prospect and Oak Streets including new granite curbing and cement concrete sidewalks
- Completed drainage improvements in Devenscrest area

WATER DIVISION

Richard Linde – Foreman, Greg Cormier –Asst Foreman, Scott Schwinger - Treatment Operator, Ryan Januskiewicz– Distribution System Operator, Tim Lahtinen- Senior Meter Technician

The Water Division operates and maintains the Town’s public water system. This is a highly regulated utility and all Water Division staff are licensed water operators. The Water Division is responsible for managing the Town’s 5 wells, 2 water treatment plants and miles of distribution pipes. The Water Division also installs, maintains and reads the water meters used in the billing of water and sewer.

2019 Division Achievements

- Pumped and treated 523 million gallons of water with an average usage of 1.43 mgd and a maximum one day of 2.44 mgd
- Replaced 100 year old water main on Pearl Street

- Replaced water mains and drainage on Prospect and Oak St and installed granite curbing, concrete sidewalks
- Replaced filter media at Grove Pond Water Treatment Plant
- Replaced 12 sub-standard fire hydrants
- Assisted US Army Corp with installation and operation of temporary PFAS treatment for Grove Pond Well 8.

WASTEWATER DIVISION

Richard Hudson - Foreman, Kenneth Harwood - Asst Foreman, David Nelson, Jr. - Plant Operator, John Shanahan - Plant Mechanic, Bryan Copeland - Collection System Operator, John Loomer - Plant Attendant

The Wastewater Divisions operate, maintain and develop the Town's public sewer and wastewater treatment systems. The sewer collection system serves approximately 90% of the Town and requires 18 pumping stations to transport the wastewater to the treatment plant. The treatment plant is an advance treatment system that discharges to the Nashua River.

2019 Division Achievements

- Treated 544 million gallons of domestic and industrial wastewater
- Began multiyear sewer system rehab program
- Completed construction of Phase 1 of wastewater treatment plant upgrade

SOLID WASTE DIVISION

Andrew Jackson-Foreman, Frank Mavilia-Operator

The Solid Waste Division operates the Town Transfer Station. Residents can dispose of household waste, zero-sort recycling, yard waste, food waste, electronics and bulk items. The Solid Waste Division is also responsible for maintaining the popular "take it or leave it" shed at the transfer station.

2019 Division Achievements

- Provides Solid Waste disposal to 1188 Ayer households
- Disposed of 772 tons of solid waste, 326 tons of recycling and 12 tons of compostable food waste
- Solar installation lease at landfill
- Improved signage and monitoring at Transfer Station

FACILITIES MAINTENANCE DEPARTMENT

Director of Facilities Maintenance: Charles Shultz

Custodian: Paul Carpenter

The Facilities Department supports the Town of Ayer by enhancing the quality of its facilities and maximizing service life of facilities and equipment, protecting valuable public assets, through regular preventive maintenance and collaboratively prepared long-term capital plans. Recognizing the uniqueness of each building's operational needs and accomplishes our work in a way that minimizes service interruption.

Provide the maintenance, custodial and construction management services in a cost effective, customer-oriented manner needed to protect the investments made by the residents of Ayer and to maintain a safe, comfortable and functional environment for all building occupants.

Ayer's Department of Facilities Maintenance operates under the Board of Selectman's Office. The Department of Facilities Maintenance maintains four major Town buildings and assists with six additional buildings under the direction of the BOS office on all facilities related matters.

2019 Departmental Achievements

- Fire Station lobby renovations and 1st floor carpet replacement
- Energy efficient HVAC up-grades at the Town Hall – Chiller and Hot Water Heater replacements
- Installed two VFD's at the WWTP
- Access control system at the Town Hall
- Installed LED Lighting at the Town Hall

Future Departmental Goals

- Replacing Energy Management System at the Public Library
- Upgrading Town Hall EMS
- Energy efficient boiler at the Town Hall
- New EMS at the Police Station
- Phase 2 of Town Hall Access Control

FINANCE/ACCOUNTING

Lisa Gabree, Finance Manager/Town Accountant

Kerry Cooper, Assistant Accountant

The Accounting and Finance Department is responsible for maintaining the financial records of the town in accordance with Massachusetts General Laws, Generally Accepted Accounting Principles and By-Laws of the town. This includes reviewing and validating cash receipts and examining and approving expenditures. The department is also responsible for all financial reporting to outside authorities as well as internal departments. The Finance Manager supports and assists other financial departments of the town, develops financial forecasts for the town, works with the Town Manager and departments of the town to prepare the annual budget and coordinates and reviews the annual audit. The Finance Manager/Town Accountant assists in the development of the town's financial policies as well as financial strategies and solutions. The position is a member of several town committees, including the Bi-Board, the Capital Planning Committee, the Rate Committee and the OPEB (Other Post-Employment Benefits) Committee.

2019 Departmental Achievements

- Assisted in the development of the town's initial "Budget Book".
- Oversaw/completed the installation of the upgrade to MUNIS, the town's financial software system.
- Oversaw the bi-annual GASB 45/75 update.
- Changed the accounts payable filing system, creating time efficiencies

Future Departmental Goals

- Develop/document the town's internal financial controls for compliance with Federal grants requirements.
- Work with the Rate Committee to review/update the expiring wastewater contract with MassDevelopment.
- Work with consultant to revise the water and sewer rate model for updated billable consumption.
- Work with the Town Manager, Town of Shirley officials and the Police Department to update the expiring regional dispatch contract.
- Continue to assist in the expanded development of the town's "Budget Book"

Town of Ayer
Combined Balance Sheet
as of June 30, 2019
(Unaudited)

	Governmental Fund Types		Proprietary Fund Types		Fiduciary	Account	Totals (Memorandum Only)	
	General	Special Revenue	Capital Projects	Enterprise	Trust and Agency	Long-term Debt		
ASSETS								
Cash and cash equivalents	4,443,917.90	4,888,743.42	4,413,855.37	5,581,017.17	8,300,117.49		27,627,651.35	
Investments							0.00	
Receivables:								
Personal property taxes	86,522.13						86,522.13	
Real estate taxes	235,234.24						235,234.24	
Deferred taxes							0.00	
Allowance for abatements and exemptions	(831,944.41)						(831,944.41)	
Special assessments							0.00	
Tax liens	291,400.77	1,997.93		7,166.10			300,564.80	
Tax foreclosures	200,590.54			58.68			200,649.22	
Motor vehicle excise	309,326.11						309,326.11	
Other excises							0.00	
User fees				721,938.42			721,938.42	
Utility charges				1,277,044.71			1,277,044.71	
Allowance for uncollectible receivables				(86,116.00)			(86,116.00)	
Utility interest receivable				47,468.48			47,468.48	
Utility liens added to taxes				11,851.71			11,851.71	
Septic Assessment Not Yet Due		1,982.68					1,982.68	
Reserve for Uncollectable Septic		(1,982.68)					(1,982.68)	
Backflow charges receivable				300.00			300.00	
Departmental				14,152.39			14,152.39	
Other receivables	14,905.65						14,905.65	
Due from other governments				41,301.00			41,301.00	
Due from Ayer Housing Authority	346.52						346.52	
Due from Hartnett - Insurance Proceeds		45,833.20					45,833.20	
Due from Industrial Pretreat		2,570.46					2,570.46	
Loans Receivable		249,229.14					249,229.14	
Due to/from other funds	238.37						12,476.23	
Community Preservation Surcharge		3,074.15					3,074.15	
Prepays							0.00	
Inventory							0.00	
Fixed assets, net of accumulated depreciation							0.00	
Amounts to be provided - payment of bonds				11,537,112.00	4,589,640.00	2,206,029.43	18,332,781.43	
Amounts to be provided - vacation and sick leave							0.00	
Total Assets	<u>4,750,537.82</u>	<u>5,203,686.16</u>	<u>4,413,855.37</u>	<u>19,203,294.66</u>	<u>0.00</u>	<u>12,889,757.49</u>	<u>2,206,029.43</u>	<u>48,667,160.93</u>
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts payable				8,506.39			8,506.39	
Warrants payable	104,368.51	44,381.04	158,144.42	221,178.41	696.00		528,768.38	
Accrued payroll and withholdings	249,444.62	34,442.37		34,608.95	1,669.29		320,165.23	
Accrued expenses	15,134.60			50,724.23			65,858.83	
Accrued claims payable							0.00	
IBNR							0.00	
Other liabilities					113,148.20		113,148.20	
Due to others		2,823.96					2,823.96	
Agency Funds							0.00	
Deferred revenue:							0.00	
Real and personal property taxes	(510,188.04)						(510,188.04)	
Deferred taxes							0.00	
Prepaid taxes/fees	58,440.25	11.79					58,452.04	
Special assessments							0.00	
Community Preservation Surcharge		3,074.15					3,074.15	
Tax liens	291,400.77						291,400.77	
Tax foreclosures	200,590.54	1,997.93					202,588.47	
Motor vehicle excise	309,326.11						309,326.11	
Other excises							0.00	
User fees							0.00	
Utility liens added to taxes							0.00	
User Charges				721,938.42			721,938.42	
Departmental							0.00	
Deposits receivable							0.00	
Other receivables							0.00	
Due from other governments							0.00	
Due from Hartnett - Insurance Proceeds		45,833.20					45,833.20	
Due from Industrial Pretreat		2,570.46					2,570.46	
Loans Receivable		249,229.14					249,229.14	
Due to other governments							0.00	
Due to/from other funds		11,388.05	1,088.18				12,476.23	
Bonds payable				11,537,112.00	4,589,640.00	2,206,029.43	18,332,781.43	
Notes payable							0.00	
Vacation and sick leave liability							0.00	
Total Liabilities	<u>718,517.35</u>	<u>395,752.09</u>	<u>159,232.60</u>	<u>12,574,068.40</u>	<u>0.00</u>	<u>4,705,153.49</u>	<u>2,206,029.43</u>	<u>20,758,753.37</u>
Fund Equity:								
Reserved for encumbrances	228,330.98						228,330.98	
Reserved for expenditures	903,882.00			307,971.00			1,211,853.00	
Reserved for endowments					154,783.25		154,783.25	
Reserved for expenditures-overlay surplus	81,644.00						81,644.00	
Reserved for continuing appropriations		178,397.90					178,397.90	
Reserved for petty cash							0.00	
Reserved for appropriation deficit	(41,262.00)						(41,262.00)	
Reserved for snow and ice deficit							0.00	
Reserved for debt Service (excluded debt)	171,791.00						171,791.00	
Reserved for premiums	2,145.68						2,145.68	
Reserved for borrow			97,201.07				97,201.07	
Reserved for excluded debt SBA funds	27,807.62						27,807.62	
Reserved fund balance		1,222,895.93					1,222,895.93	
Undesignated fund balance	2,657,681.18	3,406,640.24		6,321,255.26	8,029,820.75		20,415,397.43	
Unreserved retained earnings							0.00	
Investment in capital assets			4,157,421.70				4,157,421.70	
Total Fund Equity	<u>4,032,020.46</u>	<u>4,807,934.07</u>	<u>4,254,622.77</u>	<u>6,629,226.26</u>	<u>0.00</u>	<u>8,184,604.00</u>	<u>0.00</u>	<u>27,908,407.56</u>
Total Liabilities and Fund Equity	<u>4,750,537.82</u>	<u>5,203,686.16</u>	<u>4,413,855.37</u>	<u>19,203,294.66</u>	<u>0.00</u>	<u>12,889,757.49</u>	<u>2,206,029.43</u>	<u>48,667,160.93</u>

CITY/TOWN OF _____ AYER _____, MASSACHUSETTS
 General Fund Accounts Receivable Detail
 as of June 30, 2019
 (Unaudited)

Account Number	Account Name	Accounts Receivable Amount	Deferred Revenue	Receipts thru 9/30/2019	Remaining Receivable 6/30/2019
12113	PERS PROP TAX - 1993	(15.32)	(15.32)		0.00
12114	PERS PROP TAX - 1994	(20.61)	(20.61)		0.00
12117	PERS PROP TAX-1997	5.91	5.91		0.00
12118	PERS PROP TAX-1998	171.40	171.40		0.00
12119	PERS PROP TAX-1999	34.88	34.88		0.00
12120	PERS PROP TAX - 2000	(42.39)	(42.39)		0.00
12121	PERS PROP TAX-2001	(12.77)	(12.77)		0.00
12122	PERS PROP TAX-2002	(159.95)	(159.95)		0.00
12126	PERS PROP TAX-2006	(855.84)	(855.84)		0.00
12128	PERSONAL PROPERTY 2008	11,536.97	11,536.97		0.00
12129	PERSONAL PROPERTY 09	5,489.57	5,489.57		0.00
12130	PERSONAL PROPERTY 2010	6,314.93	6,314.93		0.00
12131	2011 PERSONAL PROPERTY	626.91	626.91		0.00
12132	2012 PERSONAL PROPERTY	8,676.99	8,676.99		0.00
12133	2013 PERSONAL PROPERTY	5,852.93	5,852.93		0.00
12134	2014 PERSONAL PROPERTY	3,950.29	3,950.29		0.00
12135	2015 PERSONAL PROPERTY	7,600.29	7,600.29		0.00
12136	2016 PERSONAL PROPERTY	13,846.28	13,846.28		0.00
12137	2017 PERSONAL PROPERTY	14,948.56	14,948.56		0.00
12138	2018 PERSONAL PROPERTY	2,617.45	2,617.45		0.00
12139	2019 PERSONAL PROPERTY	5,955.65	5,955.65		0.00
					86,522.13
12213	REAL ESTATE TAX-1993	(621.30)	(621.30)		0.00
12217	REAL ESTATE TAX-1997	(741.04)	(741.04)		0.00
12218	REAL ESTATE TAX-1998	10.16	10.16		0.00
12219	REAL ESTATE TAX-1999	27.65	27.65		0.00
12220	REAL ESTATE TAX - 2000	(562.60)	(562.60)		0.00
12221	REAL ESTATE TAX-2001	357.83	357.83		0.00
12222	REAL ESTATE TAX-2002	2,443.54	2,443.54		0.00
12223	REAL ESTATE TAX-2003	1,446.72	1,446.72		0.00
12224	REAL ESTATE TAX-2004	891.02	891.02		0.00
12225	REAL ESTATE-2005	140.18	140.18		0.00
12226	REAL ESTATE 2006	49.77	49.77		0.00
12227	REAL ESTATE 2007	994.15	994.15		0.00
12227N	07 R/E NEW CONSTRUCTION	1,011.08	1,011.08		0.00
12228	REAL ESTATE 08	(174.49)	(174.49)		0.00
12228N	08 R/E NEW CONSTRUCTION	503.42	503.42		0.08
12229	REAL ESTATE 09	(14,413.72)	(14,413.72)		0.00
12230	REAL ESTATE 2010	(4,071.83)	(4,071.83)		0.00
12231	2011 REAL ESTATE	(5,994.31)	(5,994.31)		0.00
12232	2012 REAL ESTATE	(9,766.88)	(9,766.88)		0.00
12233	2013 REAL ESTATE	(1,012.14)	(1,012.14)		0.00
12234	2014 REAL ESTATE	(1,127.96)	(1,127.96)		0.00
12236	2016 REAL ESTATE	1,663.96	1,663.96		0.00
12237	2017 REAL ESTATE	2,408.94	2,408.94		0.00
12238	2018 REAL ESTATE	36,027.19	36,027.19		0.00
12239	2019 REAL ESTATE	225,744.90	225,744.90		0.00
					235,234.24
12400	TAX LIENS RECEIVABLE	291,400.77	291,400.77		0.00
12611	M/V EXCISE - 1991	10.00	10.00		0.00
12612	M/V EXCISE - 1992	0.21	0.21		0.00
12613	M/V EXCISE - 1993	10.00	10.00		0.00
12614	M/V EXCISE - 1994	(142.54)	(142.54)		0.00
12615	M/V EXCISE - 1995	(80.48)	(80.48)		0.00
12617	M/V EXCISE - 1997	(117.95)	(117.95)		0.00
12618	M/V EXCISE - 1998	(216.38)	(216.38)		0.00
12620	M/V EXCISE - 2000	43.81	43.81		0.00
12621	M/V EXCISE-2001	(8.47)	(8.47)		0.00
12622	M/V EXCISE-2002	124.52	124.52		0.00
12623	M/V EXCISE-2003	(23.41)	(23.41)		0.00
12624	M/V EXCISE-2004	4,154.91	4,154.91		0.00
12625	M/V EXCISE-2005	6,027.53	6,027.53		0.00
12626	M/V EXCISE-2006	8,123.77	8,123.77		0.00
12627	M/V EXCISE-2007	9,178.75	9,178.75		0.00
12628	M/V EXCISE-2008	8,438.31	8,438.31		0.00
12629	M/V EXCISE-2009	7,916.53	7,916.53		0.00
12630	M/V EXCISE-2010	8,192.92	8,192.92		0.00
12631	M/V EXCISE 2011	7,905.68	7,905.68		0.00
12632	M/V EXCISE 2012	4,697.53	4,697.53		0.00
12633	M/V EXCISE 2013	5,534.70	5,534.70		0.00
12634	M/V EXCISE 2014	10,256.17	10,256.17		0.00
12635	M/V EXCISE 2015	8,388.86	8,388.86		0.00
12636	M/V EXCISE 2016	14,704.72	14,704.72		0.00
12637	M/V EXCISE 2017	20,360.94	20,360.94		0.00
12638	M/V EXCISE 2018	40,920.22	40,920.22		0.00
12639	M/V EXCISE 2019	144,925.26	144,925.26		0.00
					309,326.11
17460	DUE FROM AYER HOUSING AUTHORIT	346.52		346.52	0.00
20150	ACCOUNTS RECEIVABLE (PAYABLE) National Grid G/F net metering accounts with net credit balance	14,905.65		3,710.70	11,194.95
					0.00
					0.00
18800	TAX FORECLOSURES	79,662.85	79,662.85		0.00
18810	TAX FORECLOSE-FIRE ST'N LAND	102,311.50	102,311.50		0.00
18820	TAX FORECLOSURES-CONSCOM	18,616.19	18,616.19		0.00
					200,590.54
					0.00
					0.00
Total General Fund Accounts Receivable Detail		1,138,325.96	1,123,073.71	4,057.22	11,195.03

CITY/TOWN OF AYER, MASSACHUSETTS
 Combining Balance Sheet - Special Revenue Funds
 as of June 30, 2019
 (Unaudited)

	COMMUNITY PRESERVATION	CDBG	GRANTS & OTHER	MSCP	REVOLVING	UDAG	Totals (Memorandum Only)
ASSETS							
Cash and cash equivalents	1,766,031.08	(46,778.59)	70,719.89	122,287.81	192,403.58	2,784,079.65	4,888,743.42
Investments							0.00
Receivables:							
User Fees							0.00
Community Preservation Surcharge	3,074.15						3,074.15
Allowance for uncollectible receivables							0.00
Utility interest receivable							0.00
Special assessments							0.00
Septic Assessment Not Yet Due			1,982.68				1,982.68
Reserve for Uncollectable Septic			(1,982.68)				(1,982.68)
Utility liens added to taxes							0.00
Tax titles	1,997.93						1,997.93
Tax foreclosures							0.00
Departmental							0.00
Other receivables							0.00
Due from other governments							0.00
Due to/from other funds					12,237.86		12,237.86
Due from Hartnett - Insurance Proceeds						45,833.20	45,833.20
Due from Industrial Pretreat						2,570.46	2,570.46
Loans Receivable						249,229.14	249,229.14
Prepays							0.00
Inventory							0.00
Fixed assets, net of accumulated depreciation							0.00
Amounts to be provided - payment of bonds							0.00
Amounts to be provided - vacation and sick leave							0.00
Total Assets	<u>1,771,103.16</u>	<u>(46,778.59)</u>	<u>70,719.89</u>	<u>122,287.81</u>	<u>204,641.44</u>	<u>3,081,712.45</u>	<u>5,203,686.16</u>
LIABILITIES AND FUND EQUITY							
Liabilities:							
Accounts payable							0.00
Warrants payable	14,788.33	25,297.99	2,939.80		873.64	481.28	44,381.04
Accrued payroll and withholdings		1,817.55	13,356.32		17,501.55	1,766.95	34,442.37
Accrued expenses							0.00
Other liabilities							0.00
Due to others						2,823.96	2,823.96
Deferred revenue:							
User Charges							0.00
Special assessments							0.00
Community Preservation Surcharge	3,074.15						3,074.15
Tax liens	1,997.93						1,997.93
Prepaid surcharge	11.79						0.00
Tax foreclosures							0.00
Departmental							0.00
Other receivables							0.00
Due from other governments							0.00
Due from Hartnett - Insurance Proceeds						45,833.20	45,833.20
Due from Industrial Pretreat						2,570.46	2,570.46
Loans Receivable						249,229.14	249,229.14
Due to other governments							0.00
Due to/from other funds		11,149.68		82.66	145.58	10.13	11,388.05
Bonds payable							0.00
Vacation and sick leave liability							0.00
Total Liabilities	<u>19,872.20</u>	<u>38,265.22</u>	<u>16,296.12</u>	<u>82.66</u>	<u>18,520.77</u>	<u>302,715.12</u>	<u>395,740.30</u>
Fund Equity:							
Reserved for encumbrances							0.00
Reserved for expenditures							0.00
Reserved for continuing appropriations	178,397.90						178,397.90
Reserved for petty cash							0.00
Reserved for appropriation deficit							0.00
Reserved for debt service							0.00
Reserved fund balance	1,222,895.93						1,222,895.93
Unreserved retained earnings	349,937.13	(85,043.81)	54,423.77	122,205.15	186,120.67	2,778,997.33	3,406,640.24
Investment in capital assets							0.00
Total Fund Equity	<u>1,751,230.96</u>	<u>(85,043.81)</u>	<u>54,423.77</u>	<u>122,205.15</u>	<u>186,120.67</u>	<u>2,778,997.33</u>	<u>4,807,934.07</u>
Total Liabilities and Fund Equity	<u>1,771,103.16</u>	<u>(46,778.59)</u>	<u>70,719.89</u>	<u>122,287.81</u>	<u>204,641.44</u>	<u>3,081,712.45</u>	<u>5,203,674.37</u>

CITY/TOWN OF AYER, MASSACHUSETTS
Special Revenue Fund Balance Detail
as of June 30, 2019
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2019	Receipts thru 9/30/2019	BAN's	Remaining Deficit 6/30/2019
							0.00
23	Community Preservation	5,072.08	5,072.08	1,751,230.96	0.00	0.00	0.00
24	Community Development	0.00	0.00	(85,043.81)	286,583.03	0.00	0.00
26	Grants & Special Revenue:						
	Memorial Garden			250.00			0.00
	Holiday Lights - donations			7,236.23			0.00
	Devens Disposition Grant			24,072.50			0.00
	Rail Trail, Depot Sq (Maes Works)			(92,326.24)	92,326.24		0.00
	Adopt an Island Program			184.96			0.00
	Community Impact Grant (VWV security)			1,031.26			0.00
	Treatment Program Federal Grant			79.62			0.00
	Cultural Counsel Grant			2,829.71			0.00
	Cultural Counsel Donations			1,454.46			0.00
	DARE-Local			605.56			0.00
	Receipts reserved for approp DARE Hillier			6,000.00			0.00
	Police Federal Sharing (Drug)			9,547.86			0.00
	Police radar gift			225.00			0.00
	Police Donations			2,062.64			0.00
	Police-Donation (Fletcher Estate)			14,057.95			0.00
	Police - 911 grant (FY19)			(159,420.03)	159,420.03		0.00
	Police -911 development grant (FY19)			(58,880.00)	58,880.00		0.00
	Police 911 training grant (FY19)			(5,315.08)	5,315.08		0.00
	Police FY19 Pedestrian Safety Grant			(1,278.64)	1,278.64		0.00
	Underage alcohol grant FY15			578.68			0.00
	COA-Friends Donations			1,650.00			0.00
	MOC Meal (COA)			1,020.00			0.00
	43D Planning Grant			11,563.53			0.00
	By-Law Ridgeview (Planning Bd)			460.13			0.00
	By-Law oil spill			243.84			0.00
	Wetlands Protection			56,587.45			0.00
	Chapter 90 Roads			(203,907.75)			(203,907.75)
	DOER st light retrofit (MRPC)			(41,262.00)			(41,262.00)
	Youth Works Program			12,555.78			0.00
	Green Community Grant			326.53			0.00
	Historic Donation			673.93			0.00
	Historic-Donation (Fletcher Estate)			19,267.97			0.00
	Planning-Donation (Fletcher Estate)			22,435.95			0.00
	Fire-Donation (Fletcher Estate)			5,823.14			0.00
	Ambulance-Donation (Fletcher Estate)			9,459.01			0.00
	Developers' Share of Dam project			46,000.00			0.00
	BOH Title V			5,840.40			0.00
	BOH SRF Septic Program			5,581.47			0.00
	BOH SRF Septic	1,982.68	1,982.68	24,678.18			0.00
	BOH -Tobacco Fines			337.25			0.00
	BOH region 2 grant			1,141.91			0.00
	Library Building			250.00			0.00
	Library Grant			60,033.03			0.00
	Park - Ayer Kiddie Depot			1,909.77			0.00
	Park - Youth Center			1,526.42			0.00
	Extra Polling Hours Grant			4,896.80			0.00
	FEMA Fire			6,581.00			0.00
	Fire - Safe Donation			9,387.96			0.00
	Fire-Donations			189.97			0.00
	Fire - Confined Space			640.69			0.00
	Fire - Decon Trailer			3,282.03			0.00
	DPU- TNC			799.70			0.00
	Receipts Reserved for Borrow (future capital)						0.00
	General Fund			92,435.41			0.00
	Sewer			66,466.35			0.00
	Water			49,517.38			0.00
	Solid Waste			9,480.96			0.00
	Ambulance			13,553.14			0.00
29	Police Details			(26,085.64)	22,102.52		(3,983.12)
	DPW detail			(2,145.41)	2,145.41		0.00
	Senior Van (MART)			(7,157.47)	7,157.47		0.00
	Senior Activities Revolving			352.88			0.00
	Senior Store Account			215.00			0.00
	Plumbing Inspections			733.12			0.00
	Electrical Inspections			1,092.60			0.00
	Park Department			31,107.97			0.00
	Fire Alarm			44,442.51			0.00
	Fire Hazmat			1,028.34			0.00
	4th of July			26,168.99			0.00
	DPW - Inspections			106,114.98			0.00
	Police law enforcement trust revolving			3,587.26			0.00
	Town Hall rental			6,665.64			0.00
27	Mass Small Cities program			122,205.15			0.00
30	Urban Action Development	297,632.80	297,632.80	2,778,996.83			0.00
Total Special Revenue Fund Balance		304,687.56	304,687.56	4,807,933.67	635,208.42	0.00	(249,152.87)

CITY/TOWN OF AYER, MASSACHUSETTS
 Combining Balance Sheet - Capital Funds
 as of June 30, 2019
 (Unaudited)

	General Fund Capital	Sewer Capital	Water Capital	Solid Waste Capital	Ambulance Capital	Totals (Memorandum Only)
ASSETS						
Cash and cash equivalents	2,717,683.07	1,106,699.56	584,248.76	3,400.10	1,823.88	4,413,855.37
Investments						0.00
Receivables:						
User Fees						0.00
Utility charges						0.00
Allowance for uncollectible receivables						0.00
Utility interest receivable						0.00
Special assessments						0.00
Utility liens added to taxes						0.00
Tax titles						0.00
Tax foreclosures						0.00
Departmental						0.00
Other receivables						0.00
Due from other governments						0.00
Due to/from other funds						0.00
Prepays						0.00
Inventory						0.00
Fixed assets, net of accumulated depreciation						0.00
Amounts to be provided - payment of bonds						0.00
Amounts to be provided - vacation and sick leave						0.00
Total Assets	<u>2,717,683.07</u>	<u>1,106,699.56</u>	<u>584,248.76</u>	<u>3,400.10</u>	<u>1,823.88</u>	<u>0.00</u> 4,413,855.37
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts payable						0.00
Warrants payable	3,946.50	28,758.62	125,439.30			158,144.42
Accrued payroll and withholdings						0.00
Accrued expenses						0.00
Other liabilities						0.00
Deferred revenue:						
User Charges						0.00
Special assessments						0.00
Utility liens added to taxes						0.00
Tax foreclosures						0.00
Departmental						0.00
Other receivables						0.00
Due from other governments						0.00
Due to other governments						0.00
Due to/from other funds	1,088.18					1,088.18
Bonds payable						0.00
Vacation and sick leave liability						0.00
Total Liabilities	<u>5,034.68</u>	<u>28,758.62</u>	<u>125,439.30</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u> 159,232.60
Fund Equity:						
Reserved for encumbrances						0.00
Reserved for expenditures						0.00
Reserved for continuing appropriations						0.00
Reserved for petty cash						0.00
Reserved for appropriation deficit						0.00
Reserved for debt service						0.00
Reserved for borrow	22,607.24	2,019.77	69,173.96	3,400.10		97,201.07
Unreserved retained earnings						0.00
Investment in capital assets	<u>2,690,041.15</u>	<u>1,075,921.17</u>	<u>389,635.50</u>		<u>1,823.88</u>	<u>4,157,421.70</u>
Total Fund Equity	<u>2,712,648.39</u>	<u>1,077,940.94</u>	<u>458,809.46</u>	<u>3,400.10</u>	<u>1,823.88</u>	<u>0.00</u> 4,254,622.77
Total Liabilities and Fund Equity	<u>2,717,683.07</u>	<u>1,106,699.56</u>	<u>584,248.76</u>	<u>3,400.10</u>	<u>1,823.88</u>	<u>0.00</u> 4,413,855.37

CITY/TOWN OF AYER, MASSACHUSETTS
 Capital Project Fund Balance Detail
 as of June 30, 2019
 (Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2019	Receipts thru 9/30/2019	BAN's	Remaining Deficit 6/30/2019
							0.00
general fund	31 Police station roof	0.00	0.00	568.66			0.00
	Police radio infrastructure	0.00	0.00	51,329.59			0.00
	DPW operations center	0.00	0.00	10,348.72			0.00
	DPW operations center design & construction	0.00	0.00	70.00			0.00
	DPW stormwater biofiltration/outfall improvements	0.00	0.00	0.00			0.00
	Street sweeper	0.00	0.00	2,298.33			0.00
	DPW highway garage	0.00	0.00	652,595.25			0.00
	DPW fuel canopy	0.00	0.00	71,675.00			0.00
	West Main St culvert/bridge replacement	0.00	0.00	1,017,439.47			0.00
	Main St conceptual design	0.00	0.00	0.00			0.00
	Parks building	0.00	0.00	563,350.00			0.00
	Fire ladder truck	0.00	0.00	0.00			0.00
	Fire radio equipment	0.00	0.00	980.02			0.00
	DPW East Main St design	0.00	0.00	13,500.00			0.00
	DPW tractor with snow blower	0.00	0.00	7,765.00			0.00
	Balch Pond dam repairs	0.00	0.00	114,051.56			0.00
	External LED display	0.00	0.00	576.69			0.00
	Police upgrade evidence/property storage	0.00	0.00	5,644.43			0.00
	Building Inspection vehicle	0.00	0.00	(0.18)			(0.18)
	hooklift truck	0.00	0.00	0.00			0.00
	Parks dock system Sandy Pond	0.00	0.00	0.00			0.00
	Road paving	0.00	0.00	34,505.43			0.00
	auto HVAC police dept	0.00	0.00	45,950.00			0.00
	town hall electric door locking system	0.00	0.00	40,000.00			0.00
	stormwater biofiltration/outfall improve	0.00	0.00	50,000.00			0.00
	senior center feasibility study	0.00	0.00	30,000.00			0.00
	subtotal fund 31	0.00	0.00	2,712,647.97	0.00	0.00	0.00
sewer	32 West Main St pump station construction	0.00	0.00	0.00			0.00
	Stony Brook pump station	0.00	0.00	2,019.77			0.00
	SCADA upgrades	0.00	0.00	6,168.32			0.00
	East Main St sewer mains	0.00	0.00	0.00			0.00
	Radio telemetry system	0.00	0.00	0.00			0.00
	Meter radio read system	0.00	0.00	0.00			0.00
	Infiltration inflow improvements	0.00	0.00	0.00			0.00
	Wastewater treatment plant upgrades	0.00	0.00	0.00			0.00
	Wastewater treatment plant improvements	0.00	0.00	944,002.57			0.00
	Infiltration inflow improvements	0.00	0.00	0.00			0.00
	Replace/reline collection system	0.00	0.00	25,750.00			0.00
	Wrightway pumping station	0.00	0.00	100,000.00			0.00
	subtotal fund 32	0.00	0.00	1,077,940.66	0.00	0.00	0.00
water	33 Grove Pond treatment plant expansion	0.00	0.00	0.00			0.00
	Replace well#2 Spectacle Pond	0.00	0.00	0.00			0.00
	Newton St water mains	0.00	0.00	(0.17)			(0.17)
	Water main transmission engineering	0.00	0.00	950.55			0.00
	Spectacle Pond filter replacement	0.00	0.00	24,628.85			0.00
	East Main St water mains	0.00	0.00	0.00			0.00
	Pingry/Willows water storage tank	0.00	0.00	0.00			0.00
	Meter radio read system	0.00	0.00	0.00			0.00
	Water main replacements	0.00	0.00	0.00			0.00
	Grove Pond garage	0.00	0.00	0.00			0.00
	Water main replacements	0.00	0.00	0.00			0.00
	Wright Road loop	0.00	0.00	43,516.48			0.00
	Spectacle Pond SCADA upgrades	0.00	0.00	33,000.00			0.00
	Barnum Road interconnection	0.00	0.00	25,047.14			0.00
	Water main replacements	0.00	0.00	120,898.32			0.00
	Grove Pond TP PFAS improvements	0.00	0.00	85,691.16			0.00
	Pleasant St/Doug Rd main loop	0.00	0.00	125,000.00			0.00
	Mini-excavator with trailer	0.00	0.00	0.00			0.00
	Water valve meter trailer with vac excavator	0.00	0.00	0.00			0.00
	Water utility truck	0.00	0.00	78.25			0.00
	Water tank mixing system	0.00	0.00	0.00			0.00
	subtotal fund 33	0.00	0.00	458,810.58	0.00	0.00	0.00
solid waste	34 Resurfacing parking lot	0.00	0.00	3,400.10	0.00	0.00	0.00
ambulance	35 replace cardiac monitor	0.00	0.00	628.70	0.00	0.00	0.00
	ambulance	0.00	0.00	1,195.18	0.00	0.00	0.00
	subtotal fund 35	0.00	0.00	1,823.88	0.00	0.00	0.00
				4,254,623.19			

CITY/TOWN OF _____, MASSACHUSETTS
 Combining Balance Sheet - Enterprise Funds
 as of June 30, 2019
 (Unaudited)

	SEWER Enterprise Fund	WATER Enterprise Fund	SOLID WASTE Enterprise Fund	AMBULANCE Enterprise Fund	(Insert Name) Enterprise Fund	Totals (Memorandum Only)
ASSETS						
Cash and cash equivalents	2,443,377.15	2,871,123.28	114,390.28	152,126.46		5,581,017.17
Investments						0.00
Receivables:						
User Fees				721,938.42		721,938.42
Utility charges	739,098.63	537,946.08				1,277,044.71
Allowance for uncollectible receivables	(24,550.00)	(11,566.00)				(36,116.00)
Utility interest receivable	33,504.10	13,964.38				47,468.48
Special assessments						0.00
Utility liens added to taxes	7,613.58	4,238.13				11,851.71
Backflow charges receivable		300.00				300.00
Tax titles	4,762.69	2,403.41				7,166.10
Tax foreclosures		58.68				58.68
Departmental		14,152.39				14,152.39
Other receivables						0.00
Due from other governments	41,301.00					41,301.00
Due to/from other funds						0.00
Prepays						0.00
Inventory						0.00
Fixed assets, net of accumulated depreciation						0.00
Amounts to be provided - payment of bonds	7,126,684.82	3,673,846.69	266,080.49	470,500.00		11,537,112.00
Amounts to be provided - vacation and sick leave						0.00
Total Assets	10,371,791.97	7,106,467.04	380,470.77	1,344,564.88	0.00	19,203,294.66
LIABILITIES AND FUND EQUITY						
Liabilities:						
Accounts payable	8,236.31		270.08			8,506.39
Warrants payable	155,778.02	57,909.49	4,996.95	2,493.95		221,178.41
Accrued payroll and withholdings	17,854.15	12,529.52	4,225.28			34,608.95
Accrued expenses	28,459.23	21,940.00	325.00			50,724.23
Other liabilities						0.00
Deferred revenue:						
User Charges				721,938.42		721,938.42
Special assessments						0.00
Utility liens added to taxes						0.00
Tax foreclosures						0.00
Departmental						0.00
Other receivables						0.00
Due from other governments						0.00
Due to other governments						0.00
Due to/from other funds						0.00
Bonds payable	7,126,684.82	3,673,846.69	266,080.49	470,500.00		11,537,112.00
Vacation and sick leave liability						0.00
Total Liabilities	7,337,012.53	3,766,225.70	275,897.80	1,194,932.37	0.00	12,574,068.40
Fund Equity:						
Reserved for encumbrances						0.00
Reserved for expenditures	220,056.00		22,915.00	65,000.00		307,971.00
Reserved for continuing appropriations						0.00
Reserved for petty cash						0.00
Reserved for appropriation deficit						0.00
Reserved for debt service						0.00
Unreserved retained earnings	2,814,723.44	3,340,241.34	81,657.97	84,632.51		6,321,255.26
Investment in capital assets						0.00
Total Fund Equity	3,034,779.44	3,340,241.34	104,572.97	149,632.51	0.00	6,629,226.26
Total Liabilities and Fund Equity	10,371,791.97	7,106,467.04	380,470.77	1,344,564.88	0.00	19,203,294.66

CITY/TOWN OF AYER, MASSACHUSETTS
 Combining Balance Sheet - Trust & Agency
 as of June 30, 2019
 (Unaudited)

	Non-expendable Trust (81)	Expendable Trust (82)	Guaranteed Deposits (83)	Conservation Trust (84)	Stabilization Fund (85)	Capital Stabilization Fund (86)	OPEB Trust (87)	Agency (89)	(Memorandum Only)
ASSETS									
Cash and cash equivalents	154,783.25	450,346.40	107,110.08	528,537.36	2,549,033.03	1,960,183.96	2,543,648.65	6,474.76	8,300,117.49
Investments									-
Receivables:									
Personal property taxes									-
Real estate taxes									-
Deferred taxes									-
Allowance for abatements and exemptions									-
Special assessments									-
Tax liens									-
Tax foreclosures									-
Liens receivable									-
Motor vehicle excise									-
Other excises									-
User charges receivable									-
Utility Charges									-
Allowance for uncollectible receivables									-
Utility interest receivable									-
Departmental									-
Other receivables									-
Due to/from other funds									-
Due from other governments									-
Prepays									-
Inventory									-
Fixed assets, net of accumulated depreciation									-
Amounts to be provided - payment of bonds									-
Amounts to be provided - vacation and sick leave									-
Total Assets	154,783.25	450,346.40	107,110.08	528,537.36	2,549,033.03	1,960,183.96	2,543,648.65	6,474.76	8,300,117.49
LIABILITIES AND FUND EQUITY									
Liabilities:									
Deferred revenue									-
Real and personal property taxes									-
Deferred taxes									-
Prepaid taxes/fees									-
Special assessments									-
Tax liens									-
Tax foreclosures									-
Motor vehicle excise									-
Other excises									-
Utility Charges									-
Departmental									-
Deposits receivable									-
Other receivables									-
Due from other governments									-
Accounts payable									-
Warrants payable								696.00	696.00
Accrued payroll and withholdings								1,669.29	1,669.29
Accrued expenses									-
Other liabilities			107,110.08					6,038.12	113,148.20
IBNR									-
Bonds payable									-
Notes payable									-
Vacation and sick leave liability									-
Total Liabilities	-	-	107,110.08	-	-	-	-	8,403.41	115,513.49
Fund Equity:									
Reserved for encumbrances									-
Reserved for expenditures									-
Reserved for endowments	154,783.25								154,783.25
Reserved for continuing appropriations									-
Reserved for petty cash									-
Reserved for appropriation deficit									-
Reserved for snow and ice deficit									-
Reserved for deficits									-
Reserved for debt Service									-
Reserved for premiums									-
Reserved fund balance									-
Undesignated fund balance		450,346.40		528,537.36	2,549,033.03	1,960,183.96	2,543,648.65	(1,928.65)	8,029,820.75
Unreserved retained earnings									-
Investment in capital assets									-
Total Fund Equity	154,783.25	450,346.40	-	528,537.36	2,549,033.03	1,960,183.96	2,543,648.65	(1,928.65)	8,184,604.00
Total Liabilities and Fund Equity	154,783.25	450,346.40	107,110.08	528,537.36	2,549,033.03	1,960,183.96	2,543,648.65	6,474.76	8,300,117.49

CITY/TOWN OF _____ AYER _____, MASSACHUSETTS

Trust Fund Balance Detail
as of June 30, 2019
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2019	Receipts thru 9/30/2019	BAN's	Remaining Deficit 6/30/2019
							0.00
81	Non-Expendable Trusts:						
	Dupont Police Award	0.00	0.00	3,000.00	0.00	0.00	0.00
	A. Page Scholarship	0.00	0.00	13,007.32	0.00	0.00	0.00
	T. Page Scholarship	0.00	0.00	15,000.00	0.00	0.00	0.00
	S. Barker Scholarship	0.00	0.00	100.00	0.00	0.00	0.00
	Clark Sherwin Scholarship	0.00	0.00	30,000.00	0.00	0.00	0.00
	Ayer High School Scholarship	0.00	0.00	2,351.93	0.00	0.00	0.00
	Lt. T. Thompson Scholarship	0.00	0.00	2,040.00	0.00	0.00	0.00
	R. Morrissey Scholarship	0.00	0.00	10,000.00	0.00	0.00	0.00
	M. Whitcomb Scholarship	0.00	0.00	1,000.00	0.00	0.00	0.00
	J. Kaplan Scholarship	0.00	0.00	4,500.00	0.00	0.00	0.00
	F. Fletcher Scholarship	0.00	0.00	10,000.00	0.00	0.00	0.00
	J. Angell Scholarship	0.00	0.00	1,000.00	0.00	0.00	0.00
	Joe Morris Scholarship	0.00	0.00	11,300.00	0.00	0.00	0.00
	F. Glanz Scholarship	0.00	0.00	6,484.00	0.00	0.00	0.00
	M. Nutting Scholarship	0.00	0.00	30,000.00	0.00	0.00	0.00
	Belitsky Scholarship	0.00	0.00	15,000.00	0.00	0.00	0.00
							0.00
82	Expendable Trusts:						
	Dupont Police Award	0.00	0.00	10,491.87	0.00	0.00	0.00
	A. Page Scholarship	0.00	0.00	5,583.83	0.00	0.00	0.00
	T. Page Scholarship	0.00	0.00	9,101.09	0.00	0.00	0.00
	S. Barker Scholarship	0.00	0.00	494.54	0.00	0.00	0.00
	Clark Sherwin Scholarship	0.00	0.00	153,194.02	0.00	0.00	0.00
	Ayer High School Scholarship	0.00	0.00	7,438.55	0.00	0.00	0.00
	Lt. T. Thompson Scholarship	0.00	0.00	3,964.80	0.00	0.00	0.00
	R. Morrissey Scholarship	0.00	0.00	7,232.64	0.00	0.00	0.00
	M. Whitcomb Scholarship	0.00	0.00	3,946.63	0.00	0.00	0.00
	J. Kaplan Scholarship	0.00	0.00	4,087.53	0.00	0.00	0.00
	F. Fletcher Scholarship	0.00	0.00	3,756.20	0.00	0.00	0.00
	J. Angell Scholarship	0.00	0.00	2,248.48	0.00	0.00	0.00
	Joe Morris Scholarship	0.00	0.00	19,913.86	0.00	0.00	0.00
	F. Glanz Scholarship	0.00	0.00	8,001.25	0.00	0.00	0.00
	M. Nutting Scholarship	0.00	0.00	14,887.40	0.00	0.00	0.00
	Belitsky Scholarship	0.00	0.00	11,762.37	0.00	0.00	0.00
	R. Artesani Scholarship	0.00	0.00	6,416.14	0.00	0.00	0.00
							0.00
82	Library Trust Funds:						
	Clark Sherwin Library Trust	0.00	0.00	13,867.49	0.00	0.00	0.00
	Library Book Trust	0.00	0.00	11,771.05	0.00	0.00	0.00
	C. Black Library Trust	0.00	0.00	67,004.45	0.00	0.00	0.00
	Library Landscaping Trust	0.00	0.00	5,970.95	0.00	0.00	0.00
	Library Memorial Trust	0.00	0.00	78,427.35	0.00	0.00	0.00
	J. Fitch Moore Library Trust	0.00	0.00	783.91	0.00	0.00	0.00
84	Conservation Trust	0.00	0.00	528,537.36	0.00	0.00	0.00
85	Stabilization Trust	0.00	0.00	2,549,033.03	0.00	0.00	0.00
86	Capital Stabilization Trust	0.00	0.00	1,960,183.96	0.00	0.00	0.00
87	OPEB Trust	0.00	0.00	2,543,648.65	0.00	0.00	0.00
Total Trust Fund Balance		0.00	0.00	8,186,532.65	0.00	0.00	0.00

CITY/TOWN OF WILMAYER, MASSACHUSETTS

Agency Fund Detail
as of June 30, 2019
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2019	Receipts thru 9/30/2019	BAN's	Remaining Deficit 6/30/2019
							0.00
							0.00
89	Agency Fund:						0.00
	Deputy Collector Fees	0.00	0.00	0.00	0.00	0.00	0.00
	Fire Details	0.00	0.00	(1,928.65)	1,669.29	0.00	(259.36)
	Police Evidence:						0.00
	Case 12-24	0.00	0.00	3.00	0.00	0.00	0.00
	Case 12-25	0.00	0.00	38.00	0.00	0.00	0.00
	Case 12-26	0.00	0.00	300.00	0.00	0.00	0.00
	Case 12-29	0.00	0.00	43.00	0.00	0.00	0.00
	Case 12-111	0.00	0.00	180.00	0.00	0.00	0.00
	Case 12-112	0.00	0.00	20.00	0.00	0.00	0.00
	Case 12-178	0.00	0.00	310.00	0.00	0.00	0.00
	Case 12-179	0.00	0.00	380.00	0.00	0.00	0.00
	Case 14-101	0.00	0.00	190.00	0.00	0.00	0.00
	Case 15-13	0.00	0.00	1,500.00	0.00	0.00	0.00
	Case 16-86	0.00	0.00	407.00	0.00	0.00	0.00
	Case 16-156	0.00	0.00	2,406.00	0.00	0.00	0.00
	Case 16-525	0.00	0.00	4.12	0.00	0.00	0.00
	Case 17-127	0.00	0.00	141.00	0.00	0.00	0.00
	Case 17-196	0.00	0.00	17.00	0.00	0.00	0.00
	Case 17-219	0.00	0.00	21.00	0.00	0.00	0.00
	Case 17-239	0.00	0.00	28.00	0.00	0.00	0.00
	Case 17-264	0.00	0.00	50.00	0.00	0.00	0.00
	Case 18-128	0.00	0.00	0.00	0.00	0.00	0.00
							0.00
							0.00
83	Guaranteed Deposits:						0.00
	Bruce Homes	0.00	0.00	10,122.95	0.00	0.00	0.00
	Long Pond Estates	0.00	0.00	1,197.34	0.00	0.00	0.00
	Elizabeth Estates	0.00	0.00	23,181.31	0.00	0.00	0.00
	Nashua St Extension	0.00	0.00	31,271.00	0.00	0.00	0.00
	Riley J. Farm	0.00	0.00	41,337.48	0.00	0.00	0.00
							0.00
Total Agency Fund Balance		0.00	0.00	111,219.55	1,669.29	0.00	(259.36)

CITY/TOWN OF AYER, MASSACHUSETTS
 Undesignated Fund Balance Roll-forward
 as of June 30, 2019
 (Unaudited)

Beginning Undesignated Fund Balance		1,836,933.73
<u>Add:</u>		
Prior Year Reserved for Encumbrance		566,999.23
Prior Year Reserved for Expenditures		1,079,562.00
Prior Year Reserved for Continuing Appropriations		
Prior Year Reserved for Petty Cash		
Prior Year Reserved for	Unexpended Debt Exclusion	403,805.00
Prior Year Reserved for	Extraordinary & Unforeseen	295,162.00
Prior Year Reserved for	Borrow Premium	3,548.90
Prior Year Reserved for	Excluded Debt (SBA Funds)	55,615.29
Prior Year Reserved for		
Prior Year Reserved for		
<u>Less:</u>		
Prior Year Reserved for Appropriation Deficits		14,788.84
Prior Year Reserved for Snow and Ice Deficits		41,620.87
Prior Year Total Fund Balance		4,185,216.44
<u>Deduct:</u>		
Current Year Reserved for Encumbrance		228,330.98
Current Year Reserved for Expenditures		903,882.00
Current Year Reserved for Continuing Appropriations		
Current Year Reserved for Petty Cash		
Current Year Reserved for	Unexpended Debt Exclusion	171,791.00
Current Year Reserved for	Extraordinary & Unforeseen	81,644.00
Current Year Reserved for	Borrow Premium	2,145.68
Current Year Reserved for	Excluded Debt (SBA Funds)	27,807.62
Current Year Reserved for		
Current Year Reserved for		
<u>Add:</u>		
Current Year Reserved for Appropriation Deficits		41,262.00
Current Year Reserved for Snow and Ice Deficits		
<u>Add:</u>		
Current Year Revenue Closeouts		26,401,771.11
Other Financing Sources		
Audit Adjustments		238,941.57
<u>Less:</u>		
Current Year Expenditure Closeouts		26,576,119.82
Other Financing Uses		217,788.84
Audit Adjustments		
Current Year Undesignated Fund Balance		2,657,681.18

Schedule A All Parts
 Fiscal Year 2019

Schedule A Part 1 - General Fund Revenues and Other Financing Sources (Fund 01)

Acct. No.	Item Description	Amount
A. Taxes		
4110	Personal Property Taxes	3,931,880
4120	Real Estate Taxes	19,047,524
4150	Excise Taxes	1,208,077
4179	Penalties and Interest	95,016
4180	In Lieu of Taxes	7,280
4191	Hotel/Motel Excise	
4192	Meals Excise	138,808
4193	Cannabis Excise	
4194	Boat Excise	
4198	Urban Redevelopment Excises	
4199	Other Taxes	53,605
A. TOTAL TAXES (NET OF REFUNDS)		24,482,190
B. Charges for Services/Other Departmental Revenues		
4211	Water Charges	
4212	Other Utility Charges	
4229	Other Charges	
4243	Parking Charges	8,100
4244	Park and Recreation Charges	
4246	Sewerage Charges	
4247	Trash Collection Charges	
4248	Transit Charges	
4370	Other Department Revenue	211,594
B. TOTAL CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES		219,694
C. Licenses, Permits and Fees		
4322	Fees Retained from Tax Collection	
4323	Cannabis Impact Fee	
4324	Short-term Rental Community Impact Fee	
4400	Licenses and Permits	317,403
C. TOTAL LICENSES, PERMITS AND FEES		317,403
D. Federal Revenue		
4540	Unrestricted - Direct	49,798
4580	Unrestricted - Through the State	
D. TOTAL FEDERAL REVENUE		49,798
E. Revenues From State		
4600	State Revenue	997,243
E. TOTAL REVENUES FROM STATE		997,243
F. Revenues From Other Governments		
4695	Court Fines	948
4720	Received From the County for Services Performed	

**Schedule A All Parts
 Fiscal Year 2019**

Acct. No.	Item Description	Amount
4730	Received From Other Municipalities for Services Performed	
	F. TOTAL REVENUES FROM OTHER GOVERNMENTS	948
	G. Special Assessments	
4750	Special Assessments	
	G. TOTAL SPECIAL ASSESSMENTS	
	H. Fines, and Forfeitures	
4770	Fines and Forfeitures	
	H. TOTAL FINES AND FORFEITURES	
	I. Miscellaneous Revenues	
4800	Miscellaneous Revenues	146,336
4820	Earnings on Investments	143,159
	I. TOTAL MISCELLANEOUS REVENUES	289,495
	TOTAL GENERAL FUND REVENUES	26,356,771
	J. Other Financing Sources	
4990	Other Financing Sources	
	J. TOTAL OTHER FINANCING SOURCES	
	TOTAL GENERAL FUND REVENUES AND OTHER FINANCIAL SOURCES	26,356,771
	K. Interfund Operating Transfers	
4972	Transfers from Special Revenue Funds	
4973	Transfers from Capital Projects Funds	
4975	Transfers from Enterprise Funds	1,078,997
4976	Transfers from Trust Funds	45,000
4977	Transfers from Agency Funds	
	K. TOTAL INTERFUND OPERATING TRANSFERS	1,123,997
	TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS	27,480,768

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 2 - General Government (100)

Acct. No.	Object of Expenditure	Legislative	Executive	Accountant Auditor	Collector	Treasurer	Law Department Town/City Counsel	Public Building/ Properties Maintenance	Assessors	Operations Support	License and Registration	Land Use	Conservation Commission	Other
5100	Salary and Wages	520	237,143	166,759		139,951		107,141	161,039			116,034	54,679	339,717
5700	Expenditures		18,913	27,872		258,374	60,863	234,073	13,489	21,011		13,098	46,888	315,998
5800A	Construction													
5800B	Capital Outlay													
TOTAL		520	256,056	194,631		398,325	60,863	341,214	174,528	21,011		129,132	101,567	655,715

Schedule A Part 2 - Public Safety (200)

Acct. No.	Object of Expenditure	Police	Fire	Emerg. Med. Services	Inspection	Other
5100	Salary and Wages	2,252,504	1,601,147		84,926	37,621
5700	Expenditures	209,794	109,894		8,732	46,710
5800A	Construction					
5800B	Capital Outlay	45,065				
TOTAL		2,507,363	1,711,041		93,658	84,331

Schedule A Part 2 - Education (300)

Acct. No.	Object of Expenditure	Education	Reg. School Assessment-1	Reg. School Assessment-2	Reg. School Assessment-3	Reg. School Assessment-4
5100	Salary and Wages					
5700	Expenditures		11,670,890	680,545		
5800A	Construction					
5800B	Capital Outlay					
TOTAL			11,670,890	680,545		

Schedule A Part 2 - Public Works (400)

Acct. No.	Object of Expenditure	Hwy/Streets (Snow/Ice)	Hwy/Streets (Other)	Waste Collect/Disp	Sewer Collect/Disp	Water Distribution	Parking Garage	Street Lighting	Other
5100	Salary and Wages		77,726	661,469					68,789
5700	Expenditures		198,702	105,792				17,321	129,049
5800A	Construction			19,852					129,852
5800B	Capital Outlay								
TOTAL			276,428	787,113				17,321	327,690

Schedule A Part 2 - Human Services (500)

Acct. No.	Object of Expenditure	Health Services	Clinical Services	Special Program	Veterans Services	Other
5100	Salary and Wages	11,327		132,551	19,110	
5700	Expenditures	24,496	10,881	32,296	120,181	461
5800A	Construction					
5800B	Capital Outlay					
TOTAL		35,823	10,881	164,847	139,291	461

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 2 - Culture and Recreation (600)

Acct. No.	Object of Expenditure	Library	Recreation	Parks	Historical Commission	Celebrations	Other
5100	Salary and Wages	358,874		122,681			
5700	Expenditures	223,010		33,093	127	20,587	930
5800A	Construction						
5800B	Capital Outlay						
TOTAL		581,884		155,774	127	20,587	930

Schedule A Part 2 - Debt Service (700)

Acct. No.	Object of Expenditure	Retirement of Debt Principal	Interest on Long Term Debt	Interest on Short Term Debt	Other Interest
5900	Debt Service	879,800	131,758	100,864	
TOTAL		879,800	131,758	100,864	

Schedule A Part 2 - Unclassified (900)

Acct. No.	Object of Expenditure	Workers Compensation	Unemployment	Health Insurance	Other Emp. Benefits	Court Judgements	Other Insurance	Intergovt. Assessments	Retirement	Other
0001	Unclassified	46,132	2,719	1,652,034	112,188			97,094	1,450,939	
TOTAL		46,132	2,719	1,652,034	112,188			97,094	1,450,939	

Schedule A Part 2 - Transfers/Other Financing Uses (0001)

Acct. No.	Object of Expenditure	Amount
5960	Transfers to Other Funds	1,595,831
5990	Other Financing Uses	203,000
TOTAL		1,798,831

Schedule A Part 2 - Total All General Fund Expenditures

Acct. No.	Object of Expenditure	Total
Expenditures		
5100	Salary and Wages	6,751,708
5700	Expenditures	14,654,070
5800A	Construction	149,704
5800B	Capital Outlay	45,065
5900	Debt Service	1,112,422
0001	Unclassified	3,361,106
TOTAL GENERAL FUND EXPENDITURES		26,074,075
Other Financing Uses		
5960	Transfers to Other Funds	1,595,831
5990	Other Financing Uses	203,000
TOTAL TRANSFERS AND OTHER FINANCING USES		1,798,831
TOTAL GENERAL FUND		27,872,906

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 3 - Federal Grants (FG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Federal Emerg. Mgmt. Agency	Culture and Recr.	Community Development Block	Other Housing and Urban Development	Other	Total
Revenues											
4100	Taxes and Excises										
4200	Charges for Services								65,265		65,265
4500	Federal Revenue		117,574			22,498		19,454			159,526
4600	State Revenue										
4800	Miscellaneous Revenues							81,803	253,232		335,035
4820	Earnings on Investments								73,792		73,792
	TOTAL REVENUES		117,574			22,498		101,257	392,289		633,618
Other Financing Sources											
4910	Bond Proceeds										
4970	Transfers From Other Funds								200,000		200,000
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES								200,000		200,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES		117,574			22,498		101,257	592,289		833,618
Expenditures											
5100	Salary and Wages		1,354			8,933		42,805	46,004		99,096
5700	Expenditures		115,558			6,984		6,155	137,316		266,013
5800A	Construction							68,704			68,704
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES		116,912			15,917		117,664	183,320		433,813
Other Financing Uses											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES		116,912			15,917		117,664	183,320		433,813
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		662			6,581		-16,407	408,969		399,805
0002	Fund Balance Beginning of Year		12,553					53,568	2,370,028		2,436,149
0003	Adjustments		-3,587								-3,587
0004	Fund Balance End of Year		9,628			6,581		37,161	2,778,997		2,832,367

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 3 - State Grants (SG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Mass. Emerg. Mngmt. Agency	Culture and Recr.	Council on Aging	Library	Other	Total
Revenues											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue	3,757	346,960	637,314		2,650	5,000	14,148	11,022		1,020,851
4800	Miscellaneous Revenues									1,695	1,695
4820	Earnings on Investments										
	TOTAL REVENUES	3,757	346,960	637,314		2,650	5,000	14,148	11,022	1,695	1,022,546
Other Financing Sources											
4910	Bond Proceeds										
4970	Transfers From Other Funds	13,000									13,000
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES	13,000									13,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	16,757	346,960	637,314		2,650	5,000	14,148	11,022	1,695	1,035,546
Expenditures											
5100	Salary and Wages	3,508	244,029					14,148			261,685
5700	Expenditures	18,981	44,288			2,650	4,944		4,777	3,252	78,892
5800A	Construction			466,915							466,915
5800B	Capital Outlay		136,740								136,740
5900	Debt Service									4,232	4,232
	TOTAL EXPENDITURES	22,489	425,057	466,915		2,650	4,944	14,148	4,777	7,484	948,464
Other Financing Uses											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES	22,489	425,057	466,915		2,650	4,944	14,148	4,777	7,484	948,464
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-5,732	-78,097	170,399			56		6,245	-5,789	87,082
0002	Fund Balance Beginning of Year	-28,802	-158,363	-466,633			2,774		53,788	77,851	-519,385
0003	Adjustments		15,427								15,427
0004	Fund Balance End of Year	-34,534	-221,033	-296,234			2,830		60,033	72,062	-416,876

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 3 - Receipts Reserved for Appropriation (RA01)

Acct. No.	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Ins. Reimb over \$150,000	Sale of Real Estate	Sale of Cemetery Lots	Other	Total
Revenues											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue										
4800	Miscellaneous Revenues			3,520						6,680	10,200
4820	Earnings on Investments										
TOTAL REVENUES				3,520						6,680	10,200
Other Financing Sources											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
TOTAL OTHER FINANCING SOURCES											
TOTAL REVENUES AND OTHER FINANCING SOURCES				3,520						6,680	10,200
Expenditures											
5100	Salary and Wages										
5700	Expenditures			2,546							2,546
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
TOTAL EXPENDITURES				2,546							2,546
Other Financing Uses											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
TOTAL OTHER FINANCING USES											
TOTAL EXPENDITURES AND OTHER FINANCING USES				2,546							2,546
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)				974						6,680	7,654
0002	Fund Balance Beginning of Year			55,613						230,774	286,387
0003	Adjustments										
0004	Fund Balance End of Year			56,587						237,454	294,041

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 3 - Revolving Funds (RF01)

Acct. No.	Item Description	Education	Athletic	Parks and Recreation	Ch. 44, 53E 1/2	Other	Total
Revenues							
4100	Taxes and Excises						
4200	Charges for Services			46,650	116,267	59,922	222,839
4500	Federal Revenue						
4600	State Revenue						
4800	Miscellaneous Revenues				4,050		4,050
4820	Earnings on Investments						
TOTAL REVENUES				46,650	120,317	59,922	226,889
Other Financing Sources							
4910	Bond Proceeds						
4970	Transfers From Other Funds					1,789	1,789
4990	Other Financing Sources						
TOTAL OTHER FINANCING SOURCES						1,789	1,789
TOTAL REVENUES AND OTHER FINANCING SOURCES				46,650	120,317	61,711	228,678
Expenditures							
5100	Salary and Wages			3,916	17,988	55,698	77,602
5700	Expenditures			37,305	77,944	6,025	121,274
5800A	Construction						
5800B	Capital Outlay						
5900	Debt Service						
TOTAL EXPENDITURES				41,221	95,932	61,723	198,876
Other Financing Uses							
5960	Transfers to Other Funds						
5990	Other Financing Uses						
TOTAL OTHER FINANCING USES							
TOTAL EXPENDITURES AND OTHER FINANCING USES				41,221	95,932	61,723	198,876
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)				5,429	24,385	-12	29,802
0002	Fund Balance Beginning of Year			25,679	162,428	-7,146	180,961
0003	Adjustments					3,587	3,587
0004	Fund Balance End of Year			31,108	186,813	-3,571	214,350

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 3 - Other Special Revenue (OS01)

Acct. No.	Item Description	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Comm. Preserv. Act	MWPAT	Title V	Gifts and Donations	Other	Total
Revenues													
4100	Taxes and Excises							192,577					192,577
4200	Charges for Services											3,457	3,457
4500	Federal Revenue												
4600	State Revenue							35,368					35,368
4800	Miscellaneous Revenues										16,312	12,700	29,012
4820	Earnings on Investments												
TOTAL REVENUES								227,945			16,312	16,157	260,414
Other Financing Sources													
4910	Bond Proceeds												
4970	Transfers From Other Funds												
4990	Other Financing Sources												
TOTAL OTHER FINANCING SOURCES													
TOTAL REVENUES AND OTHER FINANCING SOURCES								227,945			16,312	16,157	260,414
Expenditures													
5100	Salary and Wages										20,603		20,603
5700	Expenditures							11,425			25,782	14,893	52,100
5800A	Construction											30,191	30,191
5800B	Capital Outlay							186,075					186,075
5900	Debt Service												
TOTAL EXPENDITURES								197,500			46,385	45,084	288,969
Other Financing Uses													
5960	Transfers to Other Funds												
5990	Other Financing Uses												
TOTAL OTHER FINANCING USES													
TOTAL EXPENDITURES AND OTHER FINANCING USES								197,500			46,385	45,084	288,969
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)								30,445			-30,073	-28,927	-28,555
0002	Fund Balance Beginning of Year							1,720,786			141,920	78,130	1,940,836
0003	Adjustments												
0004	Fund Balance End of Year							1,751,231			111,847	49,203	1,912,281

Schedule A All Parts
 Fiscal Year 2019

Schedule A Part 3 - Total All Special Revenue Funds and Expenditures

Acct. No.	Item Description	Total
Revenues		
4100	Taxes and Excises	192,577
4200	Charges for Services	291,561
4500	Federal Revenue	159,526
4600	State Revenue	1,056,219
4800	Miscellaneous Revenues	379,992
4820	Earnings on Investments	73,792
TOTAL REVENUES		2,153,667
Other Financing Sources		
4910	Bond Proceeds	
4970	Transfers From Other Funds	214,789
4990	Other Financing Sources	
TOTAL OTHER FINANCING SOURCES		214,789
TOTAL REVENUES AND OTHER FINANCING SOURCES		2,368,456
Expenditures		
5100	Salary and Wages	458,986
5700	Expenditures	520,825
5800A	Construction	565,810
5800B	Capital Outlay	322,815
5900	Debt Service	4,232
TOTAL EXPENDITURES		1,872,668
Other Financing Uses		
5960	Transfers to Other Funds	
5990	Other Financing Uses	
TOTAL OTHER FINANCING USES		
TOTAL EXPENDITURES AND OTHER FINANCING USES		1,872,668
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		495,788
0002	Fund Balance Beginning of Year	4,324,948
0003	Adjustments	15,427
0004	Fund Balance End of Year	4,836,163

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 4 - Capital Project Funds

Acct. No.	Item Description	Water	Sewer	Schools	Municipal Buildings	Landfill	Highways (Chapter 90)	Other	Total
Revenues									
4100	Taxes and Excises								
4200	Charges for Services								
4500	Federal Revenue								
4600	State Revenue								
4800	Miscellaneous Revenues								
4820	Earnings on Investments								
TOTAL REVENUES									
Other Financing Sources									
4910	Bond Proceeds	1,771,089	4,143,263		2,250,000			2,444,627	10,608,979
4970	Transfers From Other Funds	100,000						185,000	285,000
4990	Other Financing Sources	14,999	124,000					235,000	373,999
TOTAL OTHER FINANCING SOURCES		1,886,088	4,267,263		2,250,000			2,864,627	11,267,978
TOTAL REVENUES AND OTHER FINANCING SOURCES		1,886,088	4,267,263		2,250,000			2,864,627	11,267,978
Expenditures									
5100	Salary and Wages								
5700	Expenditures								
5800A	Construction	1,044,875	2,925,070		137,570			306,952	4,414,467
5800B	Capital Outlay	114,922						1,285,102	1,400,024
5900	Debt Service								
TOTAL EXPENDITURES		1,159,797	2,925,070		137,570			1,592,054	5,814,491
Other Financing Uses									
5960	Transfers to Other Funds				9,760				9,760
5990	Other Financing Uses								
TOTAL OTHER FINANCING USES					9,760				9,760
TOTAL EXPENDITURES AND OTHER FINANCING USES		1,159,797	2,925,070		147,330			1,592,054	5,824,251
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		726,291	1,342,193		2,102,670			1,272,573	5,443,727
0002	Fund Balance Beginning of Year	-291,483	-264,252		-885,496	3,400		224,726	-1,213,105
0003	Adjustments	24,001							24,001
0004	Fund Balance End of Year	458,809	1,077,941		1,217,174	3,400		1,497,299	4,254,623

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 5 - Enterprise Funds

Acct. No.	Item Description	Water	Sewer	Electric	Landfills	Hospital	Health Care	Airport	Harbor	Golf Courses	Public Recreation	Other	Total
Revenues													
4100	Taxes and Excises												
4200	Charges for Services	2,421,902	3,171,193		285,009							423,614	6,301,718
4500	Federal Revenue	231,845	95,955									28,821	356,621
4600	State Revenue		6,052		5,950								12,002
4800	Miscellaneous Revenues											3,000	3,000
4820	Earnings on Investments												
	TOTAL REVENUES	2,653,747	3,273,200		290,959							455,435	6,673,341
Other Financing Sources													
4910	Bond Proceeds												
4970	Transfers From Other Funds		20,940		282,540								303,480
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES		20,940		282,540								303,480
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,653,747	3,294,140		573,499							455,435	6,976,821
Expenditures													
5100	Salary and Wages	373,859	468,859		119,110								961,828
5700	Expenditures	595,106	1,008,240		230,249							70,128	1,903,723
5800A	Construction												
5800B	Capital Outlay												
5900	Debt Service	478,664	927,977		94,748							52,120	1,553,509
	TOTAL EXPENDITURES	1,447,629	2,405,076		444,107							122,248	4,419,060
Other Financing Uses													
5960	Transfers to Other Funds	367,053	332,868		109,284							369,792	1,178,997
5990	Other Financing Uses	14,999	124,000									32,000	170,999
	TOTAL OTHER FINANCING USES	382,052	456,868		109,284							401,792	1,349,996
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,829,681	2,861,944		553,391							524,040	5,769,056
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	824,066	432,196		20,108							-68,605	1,207,765
0002	Fund Balance Beginning of Year	2,540,176	2,602,583		84,465							414,292	5,641,516
0003	Adjustments	-24,001										-196,055	-220,056
0004	Fund Balance End of Year	3,340,241	3,034,779		104,573							149,632	6,629,225

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 6 - Non-Expendable/Expendable Trusts (NE01)

Acct. No.	Item Description	Non-Expendable	Workers Compensation	Pension Reserve	Stabilization	Spl. Purpose Stabilization	Hlth Claim C/T Share	Hlth Claim Employee	Conservation	OPEB	Other	Total
Revenues												
4100	Taxes and Excises											
4200	Charges for Services											
4500	Federal Revenue											
4600	State Revenue											
4800	Miscellaneous Revenues										80	80
4820	Earnings on Investments				209,189				25,504	148,057	13,181	395,931
	TOTAL REVENUES				209,189				25,504	148,057	13,261	396,011
Other Financing Sources												
4970	Transfers From Other Funds				707,322				5,000	300,000		1,012,322
4990	Other Financing Sources											
	TOTAL OTHER FINANCING SOURCES				707,322				5,000	300,000		1,012,322
	TOTAL REVENUES AND OTHER FINANCING SOURCES				916,511				30,504	448,057	13,261	1,408,333
Expenditures												
5100	Salary and Wages											
5700	Expenditures										8,275	8,275
5800A	Construction											
5800B	Capital Outlay											
5900	Debt Service											
	TOTAL EXPENDITURES										8,275	8,275
Other Financing Uses												
5960	Transfers to Other Funds				155,000							155,000
5990	Other Financing Uses											
	TOTAL OTHER FINANCING USES				155,000							155,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES				155,000						8,275	163,275
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)				761,511				30,504	448,057	4,986	1,245,058
0002	Fund Balance Beginning of Year	154,783			3,747,706				498,033	2,095,592	445,360	6,941,474
0003	Adjustments											
0004	Fund Balance End of Year	154,783			4,509,217				528,537	2,543,649	450,346	8,186,532

**Schedule A All Parts
 Fiscal Year 2019**

Schedule A Part 7 - Agency Funds

Acct. No.	Item Description	Balance July 1,2018	Additions	Transfer From	Deductions	Transfer To	Balance June 30,2019
Assets							
0005	Cash	4,039	379,862		298,548		85,353
0006	Accounts Receivable						
TOTAL ASSETS		4,039	379,862		298,548		85,353
Liabilities							
0007	Police Outside Detail	-40,051	268,300		254,335		-26,086
0008	Fire Off Duty Detail		11,432		13,361		-1,929
0009	Tax Due State						
0010	Meals Tax Due State						
0011	Licenses Due State						
0012	Due County/Retirement Systems						
0013	Guarantee Bid Deposits	37,090	72,652		2,632		107,110
0014	Unclaimed Items						
0015	Other Liabilities	6,246	25,112		27,465		3,893
TOTAL LIABILITIES		3,285	377,496		297,793		82,988

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 8 - Personnel Expenditures

Total Salaries and Wages as of December 31, -1 as Reported on IRS Form W-2	6,941,341
Total Number of Employees (FTE) for Calendar Year Ending December 31, -1	251

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 9 - Schedule of Cash and Investments

Acct. No.	Item Description	Cash and Investments
FUNDS		
0016	General Fund	4,443,918
0017	Special Revenue	4,916,974
0018	Debt Service Fund	
0019	Capital Project Funds	4,413,855
0020	Enterprise Funds	5,581,017
0021	Trust Funds	8,186,533
0022	Agency Funds	85,353
TOTAL ALL FUNDS		27,627,650

Schedule A All Parts
Fiscal Year 2019

Schedule A Part 10 - Schedule of Debt Outstanding, Issued and Retired this Fiscal Year

Acct. No.	Item Description	Outstanding July 1, 2018	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30, 2019	Interest this Fiscal Year
A. General Obligation Bonds						
Inside Debt Limit						
D001	BUILDINGS	2,198,750	1,650,000	526,750	3,322,000	86,117
D002	DEPARTMENT EQUIPMENT	1,258,250	745,605	327,750	1,676,105	44,765
D003	SCHOOL BUILDINGS	80,000		45,000	35,000	2,525
D004	SCHOOL - ALL OTHER					
D005	SEWER	3,247,400	3,500,000	587,000	6,160,400	118,325
D006	SOLID WASTE					
D007	OTHER INSIDE LIMIT	624,900	1,994,535	146,300	2,473,135	21,687
	TOTAL INSIDE DEBT LIMIT	7,409,300	7,890,140	1,632,800	13,666,640	273,419
Outside Debt Limit						
D008	AIRPORT					
D009	HOSPITAL					
D010	ELECTRIC					
D011	GAS					
D012	SCHOOL BUILDINGS					
D013	SEWER	629,100	374,263	72,600	930,763	19,282
D014	SOLID WASTE	172,000		58,000	114,000	6,880
D015	WATER	2,116,803	1,705,949	318,800	3,503,952	70,242
D016	OTHER OUTSIDE LIMIT	133,909		16,477	117,432	4,874
	TOTAL OUTSIDE DEBT LIMIT	3,051,812	2,080,212	465,877	4,666,147	101,278
	TOTAL LONG TERM DEBT	10,461,112	9,970,352	2,098,677	18,332,787	374,697
D023	TOTAL DEBT REFUNDING					
B. Revenue And Nonguaranteed Bonds						
D021	REVENUE AND NONGUARANTEED BONDS					
C. Short Term Debt						
D017	TAX ANTICIPATION NOTES					
D018	BOND ANTICIPATION NOTES	7,198,351	1,245,351	8,443,702		196,787
D019	GRANT ANTICIPATION NOTES					
D020	OTHER SHORT TERM DEBT					
	TOTAL SHORT TERM DEBT	7,198,351	1,245,351	8,443,702		196,787
D. Other Interest						
D022	OTHER INTEREST					
	Item Description		Authorized	Issued/Retired Rescinded	Unissued June 30, 2019	
	Authorized and Unissued - Inside Debt Limit		11,157,466	9,196,891	1,960,575	
	Authorized and Unissued - Outside Debt Limit		5,356,089	1,786,089	3,570,000	
	Total Authorized and Unissued		16,513,555	10,982,980	5,530,575	

**Schedule A All Parts
 Fiscal Year 2019**

Schedule A Part 11 - Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2019

	Item Description	General	Special Revenue	Capital Projects	Enterprise	Trust	Total
1	Total Revenue	26,356,771	2,153,667		6,673,341	396,011	35,579,790
2	Total Expenditures	26,074,075	1,872,668	5,814,491	4,419,060	8,275	38,188,569
3	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (LINE 1 - LINE 2)	282,696	280,999	-5,814,491	2,254,281	387,736	-2,608,779
4	Transfers From Other Funds	1,123,997	214,789	285,000	303,480	1,012,322	2,939,588
5	Other Financing Sources			10,982,978			10,982,978
6	Transfers To Other Funds	1,595,831		9,760	1,178,997	155,000	2,939,588
7	Other Financing Uses	203,000			170,999		373,999
8	TOTAL OTHER FINANCING SOURCES (USES) SUM OF LINES 4 AND 5 MINUS LINES 6 AND 7	-674,834	214,789	11,258,218	-1,046,516	857,322	10,608,979
9	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)	-392,138	495,788	5,443,727	1,207,765	1,245,058	8,000,200
10	Fund Equity (Retained Earnings) Beginning of Year	4,185,216	4,324,948	-1,213,105	5,641,516	6,941,474	19,880,049
11	Other Adjustments	238,941	15,427	24,001	-220,056		58,313
12	TOTAL FUND EQUITY (RETAINED EARNINGS) END OF YEAR (SUM OF LINES 9 THROUGH 11)	4,032,019	4,836,163	4,254,623	6,629,225	8,186,532	27,938,562

Schedule A All Parts
Fiscal Year 2019

Schedule A Submission

Signatures

Town Accountant

Lisa Gabree, Accountant , Ayer , acct@ayer.ma.us 978-772-8290 | 1/13/2020 3:47 PM

Documents

No documents have been uploaded.

**Schedule A All Parts
 Fiscal Year 2019**

Schedule A KAR-1

Cash Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	4,443,918	4,443,918	0
Special Revenue	4,888,742	4,916,974	-28,232
Capital Project Funds	4,413,855	4,413,855	0
Enterprise Funds	5,581,017	5,581,017	0
Trust & Agency Funds	8,300,117	8,271,886	28,231
Debt Service Fund		0	0
Total	27,627,649	27,627,650	-1

Fund Equity Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	4,032,020	4,032,019	1
Special Revenue	4,807,934	4,836,163	-28,229
Capital Project Funds	4,254,623	4,254,623	0
Enterprise Funds	6,629,226	6,629,225	1
Trust Funds	8,186,532	8,186,532	0
Total	27,910,335	27,938,562	-28,227

Comments The following accounts are recorded on the balance sheet as Special Revenue; but on the Schedule A as Agency accounts: Police details (\$26,086) DPW details (\$ 2,145) Total (\$28,231) The remaining differences are due to rounding.

Complete both sections for UMAS communities and the cash section for STAT communities.
 If there are variances, they must be explained by the Accountant/Auditor.

Bureau of Accounts

Statement of Indebtedness

Ayer, Massachusetts

FY 19

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2018	+ Issued	- Retired	= Outstanding June 30, 2019	Interest Paid in FY 19
Building	2,246,350	1,650,000	536,750	3,359,600	88,021
Departmental Equipment	1,258,250	745,605	327,750	1,676,105	44,765
School Buildings	80,000	-	45,000	35,000	2,525
School Other	-	-	-	-	-
Sewer	3,247,400	3,500,000	587,000	6,160,400	118,325
Solid Waste Landfill	-	-	-	-	-
Other Inside	577,300	1,994,535	136,300	2,435,535	19,783
SUB-TOTAL Inside	7,409,300	7,890,140	1,632,800	13,666,640	273,419
Long Term Debt Outside the Debt Limit*					
Airport	-	-	-	-	-
Gas/Electric Utility	-	-	-	-	-
Hospital	-	-	-	-	-
School Buildings	-	-	-	-	-
Sewer	579,100	374,263	47,600	905,763	17,782
Solid Waste Landfill	222,000	-	83,000	139,000	8,380
Water	2,116,800	1,705,949	318,800	3,503,949	70,242
Other Outside	133,907	-	16,477	117,430	4,874
SUB-TOTAL Outside	3,051,807	2,080,212	465,877	4,666,142	101,278
GRAND TOTAL	10,461,107	9,970,352	2,098,677	18,332,782	374,697

Please complete both sides of this report and return it to the Division of Local Services no later than September 30th.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: _____ Date: _____

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: _____ Date: _____

Bureau of Accounts

Part Two

Ayer, Massachusetts

FY 19

Short Term Debt *	Outstanding July 1, 2018	+ Issued	- Retired	= Outstanding June 30, 2019	Interest Paid in FY 19
RANs - Revenue Anticipation	-	-	-	-	-
BANs - Bond Anticipation	-	-	-	-	-
Buildings	2,250,000	-	2,250,000	-	61,703
School	-	-	-	-	-
Water	871,088	871,088	1,742,176	-	23,456
Other BANs	4,077,263	374,263	4,451,526	-	111,628
SAANs - State Grant Anticipation	-	-	-	-	-
FAANs - Federal Grant Anticipation	-	-	-	-	-
Other Short Term Debt	-	-	-	-	-
TOTAL SHORT TERM DEBT	7,198,351	1,245,351	8,443,702	-	196,787
TOTAL ALL DEBT	17,659,458	11,215,703	10,542,379	18,332,782	571,484

See Attached

Authorized and Unissued Debt					
Purpose	Date of Vote	Article No.	Amount Authorized	Less New Bond Issues, Retirements and/or Rescissions	=Balance Unissued 6/30/19
TOTAL			-	-	-

Town of Ayer, Massachusetts

Authorized Unissued Debt

Date: 6/30/2019
File #: 214174

Premium Approval	BANs	Date of Author.	EFB Date	Amount Originally Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose	Law Cite.	Maximum Term	Notes Outstanding	Maturity Date
		4/23/1979		2,585,000	2,510,000		-	Page/Hilltop School Construction				
		4/24/1980		1,265,000	1,265,000	R-May 2006	-	Page/Hilltop School Construction				
		6/9/1983		1,000,000	550,000		-	School Roof Repair				
		2/26/1985		136,000	135,000	R-May 2006	-	Downtown Revitalization				
		5/24/1993		150,000	82,700		-	Front End Loader				
		5/24/1993		170,000	85,000	R-May 2006	-	Filter Replacement				
10	5/8/1995			3,450,000	3,400,000		-	Police Station				
					50,000	R-10/22/12						
20	5/18/1999			100,000	100,000	R-10/22/12	-	Open Space				
19	5/15/2001			399,000	60,000		-	Landfill Capping	44, 8(24)	19		
					339,000	R-5/10/04						
22, motion N	5/15/2001			35,000	35,000	B-4/1/2002	-	School Remodeling	44, 7(3A)	20		
21	5/13/2003			104,249	25,646	B-6/15/04	-	Departmental Equipment	44, 7(9)	5		
					78,603	R-May 2006						
14	5/11/2004			2,244,319	2,244,168	B-6/15/04	-	(1) Fire Station	44, 7(3)	20		
					151	PD-6/15/04						
17	5/10/2005			525,000	445,277	B-5/15/2008	-	(1) Town Hall Remodeling Bonds	44, 7(3A)	20		
					79,723	R-5/14/07						
15	5/10/2005			210,000	210,000	B-5/15/2008	-	Water	44, 8(5) &/or 29C	40		
15	5/10/2005			100,000	100,000	B-5/15/2008	-	Computer	44, 7	5		
15	5/10/2005			80,000	80,000	B-5/15/2008	-	Water Departmental Equipment	44, 8(7C)	10		
15	5/10/2005			74,500	74,500	B-5/15/2008	-	Departmental Equipment	44, 7(9)	5-15		
15	5/10/2005			60,000	41,200	B-5/15/2008	-	School Remodeling	44, 7(3A)	20		
					800	PD-5/15/2008						
					18,000	R-5/14/07						
15	5/10/2005			46,100	46,100	B-5/15/2008	-	Remodeling	44, 7(3A)	20		
20	5/16/2005			80,000	80,000	B-5/15/2008	-	Fire Station	44, 7	20		
9	5/9/2006			246,000	118,159	B-5/15/2008	-	School Remodeling	44, 7(3A) or 70B	20 or 25*		
					127,841	PD-5/15/2008						
5	5/9/2006			142,000	142,000	B-5/15/2008	-	Water Bonds	44, 8(5)	40		
1	5/9/2006			100,000	100,000	B-5/15/2008	-	Planning Bonds	44, 7(22)	5		
7	5/9/2006			50,000	50,000	R-5/14/07	-	School Department Equipment	44, 7(9)	5-15 Yrs		
8	5/9/2006			30,000	30,000	B-5/15/2008	-	School Remodeling	44, 7(3A)	20		
4	5/9/2006			25,196	25,196	B-5/15/2008	-	Departmental Equipment	44, 7(9)	5-15 Yrs		
2	5/9/2006			25,000	25,000	B-5/15/2008	-	Wastewater Treatment Plant	44, 7	20		
3	5/9/2006			25,000	25,000	B-5/15/2008	-	Wastewater Treatment Plant II	44, 7	20		
6	5/9/2006			20,000	19,055	B-5/15/2008	-	Fire Department Equipment	44, 7(9)	5-15 Yrs		
					945	PD-5/15/2008						
14	5/14/2007			20,000	20,000	B-5/15/2008	-	DPW Fuel Alarm System	44, 7(9)	5		
14	5/14/2007			47,113	47,113	B-5/15/2008	-	Highway Truck	44, 7(9)	5		
14	5/14/2007			14,200	14,200	B-5/15/2008	-	Highway Mower	44, 7(9)	5		
14	5/14/2007			69,900	47,392	B-5/15/2008	-	Sewer Tank Trailer	44, 7(9)	5		
					22,508	R-5/11/09						

Town of Ayer, Massachusetts

Authorized Unissued Debt

Date: 6/30/2019
File #: 214174

Premium Approval	BANs art.	Date of Author. Date	EFB Date	Amount Originally Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose	Law Cite.	Maximum Term	Notes Outstanding	Maturity Date
	14	5/14/2007		47,113	47,113	B-5/15/2008	-	Water Dump Truck	44, 7(9)	5		
	14	5/14/2007		15,695	15,695	B-5/15/2008	-	Solid Waste Pickup	44, 7(9)	5		
	14	5/14/2007		50,000	50,000	B-5/15/2008	-	Sewer	44, 7(1)	30		
	14	5/14/2007		50,000	50,000	B-5/15/2008	-	School Remodeling	44, 7(3A)	20		
	14	5/14/2007		14,000	14,000	B-5/15/2008	-	Fire Department Equipment	44, 7(9)	5		
	14	5/13/2008		25,000	25,000	B-6/15/10	-	High School Auditorium Wiring	44, 7(9)	5-15		
	14	5/13/2008		12,000	12,000	B-6/15/10	-	High School Gym Backboards	44, 7(9)	5-15		
	14	5/13/2008		175,000	175,000	B-6/15/10	-	School Computers	44, 7(28) or 7(29)	10 or 5		
	14	5/13/2008		14,000	14,000	B-6/15/10	-	Fire Protective Clothing	44, 7(9)	5-15		
	14	5/13/2008		50,000	50,000	B-6/15/10	-	Library Carpet Replacement	44, 7(9)	5-15		
	14	5/13/2008		51,958	51,000 958	B-6/15/10 PD-6/24/10	-	DPW Highway Pickup Truck	44, 7(9)	5-15		
	14	5/13/2008		1,011,000	1,011,000	B-6/15/10	-	Sewer Enterprise Pump Station - Central Ave.	44, 7(1) or 8(15) and/or 29C	30		
	14	5/13/2008		42,000	42,000	B-6/15/10	-	Water Enterprise Grove Pond Well #3	44, 8			
	14	5/13/2008		173,000	173,000	B-6/15/10	-	Water Enterprise Grove Pond Treatment Plant	44, 8			
	14	5/13/2008		142,000	142,000	B-6/15/10	-	Water Enterprise SCADA System	44, 8			
	14	5/13/2008		175,000	175,000	B-6/15/10	-	Water Enterprise Filter Media Replacement	44, 8			
	14	5/13/2008		75,000	75,000	B-6/15/10	-	Ambulance Enterprise Equipment	44, 7(3A)	20		
	3	3/2/2009		70,000	70,000	B-6/15/10	-	Water - Grove Pond Well No. 3 Construction	44, 8(5)	40		
	16-1	5/11/2009		150,000	150,000	B-6/15/10	-	Water - Spectacle Pond Media Filter Replace	44, 8(7C)	10		
	16-2	5/11/2009		35,000	35,000	B-6/15/10	-	Sewer- Replace Primary Clarifier Drive	44 7(9)	5-15		
	16-3	5/11/2009		30,000	30,000	B-6/15/10	-	Sewer Planning -Groton School Rd. PS Upgrade	44 7(22)	5		
	16-4	5/11/2009		25,000	25,000	B-6/15/10	-	Wastewater Treatment Plant Elect. Panel - Add'l Funds	44 7(9)	5-15		
	16-5	5/11/2009		29,000	29,000	B-6/15/10	-	Purchase & Equipment Police Cruiser	44 7(9)	5-15		
	17	5/10/2010		532,500	130,000 402,500	B-6/15/10 B-6/28/12	-	Sewer Equipment	44 7(9)	5-15		
	17	5/10/2010		325,000	25,000 300,000	B-6/28/12 R-10/22/12	-	Water Mains	44 8 and/or 29C	40		
	17	5/10/2010		250,000	250,000	B-6/28/12	-	Sewer Pump Station	44 7(1) or 8(15)	30		
	17	5/10/2010		198,000	143,000 55,000	B-6/15/10 B-6/28/12	-	Water Equipment	44 8(7C)	10		
	19	5/10/2010		1,063,066	1,063,066	B-6/28/12	-	Water Treatment Plan	44 8(4)	30		
	4	10/25/2010		15,000	10,651 4,349	B-6/28/12 PD-6/28/12	-	Additional Water Main	44 8(5)	40		
	19	5/9/2011		289,000	230,783 58,217	B-6/28/12 PD-6/28/12	-	Departmental Equipment	44 7(9)	5-20		
	19	5/9/2011		170,000	170,000	B-6/28/12	-	Water Equipment	44 8(7C)	10		
	19	5/9/2011		40,000	40,000	B-6/28/12	-	Planning	44 7(22)	5		
	19	5/9/2011		35,000	35,000	B-6/28/12	-	Computer Hardware and Software	44 7(28) (\$25,000) 44 7(29) (\$10,000)	10 5		
	19	5/9/2011		30,000	30,000	B-6/28/12	-	Water Equipment	44 8(7A)	10		

Town of Ayer, Massachusetts

Authorized Unissued Debt

Date: 6/30/2019
File #: 214174

Premium Approval	BANs art.	Date of Author.	EFB Date	Amount Originally Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose	Law Cite.	Maximum Term	Notes Outstanding	Maturity Date
	6	10/24/2011		100,000	100,000	B-6/28/12	-	Additional Water Equipment	44 8(7C)	10		
10/23/2017	19	5/14/2012		167,000	100,000 64,771	PD-6/26/15 B-11/19/15	2,229	DPW Dump Truck w/ Plow & Spreader	44 7(9)	5		
10/23/2017	19	5/14/2012		43,000	25,156 12,578	B-11/19/15 PD-11/19/15	5,266	Fire Department Service Truck	44 7(9)	5		
10/23/2017	19	5/14/2012		30,000	16,695 8,400	B-11/19/15 PD-11/19/15	4,905	Police Station Security Entrance System Replacement	44 7(9)	5		
10/23/2017	19	5/14/2012		69,000	50,000 14,575	PD-6/26/15 B-11/19/15	4,425	Water - 1-Ton Cab & Chassis Utility Vehicle	44 7(9)	5		
10/23/2017	19	5/14/2012		60,000	16,144 8,200	B-11/19/15 PD-11/19/15	35,656	Sewer - #3 RAS Pump & Controls Replacement	44 7(9) and/or 29C	5		
10/23/2017	19	5/14/2012		81,000	78,042	PD-6/26/15	2,958	Sewer - Hydro-Jetter	44 7(9) and/or 29C	5		
10/23/2017	19	5/14/2012		50,000	10,000 32,158 6,200	PD-6/26/14 B-11/19/15 PD-11/19/15	1,642	Solid Waste - 1-Ton Dump Truck w/ Plow	44 7(9)	5		
10/23/2017	20	5/14/2012		43,603	28,041 4,100	B-11/19/15 PD-11/19/15	11,462	Street Signs	44 7(14)	10		
	18	5/13/2013		150,000	24,822 125,178	PD- 6/26/2015 B-11/19/15	-	Victor Drive Culvert Replacement	44 7(1)	30		
	18	5/13/2013		100,000	100,000	B-11/19/15	-	Sewer Planning	44 7(1)	5-30		
	18	5/13/2013		50,000	50,000	B-11/19/15	-	Spectacle Pond Filter Valve Replacement	44 8(7C)	10		
10/23/2017	18	5/13/2013		45,000	43,814	B-11/19/15	1,186	Fire Chief Vehicle	44 7(9)	5-20		
10/23/2017	18	5/13/2013		30,000	25,928	B-11/19/15	4,072	Police Administration Vehicle	44 7(9)	5-20		
	18	5/13/2013		27,000	27,000	B-11/19/15	-	Ambulance Enterprise - Computer Software Ambulance Enterprise - Computer Hardware	44 7(29) 44 7(28)	5 10		
10/23/2017	18	5/13/2013		20,000	19,850	B-11/19/15	150	DPW Asphalt/Recycling Mixer	44 7(9)	5		
10/23/2017	18	5/13/2013		18,500	16,550	B-11/19/15	1,950	Parks Departmental Equipment (Tractor)	44 7(9)	5		
	20	5/12/2014		50,000	50,000	B-11/19/15	-	DPW Meter Radio Read System	44 7(9)	5-20		
10/23/2017	20	5/12/2014		35,000	29,900	B-11/19/15	5,100	Fire/Ambulance Cardiac Monitor	44 7(9)	5-20		
10/23/2017	21	5/12/2014		895,088.69	24,000 15,000 856,089	PD - 11/17/17 PD - 5/3/19 USDA B - 5/3/19	-	East Main St. Water Mains	44 8	40		
10/23/2017	22	5/12/2014		639,147.66	264,884 374,264	PD-11/18/16 USDA B - 5/3/19	-	East Main St. Sewer Mains	44 7(1) or 8(15)	30		
10/23/2017	20	5/9/2016		240,000	116,500 8,500	B- 11/17/17 BP-11/17/17	115,000	Police Station Roof	44 7(1)	30		
10/23/2017	5	10/24/2016		222,066	204,000 18,000	B- 11/17/17 BP-11/17/17	66	Police Department Radio Coverage Improvement	44 7(1)	10		
10/23/2017	13	5/8/2017		5,250,000 243,000 207,185 220,000 32,000	3,500,000 124,000 119,000 207,185 203,000 14,815 32,000	B-5/16/19 PD-5/16/19 BP-5/16/19 B-5/16/19 PD-5/16/19 B-5/16/19 PD-5/16/19	1,750,000 - - 2,185 -	Sewer Departmental WWTP Improvements Sewer Infiltration Inflow Improvements Police Radio Infrastructure Improvements Street Sweeper Ambulance Cardiac Monitor	44 7(1) and/or 29C 44 7(1)	30 5-20		
10/23/2017	14	5/8/2017		1,230,000	1,037,350 192,650	B-5/16/19 BP-5/16/19	-	West Main Street Bridge Replacement - EXEMPT	44 7(1)	30		
	15	5/8/2017		900,000 (2)	900,000	B-5/16/19	-	DPW Operations Center - EXEMPT	44 7(1)	30		

Town of Ayer, Massachusetts

Authorized Unissued Debt

Date: 6/30/2019
File # 214174

Premium Approval	<u>BANs</u>	Date of Author.	EFB Date	Amount Originally Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose	Law Cite.	Maximum Term	Notes Outstanding	Maturity Date
	16	5/8/2017		750,000 (2)	750,000	B-5/16/19	-	DPW Highway Storage Garage - EXEMPT	44 7(1)	30		
	17	5/8/2017		600,000 (2)	600,000	B-5/16/19	-	Parks Department Storage and Maintenance - EXEMPT	44 7(1)	30		
5/14/2018	13	5/14/2018		35,000	28,690	B-5/16/19	6,310	Department Vehicle	44 7(1)	5-20		
5/14/2018	13	5/14/2018		40,000	40,000	B-5/16/19	-	Electric Door Locking System	44 7(1)	5-20		
5/14/2018	13	5/14/2018		35,000	35,000	B-5/16/19	-	External LED Display for Fire Station	44 7(1)	5-20		
5/14/2018	13	5/14/2018		45,950	45,950	B-5/16/19	-	Automated HVAC System for Police Station	44 7(1)	30		
5/14/2018	13	5/14/2018		44,000	44,000	B-5/16/19	-	Forestry 2 Service Truck Replacement	44 7(1)	5-20		
5/14/2018	13	5/14/2018		65,000	60,000	B-5/16/19	5,000	Evidence/Property Storage Upgrade	44 7(1)	30		
5/14/2018	13	5/14/2018		150,000	150,000	B-5/16/19	-	Road Paving	44 7(1)	15		
5/14/2018	13	5/14/2018		240,000	161,650 77,337	B-5/16/19 BP-5/16/19	1,013	Hooklift Truck	44 7(1)	5-20		
5/14/2018	13	5/14/2018		50,000	50,000	B-5/16/19	-	Biofiltration/Outfall Improvements	44 7(1)	30		
5/14/2018	13	5/14/2018		300,000	265,500 34,500	B-5/16/19 BP-5/16/19	-	Ambulance	44 7(1)	5-20		
5/14/2018	13	5/14/2018		200,000	200,000	B-5/16/19	-	Water Main Replacements	44 8(5)	40		
5/14/2018	13	5/14/2018		50,000	49,860 140	B-5/16/19 BP-5/16/19	-	Water Storage Tank Mixing System	44 8(7A)	10		
5/14/2018	13	5/14/2018		65,000	65,000	BP-5/16/19	-	Utility Truck	44 8(7A)	10		
5/14/2018	13	5/14/2018		50,000	50,000	BP-5/16/19	-	Collection System Repair/Recline	44 7(1)	30		
5/14/2018	13	5/14/2018		100,000	100,000	BP-5/16/19	-	Pumping Station	44 7(1)	30		
5/14/2018	14	5/14/2018		4,170,000	600,000	B-5/16/19	3,570,000	Grove Pond Water Treatment Plant	44 8(4)	30		
				Sub-Total			<u>\$ 5,530,576</u>				<u>\$ -</u>	

Bureau of Accounts

Part Three

Ayer, Massachusetts

FY 19

See Attached

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2018	+ Issued	- Retired	= Outstanding June 30, 2019	Interest Paid in FY 19
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
SUB-TOTAL Inside	-	-	-	-	-
Long Term Debt Outside the Debt Limit*					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
SUB-TOTAL Outside	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

Town of Ayer, Massachusetts
Long-Term Debt Outstanding as of July 1, 2018
Inside the Debt Limit

Par Amounts of Selected Issues

November 19 2004 MWPAT Sewer 98-82 (I)	30,000.00
May 15 2008 -Town Hall Remodeling (IE)	80,000.00
May 15 2008 -Fire Station (I)	20,000.00
May 15 2008 -School Remodeling II (I)	20,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I)	34,000.00
June 15 2010 -Backhoe Loader (I)	20,000.00
June 15 2010 -Tractor Trailer (I)	26,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I)	473,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE)	60,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I)	2,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I)	3,000.00
June 28 2012 -Sewer Equipment (I)	131,000.00
June 28 2012 -Sewer Pump Station (I)	82,000.00
June 28 2012 -Departmental Equipment (I)	43,000.00
November 19 2015 -Town Hall (I)	5,000.00
November 19 2015 -Street Signs (I)	15,000.00
November 19 2015 -Tractor w/ Front-End Loader (I)	5,000.00
November 19 2015 -Replace Admin Vehicle (I)	5,000.00
November 19 2015 -Replace Fire Chief Vehicle (I)	10,000.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I)	5,000.00
November 19 2015 -Rehab Engine #4 (I)	40,000.00
November 19 2015 -Meter Read Radio System Upgrades (I)	10,000.00
November 19 2015 -WWTP Facility Engineering Evaluation (I)	80,000.00
November 19 2015 -Meter Read Radio System Upgrade (I)	10,000.00
November 19 2015 -Culvert Replacement- Victor Dr (I)	105,000.00
November 19 2015 -Ambulance Software & Laptops (I)	5,000.00
November 19 2015 -DPW Meter Radio Read System (I)	20,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I)	10,000.00
November 19 2015 -Stony Brook Pump Station- Additional (I)	210,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE)	301,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I)	22,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE)	51,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I)	21,750.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE)	54,750.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I)	1,411,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE)	863,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I)	47,600.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I)	28,900.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I)	54,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I)	9,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE)	620,000.00
November 17 2017 -Fire Ladder #1 Rehab (I)	229,000.00
November 17 2017 -Fire Radio Equipment (I)	135,000.00
November 17 2017 -Police Station Roof (I)	116,500.00
November 17 2017 -DPW Operations Center Study (I)	73,000.00
November 17 2017 -DPW E. Main St. Design Final Phase (I)	130,000.00
November 17 2017 -DPW Tractor w/ Snow Blower & Mower (I)	143,950.00
November 17 2017 -DPW Storm Water Filtration/Outflow (I)	47,800.00
November 17 2017 -Police Dept. Radio Coverage (I)	204,000.00
November 17 2017 -Grove Pond WTP Garage (I)	144,500.00
November 17 2017 -Meter Radio Read System - Sewer (I)	48,600.00
November 17 2017 -Radio Telemetry System - Sewer I (I)	29,350.00
November 17 2017 -I & I Study/Improvements (I)	47,800.00
November 17 2017 -Radio Telemetry System - Sewer II (I)	29,100.00
November 17 2017 -West Main Street Pump Station (I)	528,400.00
November 17 2017 -1-Ton Utility Truck w/ Plow (I)	62,400.00
November 17 2017 -Paving (I)	164,300.00
November 17 2017 -Ambulance (I)	232,100.00
TOTAL	7,409,300.00

Town of Ayer, Massachusetts
 Long-Term Debt Outstanding as of July 1, 2018
 Outside the Debt Limit

Par Amounts of Selected Issues

July 24 2003 MWPAT 97-1132 (OE)	11,106.59
May 15 2008 -Water (O)	50,000.00
May 15 2008 -Water II (O)	30,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O)	15,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O)	22,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O)	30,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O)	50,000.00
June 28 2012 -Water Treatment Plant (O)	730,000.00
June 28 2012 -Water Equipment 2 (O)	44,000.00
November 19 2015 -Water- Valve Replacement (O)	25,000.00
November 19 2015 -Sewer- Stony Brook Pump Station (O)	370,000.00
November 19 2015 -Spec Pond Filter Valve Replacement (O)	30,000.00
November 19 2015 -DPW Spectacle Pond Corrison Control Equip (O)	35,000.00
November 19 2015 -DPW Water Main Replacements (O)	130,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE)	172,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O)	122,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O)	17,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O)	57,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O)	57,000.00
November 17 2017 -DPW Balch Pond Dam Repairs (O)	122,800.00
November 17 2017 -Water Main Replacement (O)	142,800.00
November 17 2017 -Meter Radio Read System - Water (O)	48,000.00
November 17 2017 -Spectacle Pond Well #2 Replacement (O)	95,800.00

Town of Ayer, Massachusetts
Long-Term Debt Issued During FY 2019
Inside the Debt Limit

Par Amounts of Selected Issues

May 16 2019 -Police Radio Infrastructure Improvements (I)	207,185.00
May 16 2019 -Street Sweeper (I)	14,815.00
May 16 2019 -Inspector Vehicle (I)	28,690.00
May 16 2019 -Electric Door Locking System Town Hall (I)	40,000.00
May 16 2019 -External LED Display (I)	35,000.00
May 16 2019 -Automated Police Station HVAC (I)	45,950.00
May 16 2019 -Replace 2 Forestry Service Trucks (I)	44,000.00
May 16 2019 -Upgrade Evidence/Property Storage (I)	60,000.00
May 16 2019 -Road Paving (I)	150,000.00
May 16 2019 -Hooklift Truck (I)	161,650.00
May 16 2019 -Biofiltration/Outfall Improvements (I)	50,000.00
May 16 2019 -Bridge Reconstruction (IE)	1,037,350.00
May 16 2019 -Operations Center (IE)	900,000.00
May 16 2019 -DPW Highway Storage Garage (IE)	750,000.00
May 16 2019 -Department Storage and Maintenance (IE)	600,000.00
May 16 2019 -Ambulance (I)	265,500.00
May 16 2019 -Sewer Department WWTP Improvements (I)	3,500,000.00
TOTAL	7,890,140.00

Town of Ayer, Massachusetts
Long-Term Debt Issued During FY 2019
Outside the Debt Limit

Par Amounts of Selected Issues

May 3 2019 - Water Main Replacement (O)	856,089.00
May 3 2019 -USDA Sewer (O)	374,263.00
May 16 2019 -Water Main Replacement (O)	200,000.00
May 16 2019 -Water Storage Tank Mixing System (O)	49,860.00
May 16 2019 -Grove Pond WTP Improvements (O)	600,000.00
TOTAL	2,080,212.00

Town of Ayer, Massachusetts
 Long-Term Debt Retired During FY 2019
 Inside the Debt Limit

Par Amounts of Selected Issues

November 19 2004 MWPAT Sewer 98-82 (I)	15,000.00
May 15 2008 -Town Hall Remodeling (IE)	40,000.00
May 15 2008 -Fire Station (I)	10,000.00
May 15 2008 -School Remodeling II (I)	10,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I)	17,000.00
June 15 2010 -Backhoe Loader (I)	10,000.00
June 15 2010 -Tractor Trailer (I)	13,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I)	94,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE)	35,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I)	2,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I)	3,000.00
June 28 2012 -Sewer Equipment (I)	45,000.00
June 28 2012 -Sewer Pump Station (I)	27,500.00
June 28 2012 -Departmental Equipment (I)	15,500.00
November 19 2015 -Town Hall (I)	5,000.00
November 19 2015 -Street Signs (I)	5,000.00
November 19 2015 -Tractor w/ Front-End Loader (I)	5,000.00
November 19 2015 -Replace Admin Vehicle (I)	5,000.00
November 19 2015 -Replace Fire Chief Vehicle (I)	10,000.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I)	5,000.00
November 19 2015 -Rehab Engine #4 (I)	40,000.00
November 19 2015 -Meter Read Radio System Upgrades (I)	10,000.00
November 19 2015 -WWTP Facility Engineering Evaluation (I)	10,000.00
November 19 2015 -Meter Read Radio System Upgrade (I)	10,000.00
November 19 2015 -Culvert Replacement- Victor Dr (I)	10,000.00
November 19 2015 -Ambulance Software & Laptops (I)	5,000.00
November 19 2015 -DPW Meter Radio Read System (I)	10,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I)	5,000.00
November 19 2015 -Stony Brook Pump Station- Additional (I)	20,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE)	101,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I)	8,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE)	17,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I)	7,750.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE)	18,750.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I)	248,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE)	219,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I)	10,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I)	5,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I)	9,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I)	1,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE)	105,000.00
November 17 2017 -Fire Ladder #1 Rehab (I)	29,000.00
November 17 2017 -Fire Radio Equipment (I)	35,000.00
November 17 2017 -Police Station Roof (I)	11,500.00
November 17 2017 -DPW Operations Center Study (I)	23,000.00
November 17 2017 -DPW E. Main St. Design Final Phase (I)	40,000.00
November 17 2017 -DPW Tractor w/ Snow Blower & Mower (I)	38,950.00
November 17 2017 -DPW Storm Water Filtration/Outflow (I)	12,800.00
November 17 2017 -Police Dept. Radio Coverage (I)	24,000.00
November 17 2017 -Grove Pond WTP Garage (I)	14,500.00
November 17 2017 -Meter Radio Read System - Sewer (I)	18,600.00
November 17 2017 -Radio Telemetry System - Sewer I (I)	14,350.00
November 17 2017 -I & 1 Study/Improvements (I)	12,800.00
November 17 2017 -Radio Telemetry System - Sewer II (I)	14,100.00
November 17 2017 -West Main Street Pump Station (I)	33,400.00
November 17 2017 -I-Ton Utility Truck w/ Plow (I)	17,400.00
November 17 2017 -Paving (I)	19,300.00
November 17 2017 -Ambulance (I)	32,100.00
TOTAL	1,632,800.00

Town of Ayer, Massachusetts
Long-Term Debt Retired During FY 2019
Outside the Debt Limit

Par Amounts of Selected Issues

July 24 2003 MWPAT 97-1132 (OE)	3,677.16
May 15 2008 -Water (O)	25,000.00
May 15 2008 -Water II (O)	15,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O)	15,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O)	6,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O)	15,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O)	25,000.00
June 28 2012 -Water Treatment Plant (O)	55,000.00
June 28 2012 -Water Equipment 2 (O)	17,000.00
November 19 2015 -Water- Valve Replacement (O)	5,000.00
November 19 2015 -Sewer- Stony Brook Pump Station (O)	30,000.00
November 19 2015 -Spec Pond Filter Valve Replacement (O)	5,000.00
November 19 2015 -DPW Spectacle Pond Corrison Control Equip (O)	5,000.00
November 19 2015 -DPW Water Main Replacements (O)	10,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE)	58,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O)	51,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O)	6,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O)	10,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O)	10,000.00
November 17 2017 -DPW Balch Pond Dam Repairs (O)	12,800.00
November 17 2017 -Water Main Replacement (O)	12,800.00
November 17 2017 -Meter Radio Read System - Water (O)	13,000.00
November 17 2017 -Spectacle Pond Well #2 Replacement (O)	5,800.00
November 17 2017 -Spectacle Pond Well SCADA Upgrades (O)	12,800.00
November 17 2017 -Wright Road Water Main Loop (O)	17,650.00
November 17 2017 -Water Main Replacements (O)	12,750.00
November 17 2017 -WTP Upgrades (O)	11,600.00
TOTAL	465,877.16

Town of Ayer, Massachusetts
 Long-Term Debt Outstanding as of June 30, 2019
 Inside the Debt Limit

Par Amounts of Selected Issues

November 19 2004 MWPAT Sewer 98-82 (I)	15,000.00
May 15 2008 -Town Hall Remodeling (IE)	40,000.00
May 15 2008 -Fire Station (I)	10,000.00
May 15 2008 -School Remodeling II (I)	10,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I)	17,000.00
June 15 2010 -Backhoe Loader (I)	10,000.00
June 15 2010 -Tractor Trailer (I)	13,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I)	379,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE)	25,000.00
June 28 2012 -Sewer Equipment (I)	86,000.00
June 28 2012 -Sewer Pump Station (I)	54,500.00
June 28 2012 -Departmental Equipment (I)	27,500.00
November 19 2015 -Street Signs (I)	10,000.00
November 19 2015 -WWTP Facility Engineering Evaluation (I)	70,000.00
November 19 2015 -Culvert Replacement- Victor Dr (I)	95,000.00
November 19 2015 -DPW Meter Radio Read System (I)	10,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I)	5,000.00
November 19 2015 -Stony Brook Pump Station- Additional (I)	190,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE)	200,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I)	14,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE)	34,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I)	14,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE)	36,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I)	1,163,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE)	644,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I)	37,600.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I)	23,900.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I)	45,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I)	8,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE)	515,000.00
November 17 2017 -Fire Ladder #1 Rehab (I)	200,000.00
November 17 2017 -Fire Radio Equipment (I)	100,000.00
November 17 2017 -Police Station Roof (I)	105,000.00
November 17 2017 -DPW Operations Center Study (I)	50,000.00
November 17 2017 -DPW E. Main St. Design Final Phase (I)	90,000.00
November 17 2017 -DPW Tractor w/ Snow Blower & Mower (I)	105,000.00
November 17 2017 -DPW Storm Water Filtration/Outflow (I)	35,000.00
November 17 2017 -Police Dept. Radio Coverage (I)	180,000.00
November 17 2017 -Grove Pond WTP Garage (I)	130,000.00
November 17 2017 -Meter Radio Read System - Sewer (I)	30,000.00
November 17 2017 -Radio Telemetry System - Sewer I (I)	15,000.00
November 17 2017 -I & I Study/Improvements (I)	35,000.00
November 17 2017 -Radio Telemetry System - Sewer II (I)	15,000.00
November 17 2017 -West Main Street Pump Station (I)	495,000.00
November 17 2017 -1-Ton Utility Truck w/ Plow (I)	45,000.00
November 17 2017 -Paving (I)	145,000.00
November 17 2017 -Ambulance (I)	200,000.00
May 16 2019 -Police Radio Infrastructure Improvements (I)	207,185.00
May 16 2019 -Street Sweeper (I)	14,815.00
May 16 2019 -Inspector Vehicle (I)	28,690.00
May 16 2019 -Electric Door Locking System Town Hall (I)	40,000.00
May 16 2019 -External LED Display (I)	35,000.00
May 16 2019 -Automated Police Station HVAC (I)	45,950.00
May 16 2019 -Replace 2 Forestry Service Trucks (I)	44,000.00
May 16 2019 -Upgrade Evidence/Property Storage (I)	60,000.00
May 16 2019 -Road Paving (I)	150,000.00
May 16 2019 -Hooklift Truck (I)	161,650.00
May 16 2019 -Biofiltration/Outfall Improvements (I)	50,000.00
May 16 2019 -Bridge Reconstruction (IE)	1,037,350.00
May 16 2019 -Operations Center (IE)	900,000.00
May 16 2019 -DPW Highway Storage Garage (IE)	750,000.00
May 16 2019 -Department Storage and Maintenance (IE)	600,000.00
May 16 2019 -Ambulance (I)	265,500.00
May 16 2019 -Sewer Department WWTP Improvements (I)	3,500,000.00
TOTAL	13,666,640.00

Town of Ayer, Massachusetts
 Long-Term Debt Outstanding as of June 30, 2019
 Outside the Debt Limit

Par Amounts of Selected Issues

July 24 2003 MWPAT 97-1132 (OE)	7,429.43
May 15 2008 -Water (O)	25,000.00
May 15 2008 -Water II (O)	15,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O)	16,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O)	15,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O)	25,000.00
June 28 2012 -Water Treatment Plant (O)	675,000.00
June 28 2012 -Water Equipment 2 (O)	27,000.00
November 19 2015 -Water- Valve Replacement (O)	20,000.00
November 19 2015 -Sewer- Stony Brook Pump Station (O)	340,000.00
November 19 2015 -Spec Pond Filter Valve Replacement (O)	25,000.00
November 19 2015 -DPW Spectacle Pond Corrison Control Equip (O)	30,000.00
November 19 2015 -DPW Water Main Replacements (O)	120,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE)	114,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O)	71,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O)	11,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O)	47,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O)	47,000.00
November 17 2017 -DPW Balch Pond Dam Repairs (O)	110,000.00
November 17 2017 -Water Main Replacement (O)	130,000.00
November 17 2017 -Meter Radio Read System - Water (O)	35,000.00
November 17 2017 -Spectacle Pond Well #2 Replacement (O)	90,000.00
November 17 2017 -Spectacle Pond Well SCADA Upgrades (O)	35,000.00
November 17 2017 -Wright Road Water Main Loop (O)	245,000.00
November 17 2017 -Water Main Replacements (O)	130,000.00
November 17 2017 -WTP Upgrades (O)	180,000.00
May 3 2019 -USDA Water Main Replacement (O)	856,089.00
May 3 2019 -USDA Sewer (O)	374,263.00
May 16 2019 -Water Main Replacement (O)	200,000.00
May 16 2019 -Water Storage Tank Mixing System (O)	49,860.00
May 16 2019 -Grove Pond WTP Improvements (O)	600,000.00
TOTAL	4,666,141.43

Town of Ayer, Massachusetts
Interest Paid on Long-Term Debt During FY 2019
Inside the Debt Limit

Issue Description	Interest
November 19 2004 MWPAT Sewer 98-82 (I).....	1,117.77
May 15 2008 -Town Hall Remodeling (IE).....	2,900.00
May 15 2008 -Fire Station (I).....	725.00
May 15 2008 -School Remodeling II (I).....	725.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I).....	1,360.00
June 15 2010 -Backhoe Loader (I).....	800.00
June 15 2010 -Tractor Trailer (I).....	1,040.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I).....	17,163.76
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE).....	1,800.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I).....	60.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I).....	90.00
June 28 2012 -Sewer Equipment (I).....	3,930.00
June 28 2012 -Sewer Pump Station (I).....	2,460.00
June 28 2012 -Departmental Equipment (I).....	1,290.00
November 19 2015 -Town Hall (I).....	125.00
November 19 2015 -Street Signs (I).....	625.00
November 19 2015 -Tractor w/ Front-End Loader (I).....	125.00
November 19 2015 -Replace Admin Vehicle (I).....	125.00
November 19 2015 -Replace Fire Chief Vehicle (I).....	250.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I).....	125.00
November 19 2015 -Rehab Engine #4 (I).....	1,000.00
November 19 2015 -Meter Read Radio System Upgrades (I).....	250.00
November 19 2015 -WWTP Facility Engineering Evaluation (I).....	2,512.50
November 19 2015 -Meter Read Radio System Upgrade (I).....	250.00
November 19 2015 -Culvert Replacement- Victor Dr (I).....	3,062.50
November 19 2015 -Ambulance Software & Laptops (I).....	125.00
November 19 2015 -DPW Meter Radio Read System (I).....	750.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I).....	375.00
November 19 2015 -Stony Brook Pump Station- Additional (I).....	6,287.50
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE)	12,040.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I)	880.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE)	2,040.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I)	870.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE)	2,190.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I)	56,440.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE)	34,520.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I)	1,904.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I)	1,156.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I)	2,160.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I)	380.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE)	24,800.00
November 17 2017 -Fire Ladder #1 Rehab (I)	8,580.00
November 17 2017 -Fire Radio Equipment (I)	4,700.00
November 17 2017 -Police Station Roof (I)	4,192.50
November 17 2017 -DPW Operations Center Study (I)	2,460.00
November 17 2017 -DPW E. Main St. Design Final Phase (I)	4,400.00
November 17 2017 -DPW Tractor w/ Snow Blower & Mower (I)	4,979.00
November 17 2017 -DPW Storm Water Filtration/Outflow (I)	1,656.00
November 17 2017 -Police Dept. Radio Coverage (I)	7,680.00
November 17 2017 -Grove Pond WTP Garage (I)	4,915.00
November 17 2017 -Meter Radio Read System - Sewer (I)	1,572.00
November 17 2017 -Radio Telemetry System - Sewer I (I)	887.00
November 17 2017 -I & I Study/Improvements (I)	1,656.00
November 17 2017 -Radio Telemetry System - Sewer II (I)	882.00
November 17 2017 -West Main Street Pump Station (I)	17,530.50
November 17 2017 -1-Ton Utility Truck w/ Plow (I)	2,148.00
November 17 2017 -Paving (I)	5,711.00
November 17 2017 -Ambulance (I)	8,642.00
TOTAL	273,420.03

Town of Ayer, Massachusetts
Interest Paid on Long-Term Debt During FY 2019
Outside the Debt Limit

Issue Description	Interest
July 24 2003 MWPAT 97-1132 (OE).....	555.32
May 15 2008 -Water (O).....	1,812.50
May 15 2008 -Water II (O).....	1,087.50
June 15 2010 -Water Enterprise Filter Media Replace. (O).....	750.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O).....	811.26
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O).....	1,200.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O).....	-
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O).....	1,500.00
June 28 2012 -Water Treatment Plant (O).....	22,200.00
June 28 2012 -Water Equipment 2 (O).....	1,320.00
November 19 2015 -Water- Valve Replacement (O).....	825.00
November 19 2015 -Sewer- Stony Brook Pump Station (O).....	10,725.00
November 19 2015 -Spec Pond Filter Valve Replacement (O).....	925.00
November 19 2015 -DPW Spectacle Pond Corrison Control Equip (O).....	1,075.00
November 19 2015 -DPW Water Main Replacements (O).....	3,775.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE)	6,880.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O)	4,880.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O)	700.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O)	2,280.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O)	2,280.00
November 17 2017 -DPW Balch Pond Dam Repairs (O)	4,318.50
November 17 2017 -Water Main Replacement (O)	4,868.50
November 17 2017 -Meter Radio Read System - Water (O)	1,660.00
November 17 2017 -Spectacle Pond Well #2 Replacement (O)	3,178.50
November 17 2017 -Spectacle Pond Well SCADA Upgrades (O)	1,656.00
November 17 2017 -Wright Road Water Main Loop (O)	8,790.50
November 17 2017 -Water Main Replacements (O)	4,867.50
November 17 2017 -WTP Upgrades (O)	6,357.00
TOTAL	101,278.08

101,833.40

Bureau of Accounts

Part Four

Ayer, Massachusetts

FY 19

Short Term Debt* Report by Issuance		Outstanding July 1, 2018	+ Issued	- Retired	= Outstanding June 30, 2019	Interest Paid in FY 19
East Main Street Water Mains	3/30/2018	871,088	-	871,088	-	4,236.88
East Main Street Sewer Mains	3/30/2018	374,263	-	374,263	-	1,820.37
Sewer Departmental WWTP Improvements	6/22/2018	2,000,000	-	2,000,000	-	54,847.22
Sewer Infiltration Inflow Improvements	6/22/2018	243,000	-	243,000	-	6,663.94
Police Radio Infrastructure Improvements	6/22/2018	207,185	-	207,185	-	5,681.76
Street Sweeper	6/22/2018	217,815	-	217,815	-	5,973.27
Ambulance Cardiac Monitor	6/22/2018	32,000	-	32,000	-	877.56
West Main Street Bridge Replacement	6/22/2018	1,003,000	-	1,003,000	-	27,505.88
DPW Operations Center	6/22/2018	900,000	-	900,000	-	24,681.25
DPW Highway Storage Garage	6/22/2018	750,000	-	750,000	-	20,567.71
Parks Department Storage and Maintenance	6/22/2018	600,000	-	600,000	-	16,454.17
East Main Street Water Mains	7/13/2018	-	871,088	871,088	-	19,219.59
East Main Street Sewer Mains	7/13/2018	-	374,263	374,263	-	8,257.70
		-	-	-	-	-
TOTAL SHORT TERM DEBT		7,198,351	1,245,351	8,443,702	-	196,787

FIRE DEPARTMENT

Fire Chief/Emergency Management: Robert J. Pedrazzi

Administrative Assistant: Janet Poitras

Captains:

Sean Farley, Jeremy Januskiewicz, Timothy Johnston, Timothy Shea

Lieutenant:

Robert Bozek, John Bresnahan, Charles Dillon, David Greenwood, Brendan Hurley

Firefighter:

Brenton Bourne, Frank Fowler, Tyler Schwabe, Jeffrey Swenson

Call Dept Officers:

Capt. Paul Fillebrown Jr, Lt. Andrew Harland, Lt. Gerald Peters, Lt. John Whalen,

Firefighters:

Andrew Anderson, Mathew Boutilier, Cameron Breault, Zachary Broderick, John Delcore, Tyler Farley, Andrew Gambrell, Stephen Hamel, Christopher Herrstrom, Ian Hurley, Nicholas Indeglia, David McGloughlin, Lindsay McGloughlin, Riley Murphy, Zachary Rolfe, Robert Saultanian, Mitchell Taylor, Jared Wayne, Stephen Wright,

EMT:

Steven Slarsky, Richard Ressijac, Tara Bozek, Leann Mavilia

The mission of the Ayer Fire Department is to provide to the citizens, visitors and business community the highest level of fire suppression, emergency medical service, bio-terrorism response, fire prevention education and public service. We are committed to finding better ways of protecting our citizens in the event of fire or other disasters and continue to work for the betterment of our community.

2019 Departmental Achievements

- Worked directly with students and local assisted living facility on Fire Prevention
- Open House was conducted on October 19, 2019 on Fire Safety
- Promoted Andrew Harland to On-Call Lieutenant
- Pump Class/Training for Department
- Purchased Extractor washer/Gear Dryer to help prevent cancer

Future Departmental Goals

- Continue to work with students and local assisted living facility on Fire Prevention
- Purchase and equip a fire engine to replace engine 2
- To promote new Captain and Lieutenant due to resignation
- Conduct Open House to promote Fire Safety
- Apply for AFG grants for rescue equipment and manpower

HISTORICAL COMMISSION

George Bacon, Chair; Ruth Rhonemus, Clerk; Barry Schwarzel, Member

The Historical Commission is appointed by the Board of Selectmen pursuant to Massachusetts General Law 40, Section 8-D. Its mission is to identify, evaluate and protect the historic resources of the town through education and outreach.

2019 Achievements

- Purchased historic plaque for installation at the Sandy Pond Schoolhouse in recognition of the building's being recently listed on the National Register of Historic Places.
- Purchased lighting for display case in Town Hall entry area in order to illuminate the space for the installation of historic and other displays.
- Participated in site visits and site walks focused on future re-development of Old Central Fire Station, 54 Park Street, and Form Based Code rezoning proposed for West Main and Park Streets.
- Submitted grant application to the Community Preservation Committee (CPC) for funding of the next phase of the town-wide inventory of historic resources.
- Accepted custody (through the Board of Selectmen) of historic items and artifacts bequeathed to the town from a local donor.

Future Goals

- Fill Commission vacancies
- Participate in Town's Sesquicentennial planning
- Continue Historic Inventory process
- Develop strategies to meet Town Master Plan goals and objectives
- Participate in local and regional historic activities

INFORMATON TECHNOLOGY

Information Technology Director, Cindy Knox

The Town of Ayer's Information Technology Department is committed to providing secure, proven technology that enhances the effectiveness of employees and allow convenient access to government information and services for citizens, visitors, and businesses.

2019 Departmental Achievements

- Rewired the network at Town Hall.
- Converted and/or replaced all Windows7 computers to Windows10.
- Procuring, implementing, and maintaining the internal and external electronic signage.
- Implementation of Access Controls at Town Hall.
- Implementation of Office 365 Town-Wide.

Future Departmental Goals

- Access Controls Phase II project which will include interior doors and security cameras.
- Replace Servers at Town Hall, Fire Station, and DPW.
- Ransomware Disaster Recovery Plan.
- Improve the Town's website and social media presence.
- Continue to offer additional on-line services to our residents.

THE AYER LIBRARY

Tim Silva, Library Director

Samantha Benoit, Assistant Director

Amy Leonard, Head of Youth Services

Barbara Cheeks, Head of Adult Services

Christina Zoller, Circulation & Outreach Librarian

Thomas Tagliavento, Circulation Librarian

Justine Paulson, Circulation Librarian

Autumn Dore, Circulation Librarian

Barbara Breese, Library Clerk

Nadia Nalesnik, Library Clerk

Sumedha Chandra Sekhar, Library Clerk

Keith Ugles, Library Clerk

The Ayer Library strives to serve the community as a welcoming space for everyone, as a source of reliable information, and to provide access to educational and recreational materials that meet the needs of its users.

2019 Departmental Achievements

- Hosted 744 attendees across 22 Summer Reading programs in our Youth Services department, with the theme “A Universe of Stories.”
- Acquired a collection of just over 200 glass photographic negatives depicting images of Ayer and the surrounding towns in the late 19th century.
- Launched a new program called “Books on Wheels” that uses volunteers to deliver library materials to homebound patrons.
- Installed a new WiFi network to provide internet connectivity throughout the Library.

Future Departmental Goals

- Install new furniture to improve customer service and staff work environment.
- Continue to evaluate the collection, programs, and services in order to meet community needs.
- Install new file server and improve computer network capabilities for staff and library users.
- Gather information about the community for a long-range plan for the Library.

PARKS DEPARTMENT

Commissioners: Jason Mayo (Chair), Kevin Williams (Vice Chair), Sarah Gibbons (Clerk), Richa Durand, Jeff Testa

Director: Jeff Thomas

Waterfront Director: Heidi Januskiewicz

Administrators: Heather Hampson, Jocelyn Breault

Grounds/Maintenance Staff: Alex Calabrese, Tyler Mayo, Ben Hebert, Hannah Saltzman, Amy Esielionis, Olivia Logan, Nathan Hebert

WSI Certified Lifeguards: Molly Cadogan, Jill Folger

Red Cross Certified Lifeguards: Andre Aaronson, Katherine Blood, Matthew Blood, Jillian Deshler, Sam Folger, Lerelei Folger, Alison Houde, Cailidh Houde, Natalie Kalgren, Meghan O'Neil, Ashleigh Oestreicher

Gate Attendants: Elise Fredricks, Amy Esielionis,

Youth Basketball Committee: Kevin Williams (Chairman), Jason Leone, Jeff Testa

Youth Soccer Committee: Sarah Gibbons (Chairman), Jeff Testa, Matt Meadows

The Ayer Park Department consists of five commissioners each elected for three year terms charged with the responsibility of seeing to the recreational needs of the town by providing clean and well groomed park and beach facilities as well as safe, appealing recreational programs for members of the community. The department employs a full time Director, as well as seasonal swimming instructors, lifeguards and maintenance personnel responsible for overseeing the management and maintenance of Pirone Park and Sandy Pond Public Beach. The Parks Commission also delegates subcommittees to run town sponsored recreational activities such as Ayer Youth Basketball and Ayer Youth Soccer.

2019 Departmental Achievements

- Began construction on new Parks Department storage/office building
- Finished phase I of Pirone perimeter path, started Phase II
- Serviced approximately 8,000 patrons at Sandy Pond Beach
- Erected new basketball hoops at Sandy Pond Beach
- Started several new programs and events, including youth volleyball and Pirone Easter egg hunt

Future Departmental Goals

- Finish construction on storage/office building, Phase II of perimeter path
- Install irrigation system at Sandy Pond Beach
- Replace outdated truck/trailer and other worn or unsafe equipment
- Conduct feasibility study on remediation of Kiddie Junction playground
- Enhance grounds of Sandy Pond Beach and Pirone Park with improvement to grounds and additional recreation areas

PLANNING DEPARTMENT

Mark Archambault, AICP; Town Planner

Heather Hampson, Administrative Coordinator

The Planning Department administers, and coordinates staff review of development proposals in Ayer requiring the submission of Site Plans, Subdivision Plans or Approval Not Required (ANR) lot division or consolidation plans. The Planning Department provides administrative and professional support to the Ayer Planning Board which is responsible for enforcing and amending the Ayer Zoning Bylaws, Zoning District Map and the Site Plan and Subdivision Regulations. The Planning Board reviews all site plan and subdivision applications for compliance with zoning and regulatory requirements.

2019 Departmental Achievements

- Drafted a Marijuana Establishments Zoning Bylaw which strictly regulates where and how such establishments can be operated in the Town of Ayer, which was overwhelmingly passed at the June 2019 Special Town Meeting.
- Drafted several other amendments to the Ayer Zoning Bylaw including provisions for Accessory Apartments, replacing the formula to calculate the number of units in an Open Space Residential Development (OSRD) subdivision with a Yield Plan to do the same, and needed amendments to the Affordable Housing section, all of which passed overwhelmingly at the October 2019 Special Town Meeting.
- The Planning Board adopted a new official Zoning Map.
- The Planning Board reviewed and approved several major development proposals in 2019, including the 19 unit John Carroll Reserve OSRD subdivision, 4 Site Plan Reviews at Barnum Road, Westford Road, Littleton Road, Brook Street; 2 Special Permits at Westford Road and Barnum Road; 1 Stormwater Analysis, Shaker Road; 1 Preliminary Subdivision Plan, 23 lots off Shaker Road and 5 ANR Plans approved.
- Training for Planning Board members through workshops such as the Citizen Planners Training Collaborative and online courses and materials enhanced the knowledge base and capacity of the Planning Board in the performance of its responsibilities.
- The Planning Board welcomed new member Nathan King.

Future Departmental Goals

- Approve a comprehensive new set of Subdivision Regulations.
- Address ongoing planning challenges such as short-term rentals, tiny homes, and dimensional and parking standards for the General Residence and Downtown / Park Street Form-Based Code Districts.
- Undertake research and planning for amendments to the Zoning Bylaw including the Petapawag Overlay District for the northerly, heavily forested part of town.
- Coordinate with the Ayer Office of Community and Economic Development to develop the administrative framework for the two Form-Based Code Districts now in Ayer.
- Further improve and standardize the process for review of major projects such as large subdivisions, solar energy facilities and industrial operations.

POLICE DEPARTMENT

Chief: William A. Murray
Deputy Chief: Brian Gill

Office Manager: Heather Sherry

Sergeants: Michael Edmonds, Austin Cote, John MacDonald, Eric Pearson

Detectives: Andrew Kularski, Kellie Barhight

Patrol: Todd Crumpton, Brian Cunningham, Matthew Harty, Jennifer Bigelow, George Fichter, Stephen Lucier, Casey Scott, David Lansing, Brent Davis, Christopher Rogers, Michael Nicolo, Timothy Ialeggio

Records Clerk: Ericka Trinque **Communications Supervisor:** Christopher Herrstrom

Communicators: Johnna Brissette, Erin McNulty, Danielle Priest, Max Goodwin, Darlene Buelow, Matthew Cauley, Janet Providakes, Donald Trinque, Monica Maciel

Per Diem Comm: Kyle Gordon **Animal Control:** Julie Thomas

Mission Statement:

To enhance the quality of life in the Town of Ayer through progressive police service in partnership with the community we serve.

2019 Departmental Achievements

- Radios and infrastructure upgrade project was completed.
- Officer Lucier conducted a School Supply car wash to benefit children in need.
- Holiday Toy Drive assisted 14 families/26 children with surplus toys going to Toys for Tots.
- ACO saved an injured Barred Owl that after hospitalization was released to wild.
- Joined North East Metropolitan Law Enforcement Council (NEMLEC).
- Thanksgiving meals purchased/delivered by APPOA to families in need.
- Evidence room redesign/upgrade completed.
- Provided a first ever Open House to showcase the Department and some of its resources.

Future Departmental Goals

- P25 Digital radio signal upgrade.
- State Certification.
- Redesign and install new Communications Center adding 1 workstation.
- Reinvigorate the Reserve Officer program.
- Expand RAD offerings.
- Department PSAs using Facebook Live and APAC.

AYER RECYCLING COMMITTEE

Chair: Laurie Sabol; Members: Dan Demille, Janice Goodrow, Shawna Graham, Rebecca Jones

The Ayer Recycling Committee benefits the community and the environment by supporting the recycling functions of the transfer station and encouraging effective recycling by the community to reduce the quantity of solid waste disposed of by Ayer residents. In addition, the committee seeks to encourage residents to become more educated about the benefits of reducing, reusing and recycling.

2019 Committee Achievements

- Coordinated all aspects of Keep Ayer Beautiful, the 11th annual town-wide cleanup weekend
- Coordinated all aspects of Recycle Your Reusables, the 11th annual regional recycling day (30 vendors, 510 cars representing 54 towns)
- Sold 24 compost bins, 45 kitchen scrap buckets
- Disseminated information via email, newspapers, APAC and social media for Ayer residents about best practices for recycling (as well as reducing and reusing) and fielded numerous questions from residents. Certain outreach supports our MassDEP grants
- Coordinated pickup of rain barrels for Ayer residents

Future Committee Goals

- Coordinate the 12th annual Keep Ayer Beautiful, the town-wide cleanup weekend
- Bring a single-use plastic bag reduction bylaw to the fall town meeting
- Continue to promote composting through selling compost bins and kitchen scrap buckets
- Disseminate more information about reducing, reusing and recycling and use of the Ayer Transfer Station.

Schools are not just schools; they are the hub of a community.

AYER SHIRLEY REGIONAL SCHOOL DISTRICT

Dr. Mary Malone, Superintendent
Michelle Towne, Administrative Assistant
Charlie Caliri, Assistant Superintendent
William Plunkett, Finance Director
Tara Bozek, Director of Special Education
Mary Beth Hamel, Director of Student Services
Michael Thibeault, Director of Technology
Robert Briggs, Director of Facilities
Spencer Christie, Principal, Ayer Shirley Regional High School
Roberta Aikey, Principal, Ayer Shirley Regional Middle School
Frederick Deppe, Principal, Page Hilltop
Elisabeth Lewis, Principal, Lura A. White

Ayer Shirley Regional School District Vision Statement

Our vision is to connect, engage, and inspire every student to reach academic excellence. The educators of the Ayer Shirley Regional School District will instill habits of reflection and inquiry that challenge our students to set ambitious academic and personal goals. Students will develop a strong voice to express thoughts and ideas in the community, the confidence to showcase their talents, and academic and personal successes in preparation for entry into college and the world of work.

2019 Departmental Achievements

- Developed 2019-2022 District Strategic Plan.
- Established an Early Learning Center located at Page Hilltop School.
- Awarded \$82,951 Massachusetts Skills Capital Grant.
- ASRHS students graduating meeting MassCore, a state recommended rigorous program of study, increased from 19.5% in FY12 to 83.2% in FY19 (Increase of 327%).

Future Departmental Goals

- Develop a three to five year Capital Plan.
- Improve student achievement as measured by the Massachusetts Comprehensive Assessment System (MCAS).
- Foster strong partnerships with parents and community members to effectively support our students to reach their full potential.

TOWN CLERK

Susan E. Copeland, Town Clerk

Lauri J. Fritz, Assistant Town Clerk

The Town Clerk's Office is responsible for maintaining vital public records and information so that they are easy to locate, up-to-date, accurate and preserved for future generations. The Town Clerk is also the chief election official and supervises the Town's election activities including the development of the ballots, managing election equipment and set-up, hiring and training election officials, certifying, reporting, and recording election results. The Town Clerk is an ex officio member of the Board of Registrars.

The Registrar Board consists of three members appointed by the Board of Selectmen to three-year terms. The Board of Registrars are Barbara Wilson, Carolyn McCreary, Kathleen O'Connor and Susan Copeland.

The total number of active voters in Ayer for 2019 was 5710 with a resident total of 7153.

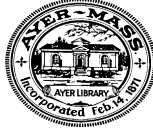
The Clerk's Office maintains the municipal code, the official Town bulletin board, and oaths of office, appointments and resignations of all Town Officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business licenses and renewals, dog licenses, raffle permits and certified requests for public documents. This office responds to inquiries from the public as well as from other departments, boards and committees.

2019 Vital Statistics

- Births 73
- Deaths 194
- Marriages 47 marriages recorded in Ayer
- Dog Tags 706 dog licenses issues and 2 kennel licenses
- Street Listing completed
- Town Census completed

2019 Elections and Town Meetings

- Annual Town Election: April 22, 2019
- Annual Town Meeting: May 13, 2019
- Special Town Meeting: May 13, 2019
- Special Town Meeting: June 10, 2019
- Fall Town Meeting: October 28, 2019
- Special Town Election: December 3, 2019



**Town of Ayer, Massachusetts
Annual Town Election
April 22nd, 2019
Warrant**

COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX COUNTY, ss.

To any Constable of the Town of Ayer

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Great Hall 2nd Floor of the Town Hall at 1 Main Street on Monday, the Twenty-second of April 2019, between the hours of 7:00 a.m. and 8:00 p.m. then and there to cast their votes on one ballot for the election of the following Officers of the Town and One Debt Exclusion Question:

For Terms of Three Years –

One member of the Board of Selectmen, One member of the Board of Assessors, One member of the Board of Health, One Constable, One member of the Board of Library Trustees, One member of the Parks Commission, One member of the Regional School District Committee, One member of the Planning Board, One member of the Commissioner of Trust Funds, and One Moderator.

For Terms of Two Years –

One Member of the Board of Library Trustees

For Terms of One Year –

One member of the Board of Library Trustees

Town of Ayer 2019 Debt Exclusion Questions

Shall the Town of Ayer be allowed to assess an additional \$650,000 in real estate and personal property taxes for the purposes of purchasing a fire engine for the fiscal year beginning July first, two thousand and nineteen?

Yes ___ No ___

And you will serve this Warrant by posting true and attested copies in three (3) or more public places, one of which shall be the Town Hall, seven (7) days at least before the time appointed for said election.

Hereof fail not and make due return of this Warrant with your doings thereon to one of the Selectmen, on or before the date of the Election.

Given under our hands this 2nd day of April 2019.

A true copy attest:

Jannice L Livingston, Chair

Susan E. Copeland, Ayer Town Clerk

Christopher R Hillman, Vice Chair

Date: _____

Scott A Houde, Clerk

As directed in the foregoing warrant, I have this day posted three (3) attested copies in three (3) public places, one of which was the Town Hall at least seven (7) days before said election, all as herein directed.

Constable's Signature

Constable's Printed Name

Date

Ayer Annual Town Election Tally for Monday, April 22, 2019

535 Voters out of 5559 registered voters resulting in a 9.6%

Selectman 3 years (Vote for One)	Precinct 1	Precinct 2	Candidate Totals
Christopher R Hillman (candidate for re-election)	184	174	358
Ruth L Maxant- Schulz	68	43	111
Michael George Pattenden	27	19	46
Write-in: Pauline Conley	3	2	5
Write-in: Scatterings	0	4	4
Blanks:	7	4	11
Ayer Vote Totals:	289	246	535

Commissioner of Trust Funds 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
James D Stephen (candidate for re-election)	243	195	438
Write-in:	0	0	0
Blanks:	46	51	97
Ayer Vote Totals:	289	246	535

Constable 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Clark W Paige (candidate for re-election)	233	198	431
Write-in:	4	0	4
Blanks	52	48	100
Ayer Vote Totals	289	246	535

Assessor 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
John D Kilcommins	242	200	442
Write-in:	0	0	0
Blanks	47	46	93
Ayer Vote Totals	289	246	535

Park Commissioner 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Sarah A Gibbons (candidate for re-election)	242	207	449
Write-in:	2	1	3
Blanks	45	38	83
Ayer Vote Totals	289	246	535

Planning Board 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Jonathan D Kranz	232	192	424
Write-in:	0	1	1
Blanks	57	53	110
Ayer Vote Totals	289	246	535

Board of Health 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Patricia A Peters (candidate for re-election)	237	192	429
Write-in:	1	0	1
Blanks	51	54	105
Ayer Vote Totals	289	246	535

Library Trustee 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Robert W Gardner Jr	249	206	455
Write-in:	1	0	1
Blanks	39	40	79
Ayer Vote Totals	289	246	535

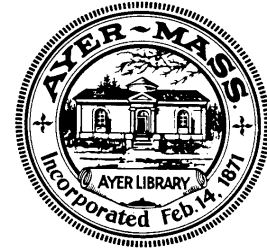
Library Trustee 2 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Rebecca Goff Campaner	251	205	456
Write-in:	0	1	1
Blanks:	38	40	78
Ayer Vote Totals	289	246	535

Library Trustee 1 year (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Write-in: Julie DeWalt	18	6	24
Write-in: Janine Nichipor	0	3	3
Write-in: Scatterings	33	10	43
Blanks:	238	227	465
Ayer Vote Totals	289	246	535

Regional School District Committee 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Cheryl A Alfieri-Simmons	233	198	431
Write-in:	1	1	2
Blanks	55	47	102
Ayer Vote Totals	289	246	535

Moderator 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Thomas P Horgan Jr (candidate for re-election)	189	154	343
Samuel A Goodwin Jr	83	72	155
Write-in:	1	0	1
Blanks:	16	20	36
Ayer Vote Totals	289	246	535

<u>Ballot Question</u> Capital Exclusion	Precinct 1	Precinct 2	Vote Totals
Yes	188	170	358
No	85	65	150
Blanks	16	11	27
Ayer Vote Totals	289	246	535



Town of Ayer

SPECIAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street Ayer, MA 01432
May 13, 2019 at 7:00 PM

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Thirteenth (13th) day of May, 2019, at seven o'clock in the evening (7:00 PM) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 16th day of April AD 2019.

Jannice L. Livingston, Chair

Christopher R. Hillman, Vice Chair

Scott A. Houde, Clerk

The Ayer Board of Selectmen

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before May 1, 2019. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

Meeting was called to order at 7:01pm by Moderator, Tom Horgan with a quorum of 124 voters. Town Clerk, Susan Copeland, read the charge.

ARTICLE 1: PRIOR YEAR BILL

To see if the Town will transfer from Free Cash and appropriate the following amount to pay unpaid bills of Fiscal Year 2018, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto:

Department	Vendor	Amount
DPW – Street Lights	CimCon	\$6,350.00

Explanatory Note: This Article is to pay a prior year bill for FY 2018 that was incurred due to the Street Lights Upgrade.

LIVINGSTON: I move that the Town vote to transfer from Free Cash and appropriate the amount of \$6,350 to pay the unpaid bill to CimCon from Fiscal Year 2018 as read by the Moderator. Seconded from the floor. Moderator swore in Janet Providakes, Susan Tordella-Williams, and Ed Kelley as counters for Town Meeting. No discussion. Article Passed unanimous. Moderator called article passed as 9/10’s required.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

9/10ths Vote Required

ARTICLE 2: SUPPLEMENTAL APPROPRIATION

To see if the Town will transfer from Free Cash and appropriate the sum of \$50,000 as a supplement to the appropriation made by the vote taken under Article 8 of the May 14, 2018, Annual Town Meeting for Solid Waste Enterprise direct costs, or take any action thereon or in relation thereto.

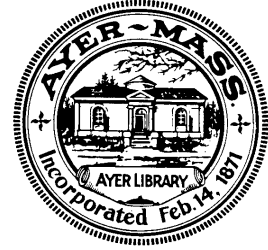
Explanatory Note: This Article is to fund a supplemental appropriation in the amount of \$50,000 is to fund the balance of the FY 2019 operations of the Solid Waste Transfer Station. The factors driving this supplemental appropriation have been recent increases in recycling costs and increases in trash/hauling fees.

HILLMAN: I move that the Town vote to transfer from Free Cash and appropriate the sum of \$50,000 as a supplement to the appropriation made by Town Meeting under Article 8 of the May 14, 2018 Annual Town Meeting for Solid Waste Enterprise direct costs as read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

**Motion to adjourn from the floor.
Seconded.
Motion to adjourn passed.
Special Town Meeting was adjourned at 7:05pm**



Town of Ayer

ANNUAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street Ayer, MA 01432
May 13, 2019 at 7:05 PM

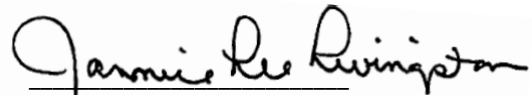
Commonwealth of Massachusetts
Middlesex, ss.

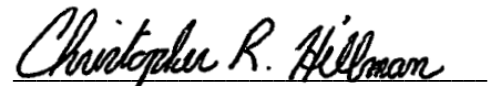
GREETINGS:


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Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 16th day of April AD 2019.


Jannice L. Livingston, Chair


Christopher R. Hillman, Vice Chair


Scott A. Houde, Clerk

The Ayer Board of Selectmen

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**Town of Ayer
Town Meeting Articles At-A-Glance
Annual Town Meeting 2019**

Art.	Description	FY '20 Financial Impact	FY '20 General Fund Impact	BOS	Fin Com
Special Town Meeting (FY 2019)					
1	Prior Year Bill from CimCom Re: DPW Street Lights	\$6,350.00	\$0.00	Recommends	Recommends
2	Supplemental Appropriation - Solid Waste Enterprise	\$50,000	\$0.00	Recommends	Recommends
Annual Town Meeting (FY 2020)					
1	Town Elections	\$0.00	\$0.00		
2	Salaries of Elected Officials*	\$14,957.28	\$14,957.28	Recommends	Recommends
3	Contract Funding: Ayer Department of Public Works*	\$41,136.00	\$41,136.00	Recommends	Recommends
4	Contract Funding: Ayer Firefighters *	\$83,209.00	\$83,209.00	Recommends	Recommends
5	Contract Funding: Ayer Police Superior Officers*	\$19,605.00	\$19,605.00	Recommends	Recommends
6	Omnibus Budget	\$15,127,722	\$15,127,722	Recommends	Recommends
7	FY '20 ASRSD Assessment	\$12,065,398.00	\$12,065,398.00	Recommends	Recommends
8	FY '20 NVTSD Assessment	\$764,256.00	\$764,256.00	Recommends	Recommends
9	NVTSD MSBA Roof Project	There is no financial impact until FY '21		Recommends	Recommends
10	Solid Waste Enterprise Fund	\$549,352.00	\$115,793.00	Recommends	Recommends
11	Ambulance Enterprise Fund	\$587,249.00	(\$321,305.00)	Recommends	Recommends
12	Sewer Enterprise Fund	\$3,315,486.00	(\$330,984.00)	Recommends	Recommends
13	Water Enterprise Fund	\$2,422,800.00	(\$279,466.00)	Recommends	Recommends
14	Revolving Funds Article - New Bylaw	\$0.00	\$0.00	Recommends	Recommends
15	FY '20 Capital Budget Requests to Borrow	\$980,425.00	\$490,000.00	Recommends	Recommends
16	Capital Exclusion: Fire Engine #2 Replacement	\$650,000.00	\$650,000.00	Recommends	Recommends
17	FY '20 Capital Budget Requests	\$288,000.00	\$0.00	Recommends	Recommends
18	Capital Budget Reauthorization	\$0.00	\$0.00	Recommends	Recommends
19	Transfers of Unexpended Bond Proceeds for Grove Pond Filter Media Replacement	\$0.00	\$0.00	Recommends	Recommends
20	Transfer of Receipts Reserved for Grove Pond	\$0.00	\$0.00	Recommends	Recommends
21	Transfer of Unexpended Bond - Sewer I/I	\$0.00	\$0.00	Recommends	Recommends
22	Transfer of Receipts Reserved - Sewer I/I	\$0.00	\$0.00	Recommends	Recommends
23	Basketball Hoops at Sandy Pond Beach	\$10,000.00	\$10,000.00	Recommends	Recommends
24	UDAG Replenishment	\$230,000.00	\$230,000.00	Recommends	Recommends
25	GASB-45/OPEB Fund	\$300,000.00	\$300,000.00	Recommends	Recommends
26	1 st Year's Interest - General Fund Borrowing	\$41,650.00	\$41,650.00	Recommends	Recommends
27	Funding for Aquatic Weed Control - Ponds	\$30,000.00	\$30,000	Recommends	Recommends
28	Funding for Conservation Fund	\$5,000.00	\$5,000	Recommends	Recommends
29	Funding of Projects and Programs - Community Host Agreement	\$50,000.00	(\$50,000)	Recommends	Recommends
30	Stabilization Fund	\$190,698.00	\$190,698.00	Recommends	Recommends
31	Community Preservation Act	\$209,548.00	\$0.00	Recommends	Recommends
32	CPC Fund FY '20 Transfer of Funds	\$12,000.00	\$0.00	Recommends	Recommends
33	CPC - Ayer Community Garden Project	\$41,000.00	\$0.00	Recommends	Recommends
34	Former Fire Station Affordable Housing Project	\$190,000.00	\$0.00	Recommends	Recommends
35	Easements for Route 2A (East Main Street)	\$0.00	\$0.00	Recommends	
36	Easement to MA Electric Co.- Macpherson Road	\$0.00	\$0.00	Recommends	
37	Authorization of Utility Easements	\$0.00	\$0.00	Recommends	
CP	Zoning Bylaw Amend. - Solar Set Back	\$0.00	\$0.00		
CP	Length of Term	\$0.00	\$0.00		

**Cost of these articles is included in Article 6 the Omnibus Budget*

Town Meeting was called to order at 7:06pm by Moderator Tom Horgan. Introduction of stage including Board of Selectmen and Finance Committee. Moderator also recognized several Department Heads of the Town in attendance with Town Counsel, Mark Reich. The Moderator led the Pledge of Allegiance. Town Clerk, Susan Copeland, read the charge. Moderator acknowledged those who have served the Town in multiple capacities that have passed away including: Pauline Hamel, James Horgan, Harvey Flag, and Peter Johnston. The quorum was still at 124.

ARTICLE 1: TOWN ELECTIONS

The Town Elections are the first article of business and were held on Monday, April 22, 2019.

Moderator acknowledged the Town Election held on April 22, 2019.

ARTICLE 2: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 of the General Laws, as amended, or take any action thereon or in relation thereto.

	<u>FY-19 SALARY</u>	<u>FY-20 SALARY</u>	<u>% OF CHANGE</u>
Moderator	\$510	\$520.20	2%
Selectmen: Chair	\$2,556	\$2,607.12	2%
Selectmen: Members (2)	\$2,280	\$2,325.60	2%
Assessors: Chair	\$2,530	\$2,580.60	2%
Assessors: Members (2)	\$2,254	\$2,299.08	2%

Explanatory Note: This article is required as Town Meeting sets the salaries of elected officials pursuant to MGL Chapter 41, Section 108. The proposed 2% increase reflects a Cost of Living Adjustment for all paid elected officials as recommended by the Town Manager and voted by the Board of Selectmen on March 19, 2019.

LIVINGSTON: I move that the Town vote to fix the salary and compensation of elected officers of the Town of Ayer as set forth in Article 2 as read by the Moderator. Seconded from the floor. No discussion. Passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 3: CONTRACT FUNDING: AYER DEPARTMENT OF PUBLIC WORKS UNION LOCAL #1703

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of

Ayer and the Ayer Department of Public Works Union Local #1703, AFSCME 93 for the period of July 1, 2019, through June 30, 2022, or take any action thereon or in relation thereto.

Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2020 estimated total cost of the Contract is \$41,136 (including enterprise fund wages). Memorandum of Agreement available on Town's website (www.ayer.ma.us). Presentation to be made at Town Meeting.

HILLMAN: I move that the Town vote to raise and appropriate the sum of \$41,136 to fund the first year cost items of the collective bargaining agreement between the Town of Ayer and the Ayer Department of Public Works Union Local #1703, AFSCME 93 as set forth in Article 3 as read by the Moderator. Seconded from the floor. Discussion included an overview from Town Manager (TM) Robert Pontbriand. Ruth Maxant-Schulz questioned if the transfer station hours were negotiated and TM confirmed this was and the summer hours were removed. No further discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

**ARTICLE 4: CONTRACT FUNDING: AYER INTERNATIONAL
FIREFIGHTERS ASSOCIATION LOCAL #2544**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer International Fire Fighters Association Local #2544 for the period of July 1, 2019, through June 30, 2022, or take any action thereon or in relation thereto.

Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2020 estimated total cost of the Contract is \$83,209. Memorandum of Agreement available on Town's website (www.ayer.ma.us). Presentation to be made at Town Meeting.

HOUDE: I move that the Town vote to raise and appropriate the sum of \$83,209 to fund the first year cost items of the collective bargaining agreement between the Town of Ayer and the Ayer International Fire Fighters Association Local #2544 as set forth in Article 4 as read by the Moderator. Seconded from the floor. Discussion included an overview from (TM). Elizabeth Bodurtha asked what the portion of OT was in the amount and felt the OT amount is too high. No further discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 5: CONTRACT FUNDING: AYER POLICE SUPERIOR OFFICERS NEPBA #32

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer Police Superior Officers, NEPBA #32 for the period of July 1, 2019, through June 30, 2022, or take any action thereon or in relation thereto.

Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2020 estimated total cost of the Contract is \$19,605. Memorandum of Agreement available on Town's website (www.ayer.ma.us). Presentation to be made at Town Meeting.

LIVINGSTON: I move that the Town vote to raise and appropriate the sum of \$19,605 to fund the first year cost items of the collective bargaining agreement between the Town of Ayer and the Ayer Police Superior Officers, NEPBA #32 as set forth in Article 5 as read by the Moderator. Seconded from the floor. Discussion included brief overview from (TM). No further discussion. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 6: OMNIBUS BUDGET

To see if the Town will vote to raise and appropriate a sum of money and transfer \$198,184 from Free Cash for the Omnibus items, or take any action thereon or in relation thereto:

- Dept. 100: General Government
- Dept. 200: Finance
- Dept. 300: Public Safety
- Dept. 400: Public Works
- Dept. 500: Human Services
- Dept. 600: Education
- Dept. 700: Management Support

Explanatory Note: Please see insert for Omnibus Budget. Presentation to be made at Town Meeting. Omnibus Budget represents a 2% Cost of Living Adjustment (COLA) as recommended by the Town Manager and approved by the Board of Selectmen on March 19, 2019. Presentation on the Budget to be made at Town Meeting.

HILLMAN: I move that the Town vote to raise and appropriate a sum of money and transfer \$198,184 from Free Cash to fund the Omnibus items set forth in the FY 2020 Omnibus as printed in the warrant and read by the Moderator. Seconded from the floor. The following items were passed: Town Counsel budget is done and questioned by Ruth Maxant Schulz. This is due to less services needed. Tax Title has increased and questioned by Dave Bodurtha. This is to reflect the catch up needed for some arrears accounts. Tree Warden was questioned by

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 7: FY 2020 AYER SHIRLEY REGIONAL SCHOOL DISTRICT ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$11,015,083 and to transfer \$98,000 from Free Cash as required to fund the Town's FY 2020 assessment for the Ayer Shirley Regional School District, and to raise and appropriate the sum of \$952,315 for the Town's portion of the ASRSD High School Building Project debt service, or take any action thereon or in relation thereto.

HOUDE: I move that the Town vote to raise and appropriate \$11,015,083 and transfer \$98,000 from Free Case as required to fund the Town's FY 2020 assessment for the Ayer Shirley Regional School District and to raise and appropriate the sum of \$952,315 for the Town's portion of the ASRSD High School Building Project debt service as set forth in Article 7 as read by the Moderator. Seconded from the floor. No Discussion. Motion passed unanimous.

Sponsor: Ayer Shirley Regional School Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 8: FY 2020 NASHOBA VALLEY TECHNICAL VOCATIONAL SCHOOL ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$764,256 required to fund the FY 2020 assessment for the Nashoba Valley Regional Technical High School, or take any action thereon or in relation thereto.

LIVINGSTON: I move that the Town vote to raise and appropriate \$764,256 required to fund the FY 2020 assessment for the Nashoba Valley Regional Technical High School as set forth in Article 8 and read by the Moderator. Seconded from the floor, brief discussion. Motion Passed Unanimous

Sponsor: Nashoba Valley Technical Vocational School Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 9: NASHOBA VALLEY TECHNICAL VOCATIONAL MSBA ROOF PROJECT

To see if the Town will approve the Three Million, Seven Hundred Four Thousand, Six Hundred and Sixteen Dollars (\$3,704,616) borrowing authorized by the Nashoba Valley Technical High School District for the purpose of paying costs of the Replacement of Roofs, Windows, and Doors at Nashoba Valley Technical High School, 100 Littleton Road, Westford, MA 01886, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Committee. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-five percent (55%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; or take any action thereon or in relation thereto.

Explanatory Note: The estimated cost for the Town of Ayer's portion of this roof project would be \$13,000 per year for a twenty year bond for an estimated total cost of \$260,000.

HILLMAN: I move that the Town vote to approve the \$3,704,616 borrowing authorized by the Nashoba Valley Technical High School District for the purpose of paying costs of the Replacement of Roofs, Windows, and Doors at Nashoba Valley Technical High School as contained in the article and read by the Moderator. Seconded from the floor, brief discussion to ensure this cost was paid amongst all communities in the district. This was confirmed. No Further discussion. Motion passed unanimous

Sponsor: Nashoba Valley Technical Vocational School Committee
Board of Selectmen: Recommends 3-0 Simple Majority Vote Required
Finance Committee: Recommends 5-0

ENTERPRISE FUND ARTICLES

Handouts will be provided at Town Meeting with further detail on Articles No. 10 - 13

ARTICLE 10: SOLID WASTE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

Direct costs of \$435,550 of which \$296,842 is to come from solid waste revenue, \$22,915 is to come from solid waste retained earnings and \$115,793 is to come from the tax levy, and indirect costs of \$113,802 to come from the tax levy; or take any action thereon or in relation thereto.

HOUDE: I move that the Town vote to appropriate \$435,550 for direct costs, of which \$296,842 is to come from solid waste revenue, \$22915 from solid waste retained earnings, and \$115,793 from the tax levy to operate the solid waste department as contained in the article and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 11: AMBULANCE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the ambulance department:

Direct costs of \$198,595 is to come from ambulance revenue, and indirect costs of \$388,654 of which \$256,305 is to come from ambulance revenue and \$65,000 from ambulance retained earnings and \$67,349 is to come from the tax levy; or take any action thereon or in relation thereto.

LIVINGSTON: I move that the Town vote to appropriate \$198,595 for direct costs from Ambulance revenue; and appropriate \$388,654 for indirect costs of which \$256,305 is to come from ambulance revenue and \$65,000 from ambulance retained earnings and \$67,349 from the tax levy to operate the ambulance department as contained in the article and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 12: SEWER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the sewer department:

Direct costs of \$2,965,062 of which \$2,945,622 is to come from sewer revenue and \$19,440 to come from the tax levy and indirect costs of \$350,424 of which \$130,368 to come from sewer revenue and \$220,056 is to come from sewer retained earnings; or take any action thereon or in relation thereto.

HILLMAN: I move that the Town vote to appropriate \$2,965,062 for direct costs of which \$2,945,622 is to come from sewer revenue and \$19,440 is to come from the tax levy; and indirect costs of \$350,424 of which \$130,368 is to come from sewer revenue and \$220,056 is to come from sewer retained earnings to operate the sewer

department as contained in the article and read by the Moderator. Seconded from the floor. Article passed unanimous.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 13: WATER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the water department:

Direct costs of \$2,143,334 to come from water revenue and indirect costs of \$279,466 to come from water revenue; or take any action thereon or in relation thereto.

HOUDE: I move that the Town vote to appropriate \$2,143,334 for direct costs to come from water revenue; and indirect costs of \$279,466 to come from water revenue to operate the water department as contained in the article and read by the Moderator. Seconded from the floor. Article passed unanimous.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Simple Majority Vote Required

REVOLVING FUNDS ARTICLE

ARTICLE 14: REVOLVING FUNDS ARTICLE – AMENDED BYLAW AND ESTABLISHING FY 2020 SPENDING LIMITS

To see if the Town will vote to amend the General By-laws, Article LV: Revolving Funds, by inserting the following new rows into the table contained therein establishing new revolving funds entitled “SENIOR ACTIVITIES FUND”, “SENIOR STORE FUND”, and “RECYCLING FUND”, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, as follows:

SENIOR ACTIVITIES FUND Assist in supporting the costs of activities for senior citizens	Fees are collected and used towards senior activities	Council on Aging
SENIOR STORE FUND Costs to supply store located at the Senior Center with Convenience Items for seniors	Receipts from sales of items at the store	Council on Aging
RECYCLING FUND Assist in supporting the costs of recycling initiatives and recycling projects	Receipts from fees and receipts	Superintendent of Public Works

And, further, to establish the following fiscal year spending limit for such funds:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
FIRE ALARM FUND	\$ 75,000
HAZARDOUS MATERIALS FUND	\$ 10,000
FOURTH OF JULY FUND	\$ 25,000
DPW INSPECTION FEES FUND	\$100,000
TOWN HALL MAINTENANCE FUND	\$ 10,000
SENIOR ACTIVITIES FUND	\$5,000
SENIOR STORE FUND	\$5,000
RECYCLING FUND	\$10,000

Or take any action thereon or in relation thereto.

Explanatory Note: The provisions of the Municipal Modernization Act include revisions to G.L. c.44, §53E ½. Revolving funds must now be established by bylaw and will not need an annual vote of Town Meeting unless a revolving fund is added/deleted or a limit needs to be changed. This Article adds 3 funds: Senior Activities Fund, Senior Store Fund, Recycling Fund. It also increases the Fire Alarm Fund limit to \$75,000.

LIVINGSTON: I move that the Town vote to establish the FY 2020 spending limits as set forth in the Article, and further amend the General By-laws, Article LV: Revolving Funds by establishing the new revolving funds entitled “Senior Activities Fund”, “Senior Store Fund”, and “Recycling Fund” specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, as contained in the article and read by the Moderator. Seconded from the floor. Brief discussion to clarify that this is to establish the funds to be set up. No appropriating at this time. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

BORROW ARTICLE

ARTICLE 15: CAPITAL BUDGET REQUESTS

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services, and public works projects as contained in the Capital Budget, each sum hereafter to be voted on separately, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, or take any action thereon or in relation thereto.

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Facilities	Town Hall HVAC Replacement	\$90,000
DPW- Admin	Main St. & Columbia St. Design Engineering Phase I	\$250,000
DPW- Highway	Road Paving	\$150,000
Water Enterprise	Groton Shirley Road Water Main Loop Engineering	\$50,000
	Grove Pond Filter Media Replacement	\$158,074
Sewer Enterprise	Infiltration/Inflow Repairs	<u>\$282,351</u>
	Total:	\$980,425

Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town's Capital Planning Committee.

HILLMAN: I move that the Town vote to authorize the borrowing of the total sum of \$980,425 for the purposes of funding the equipment, services, and projects as contained in the article and read by the Moderator. Seconded from the floor. Brief discussion on Main St/Columbia St design that will have public input. Each item was read separately from the moderator. Each item was passed by unanimous vote.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Two Thirds Vote Required

CAPITAL EXCLUSION ARTICLE

ARTICLE 16: AUTHORIZATION FOR CAPITAL EXCLUSION FOR THE FIRE DEPARTMENT - FIRE ENGINE #2 REPLACEMENT

To see if the Town will vote to appropriate the sum of \$650,000 to purchase and equip a fire engine (to replace existing engine #2), including any incidental and related costs and expenses; and to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of MGL c. 44, §7 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided that any borrowing or expenditure hereunder shall be contingent upon the passage of a capital exclusion ballot question pursuant to the provisions of MGL c. 59 §21C; said funds to be expended under the direction of the Board of Selectmen; or take any action thereon or in relation thereto

HOUDE: I move that the Town vote to raise and appropriate \$650,000 to purchase and equip a fire engine (to replace existing fire engine #2). Brief discussion. Presentation from Chief Pedrazzi to show need for replacement of current engine as well as tax impact. No further discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Simple Majority

TRANSFER ARTICLES

ARTICLE 17: CAPITAL BUDGET REQUESTS

To see if the Town will vote to transfer from Capital Stabilization the following sums hereby listed for the purpose of funding the following equipment, services and public works projects as contained in the Capital Budget, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto:

Facilities	Town Hall access control phase 2	\$40,000
Information Technology	Replace/upgrade Windows 7 computers to Windows 10	\$60,000
Fire Department	Extractor washer/Gear dryer	\$18,000
Parks Department	East side perimeter path Pirone Park	\$35,000
	Sandy Pond beach irrigation system	\$20,000
DPW Admin	Main St light upgrades	\$70,000
DPW Highway	0 Park St paving	\$25,000
	Mobile sign boards	<u>\$20,000</u>
	Total	\$288,000

Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town's Capital Planning Committee.

LIVINGSTON: I move that the Town vote to transfer \$288,000 from Capital Stabilization for the purposes of funding the equipment, services and projects contained in the article and read by the Moderator. Seconded from the floor. Brief Discussion. All items were read separately by the moderator and all items passed by unanimous vote. Moderator called 2/3 vote passed.

Sponsor: Board of Selectmen
 Finance Committee: Recommends 5-0

Two Thirds Vote Required

ARTICLE 18: CAPITAL BUDGET REAUTHORIZATION

To see if the Town will vote to transfer the unexpended funds authorized to be borrowed by the vote taken Article 13 of the May 14, 2018, Annual Town Meeting for “Automated HVAC system for Police Station” in the amount of \$45,950, which funds are no longer needed to pay costs of such project, to pay the costs of “Town-wide HVAC Controls”; or take any action thereon or in relation thereto.

Explanatory Note: This Article would repurpose funds borrowed for the original Capital Budget Project for the “Automated HVAC system for Police Station” in the amount of \$45,950 as approved by Article 13 of the May 14, 2018, to the “Town-wide HVAC Controls”. This is on recommendation by the Town’s Facilities Director for the purposes of leveraging these funds for DOER Green Communities grant funds for HVAC controls not only for the Police Station but Town-wide.

HILLMAN: I move that the Town vote to transfer the unexpended funds of \$45,950 as authorized to be borrowed by the vote taken under Article 13 of the May 14 2018 Annual Town Meeting for “Automated HVAC system for Police Station” to pay the costs of “Town-wide HVAC Controls” as contained in the article and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous. Moderator called a 2/3 vote.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Two Thirds Vote Required

ARTICLE 19: TRANSFERS OF UNEXPENDED BOND PROCEEDS FOR GROVE POND FILTER MEDIA REPLACEMENT

To see if the Town will vote to transfer the following amounts that were previously appropriated and raised by borrowing under the following votes of the Town, as such amounts are no longer needed to complete the projects for which they were initially borrowed, to pay the additional cost of the Grove Pond filter media replacement:

Amount to be Transferred	Warrant Article	Meeting Date	Original Purpose
\$951	19	May 14, 2012	Cross county water main transmission engineering
\$24,629	18	May 13, 2013	Spec Pond filter valve replacement
\$42,565	20	May 9, 2016	Wright Road water main loop

Or take any action thereon or in relation thereto.

Explanatory Note: This Article transfers unexpended bond proceeds from previously approved and completed water projects (as indicated in the Article) and transfers them to pay toward the Grove Pond Filter Media Replacement Project.

HOUDE: I move that the Town vote to transfer the amounts set forth in the article that were previously appropriated and raised by borrowing under the Town Meeting votes set forth in the article to pay for the additional cost of the Grove Pond filter media replacement as contained in the article and read by the Moderator. Seconded from the floor. Discussion included explanation from Town Manager Robert Pontbriand on this is not to borrow but to help with the cost of Article 15 that was passed moments earlier. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 20: TRANSFER OF RECEIPTS RESERVED FOR BORROW FOR GROVE POND FILTER MEDIA REPLACEMENT

To see if the Town will vote to transfer \$48,781 from water receipts reserved for borrow to pay the additional cost of the Grove Pond filter media replacement; or take any action thereon or in relation thereto.

Explanatory Note: This Article transfers \$48,781 from water receipts reserved for borrow and transfers them to pay the additional cost of the Grove Pond Filter Media Replacement Project.

LIVINGSTON: I move that the Town vote to transfer \$48,781 from water receipts reserved for borrow to pay the additional cost of the Grove Pond filter media replacement as contained in the article and read by the Moderator. Seconded from the floor. Seconded from the floor. No discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 21: TRANSFER UNEXPENDED BOND PROCEEDS FOR SEWER INFILTRATION INFLOW REPAIRS

To see if the Town will vote to transfer the following amount that was previously appropriated and raised by borrowing under the following votes of the Town, as such amount is no longer needed to complete the project for which it was initially borrowed, to pay the additional cost of the Sewer infiltration inflow repairs:

<u>Amount to be Transferred</u>	<u>Warrant Article</u>	<u>Meeting Date</u>	<u>Original Purpose</u>
\$2,020	2	June 8, 2015	Stony Brook pump station replacement

Or take any action thereon or in relation thereto.

HILLMAN: I move that the Town vote to transfer \$2,020 the was previously appropriated by Article 2 of the June 8, 2015 Town Meeting to pay the additional cost of the Sewer Infiltration Inflow Repairs as read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 22: TRANSFER OF RECEIPTS RESERVED FOR BORROW FOR SEWER INFILTRATION INFLOW REPAIRS

To see if the Town will vote to transfer \$65,629 from sewer receipts reserved for borrow to pay the additional cost of the Sewer Infiltration Inflow Repairs, or take any action thereon or in relation thereto.

Explanatory Note: This Article transfers \$65,629 from sewer receipts reserved for borrow and transfers them to pay the additional cost of the Sewer Infiltration Inflow Repairs.

HOUDE: I move that the Town vote to transfer \$65,629 from sewer receipts reserved for borrow to pay the additional cost of the Sewer Infiltration Inflow Repairs as contained in the article and read by the Moderator. Seconded from the floor. Brief discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 23: REPLACE BASKETBALL HOOPS AT SANDY POND BEACH

To see if the Town will vote to appropriate and transfer \$10,000 from Free Cash to replace the basketball hoops at Sandy Pond Beach, or take any action thereon or in relation thereto.

LIVINGSTON: I move that the Town vote to transfer \$10,000 from Free Cash to replace the basketball hoops at Sandy Pond Beach as contained in the article and read by the Moderator. Seconded from the floor. Brief discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 24: UDAG REPLENISHMENTS

To see if the Town will vote to transfer \$230,000 from Free Cash to replenish the Urban Development Action Grant (UDAG) account for the following:

Worthen Dale Depot Square Eminent Domain Settlement: \$230,000

Total: \$230,000

Or take any action thereon or in relation thereto.

Explanatory Note: This Article will replenish the Town's UDAG Fund in the amount of \$230,000. These funds were used from the UDAG's unrestricted funds for purposes that did not have a repayment mechanism in place.

HILLMAN: I move that the Town vote to transfer the amount of \$230,000 from Free Cash to replenish the Urban Development Action Grant (UDAG) account for the Worthen Dale Depot Square Eminent Domain Settlement as contained in the article and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

ARTICLE 25: GASB-45/OPEB (Post-Employment Benefits) FUND

To see if the Town will vote to raise and appropriate \$123,000 and transfer \$177,000 from Free Cash, totaling the sum of \$300,000 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligation for the cost of other post-employment benefits (OPEB), or take any action thereon or in relation thereto.

Explanatory Note: This Article funds the Town's GASB-45/OPEB, Post-Employment Benefits in the total sum of \$300,000 with \$123,000 derived from the Town's Local Meals Tax and \$177,000 from Free Cash as recommended by the Town's OPEB Board of Trustees.

HOUDE: I move that the Town vote to raise and appropriate \$123,000 and transfer \$177,000 from Free Cash, for a total of \$300,000 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 for the purposes of funding the Town's future obligation for the cost of other post-employment benefits (OPEB) as contained in the article and read by the Moderator. Seconded from the floor. No discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen Simple Majority Vote Required
Finance Committee: Recommends 5-0

RAISE & APPROPRIATE ARTICLES

**ARTICLE 26: FIRST YEAR’S INTEREST–GENERAL FUND
BORROWING**

To see if the Town will vote to raise and appropriate the sum of \$41,650 required to provide for the first year’s interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting, or take any action thereon or in relation thereto.

LIVINGSTON: I move that the Town vote to raise and appropriate \$41,650 required to provide for the first year’s interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting as contained in the article and read by the Moderator. Seconded from the floor. No discussion. Article Passed Unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

**ARTICLE 27: FUNDING FOR AQUATIC WEED CONTROL FOR
TOWN PONDS**

To see if the Town will vote to raise and appropriate the sum of \$30,000 for the purpose of funding the aquatic weed control program for the Town’s ponds, and any incidental and related costs and expenses; or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2022; unexpended funds on June 30, 2022, to close and revert to general fund balance.

Explanatory Note: Funding from this Article will be used by the Conservation Commission for the purposes of the aquatic weed control of the Town’s ponds.

HILLMAN: I move that the Town vote to raise and appropriate \$30,000 for the purpose of funding the aquatic weed control program for the Town’s ponds as contained in the article and read by the Moderator. Seconded from the floor. Discussion questions not directed at weed control but towards pond access and contamination concerns. Discussion ended. Article was passed by Moderator. Only a scattering of no’s from the floor.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 28: FUNDING FOR CONSERVATION FUND

To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of funding the Town’s Conservation Fund established pursuant to the provisions of G.L. c. 40, §8C, or take any action thereon or in relation thereto.

Explanatory Note: This Article would appropriate \$5,000 into the Town’s Conservation Fund established by Town Meeting and administered by the Conservation Commission for the purpose of acquiring conservation land in the Town.

HOUDE: I move that the Town vote to raise and appropriate \$5,000 for the purpose of funding the Town’s Conservation Fund established pursuant to provision of G.L. Chapter 40, Section 8C as contained in the article and read by the Moderator. Seconded from floor. No discussion. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 29: FUNDING OF PROJECTS AND PROGRAMS FROM THE HOST COMMUNITY AGREEMENT BETWEEN THE TOWN OF AYER AND CENTRAL AVE. COMPASSIONATE CARE, INC./LATE SPRING, INC.

To see if the Town will vote to raise and appropriate or transfer from available funds the following sums hereby listed for the purposes of funding the items set forth in the Host Community Agreement between the Town of Ayer and Central Ave. Compassionate Care Inc./Late Spring, Inc., and any incidental and related costs and expenses, said funds to be derived from the community impact fee provided pursuant to the Host Community Agreement; or take any action thereon or in relation thereto:

Ayer Youth Works Program	\$30,000
Ayer Shirley Regional School District’s D.A.R.E. Program	\$6,500
Ayer Fire Department S.A.F.E. Program	\$1,500
“Welcome to Ayer” Sign (materials and installation)	<u>\$12,000</u>
Total:	<u>\$50,000</u>

Explanatory Note: The funding for each of these projects and programs as set forth by the Article will be derived from funds obtained through the Host Community Agreement between the Town of Ayer and Central Ave Compassionate Care, Inc./Late Spring, Inc. as executed on March 27, 2018, and on file with the Town Clerk’s Office and posted on the Town’s website at www.ayer.ma.us and deposited in the Town’s General Fund for appropriation.

LIVINGSTON: I move that the Town vote to raise and appropriate \$50,000 for the purposes of funding the projects and services set forth in the article with said funds to be derived from the community impact fee provided pursuant to the Host Community Agreement between the Town of Ayer and Central Ave. Compassionate Care Inc./Late Spring Inc. as contained in the article and read by the Moderator. Seconded from the floor. Clarification that this is a 2/3 vote approval. No further discussion. Passed unanimous and moderator called the vote passed by 2/3 approval.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 30: STABILIZATION FUND

To see if the Town will vote transfer \$190,698 from Free Cash or such other sum or sums of money, with \$10,698 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws, and \$180,000 to be credited to the Capital Stabilization Fund per the Town's Financial Policies, or take any action thereon or in relation thereto.

Explanatory Note: This Article transfers \$10,698 from Free Cash into the Town's Stabilization Fund and transfers \$180,000 into the Town's Capital Stabilization Fund for a total transfer of \$190,698.

HILLMAN: I move that the Town vote to transfer \$190,698 from Free Cash with \$10,698 to be credited to the Stabilization Fund and \$180,000 to be credited to the Capital Stabilization Fund as contained in the article and read by the Moderator. Seconded from the floor. Discussion included an inquiry from Connie Sullivan on the balances of the Stabilization and Capital Stabilization accounts and congratulated all included in the healthy balances. No further discussion. Article passed unanimous.

Sponsor: Board of Selectmen
Finance Committee: Recommends 5-0

Simple Majority Vote Required

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 31: COMMUNITY PRESERVATION ACT

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2020 Community Preservation Act budget, and appropriate from the estimated FY 2020 Community Preservation Fund revenues:

- A sum of money equal to five percent, and not to exceed \$5,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation

Committee for Fiscal Year 2020.

And further, to reserve for future appropriation from the estimated FY 2020 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$110,774 more or less, for acquisition, creation and preservation of open space excluding land for recreational use, and
- A sum of money equal to \$22,155 more or less, for acquisition, preservation, restoration and rehabilitation of historic resources, and
- A sum of money equal to \$22,155 more or less, for acquisition, creation and preservation and support of community housing.

And the remainder sum of \$49,464 for the Community Preservation FY 2020 Budgeted Reserve.

Or take any action thereon or in relation thereto.

Explanatory Note: Disbursement required by the Commonwealth of Massachusetts under M.G.L. Chapter 44B for the estimated FY 2020 Community Preservation Fund revenues.

HOUDE: I move that the Town vote to appropriate the estimated FY 2020 Community Preservation Funds as contained in the Article as contained in the article and read by the Moderator, and approved by the Community Preservation Committee. Seconded from the floor. Brief discussion voicing support of the article. Article passed unanimous.

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 32: COMMUNITY PRESERVATION FUND FY 2020 TRANSFER OF FUNDS

To see if the Town will vote to transfer from Community Preservation Fund FY 2020 estimated annual revenues, the sum of \$12,000 to be added to the amount appropriated for the Community Preservation Committee FY 2020 administrative expenses under Article 31 of the May 13, 2019, Annual Town Meeting, such sum to be used for due diligence, including title searches and related administrative tasks, for potential open space acquisitions; or take any action thereon or in relation thereto.

Explanatory Note: Due diligence for future appropriations by the Community Preservation Committee for general open space purposes.

LIVINGSTON: I move that the Town vote to transfer \$12,000 from the Community Preservation Fund FY 2020 estimated annual revenues to be added to the amount appropriated for the Community Preservation Committee FY 2020 administrative expenses under Article 31 of the May 13, 2019 Annual Town Meeting for the purposes of due diligence including title search and related administrative tasks for potential open space acquisitions as contained in the article and read by the Moderator and approved by the Community Preservation Committee. Seconded from the floor. No discussion. Article passed unanimous.

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 33: AYER COMMUNITY GARDEN PROJECT

To see if the Town will vote to transfer from the Community Preservation Fund Balance Reserve for Open Space the sum of \$41,000 for the creation of the Ayer Community Garden, located on Town property on Barnum Road (Parcel 34-137); or take any action thereon or in relation thereto.

Explanatory Note: This Article will help fund the costs for constructing the raised beds, soil/loam, walkway material, small gardening equipment, locked storage shed and locked chain link fencing for the Ayer Community Garden from the Open Space Category of the Town's Community Preservation Fund.

HILLMAN: I move that the Town vote to transfer \$41,000 from the Community Preservation Fund Balance Reserve for Open Space for the creation of the Ayer Community Garden located on Town property on Barnum Road as contained in the article and read by the Moderator and approved by the Community Preservation Committee. Seconded from the floor. Brief discussion. Article passed unanimous.

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 34: FORMER CENTRAL FIRE STATION HISTORICAL AND AFFORDABLE HOUSING PROJECT

To see if the Town will vote to transfer from the Community Preservation Fund Balance Reserve for Community Housing, the sum of \$150,000; and vote to transfer from the Reserve for Historic Resources the sum of \$40,000 for the creation of six affordable apartments and continue the historic restoration of the Former Central Fire Station located on Washington Street; or take any action thereon or in relation thereto.

Explanatory Note: This Article will help fund the creation of six (6) affordable rental units plus the on-going historical preservation renovations of the Former Central Fire Station Located on Washington Street. The total

funding from this Article is \$190,000 with \$150,000 coming from the Housing Category of the Town's Community Preservation Fund and \$40,000 coming from the Historic Resources Category of the Town's Community Preservation Fund. The historical preservation work will be done in accordance with the Secretary of the Interior's standards.

HOUDE: I move that the Town vote to transfer \$150,000 from the Community Preservation Fund Balance Reserve for Community Housing and vote to transfer \$40,000 from the Reserve for Historic Resources for the creation of sic affordable apartments and continued historic restoration of the Former Central Fire Station located on Washington Street as contained in the article and read by the Moderator and approved by the Community Preservation Committee. Seconded from the floor. No discussion. Article passed unanimous.

Sponsor: Community Preservation Committee
Board of Selectmen: Recommends 3-0
Finance Committee: Recommends 5-0

Simple Majority Vote Required

ARTICLE 35: ACQUISITION OF EASEMENTS FOR ROUTE 2A (EAST MAIN STREET) MASSACHUSETTS DEPARTMENT OF TRANSPIRATION PROJECT

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements in certain parcels of land adjacent to and/or contiguous to East Main Street as depicted on a plan entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of Route 2A (East Main Street) in the Town of Ayer Middlesex County," dated March 21, 2019, as said plan may be amended, on file with the Town Clerk, and in parcels of land located within 200 feet of said parcels and in parcels adjacent to East Main Street, as such additional areas may be shown on said plan, as hereinafter revised, for public way purposes, including, without limitation, drainage, utility, slope, grading and construction of improvements and structures, and other related purposes, to enable the Town to undertake the East Main Street (Route 2A) improvement project; and, further, vote to transfer the care, custody, and control of a portion or portions of Town-owned property or properties shown on the aforesaid plans from the board or officer having custody of the same for the purposes for which such properties are currently held to the Board of Selectmen for public way and related purposes and further to dedicate said portion or portions of the Town-owned properties for the foregoing purposes, or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Board of Selectmen to acquire the various easements required for the East Main Street Project.

LIVINGSTON: I move that the Town vote to authorize the Board of Selectmen to acquire, by purchase, gift, eminent domain or otherwise, permanent and temporary easements in certain parcels of land adjacent to and/or contiguous to East Main Street as described in the article, for public way purposes, including, without

limitation, drainage, utility, slope, grading and construction of improvements and structures, and other related purposes, to enable the Town to undertake the East Main Street (Route 2A) improvement project; and, further, vote to transfer the care, custody, and control of a portion or portions of Town-owned property or properties shown on the aforesaid plans from the board or officer having custody of the same for the purposes for which such properties are currently held to the Board of Selectmen for public way and related purposes and further to dedicate said portion or portions of the Town-owned properties for the foregoing purposes as contained in the article and read by the Moderator. Seconded from the floor. Brief discussion with explanation of project from Mark Wetzel of the DPW. Amendment was made, seconded, discussion included opposition to the amendment. Vote taken and count questioned from the floor. Hand count was taken with Janet Providakes, Julie Murray, and Ed Kelley as counters sworn in by the Moderator. Final hand count was Yes 6 and No 93. Amendment of the article failed. Article as written had Aye's over 1 no. Article Passed.

Sponsor: Board of Selectmen

Simple Majority Vote **Required**

ARTICLE 36: GRANT OF EASEMENT TO MASSACHUSETTS ELECTRIC COMPANY – MACPHERSON ROAD

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company for the transmission of electric current upon Town-owned property located on the southerly side of MacPherson Road, Ayer, described in deeds recorded with the Middlesex South Registry of Deeds in Book 13524, Page 646, as amended in Book 16376, Page 496, said easement shown on a sketch plan entitled "Sketch to Accompany the Easement for the Installation/Replacement of Conduit," dated January 10, 2019, on file with the Town Clerk, on such terms and conditions as the Board of Selectmen deems appropriate, or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Board of Selectmen to grant an easement to the Massachusetts Electric Company for the transmission of electric lines for the Wastewater Treatment Plant.

HILLMAN: I move that the Town vote to authorize the Board of Selectmen to grant an easement to Massachusetts Electric Company for the transmission of electric current upon Town-owned property located on the southerly side of MacPherson Road, Ayer, as described in the article, on such terms and conditions as the Board of Selectmen deems appropriate as contained in the article and read by the Moderator. Seconded from the floor. Discussion included a request from Frank Maxant to clarify the location. This was confirmed to already be on DPW property by Mark Wetzel. No further discussion. Article passed unanimous.

Sponsor: Board of Selectmen

Simple Majority Vote Required

ARTICLE 37: GRANT OF EASEMENT TO NATIONAL GRID – TRANSFER STATION UTILITIES

To see if the Town will vote to authorize the Board of Selectmen to grant an easement to National Grid for the transmission of electric current upon Town-owned property located on the easterly side of Groton-Harvard Road, being Assessor’s Map 13, Parcel 3 described in a deed recorded with the Middlesex South Registry of Deeds in Book 47465, Page 544, said easement shown on a sketch plan entitled “Solid Waste Transfer Station Site Layout and Utilities,” dated November 1986, on file with the Town Clerk, on such terms and conditions as the Board of Selectmen deems appropriate, or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Board of Selectmen to grant an easement to National Grid for electric lines for the purposes of the Transfer Station’s electric utilities.

HOUDE: I move that the Town vote to authorize the Board of Selectmen to grant an easement to National Grid for the transmission of electric current upon Town-owned property located on the easterly side of Groton-Harvard Road, as described in the article, on such terms and conditions as the Board of Selectmen deems appropriate as contained in the article and read by the Moderator. Seconded from the floor. No discussion. Article Passed unanimous.

Sponsor: Board of Selectmen

Simple Majority Vote Required

ARTICLE 38: BYLAW REGARDING AUTHORIZATION OF UTILITY EASEMENTS

To see if the Town will vote to amend the General Bylaws by inserting a new by-law, Article LVI: Grant of Utility Easements, as follows, or take any action thereon or in relation thereto:

The Board of Selectmen is authorized to convey to utility companies such permanent and/or temporary access and utility easements in, on and under Town-owned property, for the primary purpose of serving said property, on such terms and conditions and for such consideration as the Board of Selectmen deems appropriate, provided that such easements are not inconsistent with applicable laws and are incidental to the use of the Town-owned property.

Explanatory Note: This bylaw would authorize the Board of Selectmen to grant necessary easements on Town-owned property to utilities so as to allow utility projects to proceed.

LIVINGSTON: I move that the Town vote to amend the General Bylaws by inserting a new by-law, Article LVI: Grant of Utility Easements, as contained in the article and read by the Moderator. Seconded from the floor. Discussion included an inquiry from Faith Salter on whether the BOS would be having specific criteria. Further discussion included opposition for this article. Elizabeth Bodurtha motion to table the article. Hand count: Yes 64 and No 14. Article was tabled.

Sponsor: Board of Selectmen

Simple Majority Vote Required

CITIZEN'S PETITIONS

ZONING BYLAW AMENDMENT: LARGE SCALE SOLAR SET BACK

To see if the Town will vote to amend Section 8.5.6.4.1 of the Ayer Zoning Bylaw by replacing the text thereof in its entirety and subsisting the following:

8.5.6.4.1 Large-Scale Ground Mounted Solar Energy Systems shall adhere to the same set-backs as are required for principal buildings in the underlying Ayer zoning districts; except where located in or near residentially zoned areas all STRUCTURES in Large-Scale Ground Mounted Solar Energy Systems shall be set back from the LOT LINE of any adjacent LOT which is situated in any of the Residential Districts by 150 feet. The set-back area shall be maintained in its natural vegetated state and shall not disturbed.

Explanatory Note: Citizen's Petition filed by Ayer Resident Kevin Horgan with the Ayer Town Clerk on April 8, 2019 and qualified signatures of seventeen (17) voters were certified by the Ayer Registrars of Voters.

Read by the moderator. Seconded from the floor. Kevin Horgan (author) lead discussion with request from Planning Board on status. Planning Board has voted against Discussion continued with comments from several members of town, Mr. Cadogen, Ms. Kennedy, Calvin Moore read a statement. Dan Swanfeldt moved the question. Vote taken and Aye's have in favor with 1 no. Article vote was NO. Article was lost.

LENGTH OF TERM

That we change the length of term concerning our elected officials so that they may serve a maximum of 6 consecutive years on the same Board or Committee. After one year while not serving on that Board or Committee, they may run again for election to that same Board or Committee. During this year sabbatical, they may run for election, or be appointed to any other Board of Committee. Any elected official currently serving more than 6 years may finish their elected term.

Explanatory Note: Citizen's Petition filed by Ayer Resident Ruth Maxant-Schulz with the Ayer Town Clerk on April 12, 2019 and qualified signatures of ten (10) voters were certified by the Ayer Registrars of Voters.

Citizen Petition for Length of Term was read by the Moderator. Seconded from the Floor. The discussion was as follows: Ruth Maxant-Schulz, the author of the petition, gave background on other communities that have adopted such a practice. Several residents spoke against including: Julie Murray, Scott HOude, Brian Gill, David Bodurtha, Jannice Livingston, Connie Sullivan, and James McGovern. Robert Pontbriand explained the mechanics of changing which would be a Special Act through the Legisalture. Jason Salter Moved the Question. Seconded. Vote on to move the questions was voted by the affirmative by the Moderator. Vote was taken on the citizen petition as written. Vote was failed by a NO vote from the floor.

Dan Swanfeldt motion to adjourn the meeting. Seconded. Meeting was adjourned at 10:02pm.

A True Copy Attest:

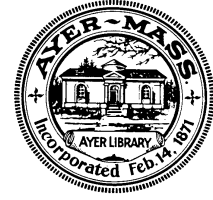

Susan E. Copeland, Town Clerk

Date: April 19, 2019

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.


Constable

Date: April 19, 2019



Town of Ayer

SPECIAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street, Ayer, MA 01432
June 10, 2019 @ 7:00 P.M.

Town Moderator Tom Horgan called the meeting to order at 7:03pm. The quorum was 100. Town Clerk Susan Copeland read the warrant. The Pledge of Allegiance was observed by all in attendance.

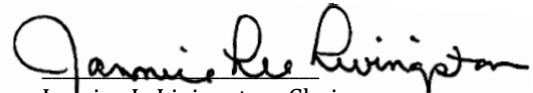
Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

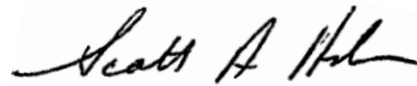
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Tenth (10th) day of June, 2019, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 21st day of May AD 2019.


Janice L. Livingston, Chair


Christopher R. Hillman, Vice Chair


Scott A. Houde, Clerk

AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before June 7, 2019. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

ARTICLE 1: ZONING BYLAW AMENDMENT: MARIJUANA ESTABLISHMENT ZONING BYLAW

To see if the Town will vote to amend the Town’s Zoning Bylaw by inserting a new Section 8.6 entitled “Marijuana Establishment Zoning Bylaw” (MEZB), as on file with the Town Clerk’s Office; or take any action thereon or in relation thereto.

HOUDE: I move that the Town vote to amend the Town’s Zoning Bylaw by inserting a new Section 8.6 entitle “Marijuana Establishment Zoning Bylaw” (MEZB) as on file with the Town Clerk’s Office as referenced in the Article as read by the Moderator and printed in the Warrant. Seconded from the Floor. Motion was re-read by Selectmen Houde to confirm this was Section 8.6 not 8.9. Seconded from the floor. At the request of Town Manager, Robert Pontbriand the Town Planner, Mark Archambault gave a presentation on the article. Discussion from the floor but not all questions were to the article on the floor but other general marijuana by law and license questions. Dan Gleason, Howard Street, moved the question. Seconded from the floor. Vote to move the question passed by a 2/3 vote by the moderator. Vote on the Article as written was taken and the motion was passed with a 2/3 vote by the moderator. Article passed.

Planning Board: Recommends (4/23/19) and will report at Town Meeting
Board of Selectmen: Recommends (5/21/19) Two-Thirds Vote Required

Explanatory Note: The proposed Marijuana Establishment Zoning Bylaw (MEZB) would permit State-licensed adult use Marijuana Establishments to locate within the Town of Ayer in accordance with applicable State Laws, Rules and Regulations. The Planning Board held a public hearing on the MEZB on April 9 and 23, 2019 in addition to a public information session held on March 20, 2019.

The proposed MEZB is mainly concerned with non-retail establishments including cultivation and product manufacturing, and does not propose any increase in the number of retail establishments over the one (1) permitted through Town Meeting vote on October 23, 2017. Marijuana establishments are only permitted in the Industrial, Light Industrial or General Business zoning districts after obtaining Special Permit and/or Site Plan approval from the Planning Board and a license from the Massachusetts Cannabis Control Commission. The proposed Bylaw also imposes a two-hundred foot (200’) buffer between any new marijuana establishment and residential zoning districts, as well as from any public park, schools and pre-schools.

The proposed text of the Marijuana Establishment Zoning Bylaw is available on the Town’s website at: ayer.ma.us/planning-board.

ARTICLE 2: ZONING BYLAW AMENDMENT: DOWNTOWN AYER/PARK STREET FORM-BASED CODE DISTRICT

To see if the Town will vote to amend the Ayer Zoning Bylaw and Map by deleting all references therein to the Downtown Business District and inserting in place thereof a new Section 10.4 entitled “Downtown Ayer/Park Street Form-Based Code District” and further inserting appropriate references thereto in the Zoning Bylaw, including but not limited to the Table of Use Regulations and the Schedule of Dimensional Requirements; all as shown in the document entitled “PLANNING BOARD HANDOUT FOR ARTICLE 2, ZONING BYLAW AMENDMENT: FORM BASED CODE, with bold and struck-through language to be deleted and bold and underlined language to be inserted in the existing Zoning Bylaw and the new section entitled “Downtown Ayer/Park Street Form-Based Code District” to be added as provided in said document, as on file in the Office of the Town Clerk; and further, to authorize the Town Clerk to assign appropriate alphanumeric designations to said amendments as necessary to effectuate the purpose of this article consistent with the Ayer Zoning Bylaw format; or take any action thereon or in relation thereto.

LIVINGSTON: I move that the Town vote to amend the Ayer Zoning Bylaw and Map as shown in the document entitled "PLANNING BOARD HANDOUT FOR ARTICLE 2, ZONING BYLAW AMENDMENT: FORM BASED CODE", as on file in the Office of the Town Clerk; and to authorize the Town Clerk to assign appropriate alphanumeric designations to said amendments as necessary to effectuate the purpose of this article consistent with the Ayer Zoning Bylaw format, as referenced in the Article as read by the Moderator and printed in the Warrant. Seconded from the floor. There was no discussion or presentation. Article passed unanimous by 2/3 called by the Moderator. Article passed.

Planning Board: To report at Town Meeting
Board of Selectmen: Recommends (5/21/19)

Two-Thirds Vote Required

Explanatory Note: This Article would result in the replacement of the current "Downtown Business" (DB) Zoning District with a new "Form-Based Code" Zoning District. Form-Based Code Definition: "A Form-Based Code is a land development regulation that fosters predictable and a more traditional/walkable building and street development pattern and high-quality public spaces by using physical form (rather than separation of uses) as the main principle for the Code...The regulations and standards in Form-Based Code are presented in both words and clearly drawn diagrams and other visuals. They are keyed to a Regulating Plan that designates the appropriate form and scale and therefore (character) of development, rather than only distinctions in land-use types."


The proposed text of the Downtown Ayer/Park Street Form-Based Code District Zoning Bylaw is available on the Town's website at: ayer.ma.us/ayer-office-community-economic-development/pages/weekly-video-message

A True Copy Attest:


Susan E. Copeland, Town Clerk

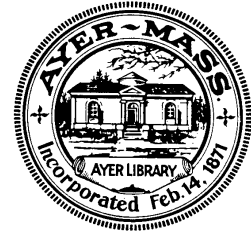
Date: May 23, 2019

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall, at least fourteen days before said meeting, all as herein directed.


Constable

Date: May 23, 2019

Motion to adjourn the meeting at 7:51pm by Dan Swanfeldt and immediately seconded from the floor and voted unanimous. Meeting adjourned at 7:51pm.



Town of Ayer

SPECIAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street, Ayer, MA 01432
October 28, 2019 @ 7:00 P.M.

Town Meeting was called to order at 7:00pm by Town Moderator Tom Horgan. Pledge of Allegiance was recited and introduction of the stage including Board of Selectmen: Scott Houde and Jannice Livingston as well as Planning Board: Geoffrey Tillotson, Kenneth Diskin, Jonathan Kranz, Nathan King, and Julie Murray. Town Clerk Susan Copeland read the charge. Town Counsel was represented by Amy Kwesell from KP Law. The quorum was 134.

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Twenty-eighth (28th) day of October, 2019, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 1st day of October AD 2019.

Scott A. Houde, Chair

Jannice L. Livingston, Vice Chair

AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Selectmen's Office at 978-772-8220 before October 18, 2019. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

ARTICLE 1: PAYMENT OF PRIOR YEAR BILLS

To see if the Town will transfer from Free Cash and appropriate the following amount to pay unpaid bills of Fiscal Year 2018 and Fiscal Year 2019, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto:

Department	Vendor	Fiscal Year	Amount
Police	Terranova Auto Body	FY 2018	\$200.60
DPW-Solid Waste	Casella Recycling	FY 2019	\$4,972.31

Explanatory Note: This Article would authorize the Town to pay two prior year bills.

Sponsor: Board of Selectmen (Recommends 2-0; 10/1/19)

Finance Committee: To Report at Town Meeting

9/10ths Vote Required

Scott Houde read the motion: I move that the Town vote to transfer from Free Cash the sum of \$200.60 to pay the unpaid bill for FY 2018 and the sum of \$4,972.31 to pay the unpaid bill for FY 2019 as read by the Moderator. Seconded from the floor . No discussion. Moderator called passed 9/10th.

ARTICLE 2: TRANSFER BORROW AUTHORIZATION FOR SPECTACLE POND WATER TREATMENT PLANT-IMPROVEMENTS FOR REMOVAL OF PERFLUORINATED ALKYL SUBSTANCES (PFAS)

To see if the Town will vote to transfer the unexpended borrowing authorization totaling \$3,570,000 as voted under Article 14 of the May 14, 2018 Annual Town Meeting, Grove Pond Water Treatment Plant – Improvements for the Removal of Perfluorinated Alkyl Substances (PFAS) to pay for the improvements needed for the removal of PFAS at the Spectacle Pond Water Treatment Plant, or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19)

Finance Committee: To Report at Town Meeting

Simple Majority Vote Required

Explanatory Note: This Article would transfer the unexpended borrowing authorization totaling \$3,570,000 from Article 14 of the May 14, 2018, Annual Town Meeting for the Grove Pond Water Treatment Plant Improvements for PFAS removal and transfer it for the purposes of the Spectacle Pond Water Treatment Plan Improvements for PFAS removal. Since the May 14, 2019, Annual Town Meeting, the U.S. Army has entered into a grant agreement with the Town to pay for the construction of the Grove Pond Water Treatment Plant Improvements for PFAS removal.

Jannice Livingston read the motion: I move that the Town vote to transfer the unexpended borrowing authorization in the amount of \$3,570,000 as voted under Article 14 of the May 14, 2018 Annual Meeting to pay for the improvements needed

for the removal of PFAS at the Spectacle Pond Water Treatment Plant as contained in the Article as read by the Moderator. Seconded from the floor. Brief Discussion. Motion passed per Moderator.

ARTICLE 3: BORROW AUTHORIZATION FOR THE PARKS AND RECREATION BUILDING

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$250,000 for the purpose of funding the construction of the Parks and Recreation Building to be located at Pirone Park, including demolition and site preparation costs and costs incidental or related thereto. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19)

Finance Committee: To Report at Town Meeting

Two-Thirds Vote Required

Explanatory Note: This Article would authorize the borrowing of up to \$250,000 for the purposes of funding and awarding the bid to construct the Parks and Recreation Building to be located at Pirone Park. The Parks Commission voted to endorse this funding on 9/19/19.

Scott Houde read the motion:

I move that the Town vote to authorize the Treasurer with the approval of the Board of Selectmen to borrow the sum of \$250,000 for the purpose of funding the construction of the Parks and Recreation Building to be located at Pirone Park, including demolition and site preparation costs and costs incidental or related thereto as set forth in the Article as read by the Moderator. Seconded from the floor. Brief discussion. Moderator declared motion passed.

ARTICLE 4: AMEND SECTION 10.1 OF THE AYER ZONING BYLAW (Yield Plan Requirements)

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 10.1, Open Space Residential Development, by deleting the strikethrough bold text and inserting the **underlined bold text** as follows:

10.1.1 Purpose

The primary purpose of this Section 10.1 is to preserve the open space resources of the Town of Ayer. This is necessary for the protection of the Town's water resources and other unique environmental assets. This Section 10.1 is also intended to foster compact development

patterns using flexible regulations for density and lot dimensions and to promote and encourage creativity in neighborhood design.

The Town encourages the use of Open Space Residential Development (OSRD) because it results in the preservation of contiguous open space and important environmental resources, while allowing design flexibility. OSRD reduces development impacts on farmland, forests, wildlife habitats, large tracts of contiguous open space, environmentally sensitive areas, steep slopes, hilltops, and historically significant areas.

To encourage this type of development, OSRD is allowed by right, subject ~~only~~ to this Section, **applicable provisions of the Ayer Zoning Bylaw**, and the requirements of the Planning Board's Regulations Governing the Subdivision of Land. An OSRD that does not require approval as a subdivision is allowed by right subject to Site Plan approval by the Planning Board. In order to encourage small subdivisions to follow OSRD principles, there is no minimum parcel size or number of lots required for an OSRD.

10.1.4 Maximum Number of Dwelling Units

The maximum number of residential units in an OSRD is determined through submission of a "Yield Plan," which is essentially a plan meeting most of the standards of a Preliminary Subdivision Plan according to Ayer's Rules and Regulations Governing the Subdivision of Land, with some additional information as described below. The Yield Plan shall show the maximum number of lots and/or dwelling units ("base lot / unit yield") that could be placed upon the site in a conventional subdivision, in full conformance with all applicable provisions of the Ayer Zoning Bylaw, Subdivision Regulations, state and local health laws and regulations, the Massachusetts Wetlands Protection Act, local Wetlands Protection Bylaw and other applicable requirements.

The Yield Plan and Preliminary Subdivision Plan may be submitted at the time of Preliminary Plan application, or, in cases when a Preliminary Subdivision Plan is not submitted, the Yield Plan shall be submitted with the Definitive Subdivision Plan application. In cases where a proposed development does not involve subdivision of the original tract of land in an OSRD application, a Yield Plan shall still be required.

No land that is unusable for building due to being subject to an easement, or otherwise legally restricted, shall be included as land available for development. The applicant shall have the burden of proof to demonstrate that the maximum number of lots and dwelling units resulting from the design and preliminary engineering specifications shown on the Yield Plan is feasible.

10.1.4. A. Yield Plan Requirements

1. Title and Name of Subdivision

2. A locus plan at a scale of one-inch equals 1,000 feet (1" = 1,000')

3. The zoning classification of the parcel being subdivided, including any zoning district boundaries.

4. The boundaries of the parcel being subdivided, reference point north, date, datum (NAD 83 and NAVD 88), scale and legend.

5. The names, addresses and telephone numbers of the record owner(s), the applicant, and the names, addresses, telephone numbers, stamps and signatures of the engineer and surveyor and/or landscape architect responsible for the preparation of the Plan.

6. Prominent landscape elements that might be contributory to the site's preserved open space network, including topographic features, open landscapes, woodlands, water and wetlands, as well as man-made cultural and historic resources. Publicly-available sources such as the MA Natural Heritage series, MA GIS Wetlands Resources mapping, MA Historical Commission and other sources, may be employed in this assessment. In cases where a professional wetland delineation has been prepared, such formal wetland delineation is preferable to general wetland locational information from publicly-available sources.

7. Locations of all existing and proposed features and amenities including trails, recreation areas, pedestrian and bicycle paths, community buildings, and off-street parking areas.

8. All proposed lot lines with lot dimensions and land area, as well as proposed common areas. In cases where the proposed OSRD development involves any type of attached dwellings, the units shall be depicted with their approximate layout, location and applicable lot lines to the extent known at this preliminary stage. For the purpose of this item, "land area" is "lot area" as defined in the Ayer Zoning Bylaw. To facilitate this calculation on properties containing bodies of water or other areas excluded by the Bylaw from lot area calculations, applicants shall show gross parcel area and the area of any bodies of water, in addition to lot areas.

9. Topography of the land at two (2) foot contour intervals, based upon field survey. At the discretion of the Town Planner, and with the concurrence of the Planning Board, applicant may request submission of wider contour intervals, based upon US Geological Survey data, Natural Resources Conservation Service soils maps, MA Geographic Information System layers, or other publicly-available sources, as well as any existing topographic survey.

10. Existing and proposed lines and widths of streets, rights of way, sidewalks, access and utility easements, and other known encumbrances on the property.

11. Proposed roadway grades, which may be approximate if general topographic data per requirement 9. above is being used.

12. The approximate location and type of stormwater management facilities, drawn at the conceptual engineering level without design detail and data. All proposed major elements of the site system shall be indicated in their approximate future locations, whether closed collection and discharge, open retention/detention, natural stormwater flow, or bio-retention components. A narrative shall be provided summarizing the general approach to stormwater management on the site.

13. The proposed sanitary sewer system and water distribution system, drawn to a conceptual engineering level, accompanied by any available soils and hydrological information.

The Planning Board shall review the Yield Plan and make a Finding as to the base lot yield and/or dwelling units upon accepting a Preliminary Plan for consideration, or at the first meeting of the Public Hearing in cases where a Preliminary Plan is not submitted. The Planning Board shall provide its findings on lot and/or unit yield in writing to the applicant.

To be counted towards the base lot yield, a proposed building lot must meet applicable lot area, frontage and other dimensional requirements, and have enough non-wetland area, based on the information required by Section 10.1.4 A, to accommodate a dwelling while meeting all dimensional requirements.

Or take any action thereon or in relation thereto.

Planning Board: To Report at Town Meeting

Board of Selectmen: (Recommends 2-0; 10/1/19)

Two-Thirds Majority Vote

Explanatory Note: The Planning Board has discovered that the existing formula, adopted as part of the comprehensive Zoning Bylaw Update of March 2018, is not serving the Town well in that it results in many more lots on a parcel undergoing subdivision than would be possible in a conventional subdivision plan, resulting in crowded subdivisions with greater use of common driveways, longer roads, and less flexibility in designating the best land to be preserved as open space. This Article would replace the existing formula used to calculate the number of lots within Open Space Residential Development (OSRD) subdivisions with provisions for a yield plan to do the same. Presentation to be made at Town Meeting.

Jannice Livingston read the motion: I move that the Town vote to amend the Zoning Bylaw Section 10.1, Open Space Residential Development, by deleting the strikethrough bold text and inserting the underlined bold text as printed in the Warrant and read by the Moderator. Seconded from the floor. Discussion from the floor including brief presentation from the Town Planner, Mark Archambault. Planning Board did give recommendation in favor of the article. Voice Vote in the affirmative. Moderator declared motion passed with 2/3 vote.

ARTICLE 5: ZONING BYLAW AMENDMENT OF SECTIONS 2.0 DEFINITIONS; SECTION 5.3.2; AND APPENDIX A, TABLE OF USE REGULATIONS (Accessory Apartments)

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 2.0 Definitions; Section 5.3.2; and Appendix A, Table of Use Regulations by deleting the strikethrough bold text and inserting the **underlined bold text** as follows:

Add the following definition to Section 2.0 Definitions:

ACCESSORY APARTMENT: a dwelling unit subordinate in size and accessory to a detached single-family dwelling, which may be located within an owner-occupied single-family dwelling or in a structure accessory thereto, such as in an attached or detached garage or barn, upon the issuance of a Special Permit from the Zoning Board of Appeals (ZBA).

5.3.2 Residential Accessory Uses

The following shall be deemed accessory residential uses under this Bylaw:

- A. An accessory building, such as a garage for parking and storage of up to three (3) vehicles, not more than one of which shall be a commercial vehicle; or a barn, shed, or greenhouse.
- B. An accessory structure, such as gazebos, tennis courts or above-ground or below-ground swimming pools.
- C. ~~Home occupation~~ **Accessory apartment**, subject to the following requirements:

- 1. An accessory apartment is allowed only by Special Permit from the Zoning Board of Appeals;**
- 2. There shall be not more than one accessory apartment on a lot;**
- 3. The owners of the dwelling or property with the accessory apartment shall occupy one of the units as their principal residence, except for temporary absences of not more than six months. For the purposes of this Bylaw, "owners" shall be one or more individuals holding title to the property, and "principal residence" shall mean the owner's residence for voting and tax purposes;**
- 4. The gross floor area of the accessory apartment shall not exceed twenty-five (25) percent of the gross floor area of the existing dwelling to a maximum of 750 sq. ft.;**
- 5. The accessory apartment shall be designed so as to preserve the appearance of the existing single-family dwelling on the lot;**

6. There shall be provided at least one off-street parking space for the accessory apartment in addition to parking for the principal dwelling. Off-street parking shall be located in a garage or carport, or in the driveway. In order to be eligible for an accessory apartment, the principal dwelling must be able to provide the required number of off-street parking spaces as required in Section 9.1.2 A. of the Ayer Zoning Bylaw. In no event shall off-street parking for an accessory apartment be located within a required yard area;

7. The accessory apartment shall not be held in, or transferred into separate ownership from the principal residence under a condominium form of ownership or otherwise;

8. Owners of Accessory Apartments approved under this section must file an affidavit with the Building Commissioner each year stating that the requirements of any Special Permit issued under this section, and any conditions of approval issued by the Zoning Board of Appeals, are still being met. Such affidavit is due within one month of the anniversary date of the decision of the Zoning Board of Appeals; and

9. Accessory apartments shall be discontinued and reincorporated into the principal residence if the property owner dies or transfers ownership of the principal dwelling, or when the accessory apartment ceases to be occupied; unless the Zoning Board of Appeals (ZBA) grants a new Special Permit for the changed circumstances.

10. Prior to submitting a Special Permit application with the ZBA, applicants must consult with the Building Commissioner to show that they have the ability to install an accessory apartment in conformance with this section. The letter of the Building Commissioner to the ZBA shall be considered part of the necessary application package for a Special Permit application.

Amend Appendix A, Table of Use Regulations, to incorporate Accessory Apartments as follows:

Under **RESIDENTIAL USES**, Accessory Apartments are allowed in the various zoning districts as follows:

A1: SPZ, A2: SPZ, GR: SPZ, DFBCD*: SPZ, MUT: SPZ, GB: SPZ, LI: N, I: N, HCS: N

**(DFBCD = Downtown Form-Based Code District that replaced 'Downtown Business' / DB)*

Where SPZ = Special Permit needed from the Zoning Board of Appeals

P = Permitted Use and N = Not Permitted

Or take any action thereon or in relation thereto.

Planning Board: To Report at Town Meeting
Board of Selectmen: (Recommends 2-0; 10/1/19)

Two-Thirds Majority Vote

Explanatory Note: This Article would provide provision for Accessory Apartments/Dwelling Units in the Ayer Zoning Bylaw. This is needed to help the Town fulfill its various housing needs. Presentation to be made at Town Meeting.

Scott Houde read the motion: I move that the Town vote to amend the Zoning Bylaw Section 2.0 Definitions; Section 5.3.2; and Appendix A, Table of Use Regulations by deleting the strikethrough bold text and inserting the underlined bold text as printed in the Warrant and as read by the Moderator. Seconded from the floor. Discussion included a recommendation from the Planning Board in favor of the article and a presentation from Town Planner Mark Archambault. Jim Fay, requesting an amendment to 5.3.2 C.4. – change from 750 sq ft to 1000 sq ft. Brief discussion on amendment presented with the amendment passing 81 yes and 30 no. Continued discussion on Article included potential short term rentals, possible effect on town infrastructure, enforcement and appeal process. Motion to table article was a NO. Motion to move the question was seconded but not agreed. Question from the floor if amendment had passed (yes) and were there any other amendments (no). Brief Discussion. Move the question was seconded and approved. Motion passed as amended by voice vote and declared passed by 2/3 by Moderator.

ARTICLE 6: ZONING BYLAW AMENDMENT OF SECTION 10.3 (Inclusionary Housing)

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 10.3, Affordable Housing, by deleting the strikethrough bold text and inserting the **underlined bold text** as follows:

10.3 Affordable Housing Inclusionary Housing

10.3.1 Purposes

The purposes of this section are to create housing that is affordable to low- or moderate-income households; ensure a diverse and balanced community, with housing available for households of all income levels as a matter of basic fairness; and provide reasonable cost offsets to developers who provide new affordable units.

10.3.2 Applicability and Density Bonuses

- A. This Section 10.3 applies in all districts to any development for five (5) or more townhouse or multi-family dwelling units. Developments shall not be segmented to avoid compliance with this Section 10.3. “Segmentation” shall mean divisions

of land that would cumulatively result in an increase by five (5) or more dwelling units above the number existing on a parcel of land or contiguous parcels in common ownership twenty-four (24) months prior to the date of application. Where such segmentation occurs, it shall be subject to this Section 10.3.

- B. This Section 10.3 shall not apply to the rehabilitation or reconstruction of any building or structure that has been substantially destroyed or damaged by fire or other casualty, provided that any such rehabilitation or reconstruction that results in the addition of five (5) or more dwelling units above the number that previously existed on the lot shall be subject to this section.
- C. ~~For any other development~~, The Planning Board may approve up to two (2) additional market-rate units for each affordable unit provided by the applicant. For example, in a development that would normally be allowed to have ten (10) units under the district's dimensional and density requirements, two (2) shall be affordable units, and in exchange for providing two (2) affordable units, the applicant shall be eligible to request four (4) additional market-rate units, for a combined total of fourteen (14) units in the development. ~~In granting a special permit under this Section 10.3~~, The Planning Board shall have authority to modify the dimensional and density requirements that apply to the development in order to accommodate the additional units.

10.3.3 Basic requirements

- A. Minimum affordable housing requirement. In any development subject to this Section 10.3, at least one of every five (5) units shall be affordable housing.
- B. Affordability standards. Each affordable unit created under this Section 10.3 shall be sold or rented to and occupied by a household with income at or below eighty (80) percent of area median income, as determined by the U.S. Department of Housing and Urban Development (HUD).
- C. Methods of providing affordable housing. Any development subject to this Section 10.3 shall provide affordable housing through one or more of the following methods, or any combination thereof:
 - 1. On-site units: affordable housing constructed on the same site as the proposed development. This is the preferred method of complying with the inclusionary housing requirement.
 - 2. Off-site units: affordable housing provided on a different site in the Town of Ayer.
 - 3. Payment of a fee in lieu of units: in lieu of providing on-site or off-site units, the applicant may make a cash contribution to the Ayer Housing Authority or another public, quasi-public, or non-profit housing development organization

approved by the Planning Board. The fee per affordable housing unit shall be 2.5 times the HUD income limit for a qualified household of four persons.

- D. Location and comparability of affordable units.
1. On-site units shall be dispersed throughout the buildings and the floors of each building such that no single building or floor therein has a disproportionate percentage of affordable units.
 2. Affordable units, whether on-site or off-site, shall be comparable to market-rate units in exterior building materials and finishes, overall construction quality, energy efficiency, and amenities.
- E. Development Schedule. On-site and off-site affordable units shall be constructed in proportion to the number of market-rate units in the development. For every five (5) units for which a building permit has been issued, the applicant shall apply for and obtain a building permit for at least one (1) affordable unit, and the affordable unit shall meet the requirements for a certificate of occupancy before any additional building permits shall be issued for market-rate units. For example, if the applicant obtains building permits for four (4) units, the building permit for the fifth unit must be for an affordable unit, and so forth. When the applicant has been approved for a payment in lieu of units, the full payment may be made prior to the issuance of any building permits or paid in equal installments prior to the issuance of each building permit. The Planning Board may approve an alternative production schedule if it determines that such alternative serves the purposes of this Section 10.3.
- F. Affirmative Marketing. The selection of eligible homebuyers or renters for the affordable units shall be in accordance with an affirmative marketing plan approved by the Planning Board prior to the issuance of any building permits for the development. The affirmative marketing plan shall comply with DHCD regulations and guidelines that are in effect within six (6) months of the date that the affordable units will be ready for occupancy.
- G. DHCD Requirements. The applicant shall be responsible for preparing and complying with any documentation that may be required by DHCD to approve the affordable units for listing on the Chapter 40B Subsidized Housing Inventory.

~~H. Density Bonus.~~

- ~~1. For an OSRD, the density bonus for affordable units shall be as set forth in Section 10.1.~~
- ~~2. For any other development, the Planning Board may approve up to two additional two (2) market-rate units for each affordable unit provided by the applicant. For example, in a development that would normally be allowed to have ten (10) units under the district's dimensional and density requirements, two~~

~~(2) shall be affordable units, and in exchange for providing two (2) affordable units, the applicant shall be eligible to request four (4) additional market-rate units, for a combined total of fourteen (14) units in the development. In granting a special permit under this Section 10.3, the Planning Board shall have authority to modify the dimensional and density requirements that apply to the development in order to accommodate the additional units.~~

I. Procedures.

1. No building permit shall be issued for a development that is subject to this Section 10.3 unless the Planning Board **has granted any necessary approvals**.
2. The ~~special permit~~ application shall include the information necessary to demonstrate compliance with all requirements of this Section 10.3:
 - a. Computation of the minimum required number of affordable units;
 - b. Computation of the density bonus;
 - c. A plan showing the proposed location of the affordable units in the development;
 - d. A table showing the proposed unit sizes and configurations of all units in the development, demonstrating substantial comparability between the proposed market-rate and affordable units;
 - e. The proposed affirmative marketing plan; and
 - f. The proposed affordable housing restriction and, for homeownership units, the proposed affordable housing deed rider, which may be DHCD's model deed rider.

J. The special permit application, review, and decision procedures shall be in accordance with Section 3.4.

K. Preservation of Affordability

1. Affordable housing units shall be subject to an affordable housing restriction, which shall be in force in perpetuity or for the maximum period allowed by law, and shall be enforceable under the provisions of G.L. c. 184, §§ 31-32.
2. No building permit for the development shall be issued unless an affordable housing restriction has been approved by the Planning Board and DHCD.
3. For an affordable homeownership unit, no certificate of occupancy shall be issued until the applicant submits documentation acceptable to the Building Inspector that an affordable housing deed rider has been signed by the homebuyer and recorded at the Registry of Deeds.

10.3.4 Affordable Housing Regulations

The Planning Board may adopt rules and regulations in order to administer this Section 10.3. Such rules and regulations shall be on file in the Ayer Planning Department and the office of the Town Clerk.

Or take any action thereon or related thereto.

Planning Board: To report at Town Meeting

Board of Selectmen: (Recommends 2-0; 10/1/19)

Two-Thirds Vote Required

Explanatory Note: The purpose of this Article is to clarify that the provisions of the Affordable Housing section of the Zoning Bylaw apply to development proposals permitted by-right as well as by Special Permit.

Jannice Livingston read the motion: I move that the Town vote to amend the Ayer Zoning Bylaw, Section 10.3, Affordable Housing, by deleting the strikethrough bold text and inserting the underlined bold text as printed in the Warrant and as read by the Moderator. Seconded from the floor. Town Planner Mark Archambault gave presentation. Planning Board gave formal recommendation. Brief discussion followed. Voice vote was declared 2/3 unanimous by Moderator. Motion approved.

ARTICLE 7: WETLANDS PROTECTION BYLAW AMENDMENT

To see if the Town will vote to amend the existing Wetlands Protection Bylaw (Bylaw 26) by deleting the entire existing Wetlands Protection Bylaw and replacing it with the following:

WETLANDS PROTECTION BYLAW

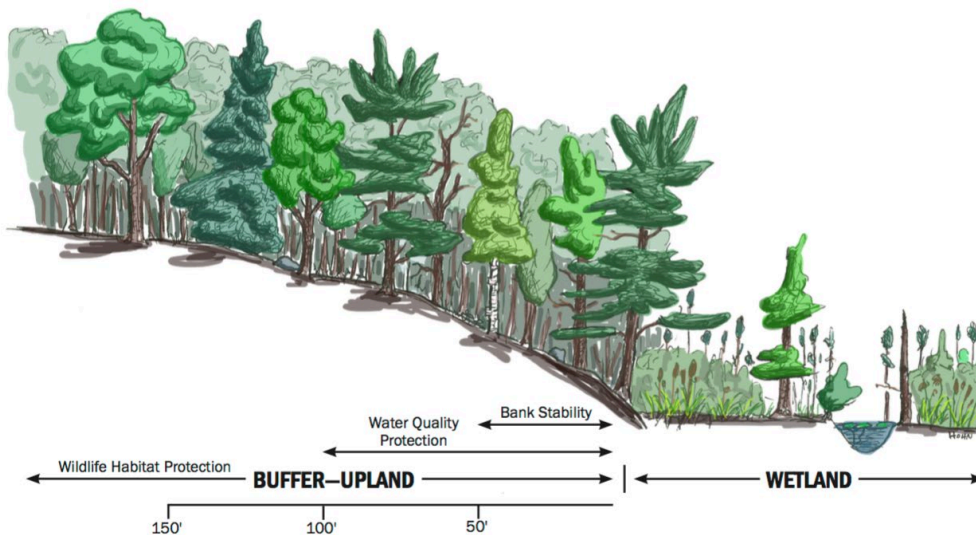
PREAMBLE

Wetlands are critically essential natural resources, performing numerous invaluable and irreplaceable ecological functions: protecting and improving water quality by filtering out sediments and pollutants; creating vital fish and wildlife habitats, including habitats for rare and endangered species; acting as a natural sponge to store floodwaters, reduce erosion, and protect or minimize flood damage to man-made structures and properties. These are in addition to the scenic values and recreational opportunities (swimming, fishing, boating, hiking, birding, hunting) provided by wetlands that shape and color the character of a community.

Of Ayer's total land area (approximately 6082 acres or 9.6 sq. miles), approximately 13.5% or 829 acres consist of surface wetlands and open water. Ponds are a dominant feature in Ayer, including Sandy Pond, where the Town Beach is located, and notably pristine Long Pond, both classified by the Commonwealth as 'Great Ponds'. Some of the ponds form a chained network that bisects Ayer. Several important streams also run through the town, with Nonacoicus Brook connecting the last of the chained ponds (Plow Shop) to the Nashua River – this portion of which was officially designated by Congress in 2019 as part of the

National Wild & Scenic Rivers System – that forms most of Ayer’s western boundary. Complex hydrological conditions below the surface add to this vast water system, tying surface wetlands to groundwater, river watersheds, aquifers, and floodplains.

Most importantly, all of Ayer’s drinking water comes from its wetland resources. With all of the valuable functions and ecosystem services that wetlands and their adjacent upland areas provide, their healthy preservation is critical to the maintenance of Ayer’s ecosystem, community character, and even the preservation and enhancement of property values for individual residents. Passage of the Massachusetts Wetlands Protection Act in 1972 laid a basic groundwork for protection, but as development pressures increase throughout the Commonwealth, individual communities benefit from added protections to best meet their own specific needs.



Wetland resource areas are defined by the presence of highly specific soils and plant communities. The first 50’ of upland buffer adjacent to a wetland provides soil or bank stability. The first 100’ adjacent to a wetland provides water quality protection. The entire upland buffer and beyond provides important wildlife habitat protection. This graphic for information only.

SECTION 1: PURPOSE

- A. The purpose of this bylaw is to protect the wetlands, water resources, flood-prone areas, and adjoining upland areas in the Town of Ayer by managing activities determined by the Ayer Conservation Commission (the “Commission”) as likely to have a significant or cumulative adverse impact on resource areas. This includes but is not limited to the protection of the following interests and values: public or private water supply, aquifer and groundwater, flood control, erosion and sedimentation control, storm damage prevention, water pollution prevention, fisheries, wildlife and wildlife habitat, rare plant or animal species and habitat, agriculture and aquaculture, and recreational and aesthetic values deemed important to the community (collectively, the “**resource area values protected by this bylaw**”). This bylaw is intended to use the Home Rule authority of the Town of

Ayer to protect additional resource areas, interests and values to a greater degree than the Wetlands Protection Act (G.L. c. 131, § 40, the “Act”), and to implement, through local regulations and permits, additional standards and procedures stricter than those in the Act and its regulations (310 CMR 10.00 et seq.).

- B. The Commission will consider the environmental standards set forth by broader federal agencies (such as the U.S. Environmental Protection Agency or U. S. Army Corps of Engineers) and legislation protecting wetlands and wetland habitat (such as the Clean Water Act and the Endangered Species Act). The Commission will consider environmental standards and permitting requirements put forth by other state agencies– such as MassWildlife, the Natural Heritage & Endangered Species Program (NHESP), the Massachusetts Environmental Species Act (MESA), and the Massachusetts Environmental Policy Act (MEPA) and review process. Finally, the Commission will work to coordinate policies, regulations, and permitting standards with other Town of Ayer bylaws and regulations.

SECTION 2: JURISDICTION

- A. Except as permitted by the Commission or as provided in this bylaw, no person shall commence to remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter the following resource areas: any wetlands, wet meadows, bogs, swamps, vernal pools, springs, banks, lakes, ponds of any size, beaches, and lands under water bodies; intermittent streams, brooks and creeks; or within the 100 foot Buffer Zone of any of the aforesaid resource areas; perennial rivers, streams, brooks and creeks, including Buffer Zone lands adjoining these resource areas out to a distance of 200 feet, known in the Act as the Riverfront Area; or any land subject to flooding (collectively the “**resource areas protected by this bylaw**”). Said resource areas shall be protected whether or not they border surface waters.
- B. The jurisdiction of this bylaw shall not extend to uses and structures of agriculture that enjoy the rights and privileges of laws and regulations of the Commonwealth governing agriculture, including work performed for normal maintenance or improvement of land in agricultural or aquacultural uses as defined by the Act’s regulations (310 CMR 10.04). Neither applications nor permits are therefore required in the case of this usage.
- C. An activity proposed or undertaken outside the resource areas and buffer zones protected by this bylaw is not subject to regulation and does not require the filing of a Notice of Intent unless and until that activity actually alters or detrimentally impacts a resource area subject to protection. In the event that such activity has in fact altered a resource area protected by this bylaw, the Commission shall impose through enforcement action such conditions on the activity or any portion thereof as it determines necessary to protect resource area interests.

SECTION 3: PRESUMPTIONS

- A. In reviewing activities proposed within the 100 foot Buffer Zone, the Commission shall consider the Buffer Zone as a resource area in its own right, and shall presume the Buffer Zone is important to the protection of adjacent resource areas because activities undertaken in close proximity to those areas have a high likelihood of adverse impact, either immediately as a consequence of construction, or over time as a consequence of daily operation. Further, the Commission shall recognize the inner portion of the Buffer Zone as having a higher ecological value than the outer portion. Adverse impacts from construction and use can include, without limitation, erosion, siltation, loss of groundwater recharge, poor water quality, alteration of hydrological or stormwater flow patterns, and loss of wildlife habitat.
- B. In reviewing activities proposed within the Riverfront Area, the Commission shall presume the Riverfront Area is important to the resource area values protected by this bylaw unless demonstrated otherwise. Applicants must prove by a preponderance of evidence that (1) there is no practicable or substantially equivalent economic alternative to the proposed project with less adverse effects, and that (2) such activities, including proposed mitigation measures, will have no significant or cumulative adverse impact on the areas or values protected by this bylaw.
- C. The Commission shall presume that all areas meeting the definition of “vernal pools” under Section 9 of this bylaw, including the adjacent upland area, perform essential and valuable habitat functions that merit protection.

SECTION 4: EXEMPTIONS AND EXCEPTIONS

- A. The applications and permits mandated by this bylaw shall not be required for maintaining, repairing, or replacing, but not substantially changing or enlarging, an existing and lawfully located structure or facility used in the service of the public to provide electric, gas, water, telephone, telegraph, or other telecommunication services, provided that written notice has been given to the Commission prior to commencement of work, and provided that the work conforms to any performance standards and design specifications in regulations adopted by the Commission.
- B. The applications and permits mandated by this bylaw shall not be required for emergency projects necessary for the protection of the health and safety of the public, provided that the work is to be performed by, or has been ordered to be performed by, an agency of the Commonwealth or a political subdivision thereof; provided that advance notice, oral or written, has been given to the Commission prior to commencement of work or within 24 hours after commencement; provided that the Commission or its agent certifies the work as an emergency project; provided that the work is performed only for the time and place certified by the Commission for the limited purposes necessary to abate the emergency; and provided that within 21 days of commencement of an emergency project a permit application shall be filed with the Commission for review as provided by this bylaw.

Upon failure to meet these and other requirements of the Commission, the Commission may, after notice and a public hearing, revoke or modify an emergency project approval and order restoration and mitigation measures.

- C. The Commission also may specify “minor activities” within the 100-foot Buffer Zone to wetland resource areas and within the 200-foot Riverfront Area as exempt from the application and permitting process. Further details and specifications will be found in 310 CMR 10.02(2)(b)1 & 2 and the Commission’s regulations.
- D. Prior to the commencement of a project, if there is a question as to whether an activity is in fact minor in scope, an informal assessment by the Conservation Administrator or a Commission review through a Request for Determination of Applicability (“RDA”) is recommended.
- E. This bylaw and the regulations adopted by the Commission shall apply in all instances where they are more stringent than the provisions of the Wetlands Protection Act (G.L. c. 131, §40) and the Department’s regulations (310 CMR 10.00, et seq.).

SECTION 5: APPLICATIONS AND FEES

- A. Review and permit applications, including but not limited to:
 - a. Any person desiring to know whether or not a proposed activity or an area is subject to this bylaw may submit a written RDA to the Commission. An RDA is a request for the Commission to review a proposed activity and issue a Determination of Applicability (“DOA”) stating whether the activity is subject to this bylaw.
 - b. A Notice of Intent (“NOI”) is an application for an Order of Conditions (“OOC”) permit to conduct an activity subject to this bylaw.
 - c. An Abbreviated Notice of Resource Area Delineation (“ANRAD”) is a request for the Commission to certify through an Order of Resource Area Delineation (“ORAD”) the location and extent of a resource area as defined under this bylaw.
 - d. An Amendment to an Order of Conditions is an application to modify the scope of a previously permitted activity.
- B. Written applications shall be filed with the Commission to perform activities in or affecting resource areas, as set forth in Section 2 of this bylaw. Permit applications shall be filed with the Commission in accordance with the procedures and requirements of the Act and 310 CMR 10.00 et. seq., as well as any further procedures adopted by the Commission through this bylaw and/or its regulations.

No activities shall commence without receiving and complying with a permit issued pursuant to this bylaw.

- C. An application will not be considered complete, unless and until the applicant pays the appropriate filing fee in accordance with 310 CMR 10.03(7) and 310 CMR 4.00 et seq. Applications may be subject to a local filing fee, as imposed by the Commission through its regulations.
- D. Coordination with other boards: In order for a permit application to be considered complete, the Commission and/or its Administrator reserve the right to exercise a 14-day period for the solicitation of feedback and comments from other Town departments and officials including, but not limited to, any of the following: the Board of Selectmen, Town Planner, Planning Board, Zoning Board of Appeals, Board of Health, Department of Public Works, Town Engineer, Building Inspector, and Office of Community and Economic Development. In addition, comments may be solicited by the Commission from an adjoining municipality's conservation commission if the application or RDA pertains to property within 300 feet of that municipality. In the case of large and complex project applications, applicants may be required to provide additional copies of applications and plans to other departments and officials for this purpose.
- E. Outside consultants:
 - a. Upon receipt of a permit application or RDA, or at any point during the hearing process, the Commission may require the imposition of reasonable fees upon an applicant for the employment of outside consultants, engaged by the Commission, for expert assistance in the review of proposed projects so as to assist the Commission in reaching a final decision on an application. Outside consultants can include engineers, wetlands scientists, wildlife biologists, and other professionals, and their services may include, but are not limited to, performing or verifying the accuracy of resource area survey and delineation; analyzing resource area functions and values, including wildlife habitat evaluations, hydrogeological and drainage analysis; advising on environmental or land use law; and to aid in the ongoing monitoring or evaluation of a particularly complex project. The cost for the outside consultant shall be borne by the applicant as provided in G.L. c. 44, §53G.
 - b. Pursuant to regulations adopted by the Commission, as well as the "Rules for Hiring Outside Consultants under G.L. c. 44 §53G" adopted as policy by the Commission in May 2017, consultant fees shall be deposited with the Town Treasurer, who shall create an account specifically for this purpose. Any consultant hired under this provision shall be selected by, and report exclusively to, the Commission. The Commission shall provide applicants with written notice of the selection of the consultant, the amount of the fee to

be charged to the applicant, and a request for payment of that fee. The entire fee must be received before the initiation of consulting services.

- c. Additional consultant fees may be requested where the required review is more expensive than originally calculated or where new information requires additional consultant services.
 - d. Failure by the applicant to pay the requested consultant fee within ten (10) business days of the request for payment shall be cause for the Commission to declare the application administratively incomplete and deny the permit without prejudice, except in the case of an appeal.
 - e. An applicant may appeal the selection of an outside consultant to the Board of Selectmen, who may disqualify the consultant only on the grounds that the consultant has a conflict of interest or is not properly qualified.
 - f. The Commission shall return any unused portion of the consultant fee to the applicant upon completion of the consultant's services.
- F. The Commission may waive the filing fee, consultant fee, and/or costs and expenses for a permit application or RDA filed by, or for, a town department.
- G. Any application can be withdrawn by an applicant at any time, without prejudice.

SECTION 6: NOTICE AND HEARINGS

- A. Any person filing a permit or other application (i.e. NOI, ANRAD) or other request (such as an Amendment to an OOC) with the Commission at the same time shall give to all abutters (as described below) written notice thereof, by certified mail (return receipt requested), by certificates of mailing, or by hand delivery (with signed and dated receipt), to their mailing addresses shown on the most recent applicable tax list of the Assessor's office. These abutters include owners of bordering land, owners of land opposite on any public or private street or way, and abutters to the abutters within 300 feet of the property lines of the applicant, including any in another municipality or across a body of water. Excluded from the abutter notification process are RDAs, Extensions to Orders of Conditions and Requests for Certificates of Compliance.
- B. The notice shall briefly describe the project and state where copies of the applications and plans may be examined or obtained by abutters. It shall include the date of any Commission hearing or meeting if known. An affidavit of the person providing such notice, with a copy of the notice mailed or delivered, shall be filed with the Commission.

- C. When an applicant is someone other than the property owner, the application, the notice of the hearing or meeting, and the determination itself shall be sent by the Commission to the owner as well as to the person making the request.
- D. Upon receipt of a completed permit application, the Commission shall open the public hearing or meeting within 21 days from receipt of a completed permit application, NOI, Amendment to OOC, RDA, or ANRAD unless an extension is determined to be necessary, and agreed to in writing by the applicant. The Commission shall have authority to continue the hearing to a specific date announced at the hearing, for reasons stated at the hearing, which may include the need for additional information from the applicant or others as deemed necessary by the Commission in its own discretion or in response to comments and recommendations that it deems persuasive as received from abutters or concerned residents, from the boards and officials listed in Section 5D above, or from outside consultants (Section 5E above). If permission for a continuance or postponement is not granted, the Commission may deny the permit if it believes the applicant cannot provide sufficient information to the Commission for purposes of conducting a proper review of a project subject to this bylaw.
- E. The Commission shall conduct a public hearing on any permit application, NOI, ANRAD, or Amendment to an Order of Conditions with written notice given at the expense of the applicant, at least five business days prior to the hearing, in a newspaper of general circulation in the municipality.
- F. An RDA does not require abutter notification or the publication of written notice in the newspaper.
- G. The Commission shall issue its decision on the application in writing within 21 days of the close of the public hearing or meeting unless an extension is authorized in writing by the applicant, or pending confirmed receipt of other forthcoming and required state and/or federal permits.
- H. The Commission may combine its hearing under this bylaw with the hearing conducted under the Act and its regulations. Notice of a hearing so combined shall not be considered defective solely because it fails to make reference to this bylaw.

SECTION 7: PERMITS AND CONDITIONS

- A. If the Commission, after a public hearing, determines that the activities which are subject to the permit application, or the land and water use which will result therefrom, are likely to have a significant individual or cumulative adverse effect upon the wetland resource area values and interests protected by this bylaw, the Commission shall, within 21 days of the close of said hearing, issue or deny an OOC or other permit for the activities requested. No conditions shall be imposed, nor

shall the Commission, in reference to this bylaw, render any determination unless the Commission meets with a quorum present.

- B. The Commission is empowered to deny a permit for the applicant's failure to meet the requirements of this bylaw. The Commission may also deny a permit or Order of Conditions: a) for failure to submit necessary information and plans requested by the Commission; b) for failure to comply with the procedures, design specification, performance standards, and other requirements in regulations of the Commission; c) for failure to avoid, minimize or mitigate unacceptable significant or cumulative adverse effects upon the resource area values and interests protected by this bylaw; d) for where, in its judgment, such denial is necessary to preserve environmental quality of either or both to the subject lands and contiguous lands; or e) for where it finds that no conditions are adequate to protect such values and interests. The Commission in its sole discretion may consider any demonstrated hardship on the applicant by reason of denial, as presented at the public hearing.
- C. In any permit or OOC it approves, the Commission shall impose conditions which it determines necessary or desirable to protect said resource area values and interests, and all activities shall be done in compliance with those conditions. In imposing conditions, the Commission shall consider the cumulative adverse effects of loss, degradation, isolation, and replication of protected resource areas throughout the community and the watershed, which have resulted from past activities, permitted and exempt, or which may result from foreseeable future activities.
- D. To prevent resource area loss, the Commission shall require applicants to avoid wetlands alteration whenever feasible; to minimize wetlands alteration; and, where alteration is unavoidable and has been minimized, to provide required mitigation. The Commission may authorize or require replication of wetlands as a form of mitigation, but only with specific plans, professional design, proper safeguards, adequate security, and professional monitoring and reporting to assure long-lasting success in light of historically common rates of replication failure.
- E. The Commission may also grant an OOC for projects within wetland resource areas if it determines that the granting of such an OOC will result in a significant public or environmental benefit and that, because of the characteristics of the land, the proposed alterations and/or proposed mitigation measures, the interests of this bylaw will be maintained.
- F. The Commission may require a wildlife habitat study of the project area, to be paid for by the applicant, regardless of the type of resource area, natural vegetation, or the amount or type of alteration proposed. The imposition of a wildlife habitat study may be based upon the Commission's determination of the importance of the habitat area, with consideration of, but not limited to, proximity to other areas suitable for wildlife, importance of wildlife "corridors" in the area, or actual or

possible presence of rare plant or animal species in the area. The work shall be performed by an individual who meets the qualifications set out in 310 CMR 10.60.

- G. At its own discretion, the Commission may waive specifically identified and requested procedures, design specifications, performance standards, or other requirements set forth in its regulations, provided that: the Commission finds in writing after said public hearing that there are no reasonable conditions or alternatives that would allow the proposed activity to proceed in compliance with said regulations; that avoidance, minimization and mitigation have been employed to the maximum extent feasible; and that the waiver is necessary to accommodate an overriding public interest or to avoid a decision that so restricts the use of the property as to constitute an unconstitutional taking without compensation.
- H. A permit, OOC, DOA, or ORAD shall expire three years from the date of issuance. At its discretion, the Commission may renew any such permit for one or more additional periods of up to three years, provided that a request for a renewal is received in writing by the Commission at least 21 days prior to expiration.
- I. A permit may identify requirements which shall be enforceable for a stated number of years, in perpetuity, or until permanent protection is in place, and these requirements shall apply to current and subsequent owners of the land affected thereby. Amendments to permits, OOCs, DOAs, or ORADs shall be processed in accordance with the procedures of the Act, 310 CMR 10.00 et seq. and MassDEP Policy 85-4.
- J. The Commission in an appropriate case may combine the decision issued under this bylaw with the permit, OOC, DOA, ORAD, or Certificate of Compliance (COC) issued under the Wetlands Protection Act and regulations.
- K. For good cause the Commission may revoke any permit, OOC, DOA, or ORAD or any other order, determination or other decision issued under this bylaw after notice to the holder, the public, abutters, and town boards, pursuant to Section 6A and B above, and after a public hearing.
- L. No work proposed in any application shall be undertaken until the permit, OOC, or ORAD issued by the Commission with respect to such work has been recorded in the Middlesex County South Registry of Deeds or, if the land affected is registered land, in the registry section of the land court for the district wherein the land lies, and until the holder of the permit certifies in writing to the Commission that the document has been recorded.

SECTION 8: REGULATIONS

After public notice and public hearing, the Commission shall enact regulations to carry out the purposes of this bylaw, effective when approved by vote of the Commission and filed

with the Town Clerk. Failure by the Commission to put forward such rules and regulations, or a legal declaration of their invalidity by a court of law, shall not act to suspend or invalidate the effect of this bylaw. At a minimum these regulations shall reiterate the terms defined in this bylaw, define additional terms not inconsistent with the bylaw, and establish procedures, design specifications, performance standards, and other measures and safeguards. Stricter standards may also be employed for jurisdictional lands and waters within the Petapawag and Squannissit Areas of Critical Environmental Concern (ACEC), as designated by the Massachusetts Executive Office of Energy and Environmental Affairs.

SECTION 9: DEFINITIONS

Unless otherwise defined in this bylaw or regulations promulgated by the Commission, the definitions set forth in the Act and 310 CMR 10.00 et seq. shall apply to this bylaw.

The following definitions shall apply in the interpretation and implementation of this bylaw:

ABBREVIATED NOTICE OF RESOURCE AREA DELINEATION (ANRAD)

This form (WPA Form 4A) provides a public hearing procedure for an applicant to confirm the precise boundaries of bordering vegetated wetlands (BVW) or other resource areas. The permit issued under an ANRAD is an Order of Resource Area Delineation, or ORAD, which must be recorded at the Registry of Deeds.

ABUTTER

Shall mean, owners of land bordering the subject property, owners of land directly opposite on any public or private street or way, and abutters to abutters within 300 feet of the property line of the applicant, including any in another municipality or across a body of water.

ADJACENT UPLAND RESOURCE AREA

Shall include lands within 100 feet of any freshwater wetland; marsh; flat; wet meadow; bog; swamp; vernal pool; bank; reservoir; lake or pond of any size; creek; intermittent stream; beach or land under water bodies; and lands within 200 feet of perennial rivers and streams.

AGRICULTURE

Shall refer to the definition as provided by GL c. 128 §1A.

ALTER

Shall include, without limitation, the following activities when undertaken to, upon, within or affecting resource areas protected by this bylaw:

- 1) Removal, excavation, or dredging of soil, sand, gravel, or aggregate materials of any kind;

- 2) Changing of preexisting drainage characteristics, flushing characteristics, salinity distribution, sedimentation patterns, flow patterns, or flood retention characteristics;
- 3) Drainage, or other disturbance of water level or water table;
- 4) Dumping, discharging, or filling with any material which may degrade water quality;
- 5) Placing of fill, or removal of material, which would alter elevation;
- 6) Driving of piles, erection, expansion or repair of buildings, or structures of any kind;
- 7) Placing of obstructions or objects in water;
- 8) Destruction of vegetation including cutting, trimming, or removal of trees and shrubs;
- 9) Changing temperature, biochemical oxygen demand, or other physical, biological, or chemical characteristics of any waters;
- 10) Any activities, changes, or work which may cause or tend to contribute to pollution of any body of water or groundwater;
- 11) Incremental activities which have, or may have, a cumulative adverse impact on the resource areas and values protected by this bylaw.

AREA OF CRITICAL ENVIRONMENTAL CONCERN (ACEC)

Areas crossing multiple towns and given special recognition for the quality, uniqueness and significance of their natural and cultural resources are designated as ACECs by the Mass. Executive Office of Energy and Environmental Affairs. In order to better preserve, restore, and enhance critical environmental resources/resource areas in the Commonwealth, ACECs receive increased environmental oversight through additional state permitting standards, elevated performance standards, and lowered thresholds for review.

BANK

Shall include the land area which normally abuts and confines a water body; the lower boundary being the mean annual low flow level, and the upper boundary being the first observable break in the slope or the mean annual flood level, whichever is higher.

BUFFER ZONE

See definition for **ADJACENT UPLAND RESOURCE AREA** above.

FRESHWATER WETLAND

Shall include all wetlands whether or not they border on a water body. For the purposes of this bylaw, lakes or ponds of any size, all bordering vegetated wetlands, as well as isolated vegetated wetlands shall be protected.

LAND SUBJECT TO FLOODING

Shall include lands subject to the temporary inundation of water, whether by stormwater, groundwater or surface water, including a rise or expansion in the

surface of an existing body of water, such that land not usually covered by water is flooded.

MINOR ACTIVITIES

Shall refer to those activities within the Buffer Zone (but not within other resource areas identified as jurisdictional by this bylaw) that are temporary in nature, have negligible immediate impact, and do not have adverse impacts to adjacent resource areas. Per the guidance established in 310 CMR 10.02(2)(b)1 & 2, the Commission shall, in its regulations, provide examples of minor activities that do not require Commission review. Factors to consider when measuring the potential for adverse impacts include the extent of the work and/or ground disturbance, the proximity to adjacent resource areas, the need for erosion controls, and the measures employed to prevent adverse impacts to resource areas during and following the work.

NOTICE OF INTENT (NOI)

This form (WPA Form 3) is filed by an applicant who proposes to do work within 100 feet of a wetland resource area or within 200 feet of a river or stream protected by the Massachusetts Wetlands Protect Act or the Ayer Wetlands Protection Bylaw. The permit issued under an NOI is an Order of Conditions, or OOC, which must be recorded at the Registry of Deeds.

PERSON

Shall include any individual, group of individuals, association, partnership, corporation, company, business organization, trust, estate, the Commonwealth or political subdivision thereof to the extent subject to town bylaws, administrative agency, public or quasi-public corporation or body, this municipality, and any other legal entity, its legal representatives, agents, or assigns.

POND (Inland)

Per 310 CMR 10.04, shall refer to any open body of fresh water, either naturally occurring or human-made by impoundment, excavation, or otherwise. Ponds shall contain standing water except for periods of extended ‘advisory’ or ‘severe’ drought, per the Massachusetts Executive Office of Energy and Environmental Affairs. The following human-made bodies of open water shall not be considered ponds:

- 1) Basins or lagoons which are part of wastewater treatment plants;
- 2) Swimming pools or other impervious human-made basins;
- 3) Individual gravel pits or quarries excavated from upland areas at active construction sites, unless inactive for five or more consecutive years;
- 4) Stormwater impoundments such as retention or detention basins.

RARE SPECIES

Shall include, without limitation, all vertebrate and invertebrate animals and all plant species listed as endangered, threatened, or of special concern by the Massachusetts Division of Fisheries and Wildlife, regardless of whether the site in which they occur has been previously identified by the Division.

REQUEST FOR DETERMINATION OF APPLICABILITY (RDA)

This form (WPA Form 1) is filed by a person desiring to know whether or not a proposed activity, or an area, is subject to this bylaw. An RDA can also be filed by any person, as defined above that wishes to know if wetlands exist within 100 feet of a site proposed for development. Minor projects within the 100-foot buffer zone are also considered under this filing category. The permit issued under an RDA is a Determination of Applicability or DOA.

VERNAL POOL

- 1) Shall include, in addition to scientific definitions found in the regulations under the Wetlands Protection Act, any confined basin or depression not occurring in existing lawns, gardens, landscaped areas or driveways which, at least in most years, holds water for a minimum of two continuous months during the spring and/or summer, contains at least 200 cubic feet of water at some time during most years, is free of adult predatory fish populations, and provides essential breeding and rearing habitat functions for amphibian, reptile or other vernal pool community species, regardless of whether the site has been certified by the Massachusetts Division of Fisheries and Wildlife.
- 2) The adjacent upland resource area for vernal pools shall extend 100 feet from the mean annual high-water line defining the depression, or ½ of the distance between the vernal pool and any existing house foundation, whichever is smaller. In either case, the adjacent upland resource area for vernal pools shall not extend over lawns, gardens, and landscaped or developed areas existing as of the effective date of this bylaw.

WILDLIFE HABITAT

Shall mean those areas that due to their plant community, composition and structure, hydrological regime, or other characteristics, provide important food, shelter, migratory or over-wintering areas, or breeding areas for wildlife.


Except as otherwise provided in this bylaw or in associated regulations of the Commission, the definitions of terms and the procedures in this bylaw shall be as set forth in the Wetlands Protection Act (GL c. 131 §. 40) and regulations (310 CMR 10.00).

SECTION 10: SECURITY

As part of a permit issued under this bylaw, in addition to any security required by any other municipal or state board, agency, or official, the Commission may require that the performance and observance of the conditions imposed thereunder, including conditions requiring mitigation work, be secured wholly or in part by one or both of the following methods:

- A. By a proper bond, deposit of money or negotiable securities under a written third-party escrow arrangement, or other undertaking of financial responsibility

sufficient in the opinion of the Commission, to be released in whole or in part upon issuance of a COC for work performed pursuant to the permit.

- B. By accepting a Conservation Restriction, executed and duly recorded by the owner of record, running with the land to the benefit of the Town of Ayer, acting through the Commission. 

SECTION 11: ENFORCEMENT; SITE INSPECTIONS

- A. No person without written authorization from the Commission shall remove, fill, dredge, build upon, degrade, discharge into, or otherwise alter resource areas protected by this bylaw, or cause, suffer, or allow such activity, or leave in place unauthorized fill, or otherwise fail to restore illegally altered land to its original condition, or fail to comply with a permit or an enforcement order issued pursuant to this bylaw.
- B. In order to carry out its duties under this bylaw, whether reviewing an application submitted for permitting or monitoring compliance with an Order of Conditions or other permit, the Commission and/or its agents, will need to perform site inspections from time to time by entering land privately owned by an applicant or serving as a project site. When site inspections, surveys or sampling are determined to be necessary, the Commission and/or its agents shall enter the privately owned subject land at reasonable times and with the prior notification and consent of the property owner. Failure to provide consent may be grounds for the Commission to a) deny a permit application on the grounds of inadequate review; b) seek an administrative search warrant for permission to enter; or c) revoke an open OOC if it is determined to be necessary. Such site inspections shall at all times be subject to the constitutions and laws of the United States and the Commonwealth.
- C. The Commission is authorized to enforce this bylaw, its regulations, and permits issued thereunder by letters, phone calls, electronic communication and other informal methods, violation notices, administrative orders/warrants, non-criminal citations under GL c. 40 § 21D, and civil and criminal court actions. Any person who violates provisions of this bylaw may be ordered to restore the property to its original condition and take other action deemed necessary to remedy such violations, or may be fined, or both.
- D. In addition to any other remedy available in law or in equity, any person who violates any provision of this bylaw, regulations, permits, or administrative orders issued thereunder, may, at the option of the Commission, be subject to noncriminal prosecution and fines up to a maximum of \$300, pursuant to GL c. 40 § 21D and adopted by the Town of Ayer in Article LIII of its general bylaws. Each day or portion thereof during which a violation continues, or unauthorized fill or other alteration remains in place, shall constitute a separate offense, and each provision of

the bylaw, regulations, permits, or administrative orders violated shall also constitute a separate offense.

- E. As per Article LIII of the general bylaws, the provisions of this bylaw and regulations, or of any permit or order issued thereunder, may be enforced by the Commission, by its agents, by a Commissioner so authorized by vote of the Commission, or by any police officer of the Town. The Commission may request the Board of Selectmen and Town Counsel to take legal action for enforcement under civil law. The Commission may request the Chief of Police to take legal action for enforcement under criminal law.

SECTION 12: BURDEN OF PROOF

The applicant for a permit shall have the burden of proving by a preponderance of the credible evidence that the work proposed in the permit application will not have unacceptable significant or cumulative adverse effects upon the resource area values protected by this bylaw. Failure to provide adequate evidence to the Commission supporting this burden shall be sufficient cause for the Commission to deny a permit or grant a permit with conditions, or at the Commission's discretion, to continue the hearing to enable the applicant or others to present additional evidence.

SECTION 13: APPEALS

A decision of the Commission shall be reviewable in the superior court in accordance with GL c. 249 § 4.

SECTION 14: RELATION TO THE WETLANDS PROTECTION ACT

This bylaw is adopted under the Home Rule Amendment of the Massachusetts Constitution and the Home Rule statutes, independent of the Act and regulations thereunder. It is the intention of this bylaw that the purposes, jurisdiction, presumptions, authority, exemptions, regulations, specifications, standards, and other requirements shall be interpreted and administered as stricter than those under the Act and regulations.

SECTION 15: SEVERABILITY

The invalidity of any section or provision of this bylaw shall not invalidate any other section or provision thereof, nor shall it invalidate any permit, approval or determination which previously has been issued.

Or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19)

Conservation Commission: Recommends (9/26/2019) Simple Majority Vote Required

Explanatory Note: This Article would strike the Town's existing Wetlands Protection Bylaw and replace it with the bylaw set forth in this Article. Presentation to be made at Town Meeting.

Scott Houde read the motion: I move that the Town vote to amend the existing Wetlands Protection Bylaw (Bylaw 26) by deleting the entire existing Wetlands Protection Bylaw and replacing it with the Bylaw as printed in the Warrant and as read by the Moderator. Seconded from the floor. Jess Gugino and George Bacon from the Conservation Commission gave a presentation. Several discussion points were brought for question. Move the question was seconded and passed. Vote was taken with the aye's having the majority. Moderator called the article passed with a majority vote.

ARTICLE 8: COMMUNITY PRESERVATION ACT SURCHARGE

To see if the Town will vote to amend its acceptance of the Community Preservation Act, General Laws Chapter 44B, Sections 3 through 7 inclusive, originally approved under Article 2 of the February 15, 2001, Special Town Meeting and accepted at the April 23, 2001, Annual Town Election; by increasing the surcharge on real property from 1% to 3% beginning in Fiscal Year 2021, such amendment to become effective upon the approval by the voters at the 2020 Annual Town Election; or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19)

CPC: (Recommends 9/24/19)

Simple Majority Vote Required

Explanatory Note: This Article is the first step of a two-step process to increase the Town's Community Preservation Act Surcharge on real property from the existing 1% to 3%. Increasing to 3% makes the Town eligible for additional State matching CPA funds. If this Article passes, then voters will have to pass the increase by a ballot at the 2020 Annual Town Election.

Jannice Livingston read the motion: I move that the Town vote to amend its acceptance of the Community Preservation Act, General Law Chapter 44B, Sections 3 through 7 inclusive by increasing the surcharge on real property from 1% to 3% beginning in Fiscal Year 2021, such amendment to become effective upon the approval by the voters at the 2020 Annual Town Election as printed in the Warrant and as read by the Moderator. Seconded from the floor. Discussion began with a presentation from Janet Providakes from the CPC (Community Preservation Commission). Discussion including voters speaking in favor and one voter against. Move the question was seconded and passed. Vote was passed by moderator. Majority Vote was passed.

ARTICLE 9: ZONING BYLAW AMENDMENT FOR THE WEST AYER VILLAGE FORM-BASED CODE

To see if the Town will vote to amend the Ayer Zoning Bylaw and Zoning Map by deleting the West Main Street General Business (“GB”) District, and replacing it with a Form-Based Code District (“FBC”), and amending all Sections of the Ayer Zoning Bylaw, Sections 1.0 through 10.0 inclusive, including all Table headings, titles, etc. that reference the subject West Main Street General Business “GB” District throughout the Bylaw, so as to accommodate the proposed new West Ayer Village Form-Based Code District “FBC” as necessary throughout the Ayer Zoning Bylaw; Section 5.2 Table of Use Regulations and Section 6.2 Schedule of Dimensional Requirements, will also be amended to replace references to the subject West Main Street General Business District with the Form-Based Code District and address allowable uses and requirements; and further, to amend Section 5.2, Table of Use Regulations as follows to accommodate the proposed Form-Based Code district: Residential Use: 1.1 from (SPZ) to (SPB); 1.3 from (SPZ) to (P); 1.5 from (N) to (SPB); 1.9 from (SPZ) to (SPB); 1.10 from (SPZ) to (SPB); 1.11 from (SPZ) to (SPB); 4.3 from (P) to (SPB); 5.2 from (P) to (SPB); 5.14 from (P) to (N); with the full text of the proposed West Ayer Village Form-Based Code Zoning Bylaw on file in the Town Clerk’s office; or take any action thereon or in relation thereto.

Planning Board: To Report at Town Meeting

Board of Selectmen: (Recommends 2-0; 10/1/19)

Two-Thirds Vote Required

Explanatory Note: The full text of the proposed West Ayer Village Form-Based Code Zoning Bylaw can be found on the Town of Ayer website at <https://www.ayer.ma.us>; and paper copies can be obtained at the Town Clerk’s Office at the Ayer Town Hall. Presentation to be made at Town Meeting.

Scott Houde read the motion: I move that the Town vote to amend the Ayer Zoning Bylaw and Zoning Map by deleting the West Main Street General Business District and replacing it with a Form-Based Code District and amending all Sections of the Ayer Zoning Bylaw, Sections 1.0 through 10.0 inclusive, including all Table headings, titles, etc. that reference the subject West Main Street General Business District throughout the Bylaw so as to accommodate the proposed new West Ayer Village Form-Based Code District as necessary throughout the Ayer Zoning Bylaw; Section 5.2 Table of Use Regulations and reference to the subject West Main Street General Business District with Form-Based Code District and address allowable uses and requirements; and further, to amend Section 5.2, Table of Use Regulations as on file in the Town Clerk’s office, as printed in the Warrant and read by the Moderator. Seconded from the floor. Presentation from Alan Mannioan, Director of Economic Development for the Town of Ayer.

Planning Board gave recommendation to approve this article. There was no discussion. Article Passed Unanimous. Moderator called vote passed by 2/3 vote.

ARTICLE 10: STREET ACCEPTANCE – NASHUA STREET EXTENSION

To see if the Town will vote to accept as a Town public way, Nashua Street Extension, in the Town of Ayer, County of Middlesex, Commonwealth of Massachusetts, as heretofore laid out by the Board of Selectmen, as shown on a plan entitled “Lotting Plan prepared by Goldsmith, Prest and Ringwall,” a copy which is on file with the Town Clerk.

And to see if the Town will further vote to authorize the Board of Selectmen to acquire by eminent domain, purchase, gift or otherwise the fee to or easements in said roadway, together with all related drainage, utility and other easements, or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19) Simple Majority Vote Required

Jannice Livingston read the motion: I move that the Town vote to accept Nashua Street Extension as a Town public way as printed in the Warrant and as read by the Moderator. Seconded from the floor. No Discussion. Motion Passed Unanimous.

ARTICLE 11: STREET ACCEPTANCE – NORWOOD AVENUE

To see if the Town will vote to accept as a Town public way, Norwood Avenue, in the Town of Ayer, County of Middlesex, Commonwealth of Massachusetts, as heretofore laid out by the Board of Selectmen, as shown on a plan entitled “Elizabeth Estates Definitive Subdivision Plan prepared by David E. Ross Associates,” a copy which is on file with the Town Clerk.

And to see if the Town will further vote to authorize the Board of Selectmen to acquire by eminent domain, purchase, gift or otherwise the fee to or easements in said roadway, together with all related drainage, utility and other easements, or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19) Simple Majority Vote Required

Scott Houde read the motion: I move that the Town vote to accept Norwood Avenue as a Town public way as printed in the Warrant and as read by the Moderator. Seconded from the floor. No discussion. Motion Passed Unanimous.

ARTICLE 12: STREET ACCEPTANCE – HAYMEADOW LANE; HOLLY RIDGE ROAD; AND APPLEBLOSSOM DRIVE

To see if the Town will vote to accept as a Town public ways, Haymeadow Lane from Station 9+00 to Station 20+73.53; Holly Ridge Road from Station 0+00 to Station 13+68.54; and Appleblossom Drive from Station 0+00 to Station 5+00 in the Town of Ayer, County of Middlesex, Commonwealth of Massachusetts, as heretofore laid out by the Board of

Selectmen, as shown on a plan entitled "Ridge View Heights' Definitive Subdivision Plan of Land in Ayer as prepared by David E. Ross Associates," a copy which is on file with the Town Clerk.

And to see if the Town will further vote to authorize the Board of Selectmen to acquire by eminent domain, purchase, gift or otherwise the fee to or easements in said roadways, together with all related drainage, utility and other easements, or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19)

Simple Majority Vote Required

Article 12 was removed. No action taken.

ARTICLE 13: STREET ACCEPTANCE – HICKORY WAY AND HEMLOCK DRIVE

To see if the Town will vote to accept as a Town public ways, Hickory Way from Station 8+5 (Old Farm Way) to Woodland Way and Hemlock Drive from Station 0+00 (Littleton Road) to Station 9+50 (Hickory Way) in the Town of Ayer, County of Middlesex, Commonwealth of Massachusetts, as heretofore laid out by the Board of Selectmen, as shown on a plan entitled "Ridge View Heights' Definitive Subdivision Plan of Land in Ayer as prepared by David E. Ross Associates," a copy which is on file with the Town Clerk.

And to see if the Town will further vote to authorize the Board of Selectmen to acquire by eminent domain, purchase, gift or otherwise the fee to or easements in said roadways, together with all related drainage, utility and other easements, or take any action thereon or in relation thereto.

Board of Selectmen: (Recommends 2-0; 10/1/19)

Simple Majority Vote Required

Scott Houde read the motion: I move that the Town vote to accept Hickory Way and Hemlock Drive as Town public ways as printed in the Warrant and as read by the Moderator. Seconded from the floor. No discussion. Motion Passed Unanimous.

ARTICLE 14: BYLAW AMENDMENT – CHANGE DATE AND TIME OF ANNUAL TOWN ELECTION

To see if the Town will vote to amend Section 3 of Bylaw I (Town Meetings) by deleting the strikethrough bold text and inserting the **underlined bold text** as follows, said amendment to take effect on July 1, 2020:

ARTICLE I – TOWN MEETINGS

SECTION 1. The Annual Town Meeting shall be held on the fourth Monday of April each year. The Annual Fall Meeting shall be held at 7 o'clock in the evening on the fourth Monday in October of each year.

SECTION 2. Every Town Meeting shall be notified by Posting attested copies of the warrant calling the same in Three or more public places, one of which shall be the Town Hall, seven days at least before the day appointed for said Meeting.

SECTION 3. ~~The annual Meeting shall be called at seven o'clock in the forenoon and the polls shall remain open from five minutes past seven o'clock in the forenoon until eight o'clock in the afternoon. All business except the election of such officers and the determination of such matters as by law or vote of the town are required to be elected or determined by official ballot, shall be adjourned until seven o'clock on the evening of the second Monday of May each year for action thereon.~~ **The Annual Town Election shall be held on the second Tuesday of May with the polls open from 7am to 8pm.**

SECTION 4. The number of voters necessary to constitute a quorum at Town Meetings, except such parts of meeting as are devoted exclusively to the election of town officers, shall be fifty.

SECTION 5. Attendance at Town Meetings shall be limited to registered voters except that other specifically named persons shall be admitted upon request of any election officer of the Town, or by vote of the meeting, and school children of the Town may be admitted to a separate section reserved for them when space is available therefor.

SECTION 6. Authority of the Town Moderator: If in consideration of a warrant article at Town Meeting a two-thirds vote is required by statute for passage of such article, the Moderator may declare the vote to be a two-thirds vote without a count, provided, however, that if the vote is immediately questioned by one (1) or more voters, a count shall be taken; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (Recommends 2-0; 10/1/19) Simple Majority Vote Required

Explanatory Note: This Article would change the date of the Annual Town Election from the current fourth Monday in April to the second Tuesday in May. This Article would take effect on July 1, 2020.

Jannice Livingston read the motion: I move that the Town vote to amend Section 3 of Bylaw 1 by deleting the strikethrough bold text and inserting the underlined bold text as printed in the Warrant and as read by the Moderator with said amendment to take effect on July 1, 2020. Seconded from the floor. Amendment from the floor as follows: Article 1 Section 1 add the word "Special" to the second sentence in regards to the Fall Meeting. The amendment would read: The Special Annual Fall Meeting shall be held at 7 o'clock in the evening on the fourth Monday in October of each year. Amendment from the floor was seconded. No further discussion. Amendment

passed unanimous. Full article was voted with amendment. Article passed unanimous.

ARTICLE 15: BYLAW AMENDMENT – CHANGE DATE AND TIME OF THE ANNUAL TOWN MEETING

To see if the Town will vote to amend Section 1 of Bylaw I (Town Meetings) by deleting the strikethrough bold text and inserting the **underlined bold text** as follows, said amendment to take effect on July 1, 2020:

ARTICLE I - TOWN MEETINGS

SECTION 1. The Annual Town Meeting shall be held on the fourth ~~Monday~~ **Saturday** of April each year **commencing at 10 o'clock in the morning**. The Annual Fall Meeting shall be held at 7 o'clock in the evening on the fourth Monday in October of each year.

SECTION 2. Every Town Meeting shall be notified by Posting attested copies of the warrant calling the same in Three or more public places, one of which shall be the Town Hall, seven days at least before the day appointed for said Meeting.

SECTION 3. The Annual Meeting shall be called at seven o'clock in the forenoon and the polls shall remain open from five minutes past seven o'clock in the forenoon until eight o'clock in the afternoon. All business except the election of such officers and the determination of such matters as by law or vote of the town are required to be elected or determined by official ballot, shall be adjourned until seven o'clock on the evening of the second Monday of May each year for action thereon.

SECTION 4. The number of voters necessary to constitute a quorum at Town Meetings, except such parts of meeting as are devoted exclusively to the election of town officers, shall be fifty.

SECTION 5. Attendance at Town Meetings shall be limited to registered voters except that other specifically named persons shall be admitted upon request of any election officer of the Town, or by vote of the meeting, and school children of the Town may be admitted to a separate section reserved for them when space is available therefor.

SECTION 6. Authority of the Town Moderator: If in consideration of a warrant article at Town Meeting a two-thirds vote is required by statute for passage of such article, the Moderator may declare the vote to be a two-thirds vote without a count, provided, however, that if the vote is immediately questioned by one (1) or more voters, a count shall be taken; or take any action thereon or in relation thereto.

Or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

Explanatory Note: This Article would change the date and time of the existing Annual Town Meeting from the second Monday in May at 7pm to the fourth Saturday in April at 10am. This Article would take effect on July 1, 2020.

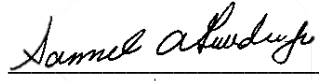
Scott Houde read the motion: I move that Town vote to amend Section 1 of Bylaw 1 by deleting the strikethrough bold text and inserting the underlined bold text as printed in the Warrant and as read by the Moderator with said amendment to take effect on July 1, 2020. Seconded from the floor. Brief discussion with all speaking against moving Annual Town Meeting to a Saturday. Vote taken with the No's have it. Article did not pass per the moderator.

Motion to adjourn the meeting from Dan Swanfeldt; seconded from the room; passed unanimous. Meeting adjourned at 9:50pm.

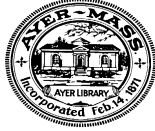
A True Copy Attest: 
Susan E. Copeland, Town Clerk

Date: October 2, 2019

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall, at least fourteen days before said meeting, all as herein directed.


Constable

Date: October 2, 2019



**Town of Ayer, Massachusetts
Special Town Election
2019
Warrant**

COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX COUNTY, ss.

To any Constable of the Town of Ayer

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Great Hall 2nd Floor of the Town Hall at 1 Main Street on Tuesday, the Third of December 2019, between the hours of 7:00 a.m. and 8:00 p.m. then and there to cast their votes on one ballot for the election of the following Officer:

To fill term ending in 2022 –
One member of the Board of Selectmen

And you will serve this Warrant by posting true and attested copies in three (3) or more public places, one of which shall be the Town Hall, seven (7) days at least before the time appointed for said election.

Hereof fail not and make due return of this Warrant with your doings thereon to one of the Selectmen, on or before the date of the Election.

Given under our hands this 15th day of October 2019.

A true copy attest:

Scott A Houde, Chair

Susan E. Copeland, Ayer Town Clerk

Jannice L Livingston, Vice Chair

Date: _____

As directed in the foregoing warrant, I have this day posted three (3) attested copies in three (3) public places, one of which was the Town Hall at least seven (7) days before said election, all as herein directed.

Constable's Signature

Constable's Printed Name

Date

Ayer Special Town Election Tally for Tuesday, December 3rd, 2019

Total of 514 out of 5,788 registered voters which is an 8.8% turnout.

Selectman Remaining Term (Vote for One)	Precinct 1	Precinct 2	Candidate Totals
David R Bodurtha	21	8	29
Pauline Conley	51	49	100
Shaun C Copeland	190	182	372
Ruth L Maxant-Schulz	8	4	12
Write-in:	1	0	1
Blanks:	0	0	0
Ayer Vote Totals:	271	243	514

TREASURER/TAX COLLECTOR

Barbara Tierney, CMMT, Treasurer/Tax Collector

Department Personnel: Christina Roberts, Michelle Bishara

The Treasurer/Tax Collectors office is responsible for the collection of real estate, personal property and excise taxes. The treasurer serves as custodian of funds for all Town monies. We are committed to providing quality service to our residents, boards, committees and town departments.

2019 Departmental Achievements

- Completed 2 Tax Takings, which is the legal process to ensure collection of taxes that remain unpaid.
- Successfully merged Treasurer and Tax Collector office
- Added interest feature to allow online payments past original due date
- MLC's can now be ordered online
- Performed a bond issue that resulted in a premium of \$734,239.21. A premium is monies that are paid to the Town for the right to invest in the Town. This is due to the high quality of Ayers Fiscal management.

Future Departmental Goals

- Adding a remote lockbox that will minimize manual data entry during peak collection times
- Performing a tailing for outstanding checks
- Performing a Land of Low value foreclosure
- Moving with the Land Court process on properties to promote collections
- Adding online bill presentment for Real Estate and Personal Property

TREASURERS REPORT

CASH RECONCILIATION - JUNE 30, 2019

Cash in Banks and Investments - Beginning of Year (7/1/18)	\$26,346,213
Receipts	\$47,325,542
Subtotal	<u>\$73,671,754</u>
Disbursements	\$46,231,805
Cash in Banks and Investments - End of Year (6/30/2019)	<u>\$27,439,949</u>
Cash in hands of the Library Trustees	<u>\$177,826</u>

BONDS PAYABLE - JUNE 30, 2019

6/30/2020	\$2,482,854
6/30/2021	\$2,177,929
6/30/2022	\$1,774,177
6/30/2023	\$1,389,177
6/30/2024	\$1,239,177
6/30/2025	\$739,177
6/30/2026	\$734,177
6/30/2027	\$689,177
6/30/2028	\$659,177
6/30/2029	\$614,177
6/30/2030	\$584,177
6/30/2031	\$579,177
6/30/2032	\$494,177
6/30/2033	\$444,177
6/30/2034	\$439,177
6/30/2035	\$439,177
6/30/2036	\$439,177
6/30/2037	\$434,177
6/30/2038	\$429,177
6/30/2039	\$379,177
6/29/2040	\$159,177
6/29/2041	\$159,177
6/29/2042	\$159,177
6/29/2043	\$159,177
6/28/2044	\$159,177
6/28/2045	\$34,177
6/28/2046	\$34,177
6/28/2047	\$34,177
6/27/2048	\$34,177
6/27/2049	\$34,177

6/27/2050	\$34,177
6/27/2051	\$34,177
6/26/2052	\$34,177
6/26/2053	\$34,177
6/26/2054	\$34,177
6/26/2055	\$34,157

TOTAL \$18,332,781

AUTHORIZED UNISSUED \$5,530,576

FY 2019 RECEIPTS BY MONTH

JULY 2018	\$5,360,356
AUG	\$4,725,891
SEP	\$933,877
OCT	\$5,470,359
NOV	\$1,763,160
DEC	\$722,158
JAN	\$5,746,511
FEB	\$2,445,804
MAR	\$550,802
APR	\$5,857,496
MAY	\$12,736,033
JUN	\$1,013,095

\$47,325,542

FISCAL 2019

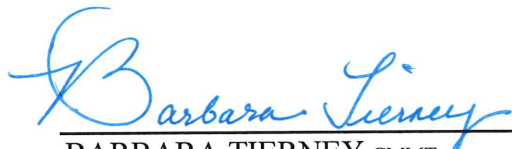
**To: Commissioner of Trust Funds
Town Accountant**

**Re: Treasurer's Report of Trust Fund Activity
For The Period July 1, 2018 to June 30, 2019**

1. JESSE J. ANGELL FUND:		
BALANCE JUNE 30, 2018		\$3,169.34
INTEREST FY19		\$83.71
		<hr/>
		\$3,253.05
DISBURSEMENTS:		\$0.00
BALANCE JUNE 30, 2019		<hr/> <hr/>
		\$3,253.05
2. AYER HIGH SCHOOL SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$9,849.03
INTEREST FY19		\$256.17
		<hr/>
		\$10,105.20
DISBURSEMENTS: SCHOLARSHIP - MEGAN ONEIL		(\$300.00)
BALANCE JUNE 30, 2019		<hr/> <hr/>
		\$9,805.20
3. FRANK C. FLETCHER SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$13,869.11
INTEREST FY19		\$359.71
		<hr/>
DISBURSEMENTS: JARED SIMMONS		(\$500.00)
BALANCE JUNE 30, 2019		<hr/> <hr/>
		\$13,728.82
4. JOSEPH KAPLAN TEACHING SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$7,946.48
INTEREST FY19		\$209.89
		<hr/>
DISBURSEMENTS:		\$0.00
BALANCE JUNE 30, 2019		<hr/> <hr/>
		\$8,156.37
5. ALFRED PAGE TOWN FARM FUND:		
BALANCE JUNE 30, 2018		\$19,027.84
INTEREST FY19		\$495.97
		<hr/>
DISBURSEMENTS: DONATION TO AYER HOUSING AUTHORITY		(\$500.00)
BALANCE JUNE 30, 2019		<hr/> <hr/>
		\$19,023.81
6. THOMAS PAGE FUND:		
BALANCE JUNE 30, 2018		\$23,474.16
INTEREST FY19		\$613.41
		<hr/>
		\$24,087.57
DISBURSEMENTS: AYER SCHOOL ATHLETIC		(\$500.00)
BALANCE JUNE 30, 2019		<hr/> <hr/>
		\$23,587.57

7. 1ST.LT. THEODORE A. THOMPSON, JR.		
SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$5,858.51
INTEREST FY19		\$154.74
DISBURSEMENTS: SCHOLARSHIP -		\$0.00
BALANCE JUNE 30, 2019		<u>\$6,013.25</u>
8. SUSAN M. BARKER SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$1,112.60
INTEREST FY19		\$28.73
DISBURSEMENTS: SCOTT WALTERS		\$1,141.33
BALANCE JUNE 30, 2019		<u>(\$50.00)</u>
		<u>\$1,091.33</u>
9. RICHARD T. ARTESANI SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$7,537.92
INTEREST FY19		\$193.81
DISBURSEMENTS: AMANDA MARTIN		\$7,731.73
BALANCE JUNE 30, 2019		<u>(\$400.00)</u>
		<u>\$7,331.73</u>
10. MARION D. WHITCOMB MATHEMATICS PRIZE FUND:		
BALANCE JUNE 30, 2018		\$4,848.52
INTEREST FY19		\$127.73
DISBURSEMENTS: KELSIE MCCALLISTER		<u>(\$25.00)</u>
BALANCE JUNE 30, 2019		<u>\$4,951.25</u>
11. ROBERT MORRISSEY SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$16,765.82
INTEREST FY19		\$442.83
DISBURSEMENTS:		\$17,208.65
BALANCE JUNE 30, 2019		\$0.00
		<u>\$17,208.65</u>
12. IRENE E. AND JOSEPH DUPONT POLICEMAN OF THE YEAR AWARD:		
BALANCE JUNE 30, 2018		\$13,160.88
INTEREST FY19		\$347.61
DISBURSEMENTS		<u>\$0.00</u>
BALANCE JUNE 30, 2019		<u>\$13,508.49</u>
13. JOE MORRIS SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$30,413.66
INTEREST FY19		\$796.70
DISBURSEMENTS: TREVOR FIELDS		\$31,210.36
BALANCE JUNE 30, 2019		<u>(\$500.00)</u>
		<u>\$30,710.36</u>

14. FRANK M. GLANTZ MEMORIAL SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$14,581.06
INTEREST FY19		\$378.52
		<hr/>
		\$14,959.58
DISBURSEMENTS:	MOLLY CADOGAN	(\$500.00)
BALANCE JUNE 30, 2019		\$14,459.58
		<hr/> <hr/>
15. HENRY S. NUTTING II SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$45,137.96
INTEREST FY19		\$1,172.39
		<hr/>
		\$46,310.35
DISBURSEMENTS:	JARED MANGO	(\$1,500.00)
BALANCE JUNE 30, 2019		\$44,810.35
		<hr/> <hr/>
16. SHERWIN SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2018		\$181,607.41
INTEREST FY18		\$4,757.07
		<hr/>
		\$186,364.48
4TH INSTALLMENT OF FOUR:	ALEXANDAR DU	\$0.00
3RD INSTALLMENT OF FOUR:	ALLISON STEEVES	(\$1,000.00)
2ND INSTALLMENT OF FOUR:		(\$1,000.00)
1ST INSTALLMENT OF FOUR:	WILLIAM DOYLE	(\$1,000.00)
BALANCE JUNE 30, 2019		\$183,364.48
		<hr/> <hr/>
17. BELITZKY SCHOLARSHIP FUND		
BALANCE JUNE 30, 2018		\$26,116.96
INTEREST FY19		\$683.21
		<hr/>
		\$26,800.17
DISBURSEMENTS:	NADIA NALESNIK	(\$500.00)
BALANCE JUNE 30, 2019		\$26,300.17
		<hr/> <hr/>
BALANCE ALL FUNDS JUNE 30, 2018		\$424,477.26
BALANCE ALL FUNDS JUNE 30, 2019		\$427,304.46



BARBARA TIERNEY, CMMT
TREASURER/TAX COLLECTOR

TREASURER'S REPORT - GROSS WAGES 2019

	WAGES
<u>TOWN HALL</u>	
Administrative Assistant	\$49,683.21
Administrative Coordinator	\$50,831.49
Administrative Support	\$6,211.50
Administrative Support	\$603.50
Administrative Support	\$2,160.00
Assessor	\$2,322.00
Assessor	\$860.32
Assessor	\$2,489.50
Assessor	\$1,555.68
Assistant Tax Collector	\$50,942.40
Assistant Town Manager	\$97,619.83
Assistant Town Accountant	\$55,800.01
Assistant Town Clerk	\$56,037.62
Barn Inspector	\$2,600.00
Benefits & Payroll Manager	\$68,312.06
Building Commissioner	\$89,212.04
Conservation Administrator	\$55,800.03
Custodian	\$39,249.76
Finance Department Assistant	\$18,284.29
Economic & Community Development Director	\$84,849.61
Election Worker	\$168.00
Election Worker	\$267.00
Election Worker	\$270.00
Election Worker	\$180.00
Election Worker	\$100.00
Election Worker	\$168.00
Election Worker	\$84.00
Election Worker	\$84.00
Election Worker	\$96.00
Election Worker	\$180.00
Election Worker	\$84.00
Election Worker	\$219.00
Election Worker	\$78.00
Election Worker	\$168.00
Election Worker	\$324.00
Election Worker	\$252.00
Election Worker	\$84.00
Election Worker	\$409.50
Election Worker	\$192.00
Election Worker	\$84.00
Election Worker	\$187.50
Election Worker	\$267.00
Election Worker	\$84.00
Election Worker	\$84.00
Election Worker	\$96.00
Election Worker	\$324.00
Election Worker	\$96.00
Facilities Director	\$69,892.80
IT Director	\$91,934.01
Moderator	\$520.00
Plumbing/Gas Inspector	\$13,407.82
Principal Assessor	\$106,034.48
Program Coordinator	\$51,974.15
Selectman	\$1,558.40
Selectman	\$2,492.58
Selectman	\$2,489.76
Senior Work Off Program	\$1,500.00
Senior Work Off Program	\$1,350.00
Senior Work Off Program	\$447.00
Senior Work Off Program	\$1,500.00
Town Accountant/Finance Manager	\$118,197.05
Town Manager	\$135,541.36
Town Clerk	\$68,924.00
Treasurer/Tax Collector	\$76,345.45
Town Planner	\$80,784.01
Tree Warden	\$11,319.94
Veterans Agent	\$19,285.88

LIBRARY

TREASURER'S REPORT - GROSS WAGES 2019

	WAGES
Library Director	\$75,696.00
Assistant Director	\$63,040.47
Head of Technical Services	\$47,288.16
Head of Technical Services	\$1,927.00
Head of Youth Services	\$45,507.52
Circulation Librarian	\$21,464.87
Circulation Librarian	\$26,265.27
Circulation Librarian	\$27,878.13
Circulation Librarian	\$35,461.39
Circulation Librarian	\$6,242.37
Library Clerk	\$9,317.30
Library Clerk	\$10,317.92
Library Clerk-On Call	\$5,747.36
Library Clerk-On Call	\$3,941.73

POLICE DEPARTMENT

Police Chief	\$134,576.80
Police Deputy Chief	\$133,824.50
Office Manager	\$56,862.91
Records Clerk	\$40,723.36
Police Sergeant	\$140,896.11
Police Sergeant	\$115,380.32
Police Sergeant	\$130,239.69
Police Sergeant	\$121,478.10
Police Detective	\$86,143.98
Police Detective	\$97,347.96
Patrolman	\$83,240.49
Patrolman	\$104,567.74
Patrolman	\$81,197.82
Patrolman	\$87,816.01
Patrolman	\$97,813.90
Patrolman	\$82,685.97
Patrolman	\$117,901.43
Patrolman	\$102,904.25
Patrolman	\$161,887.94
Patrolman	\$74,880.65
Patrolman	\$122,414.13
Patrolman	\$91,408.92
Animal Control Officer	\$13,017.12
Detail Police Officer	\$986.40
Detail Police Officer	\$1,087.92
Detail Police Officer	\$493.20
Detail Police Officer	\$493.20
Detail Police Officer	\$493.20
Detail Police Officer	\$1,109.72
Detail Police Officer	\$404.24
Detail Police Officer	\$1,972.80
Detail Police Officer	\$1,637.24
Detail Police Officer	\$8,260.02
Detail Police Officer	\$1,759.84
Detail Police Officer	\$2,531.16
Detail Police Officer	\$2,225.40
Detail Police Officer	\$2,655.04
Detail Police Officer	\$3,230.00
Detail Police Officer	\$493.20
Detail Police Officer	\$4,868.96
Detail Police Officer	\$1,356.32
Detail Police Officer	\$7,101.88
Detail Police Officer	\$1,849.52
Detail Police Officer	\$1,943.76
Detail Police Officer	\$1,664.56
Detail Police Officer	\$1,602.92
Detail Police Officer	\$493.20
Detail Police Officer	\$2,315.40
Detail Police Officer	\$493.20
Detail Police Officer	\$1,233.00
Detail Police Officer	\$986.40
Detail Police Officer	\$2,548.68
Detail Police Officer	\$9,071.68
Detail Police Officer	\$1,229.54
Detail Police Officer	\$1,548.28
Detail Police Officer	\$1,069.08
Detail Police Officer	\$493.20

TREASURER'S REPORT - GROSS WAGES 2019

	WAGES
Detail Police Officer	\$18,923.16
Detail Police Officer	\$3,781.86
Detail Police Officer	\$1,469.92
Detail Police Officer	\$3,583.72
Detail Police Officer	\$493.20
Detail Police Officer	\$678.16
Dispatcher	\$63,647.20
Dispatcher	\$66,482.80
Dispatcher	\$60,748.05
Dispatcher	\$7,038.10
Dispatcher	\$56,980.39
Dispatcher	\$3,337.10
Dispatcher	\$0.00
Dispatcher	\$81,622.10
Dispatcher	\$59,682.61
Dispatcher	\$0.00
Dispatcher	\$64,711.63
Dispatcher	\$63,738.83
Dispatcher	\$79,434.94
Dispatcher	\$0.00
Dispatcher	\$61,624.26
Prisoner Watch	\$183.75
Prisoner Watch	\$1,732.50

FIRE DEPARTMENT

Fire Chief	\$136,854.34
Administrative Assistant	\$38,544.00
Captain	\$102,173.92
Captain	\$101,617.45
Captain	\$131,469.24
Captain	\$147,265.79
Lieutenant	\$119,734.68
Lieutenant	\$116,938.58
Lieutenant	\$119,554.71
Lieutenant	\$115,048.20
Lieutenant	\$118,980.73
Firefighter	\$113,855.00
Firefighter	\$94,962.42
Firefighter	\$107,391.15
Firefighter	\$17,842.75
Firefighter	\$96,449.68
Call Lieutenant	\$4,223.66
Call Lieutenant	\$741.37
Call Firefighter	\$3,273.13
Call Firefighter	\$180.00
Call Firefighter	\$3,554.76
Call Firefighter	\$540.00
Call Firefighter	\$3,174.96
Call Firefighter	\$584.05
Call Firefighter	\$459.36
Call Firefighter	\$128.68
Call Firefighter	\$450.00
Call Firefighter	\$5,986.53
Call Firefighter	\$1,058.87
Call Firefighter	\$294.00
Call Firefighter	\$1,792.11
Call Firefighter	\$439.92
Call Firefighter	\$586.93
Call Firefighter	\$3,648.09
Call Firefighter	\$1,936.86
Call Firefighter	\$766.80
Call Firefighter	\$36.66
Call Firefighter	\$5,888.23
Call Firefighter	\$4,318.64
Call Firefighter	\$366.60
Call Firefighter	\$2,676.90
EMT	\$74.80
EMT	\$176.91
EMT	\$2,008.06
EMT	\$271.15

DEPARTMENT OF PUBLIC WORKS

DPW Superintendent	\$134,120.32
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TREASURER'S REPORT - GROSS WAGES 2019

	WAGES
Town Engineer	\$89,406.87
Business Manager	\$72,189.55
Office Assistant	\$51,290.80
GIS Intern	\$13,010.94
GIS Intern	\$2,745.00
Foreman - Highway Division	\$92,922.49
Assistant Foreman - Highway Division	\$90,148.34
Equipment Operator - Highway Division	\$78,736.12
Equipment Operator - Highway Division	\$63,330.35
Utility Person - Highway Division	\$11,543.34
Mechanic - Highway Division	\$68,778.09
Foreman - Water Division	\$104,243.76
Assistant Foreman - Water Division	\$101,807.68
Plant Operator - Water Division	\$60,105.55
Plant Operator - Water Division	\$59,055.55
Water Distribution Operator - Water Division	\$63,329.59
Meter Reader - Water Division	\$62,304.41
Foreman - Wastewater Division	\$96,462.19
Assistant Foreman - Wastewater Division	\$97,128.03
Plant Operator - Wastewater Division	\$89,056.60
Wastewater Attendant - Wastewater Division	\$72,386.75
Collection System Operator - Wastewater Division	\$70,996.15
Mechanic - Wastewater Division	\$49,226.88
Foreman - Solid Waste Division	\$68,547.73
Operator - Solid Waste Division	\$48,589.58
Snow Removal Worker	\$1,727.49
Snow Removal Worker	\$289.85
Youth Works Program	\$1,440.00
Youth Works Program	\$1,440.00
Youth Works Program	\$1,368.00
Youth Works Program	\$1,440.00
Youth Works Program	\$1,296.00
Youth Works Program	\$1,368.00
Youth Works Program	\$1,368.00
Youth Works Program Supervisor	\$9,109.10

PARKS AND RECREATION

Parks Director	\$70,553.60
Waterfront Director	\$10,386.36
Lifeguard	\$3,640.57
Lifeguard	\$4,311.36
Lifeguard	\$2,401.02
Lifeguard	\$0.00
Lifeguard	\$441.00
Lifeguard	\$5,029.12
Lifeguard	\$3,107.75
Lifeguard	\$169.35
Lifeguard	\$1,137.50
Lifeguard	\$2,346.25
Lifeguard	\$2,493.00
Lifeguard	\$468.42
Lifeguard	\$2,002.25
Lifeguard	\$2,197.75
Lifeguard	\$2,385.25
Lifeguard	\$1,404.25
Lifeguard	\$1,141.00
Maintenance Worker	\$5,011.48
Maintenance Worker	\$3,643.25
Maintenance Worker	\$1,450.00
Maintenance Worker	\$9,300.05
Maintenance Worker	\$4,609.15

COUNCIL ON AGING

COA Director	\$68,990.00
Outreach Coordinator	\$40,904.08
MART Van Coordinator	\$38,005.85
MART Van Coordinator	\$20,673.00
MART Van Coordinator	\$8,643.41
Nutrition Coordinator	\$25,326.44
Meals on Wheels	\$2,712.99

Total Gross Wages Paid in CY 2019 \$8,931,970.84

VETERAN'S SERVICES

Dwight Detillion, Veterans' Service Officer (VSO)

It is the responsibility of the VSO to assist veterans and dependents with:

- Financial assistance to veterans and family members that qualify for MGL chapter 115.
- Assist in processing VA Compensation and Pension applications.
- Assisting veterans with applications for VA Healthcare.
- Work with the Career Center to assist all veterans with employment opportunities.

2019 Departmental Achievements

- One hundred and fifty one (151) cases were processed in 2019 resulting in financial assistance at the cost of \$110,725 of which 75% was reimbursed by the Department of Veterans' Services.
- Twenty cases were from the Transitional House at Devens of which the Town of Ayer is reimbursed 100%
- The VSO assisted five veterans in the approval of Compensation benefits allowing those veterans to receive a monthly allotment from VA for injuries sustained while in the service.
- Three families were awarded the state annuity of \$2000 a year supported by the Department of Veterans' Services.

Future Departmental Goals

- Continue as a member of the Memorial Garden Committee in recognizing all town veterans on a monument dedicated to their military service. Applications available at VSO office.
- Honor and recognize women veterans and their service to our nation.
- Continue with the honor of places an American Flag on every veterans grave in the cemeteries throughout the Town of Ayer in recognition of Memorial Day.

ZONING BOARD OF APPEALS

Carly Antonellis, Assistant Town Manager

Board Members: Samuel A. Goodwin, Chair; Michael Gibbons, Vice – Chair; Ron Defilippo, Clerk; John Ellis; Jess Gugino

The Zoning Board of Appeals has the authority to approve variances from the requirements of the Zoning Bylaw and to hear and adjudicate appeals from any decision made by the Building Commissioner pertaining to a specific property. The ZBA also reviews special permit applications pursuant to the Ayer Zoning Bylaw.

2019 Public Hearings

Variances

Ali Beyranevand	21 East Main Street	Denied	April 17, 2019
Pinard Florist	120 Central Avenue	Granted	May 15, 2019
Global Partners, LP	26-28 Harvard Road	Granted	July 17, 2019
The Homescout, LLC	13 Groton Harvard Road	Denied	July 17, 2019
Eileen Hoskin	17 James Brook Way	Granted	Aug. 21, 2019
Robert Williams	5 Hedgeway	Denied	Aug. 21, 2019
Joyce Lane, LLC	122 Central Avenue	Denied	Nov. 20, 2019

Extensions

Air 22, LLC (Special Permit)	22 Fitchburg Road	Granted	May 15, 2019
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CONTACT INFORMATION

Accounting	Town Accountant	978-772-8290
Assessments	Board of Assessors	978-772-8211
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8215
Building Permits	Building Commissioner	978-772-8214
Community & Economic Development	Economic Development Office	978-772-8206
Conservation	Conservation Commission	978-772-8249
Department of Public Works	DPW Office	978-772-8240
Dog Licenses	Town Clerk	978-772-8215
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8215

Fire & Ambulance Emergencies	Fire Department	978-772-3111
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8213
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8213
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology Office	IT Director	978-772-8252
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8215
Parks Department	Parks & Recreation	978-772-8217

Police & Ambulance Emergencies	Police Department	9-1-1
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Town Planner	978-772-8218
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-772-8217
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Page-Hilltop School	978-772-8600
	Superintendent Ayer Shirley Regional	978-772-8600
	Nashoba Valley Technical High School	978-692-4711
Selectmen	Town Manager	978-772-8220
Streets and Highways	Highway Department	978-772-8240
Tax Collections / Treasurer	Tax Collector / Treasurer	978-772-8209
Town Manager	Town Manager	978-772-8220
Transfer Station Stickers	Transfer Station	978-772-8240
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8212
Vital Records	Town Clerk	978-772-8215
Water	Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-877-6323
Zoning	Building Commissioner	978-772-8214
Zoning Decision Appeals	Zoning Board of Appeals	978-772-8220