

Town of Ayer, Massachusetts

2023 Annual Report





In Memoriam

The Town of Ayer remembers the following individuals who served the Town in various capacities and passed away in 2023.

Donald Wallace

Paul Fillebrown, Sr

Carole Tillis

Barbara Boisseau

Patricia Pinder

Gerald Millson

Anne Horgan

Donald Deamer



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ELECTED OFFICIALS

<u>ASSESSORS (3 Years)</u>	TERM
James Wood	2026
Nicholas Laggis, Chair	2024
Ruth Maxant - Schulz	2025

<u>BOARD OF HEALTH (3 Years)</u>	
Stephen Slarsky, Chair	2024
Pamela Papineau	2026
Patricia Peters	2025

<u>COMMISSIONER OF TRUST FUNDS (3 Years)</u>	
James Stephen, Chair	2025
Christina Zoller	2026
Patricia Lynch	2024

<u>CONSTABLE (3 Years)</u>	
Charles Schultz Jr.	2025
Martin Wallace	2026
Samuel Goodwin Jr.	2024

<u>HOUSING AUTHORITY (5 Years)</u>	
Judith Pinard	<i>appointed</i>
Robert Moore	2028
Janet Providakes	2025
Roger Martel	2026
Brian Anderson	2027

<u>LIBRARY TRUSTEES (3 Years)</u>	
Rebecca Campaner	
Sharon Slarsky	
Andrew Wilson	2027
Cyndi Lavin	
Robert Gardner	
Brenda Richard	2024
Susan Kennedy	
Rebecca Myers	2025
Margaret Durand	

<u>MODERATOR (3 Years)</u>	
Geoffrey L Tillotson	2025

<u>PARK COMMISSIONER (3 Years)</u>	TERM
Sarah Gibbons	2025
Kevin Malantic	2026
Gerald Amenta	2026
Jason Mayo, Chair	2024
Christopher Tavares	2024

<u>PLANNING BOARD (3 Years)</u>	
Jonathan Kranz	2025
Julie Murray	2024
Ken Diskin	2024
Nathanael King	2026
Geoffrey Tillotson, Chair	2026

<u>REGIONAL SCHOOL DISTRICT COMMITTEE (3 Years)</u>	
Kevin Bresnahan	2025
Ashley Pinard	2026
Erica Spann	2024

<u>SELECT BOARD (3 Years)</u>	
Shaun Copeland, Clerk	2025
Scott Houde, Chair	2024
Jannice Livingston, Vice Chair	2026

AYER SELECT BOARD

Scott A. Houde, Chair
Jannice L. Livingston, Vice-Chair
Shaun C. Copeland, Clerk

Dear Citizens of Ayer,

We are pleased to transmit to you the following 2023 Annual Town Report for the Ayer Select Board. 2023 was another year of progress for our Town and we would like to take this opportunity to share with you the major activities and accomplishments of the Select Board for 2023.

Fiscal stability and fiscal responsibility remained a priority and commitment for the Select Board as we implemented another balanced budget with a budget surplus of more than \$1,000,000 (this was the ninth consecutive year with a budget surplus). The Select Board supported and maintained a tax rate that continues to be affordable and sustains the full municipal services for our residents, schools, and businesses. For the fourth consecutive year, the Select Board supported reduced license renewal costs for restaurants and businesses.

The Select Board remained committed to public safety in 2023 by continuing to fully support and fund the personnel and equipment for our Ambulance, DPW, Fire and Police Departments. The Select Board backed the \$1.6 million dollar debt exclusion passed by the voters of Ayer to purchase a new fire ladder truck. Additionally, the Select Board championed the \$3 million dollar debt exclusion also passed by the voters of Ayer for the West Main Street Bridge Project. The Board also authorized the implementation of safety improvements, making the Groton Harvard Road and Central Avenue Intersection a four-way stop. The Board also supported the regional MassWorks grant for the completion of the West Main Street improvement project which was completed this year. The Board also sponsored amendments to the Town's Animal Control Bylaw and Transient Merchant Bylaw designed to improve the public safety of our Town which were approved by Town Meeting in October of 2023.

Public education remains a priority for the Select Board. In 2023, the Board continued its ongoing support of the Ayer Shirley Regional School District and the Nashoba Valley Technical High School. All our Class of 2023 high school seniors should be commended for their achievements and graduation, and we wish them all the best with their future endeavors.

The Select Board focused on the future of Devens with several initiatives in 2023. The Select Board continued to participate and support the work of the Devens Jurisdictional Framework Committee composed of representatives from Ayer, Harvard, Shirley, the Devens Enterprise Committee, and Stakeholders on Devens charged with developing a meaningful framework to study the issues and impacts of Devens disposition and to make recommendations on disposition. On the local level, the Select Board formed the Devens Disposition Committee charged with studying the issues of Devens disposition on the local level and to understand the local priorities and opportunities of the Town with respect to Devens disposition. The Select Board also hosted a Devens Disposition Symposium held in March of 2023 which brought various stakeholders together in Ayer over a two-day period to study and discuss the local and regional issues of Devens disposition.

Other achievements of the Select Board in 2023 were the successful negotiations of a new cable contract for the Town of Ayer; the successful negotiations of a new cell tower lease; the formation of a Senior Center Site Selection and Building Committee charged with finding a suitable location for a future Senior Center; and the formation of a Stormwater Utility Working Group charged with developing a proposal for

Town Meeting to consider for the implementation of a stormwater enterprise fund for the management and future of the Town's stormwater.

As always, we would like to thank all the Town's department heads, employees, elected and appointed boards, commission, and committees and our many volunteers for their continues support of an effective and transparent town government. Working together we continued to ensure the highest quality operations, programs, and services for our Town. The Board would like to thank our Town Manager, Robert A. Pontbriand, and our Assistant Town Manager Carly M. Antonellis for their dedication and hard work in support of the Select Board and the Town.

In conclusion, we are pleased to report that 2023 was another successful year for our great Town of Ayer. Every year, one of the many highlights of the Select Board is to recognize the achievements of our many citizens, students, business, and volunteers at our bi-monthly meetings. It is our people which are our greatest resources and who truly make Ayer a very special community. The Ayer Select Board is grateful for the distinct honor and privilege to continue to serve the Town and we look forward to another year of positive progress for the Town of Ayer in 2024!

On behalf of the 2023 Ayer Select Board:

Scott A. Houde, Chair

Jannice L. Livingston, Vice-Chair

Shaun C. Copeland, Clerk

The Ayer Select Board

TOWN MANAGER

Robert A. Pontbriand, Town Manager
Carly M. Antonellis, Assistant Town Manager

Dear Citizens of Ayer,

I am pleased to transmit to you the following 2023 Annual Town Report for the Office of the Town Manager. 2023 was another year of positive progress for the Town. I am pleased to report that because of the ongoing dedication and professionalism of the Town's employees with the support of our various Town boards, commissions, and committees, 2023 was another year of great progress positioning the Town for a continued bright future in 2024 and beyond.

The Town continues to be professionally managed as demonstrated by the Town's strong, stable, financial condition. The FY 2024 Budget was balanced and had a budget surplus of more than \$1 million dollars. Due to this budget surplus, the Town was able to put \$1,098,073 into stabilization reserves and fund its annual contribution to the OPEB Fund and forward fund the Town's pension assessment realizing future savings. Additionally, the Town maintained its highly advantageous "Aa2" bond rating which is indicative of the Town's strong financial condition and effective management. The Town's proactive long-term financial planning, conservative budgeting, and overall fiscal strength continues to serve the Town well and ensures that we can continue to provide the highest quality of municipal services.

The following are some of the major initiatives and accomplishments of the Town Manager's Office in 2023:

- Worked with all Town Departments to successfully coordinate the Town's ongoing efforts to secure and administer numerous grants to fund various public works, public safety, and community and economic development projects and initiatives.
- Worked with all Town Departments to implement over \$3 million dollars in capital projects as approved by the 2023 Annual Town Meeting. Additionally, worked with the Fire Chief to implement the \$1.6 million dollar debt exclusion for the fire ladder truck and worked with the DPW Director to implement the \$3 million dollar debt exclusion for the West Main Street Bridge replacement project scheduled to start in 2024.
- Worked with the Executive Bi-Board, Select Board, and Finance Committee in completing a comprehensive review and update of the Town's Financial Policies.
- Hired for the new position of Town Social Worker.

- Worked with the Cable Advisory Committee and with the support of the Select Board, to negotiate a new 10-year contract with COMCAST for the Town's cable services.
- Continued to work with the Senior Center Site Selection and Building Committee to identify a viable site for the future construction of a new Senior Center. Worked with the Committee to secure \$60,000 in ARPA funds for planning purposes and due diligence and collaborated with the Committee and the Ayer Office of Community & Economic Development to secure a \$300,000 grant from the State toward this important project.
- Worked with the Insurance Advisory Committee and with the support of the Select Board, negotiated a change in the Town's health insurance to MIIA effective July 1, 2024. This change will bring continued high quality health insurance and benefits for the Town's employees and retirees with future savings to the Town.
- Successfully negotiated and concluded contract negotiations with the Town Hall/Clerical Union.

I would like to take this opportunity to thank the Select Board and all the Town's elected and appointed boards, commission, and committees for their continued service and support. It is their dedication and volunteerism which is the foundation of our Town and our many successes. I would also like to thank all the department heads and employees for their continued commitment to public service and for their professionalism in all that they do for Ayer. It is truly appreciated!

I look forward to working with all of you as we continue to improve the quality of life in Ayer for all residents, students, and businesses. Thank you for your continued support!

Respectfully submitted,

Robert A. Pontbriand
Town Manager

AFFORDABLE HOUSING COMMITTEE

Members: Janet Providakes, Chair; Ken Diskin; Ron Morrison; James Stephen; David Cibor; Jane Morris (alternate)

The Affordable Housing Committee evolved through the request of the 2017-2018 Ayer Master Plan. The Ayer Affordable Housing Committee works toward guiding the process of creating more affordable housing opportunities in the community. The committee aspires to continue developing local capacity to plan, develop and manage housing units that meet local needs. The committee plans to increase the variety of housing opportunities for Ayer residents. We hope to encourage housing development that is sustainable, affordable, and serves all members of the population; plus work towards preserving the affordability and diversity of Ayer's existing housing stock.

2023 Achievements

- Worked with the Community Preservation Committee to seek funds for housing rehab projects for deed restricted affordable housing units, such as Ayer Commons;
- Assist the Ayer Affordable Housing Trust Board of Trustees with their effort towards creating more affordable housing opportunities;
- Hosted a successful Housing Forum and received valuable feedback from town residents regarding housing needs in our community;
- Active participant in the Affordable Housing/Zoning Bylaw Group researching ways to increase the variety of housing options for all income levels;
- Utilized the Ayer Tax-Title properties for acquisition possibilities while working with the Community Preservation Committee (CPC);
- Attended multiple housing seminars regarding housing opportunities.

Future Goals

- Continue reviewing and researching Tax-Title properties for acquisition possibilities;
- Maintain relationships with town departments, committees and boards to continue the improvement of affordable housing projects;
- Work with the Community Preservation Committee to seek funds for housing rehab projects for deed restricted affordable housing units;
- Keep assisting the Ayer Affordable Housing Trust Board of Trustees with their effort towards creating more affordable housing opportunities;
- Develop additional informational outreach gatherings for feedback on housing needs within the community.

AFFORDABLE HOUSING TRUST

Members: Geoffrey Tillotson, Chair; James Stephen, Vice Chair; Cyndi Lavin, Clerk; Patricia Bagni-Latimer; Colleen Krieser; Shaun Copeland; Bob Williams

The Ayer Affordable Housing Trust was established through a Town Meeting Vote at the Fall Town Meeting, October 26, 2020, with the Trust Bylaws being approved at the following Spring Town Meeting.

Mission Statement:

The purpose of the Ayer Affordable Housing Trust (the “Trust”) is to provide for the creation and preservation of affordable housing in Ayer, for the benefit of low- and moderate-income households and for the funding of community housing, as defined in and in accordance with the provisions of G.L. Chapter 44B.

2023 Achievements

- **Ayer Rental Assistance Program (ARAP):** 2023 has been the second year for the Ayer Rental Assistance program. The Ayer Rental Assistance Program (ARAP) provides rental assistance to ten income-eligible households who are renting qualifying housing units in the town of Ayer. The 2023 cost of this program was \$60,000 which was funded through the Town CPA funds.
- **Ayer Commons, Comprehensive permit:** Ayer Commons is a friendly 40B project proposed by Neighborhood of Affordable Housing (NOAH) to build 106 units of affordable housing on 65 Fitchburg Road. The Ayer Zoning Board of Appeals approved this comprehensive permit application submitted by NOAH in January 2023. NOAH acquired the property later this past year and has applied to Massachusetts Executive Office of Housing and Livable Communities for Low Income Housing Tax Credit (LIHTC) funding.
- The Ayer Affordable Housing Trust in concert with the Ayer Affordable Housing Committee held a public forum in October, titled “Future of Housing in Ayer”. This well attended forum gave the community an opportunity to discuss where housing in Ayer is today and where would like to be in the future.

Future Goals

- As the Affordable Housing Trust enters its fourth year of existence, the trust is developing a roadmap for future efforts. To this end, the Trust is working with the Ayer Affordable Housing Committee along with the other resources in town to develop a lasting plan for the future.
- In concert with the Ayer Affordable Housing Committee and members of the Planning Board a working group has been formed to review the current Zoning Bylaws. The group’s emphasis will be on maintaining sustainable affordable housing within our community.

ASSESSING DEPARTMENT

Lynda McQuade, Assessing Administrator
Jacquelyn Ann Guthrie, Assessing Department Assistant
Nicholas Laggis, Chairman Board of Assessors
Ruth Maxant-Schulz, Clerk
James Wood, Member

The function of the Assessing Department is to value real and personal property efficiently, fairly, and equitably, in accordance with the laws of the Commonwealth of Massachusetts; to administer motor vehicle excise, exemption, and abatement programs; and to address concerns of members of the community quickly and courteously.

2023 Departmental Achievements

- The Assessing Department completed an interim year update of all Ayer's real and personal property valuations. Property values were adjusted to reflect their full and fair cash valuation as of January 1, 2023. This update was completed to ensure that Ayer continues to remain in compliance with the Commissioner of Revenue's standards as they relate to assessment level and uniformity.
- The Assessing Department inspected, valued, and reported \$1,128,338 in new growth resulting in an additional \$330,482 of tax levy capacity.
- The Board of Assessors declared an overlay surplus of \$250,000. This surplus was returned to the town for FY2024 budgetary purposes.
- The Assessing Department inspected, valued, and committed \$90,237 in supplemental tax revenue resulting from post July 1 construction activity.
- Ayer's FY2024 Tax rates were certified as \$12.25 for residential and \$27.38 for commercial, industrial, and personal property.

Future Departmental Goals

- The Assessing Department's primary goal for 2024 is the successful completion of the town's FY2025 interim year update of assessed valuations program.
- Timely certification of the town's FY2025 tax rates.
- Timely mailing of FY2025 real and personal property tax bills.

BENEFITS AND PAYROLL OFFICE

Amanda Lewis – Benefits and Payroll Manager

The Benefits and Payroll Office is responsible for payroll processing, Federal and State reporting, benefits administration for active and retired employees, assisting the Town Manager with collective bargaining negotiations, development of personnel policies and procedures, and other duties and responsibilities at the direction of the Town Manager.

Achievements

- Participated in the Town of Ayer Insurance Advisory Committee
- Manage health benefits for Town of Ayer employees and retirees
- Standardized the format and calculation of salary calculations for salaried staff
- Continued outreach and implementation of the Senior Citizen Property Tax Work-Off Program

Future Goals

- Update administrative processes and procedures
- Complete a review and update of the Personnel Policy
- Update the Benefits and Payroll website

BOARD OF HEALTH

Pamela Papineau, Chair; Patricia Peters; Stephen Slarsky
Samantha Benoit, Administrative Coordinator
Bridgette Braley, R.S. (MA Registered Sanitarian), NABH inspector/sanitarian
Julie Thomas, Animal Inspector

Duties and Responsibilities

The Board of Health (BOH) is a three member duly elected board, and legally designated health authority for the Town. The BOH implements and oversees the policies and regulations as mandated by the Massachusetts Departments of Public Health, Agriculture, and Environmental Protection. The BOH, in conjunction with the Nashoba Associated Board of Health (NABH) oversees licensing, monitoring and enforcement of regulations regarding food service, housing, water, septic, trash disposal, recycling, noise, tobacco, keeping of animals, and miscellaneous health matters including epidemic and pandemic response. The BOH provides guidance regarding beach closings, flu clinics, mosquito control, and emerging public health concerns. The BOH also oversees and appoints the Animal Inspector, whose duties include the investigation of possible human and/or domestic animal exposure to rabies, and the issuances of rabies quarantine orders.

2023 Departmental Achievements

- The BOH has continued to work with local organizations to operate a Harm Reduction Program within the Town of Ayer. The Harm Reduction Program is designed to help reduce harm and provide services to those who suffer from substance abuse.
- The BOH is continuing to monitor the increase in the local rat population. Rats are often attracted to unsecure animal feed, and excess garbage. Please apply for a Keeping of Animal and Fowl Permit to help mitigate this issue.
- The issuance of a Motel License to Mimi's Place (formerly Caza Manor) is still being processed through litigation.
- The BOH has continued to support People Concerned About the Environment (PACE), and the Silent Springs Institute (SSI) to study and ensure the safety of the Town's drinking water as it relates to PFAS.
- Permits Issued: Solid Waste Hauler – 10, Tobacco Sales License – 13, Animal and Fowl – 26, Motel/Hotel License - 1

Future Departmental Goals

- Continue to support PACE and SSI for public awareness of PFAS and the PFAS Study.
- Continue to monitor Devens remediation activities.
- Continue compliance monitoring and enforcement of BOH regulations.
- Review and update BOH regulations as necessary.
- Increase BOH Member participation in local, regional, and state educational opportunities.

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the Town of Ayer and the Ayer Board of Health in meeting the challenges of environmental and public health needs in your community. The Nashoba Associated Boards of Health is a regional health district whose members, including the Town of Havard and the Ayer Board of Health, are members. The health District is governed by the elected Board of Health members from member communities and meet quarterly to conduct the District business.

- Our public health nursing staff returned to pre-pandemic activities while working with our Public Health Educator to provide public health education programs to our communities.
- It is with great sadness that we needed to close the Nashoba Nursing Service and Hospice, our VNA, primarily due to the difficulty obtaining and retaining nursing staff; the service ended in June.
- As a recipient of a Public Health Excellence Grant, we have brought on staff to increase our presence in food service establishments and provide improved communication, and public health education to the Nashoba District. We have been able to bring on another Health Agent to improve our service to the communities.

We look forward to continuing our work with **Ayer's Board of Health** to meet the public health, environmental and nursing needs of your community.

Environmental Health Department

The Nashoba Sanitarian serving your community is always available at our Ayer office and has regular hours in the Ayer Town Hall to serve Ayer residents and work with Town Hall staff.

Food Service Licensing and Inspections: 57

This office licenses, inspects, responds to complaints and conducts follow up on concerns in licensed operations. Some of the inspection done this year were in response to COVID complaints.

Recreational Permitting and Inspections: 13

This office licenses, inspects and responds to complaints regarding recreational camps for children, bathing beaching and public and semi-public pools. We sample water at bathing beaches weekly, providing the results to community partners, to ensure swimming only occurs at those public and semi-public beaches which meet State regulations.

Housing & Nuisance Investigation: 2

This office inspects dwelling units for compliance with the State Sanitary Code upon compliant and prior to occupancy. We issue orders to take corrective actions, reinspect, and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions or pollution are investigated.

Title 5 related work – On-site Sewage Disposal

We received 2 applications for soil testing (testing necessary for the design of a sewage disposal systems) and witnessed 8 tests performed (perc tests and soil evaluation holes).

We received 1 application for sewage disposal systems and reviewed 2 plans for new and replacement systems.

Our office prepared 1 sewage disposal system permits for the Board's review and approval: 1 for the replacement of failed systems.

We conducted 3 inspections during the construction of sewage disposal systems.

We reviewed 4 Title 5 inspection reports and we were available to provide consultation to your residents on matters relating to sewage disposal systems.

Private Well related services

Private wells are regulated by local regulation and we issued 1 well permit for new and replacement private water supply wells.

We reviewed water quality and quantity reports and interpreted the results for your residents.

Rabies Clinics

Clinics were held in a handful of communities in cooperation with local veterinarians; clinics were open to the residents of all member communities.

Nashoba Nursing Service & Hospice

It was with great sadness that we closed the Nashoba Nursing Service and Hospice at the end of June 2023, what follows is a record of the activities in your community performed by the Nashoba Nursing Service and Hospice through the end of June.

Nashoba's Certified Home Health Registered Nurses visited and provided skilled services to patients in their home under physician's orders. The services included assessment of physical, psychological, and nutritional needs. Skills included teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.

Nashoba's Certified Home Care Aides provided assistance with daily activities of daily living including bathing, dressing, exercises and meal preparation.

Nashoba Therapists provided skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

Nursing Visits: 868

Home Health Aide Visits: 171

Rehabilitative Therapy Visits: 632

Community Health Nursing

Nashoba’s Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

The Nashoba nursing team reviewed, investigated and reported on all mandated communicable and infectious diseases (including COVID-19) while working closely with the Massachusetts Department of Public Health’s (MDPH) epidemiology team. Though this daily reporting and investigation work is not always visible, it is vital to protect the public from the spread of disease and includes:

- Working with MDPH and local boards of health to identify and manage clusters of disease/exposures in the District.
- Working with school nurses and childcare providers in the District to provide information, offer advice and support.
- Working with the Health Agents in our member communities to assist individuals in unsafe living situations, our goal is to improve their living conditions.

Communicable Disease Number of Cases investigated:

Anaplasmosis	1
Ehrlichiosis	1
Giardia	1
Group Strep A	1
Haemophilus Influenza	1
Hepatitis B	1
Hepatitis C	6
Influenza	27
Norovirus	1
Salmonella	1
SARS-CoV-2 (COVID-19)	171

The Nashoba nursing staff provided monitoring and guidance to **167** travelers and residents throughout the District testing positive for TB infection (not contagious) this calendar year, and have also been managing **3** active TB cases in the District since Spring/Summer 2023 (monitoring continues to date). The towns in the Nashoba District fall into a **LOW RISK TB** category (as defined by MDPH).

In addition to the mandated disease surveillance and reporting, our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and

safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal, dog bites etc.) in a variety of ways including:

- Monthly well adult clinics have been & continue to be offered throughout the District. Nashoba nursing staff conducted **134** total clinics this year, including **14** clinics in Ayer. Clinics provide the opportunity for residents to meet with the nurse for blood pressure checks, blood sugar screening, general health counselling, resource information and referrals as needed. District wide flu clinics are held in the fall.
- Nashoba conducted seasonal flu clinics in each community to make vaccinations available to everyone, including homebound residents. We administered **1564** flu shots to community members, including **62** Ayer residents. We made **6** home visits.
- The nurses are available for & have made home visits to make general assessments, assist with coordinating care and services, provide support/teaching and make referrals to other local community resources.
- Nashoba has offered community outreach and educational programs covering topics such as disease prevention, chronic disease management, emergency preparedness, mental health awareness, and overall wellness. We provided the following programs: Babysitting 101 for Tweens at the Library, Heart Health and Stroke Awareness at Stone Soup and Nashoba staff provided Grief Support groups after the closing of Nashoba Nursing Service and Hospice.
- Nashoba staff attend and regularly participate in collaborative meetings, trainings, and conferences to keep current with the latest developments in local public health.
- Nashoba staff facilitated several meetings with key stakeholder groups to promote partnership, encourage strong regional communication, and foster working relationships. This has helped to identify common goals and guide future public health initiatives and outreach.

Community Health- Communications and Public Health Education Summary 2023

The Public Health Educator/Communications Specialist (PHE/CS) role has evolved since its inception in Sept 2021 to best support the needs of the District and the work of the Nashoba Associated Boards of Health's (NABH) Public Health Nursing and Environmental Health departments. In the past year, the PHE/CS has been communicating timely and relevant public health information to towns and stakeholders, providing educational opportunities across the District with a social determinants of health (SDOH) lens, advocating for improved resource access and health equity in the region, and partnering with a variety of community-based organizations. This work has included:

- Developing educational programs and presentations both independently and collaboratively with the PH nursing team- Public Health 101, Brain Health & Stroke Prevention, etc.
- Serving an overseeing administrative role during annual flu clinics.
- Providing education and advocacy related to treatment and de-stigmatization of substance use disorder, mental health.

- Providing public and written testimony to advocate for public health-related resources in the region.
- Maintaining up-to-date distribution lists, communicating within the district via channels such as quarterly newsletters, regular email updates, etc. pertaining to public health news, information and events such as flu and rabies clinics. Continuing to identify ways to diversify communication methods to reach as many community members as possible.
- Building and maintaining relationships with a broad range of stakeholders through meetings and attending community events to represent NABH.
- Serving as a resource for community members with public health related questions across a broad range of topics.
- Attending trainings with an emphasis on health equity and public health service regionalization. MDPH has prioritized these areas because research has shown they have the biggest impact on health outcomes for the broadest range of people.
- Attended “Grantmakers” training and oriented to grant application process.
- Became certified in Mental Health First Aid for Adults.
- PHE/CS has utilized an SDOH lens to identify health inequities that most impact the NABH region to focus efforts and collaborate with community partners to lessen these gaps.
- Developing educational and communications materials for district and individual towns by request including print, electronic, presentation, and TV/news media materials.
- Maintaining and improving NABH website to keep info relevant and accessible. Maintaining and expanding upon a robust, in-depth Resources page on the website.
- Organizing events to facilitate the exchange of information such as networking events for Council on Aging and Outreach Workers and local Boards of Health and learning events including a district-wide Mental Health Learning Collaborative.
- Maintaining agency social media to reach people in district with current, relevant and seasonal public health information.

BUILDING DEPARTMENT

Charles Shultz, Building Commissioner
Michael Wallace, Asst. Building Inspector/Zoning Enforcement Officer
Samantha Benoit, Administrative Coordinator

Department Personnel:

Alan Parker, Electrical Inspector, 978-877-6232
David Theide Plumbing, Gas and Mechanical Inspector, 978-846-4513
Erik Aaltonen, Sealer of Weights and Measures, 978-597-8855
Jeff Hayes, Alternate Building Commissioner
David Woodsum, Alternate Electrical Inspector, 978-456-6935
Scott Theide, Alternate Plumbing Inspector, 508-831-8372

The Building Department conducts supervisory and inspection work related to the enforcement and interpretation of the State Building Code, the local Zoning By-laws and other applicable regulations.

2023 Departmental Achievements

Building Permits reviewed and issued – 524

- Single-family homes – 13
- Two-family homes – 0

Total fees collected - \$239,676.63

Certificates Granted – 266

- Occupancy – 77
- Compliance – 189

Building/Safety Inspections Conducted – 1,151

Zoning Violations issued: 107

Electrical Permits issued – 368

- Total fees collected - \$64,958.48

Plumbing Permits issued – 173

- Total fees collected - \$27,699.30

Gas Permits issued – 158

- Total fees collected - \$16,880.00

Mechanical Permits issued – 97

- Total fees collected - \$17,327.85

Future Departmental Goals

The Building Department once again had a record number of permits issued in 2023 and in response to the increased demand for timely inspections, and permit issuances, the department is added a full time Assistant Building Inspector/Zoning Enforcement Officer. There are plans to implement an online permitting system, to allow for a more modern and streamlined approach to issuing building, electrical, plumbing, gas, and mechanical permits. This online permitting software is part of a larger plan to improve the department's webpage to increase accessibility and usability by homeowners and contactors. The Building Department is also looking to continue to encourage collaboration between departments, especially the Planning Department to review the Zoning By-laws.

COMMUNITY & ECONOMIC DEVELOPMENT

Alan S. Manoian, Dir. AOCED
Alicia Hersey, Community Development Program Manager

The AOCED believes a diverse, educated, healthy, well-housed, and connective community, guided by thoughtful municipal planning, zoning and sustainable development practices and principles, creates and reinforces optimal investment opportunities and conditions for dynamic, well-capitalized, sustainable, and attractive local and regional private enterprise and economic prosperity for all.

2023 Achievements

- Successfully administered/closed-out the FY20 \$3.1million MassWorks Grant, achieving the transformative \$4.2million “West Main Street Public Infrastructure Improvement” Project on-time and on-budget, creating the infrastructure foundation for the future “West Ayer Village” as a traditional/livable/multi-modal transit New England village.
- Successfully organized, coordinated and conducted the “Ayer+Devens 2033” 2-Day Public Symposium in March 2023, featuring public design charrettes, panel discussions, site tours, guest speakers, and dynamic community engagement.
- Successfully administered/closed-out the FY22 \$282,000 MA EOEI Municipal Vulnerability Preparedness (MVP) Action Grant, achieving the noteworthy creation of the 1st innovative/healthful Pocket Forest in Central MA, known as the “Ayer East Main Street Neighborhood Pocket Forest” growing to protect many of Ayer’s most vulnerable residents from poor air quality, unhealthy heat-island effects, street flooding, and loss of native trees and pollinators. The 2nd year of the Pocket Forest brings landscaping and beautification to the new Pocket Forest location.
- Successfully completed the second year of the Ayer Affordable Housing Trust’s Rental Assistance Program; stabilizing ten (10) Ayer families with a one-year grant that pays a portion of their rent.
- Navigated and supported NOAH’s (Neighborhood of Affordable Housing) “Friendly” 40B/Comprehensive permit application through CPC funding and ZBA approval.

Future Goals

- Administer project and secure \$4-\$5 million grant funding to advance the “Park Street Public Infrastructure Improvement Project”.
- Administer project and secure \$6 million Federal (TIP) funding for the “Downtown Ayer Main Street Re-Design & Re-Construction Project”.
- Advance the mission and work of the Town of Ayer “Devens Resolution Committee”.
- Submit a CDBG (Community Development Block Grant) for \$280,000 of funding for the Ayer Housing Rehabilitation Program.
- Work with the Affordable Housing Trust and the Affordable Housing Committee to expand the tools and funds for encouraging affordable and work force housing within our community.

COMMUNITY PRESERVATION COMMITTEE

Members: Janet Providakes, Chair; Julie Murray , Co-Chair; Jessica Gugino, Clerk; Beth Suedmeyer; Barry Schwarzel; Colleen Krieser; Jason Mayo

The Community Preservation Act (CPA) was signed into law in the Commonwealth on September 14, 2000 (Massachusetts General Law, Chapter 44B, Section 5). The CPA was designed as a smart growth tool to help participating communities with three general types of projects: the creation and support of affordable housing; the acquisition and preservation of historic resources; the acquisition and preservation of open space along with the creation and support of outdoor active recreational-use projects. Funds are distributed annually among these categories through a majority vote at Town Meeting. Town Meeting votes must also be taken to approve or reject the use of CPA funds for each project deemed eligible by the CPC.

The Community Preservation Committee appreciates the support of Ayer residents in our continued work towards preserving the diversity and the charm of the Town of Ayer.

2023 Achievements

- Continued supporting the digitization of *The Public Spirit/Nashoba Valley Voice* (from 1869-present) for the preservation of an important historical resource as well as the enhancement of public access by the Ayer Library;
- Celebrated the restoration of the 1943 Ayer Howitzer in front of Town Hall;
- Provided additional funding for the Ayer Rental Assistance Program;
- Funded the 2nd Phase of the Pirone Park Playground/Kiddie Junction (Reconstruction and Equipment purchases);
- Worked with other departments, committees and boards to research possible future opportunities for affordable housing, open space and historical preservation projects.

Future Goals

- Promote additional funding for the Ayer Affordable Housing Trust;
- Continue researching opportunities for the purchase of open space for conservation and/or recreational purposes;
- Maintain relationships with Habitat for Humanity to support the creation of new housing;
- Work with the Affordable Housing Committee, Ayer Housing Authority and Affordable Housing Trust to support the creation of new affordable housing units and/or the purchase of land for such housing;
- Continue to welcome applications for CPA funding to support diverse projects such as additional pocket parks, improvements to Town-owned conservation land, new community recreation endeavors (where permissible per CPA guidelines), and diverse historical preservation projects.

CONSERVATION COMMISSION

Jon Schmalenberger, Chair; Mark Phillips, Vice Chair; Jessica Gugino, Clerk; George Bacon, member; Jennifer Amaya, member; Heather Hampson, Conservation Agent

The Conservation Commission protects Ayer’s wetland resources by administering the State Wetlands Protection Act (MGL Ch. 131, Sec. 40), its Regulations (CMR 310 10.00), as well as Ayer’s local wetlands protection bylaw (Article XXVI) and regulations. The five-member appointed Commission issues permits and monitors work in wetland resource areas and their buffer zones. The Commission manages the 125-acre Pine Meadow Conservation Area for both wildlife habitat and public access to maintained walking trails. The Conservation office provides information to residents about Ayer’s waterways, wildlife, and other environmental resources.

2023 Departmental Achievements

- Revised Ayer’s Wetland Bylaw Regulations to include plan requirements.
- Started the Friends of Pine Meadow Land Stewardship program for the care and minor maintenance of the Pine Meadow Conservation Area.
- Managed the treatment of nuisance aquatic plants in Sandy, Pine Meadow, and Flannagan ponds
- maintained beaver control devices on town property to prevent flooding with the help of the DPW
- Completed the following regulatory or supervisory actions:

ACTION	2022	2023
Determinations of Applicability	11	13
Notices of Intent/Orders of Conditions (NOI/OOC)	4	5
Resource Area Delineations (ANRAD/ORAD)	1	1
Commission Site walks to review project applications	7	8
Amendments to Orders of Conditions	0	1
Enforcement Orders/Violation Notices	1	4
Emergency Certifications	2	2
Extensions of Orders of Conditions	1	2
Certificates of Compliance	15	5
OSRD Conservation Recommendations	1	0

Future Departmental Goals

- Continue to treat Sandy, Pine Meadow, and Flannagan ponds for nuisance aquatic plants; continue to manage beaver activity on town property
- Look to improve trail markers and add nature-based activities at Pine Meadow
- Acquire and protect conservation land using the Conservation Fund
- Provide improved public access to town ponds for boating and fishing
- Support regional environmental protection and conservation efforts
- Ensure approved Conservation Restrictions are complete and monitored

COUNCIL ON AGING

Katie Petrossi, Ph.D., Director
Mary Ellen Gorman, Outreach Coordinator
Sam Parr, MART Van Coordinator
Denise Galvin, Nutrition Coordinator

Hours: 9am – 3pm, Monday thru Friday
Phone: (978)772-8260
Website: www.ayer.ma.us/council-aging-sr-center

COA Board Members:

Dennis Curran, Robert Gardner, Mary Markham, Janine Nichipor, Marge Withee

The Ayer Council on Aging (COA) is a service department for members of the community 60 years of age and older. We provide comprehensive information and quality services to help seniors, their caregivers, and adult children. Our goal at the Ayer COA is to empower individuals and families as they make life choices in support of aging with dignity, health, and personal fulfillment. We provide a variety of programs and services to bring together our senior citizens in a safe and nourishing environment, including meals, transportation, social service assistance, fitness classes, health education and screening, activities, and social opportunities.

2023 Achievements

The Council on Aging/Senior Center has grown steadily this year, offering a variety of events and resources to support senior's physical, social, intellectual, and emotional wellbeing:

- Seniors visiting the center: 344 (a 17% increase over last year)
- Event check-ins: 7,289 (an 83% increase over last year)
- Social Services clients: 86 (an 83% increase over last year)
- Meals served at the center: 3,657 (a 157% increase over last year)
- Meals on Wheels Delivered: 4,472
- Total rides offered on the COA Van: 4,969 (an 11% increase over last year)
- Volunteers: 16 volunteers worked 1,517 hours (valued at \$21,615)

In 2023 the Senior Center continued to grow, despite limitations in facility size, parking, and accessibility. The daily lunch program is popular, and reaching capacity. Exercise class options expanded, Lunch & Learn presentations about health and lifestyle topics were well attended, as were musical performances. Supper Club and day trips to museums and festivals sold out quickly.

With a full staff in place as of mid-year, including the new Town Social Worker's part time placement at the Senior Center, our ability to provide vital social services improved dramatically. Social services offered onsite include SHINE Medicare counseling, AARP Tax-Aide, and Fuel Assistance. Staff also assisted seniors with their SNAP (food stamps), Lifeline (reduced cost cellular), ACP (reduced cost internet), senior housing applications, and general financial concerns.

The COA van continues to log many miles, taking seniors on almost 5,000 trips to medical, errand, and social trips across Ayer, Shirley, Groton, Harvard, Leominster, Fitchburg, Acton, and Concord.

The Senior Center newsletter, Longevity Ledger, expanded from 8 to 12 pages in 2023, and includes the calendar of events, tips for healthy living, and more. With print distribution of over 500 copies, the newsletter is available at the Senior Center and locations in town, as well as online via email, the town website, and on the Senior Center's Facebook page.

The Senior Center Site Selection & Building Committee was appointed and focused its search on Town-owned land. The Ayer Select Board continued to support need for a new senior center, authorizing \$60,000 in ARPA funds for the project, while the Office of Community and Economic Development won a \$350,000.00 state grant for the site selection and conceptual design stages.

In an effort to connect more frequently with Ayer's seniors, the COA Board began monthly open office hours during which members of the Ayer community can speak individually with a board member in a less formal setting than the typical monthly board meeting.

DEPARTMENT OF PUBLIC WORKS

Dan Van Schalkwyk, Director of Public Works

The goal as the DPW is to improve the public services and infrastructure for the residents and businesses of the town. We appreciate public input, new ideas and the DPW staff work hard to improve our community.

The Department of Public Works provides essential services to the Town of Ayer that affect public health, safety, education, as well as economic vitality, the aesthetic appeal of our town and the overall quality of life. The Ayer DPW has six divisions: Engineering and Administration, Highway, Water, Wastewater, Stormwater, and Solid Waste. The DPW is also responsible for maintaining Town streetlights, managing the fuel depot for all Town Departments, and operation and maintenance of the Woodlawn Cemetery.

Engineering and Administration Division

Pamela Martin - Business Manager, Ramona Bean – Department Assistant, Matt Hernon – Town Engineer, Delaney Dionne – Civil Engineer

In January 2023, the DPW hired Matt Hernon, P.E., as the Town Engineer.

The Administration and Engineering Division provides administrative and technical support for all DPW operations and other Town Departments, Boards, and Committees as requested. The staff is involved in customer service, water and sewer billing, transfer station permits and PAYT bags, and DPW payables. The Engineering Division designs, bids and manages capital projects and reviews / supports projects for the Planning Board and Conservation Commission.

2023 Departmental Achievements

- Completed construction of the East Main Street Road Reconstruction Project
- Completed reconstruction of the Ayer West Main Street Village (MassWorks funded)
- Managing the Wastewater Treatment Plant Improvements
- Continued working on 25% design of Main Street reconstruction project
- Completed replacement of several old decorative streetlights on Main Street
- Completed construction of water and sewer improvements on Westford Road, began rehabilitation of major trunk sewer on Sandy Pond Road
- Assisted Parks Department with design and bidding of the Kiddie Junction Playground Replacement project
- Assisted PACE and Silent Spring with water modeling and historic information for the PFAS public health study
- Began design of water improvements (clearwell storage tank, Washington Street storage tank rehabilitation)
- Began evaluating a Stormwater Enterprise Utility Fund
- Began design of Groton School Road culvert replacement
- Reconfigured the intersection of Central Avenue and Groton Harvard Road into a 4-way stop

- Obtained \$500,000 Complete Streets Grant and designed in-house reconstruction: Sandy Pond Road from Snake Hill Road to Patriot Way
- Obtained two (2) grants totaling \$1,000,000 for the West Main Street Bridge reconstruction
- Obtained \$130,000 grant from MassDEP for Lead Service Line Inventory

Future Departmental Goals

- Continue seeking grants and infrastructure funds to benefit Ayer
- Program with the MPO and Finalize 25% design of Main Street reconstruction project
- Complete Doug Road to Pleasant Street water main loop
- Complete reconstruction of the West Main Street Bridge
- Complete water main replacement on Willow Road and Cambridge Street
- Complete evaluation of a Stormwater Enterprise Utility
- Continue water, sewer and drainage replacements throughout town
- Complete construction of water improvements (clearwell storage tank, Washington Street storage tank rehabilitation)
- Complete rehabilitation of major trunk sewer on Sandy Pond Road
- Complete design of Groton School Road culvert replacement
- Complete construction of Sandy Pond Road Complete Street
- Complete Lead Service Line Inventory
- Complete improvements to Wright Way Pump Station

Highway / Stormwater Division

Doug Jaspersen – Foreman, Walter Wood - Asst Foreman, Bruce Burns – Equipment Operator, Steve Julius – Equipment Operator, Lathan Dixon – Highway Utility Person

The Highway Division is responsible for all repairs and repaving of public roads, sidewalk construction and repair, drainage, snow plowing removal and other matters having to do with the proper maintenance of the Town’s road system. The Highway Division also mows /maintains the public lawn areas throughout town and assists in town wide events. Lathan Dixon was hired in April 2023.

2023 Division Achievements

- Repaved Loon Hill Road (portion), Rose Lane, Iris Lane, Lilac Lane, Bennetts Crossing, and Pheasant Circle
- Constructed rain garden at a Groton Harvard Road drainage outfall
- Assisted with pocket forest construction
- Replaced broken drainage segment on Pleasant Street
- Perform several catch basin repairs, structure raising

Water Division

Kimberly Abraham – Water and Sewer Superintendent, Greg Cormier – Foreman, Ryan Januskiewicz – Assistant Foreman, Jamie Pinard – Treatment Plant Operator, Max Goodwin –

Water Distribution System Operator (moved to Wastewater), Jeff deHorsey – Water Meter Reader/Laborer (resigned 02/2024)

The Water Division operates and maintains the Town’s public water system. This is a highly regulated utility and all Water Division staff are licensed water operators. The Water Division is responsible for managing the Town’s 5 wells, 2 water treatment plants and miles of distribution pipes. The Water Division also installs, maintains and reads the water meters used in the billing of water and sewer.

2023 Division Achievements

- Pumped and treated 513 million gallons of water
- Replaced poor condition water main on Third Street
- Optimized zinc orthophosphate corrosion control
- Continued to upgrade water meters
- Located and repaired leaks / breaks on Willow Road, Fitchburg Road

Wastewater Division

Kimberly Abraham – Water and Sewer Superintendent, Tim Lahtinen – Foreman, David Nelson, Jr. – Assistant Foreman, Max Goodwin – Plant Operator, Mike Winters - Plant Mechanic, Carl Johnson - Collection System Operator, Thomas Bozek – WWTP Attendant

The Wastewater Division operates, maintains, and develops the Town’s public sewer and wastewater treatment systems. The sewer collection system serves approximately 90% of the Town and requires 18 pumping stations to transport the wastewater to the treatment plant. The treatment plant is an advance treatment system that discharges to the Nashua River.

Max Goodwin joined the Wastewater Division in December 2023 after serving as the Water Division Distribution Operator, welcome Max!

2023 Division Achievements

- Treated 550 million gallons of domestic and industrial wastewater
- Continued with Main and Central Ave Pump Station Valve Replacements
- Proactive jetting reduced the number of collection system clogs

Solid Waste Division

Andrew Jackson – Foreman, Frank Mavilia – Operator

The Solid Waste Division operates the Town Transfer Station. Residents can dispose of household waste, zero-sort recycling, yard waste, food waste, electronics and bulk items.

2023 Division Achievements

- Provides Solid Waste disposal to 1,227 Ayer households

- Disposed of 512 tons of solid waste, 222 tons of recycling, 13 tons of compostable food waste, 62 tons of cardboard, 16 tons of rigid plastic, 85 tons of scrap metal, 17 tons of textiles, and 6 tons of E-waste.

DEVENS ENTERPRISE COMMISSION
Annual Report: 2023
Town of Ayer

The Devens Enterprise Commission (DEC) is the regulatory and permit-granting authority for the Devens Regional Enterprise Zone. As requested by the Selectboard, the DEC is pleased to report on our annual development metrics for 2023.

Impervious surface update: In addition to the square footage commercial development cap, the Final Environmental Impact Report (FEIR) for the redevelopment of Devens contains an impervious surface coverage limit. The following chart summarizes the new development permitted in 2023 and the corresponding impervious surface created as a result:

2023 New Development Permitted	
Square Feet of new buildings	232,320 sq.ft (5.33 acres)
Total Impervious surface area added	329,033 sq.ft (7.55 acres)
Reduction in Impervious due to LID	20,596 sq.ft. (0.47 acres)

New development in 2023 raised impervious surface coverage in Devens from approximately 824 acres in 2022, to approximately 832 acres. However, Commonwealth Fusion Systems came back to the DEC for a minor modification in 2023 that resulted in a reduction of approximately 37,000 sq. ft. of impervious on their CFS-2 project. In addition, the DEC issued a permit for the demolition of 57 Jackson Rd, which included the removal of almost 60,000 sq. ft. of impervious surface, resulting in a net gain of only 5.32 acres of impervious in 2023 and just below 830 acres total out of the 984 acres permitted under the FEIR.

The DEC continues to implement Low-Impact Development (LID) techniques and smart growth strategies on all projects to minimize impervious surface coverage and advance the sustainable development goals of the Devens Reuse Plan. LID techniques such as biofiltration landscape islands, porous pavement, subsurface infiltration systems, landscaping requirements, and parking maximums resulted in more than 20,000 square feet (6%) less impervious surface than traditional development. This reduction results in more localized groundwater recharge, less urban heat island and stormwater runoff impacts, while helping to maintain better air and water quality in Devens and the surrounding region. The LID techniques make this site more adaptable to changing weather patterns and the more frequent and intense storm events that we are experiencing as a result of a changing climate.

This information, along with a full copy of the DEC 2023 Annual Report will be available on-line at <http://www.devensec.com/meetings.html> under Annual Reports 2023.

The DEC Ayer Alternate Commissioner position remains vacant at this time.

Respectfully submitted by Ayer's DEC Commissioners:

Martin D. Poutry

James B. Pinard JR

Martin Poutry

Jim Pinard

FACILITIES DEPARTMENT

Charles Shultz, Facilities Director of Maintenance
DJ Zoller, Custodian

Facilities Department is to support the Town of Ayer by enhancing the quality of its facilities and to maximize service life of facilities and equipment, protecting valuable public assets, through regular preventive maintenance and collaboratively prepared long-term capital plans. Recognizing the uniqueness of each buildings operational needs and accomplishes our work in a way that minimized service interruption.

Provide the maintenance, custodial and construction management services in a cost effective, customer-oriented manner needed to protect the investments made by the residents of Ayer and to maintain a safe, comfortable and functional environment for all building occupants.

2023 Departmental Achievements

- Completed major structural repairs to the Town Hall interior building envelope.
- Replaced library boiler and continued rebuilding library hot water heating system.
- Secured an \$181,000.00 grant and \$108,000.00 in incentives to complete nine energy projects.
- Replaced Police Station fencing system and renovated front landscaping via capital upgrades.
- Completed preventive maintenance and energy saving measures on all the equipment at the Police Station, Town Hall, Fire Station, DPW buildings, Library, and Parks building.

Future Departmental Goals

- Complete FY25 Green Communities Grant.
- Complete a Town wide solar audit.
- Install a new heat pump HVAC RTU and upgrade controls at the Fire Station.
- Continue all Property improvement plans for all Town operated properties.
- Continue I.P phones and media up-dates for the Library, COA, Parks, and DPW Admin buildings.
- Completed all FY25 Capital up-grades.

FINANCE COMMITTEE

Members: Kurt Fraczkowski, Andrew Sealey, Jin Hong, Eric Sechman, Robert France

Meeting Times: 1st & 3rd Thursday each month at 6:00pm at Town Hall during Budget Season
Email kfraczkowski@ayer.ma.us

The responsibility of the Finance Committee is to act in the best interest of the taxpayer. The Finance Committee is the representative and advisory committee for Town Meeting; the legislative body of government in the Town of Ayer. The committee's primary responsibility is to present a balanced budget for Annual Town Meeting which provides an efficient use of available funds by maximizing revenue streams and ensuring expenses are quantified. The committee reviews and provides recommendations on all monetary municipal warrant articles. The committee provides information on the Town of Ayer's financial health, execution of financial processes, and financial efficiency for voters to make educated decisions. Final decision making responsibility rests with elected officials and those who vote at Town Meeting and general elections.

AYER FIRE DEPARTMENT

Fire Chief/Emergency Management: Timothy P. Johnston

Deputy Chief: Jeremy S. Januskiewicz

Office Manager: Janet Poitras

Captains:

John Bresnahan, David Greenwood, Brendan Hurley, Timothy Shea

Lieutenant:

Robert Bozek, Brenton Bourne, Frank Fowler, Tyler Schwabe, Jeffrey Swenson

Firefighter:

Drew Brassard, Zachary Broderick, Katherine Endicott, Robert Henderson, David McGloughlin, Jeremy O'Connell, Mitchell Taylor, Jared Wayne,

Call Dept Officers:

Lt. Andrew Anderson, Capt. John Whalen,

Firefighters:

Andrew Bozek, Cameron Breault, Jake Driscoll, Stephen Hamel, Christopher Herrstrom, Jeffrey Porter, Cory Prehl, Zachary Rolfe, Robert Soutanian, Nick Sartoris

EMT/Paramedics:

Charles Dillon (P)

The mission of the Ayer Fire Department is to provide to the citizens, visitors, and business community the highest level of fire suppression, emergency medical service, bio-terrorism response, fire prevention education and public service. We are committed to finding better ways of protecting our citizens in the event of fire or other disasters and continue to work for the betterment of our community.

2023 Departmental Achievements

- Visited schools and Senior Living Facilities to promote Fire Prevention.
- Conducted Open House in October.
- Received SAFE, EMPG, AFG and Nashoba Community Foundation Grants.
- Captain Sean Farley retired after 40 years of service.
- Promoted Brendan Hurley to Captain and Tyler Schwabe to Lieutenant

Future Departmental Goals

- Continue to promote Fire Prevention and Safety through Education.
- Purchase Ambulance to replace our current 2016 model.
- Heavy Rescue Training.
- Completion of the Hazard Mitigation Plan (H.M.P) update.

INFORMATION TECHNOLOGY

Cindy Knox, IT Director

The Town of Ayer's Information Technology Department is committed to providing secure, proven technology that enhances the effectiveness of employees and allows convenient access to government information and services for employees, citizens, visitors, and businesses.

2023 Departmental Achievements

- Installed new security endpoint software on all computers.
- Upgraded server security.
- Replaced the server and upgraded backups at the Fire Station.
- Upgraded all email to Microsoft.
- Started upgrading to Windows 11.

Future Departmental Goals

- Enhance server backups at Town Hall & the DPW.
- Implement a Managed IT Department.
- Hire new IT staff.
- Install Windows 11 on all new systems.

AYER LIBRARY

Staff

Luke Kirkland, Library Director
Amy Leonard, Head of Youth Services
Barbara Cheeks, Head of Adult Services
Rebecca Kranz, Librarian I
Sue Hauk, Librarian I
Sarah Gomes, Administrative Specialist
N.F. Raye, Library Assistant
Tirza Davis, Library Clerk

Trustees

Sue Kennedy, Chair
Andrew Wilson, Vice-Chair
Cyndi Lavin, Secretary
Brenda Richard, Treasurer
Robert Gardner, Jr.
Sharon Slarsky
Becky Campaner
Margaret Durand
Rebecca Myers

Mission Statement

The Ayer Library connects the community to diverse educational, cultural, informational, and recreational opportunities that support lifelong learning.

2023 Departmental Achievements

- Built on service and program offerings for impressive gains on FY22:
 - 45% increase in visits
 - 261% increase in programs
 - 224% increase in program attendance
 - 508% increase in study room usage
 - 7% increase in materials circulation
- Restructured the organization to deliver library services more effectively.
- Updated essential Library policies, while adding two new ones: our Safe Youth Policy protects the safety and rights of minors, and our Reading Room Policy allows outside groups to borrow the Library's Reading Room for public meetings and events.
- Completed significant facilities repairs to the HVAC system and roof.
- Grew teen library usage by expanding programming, adding gaming PCs and a Playstation to our redesigned Teen Room, and increasing outreach to ASRHS.

2024 Departmental Goals

- Continue to build programming offerings and community engagement.
- Improve quality of online engagement via updates to website, social media, and catalog.
- Upgrade public PCs and add more technology offerings.
- Pursue MBLC Preservation Assessment Grant to assess archives collection.
- Refine overall facilities maintenance in cooperation with the Town Facilities Department; install new phone and announcement system; repair sidewalks; and add sustainable exterior services to grounds.

AYER PARKS DEPARTMENT

Commissioners: Chris Tavares (Chair), Gerry Amenta (Vice Chair), Sarah Gibbons, Jason Mayo, Kevin Malantic

Director: Jeff Thomas

Waterfront Director: Matt Blood

Administrator: Sarah Ernst

Grounds/Maintenance Staff: Hannah Saltzman, Nathan Hebert, Matthew Minear

WSI Certified Lifeguards: Tanya Charosia, Emma Toomey

Red Cross Certified Lifeguards: Patrick Bergin, Matthew Blood, Conor Bresnahan, Tanya Charosia, Jacob Kalgren, Aiden Linnane, Cole New, Arthur Ribeiro, Isabella Russell, Julie Thomas, Jed Zaborowski

Gate Attendants: Matt Minear, Molly Schneider, Aiden Moore

Youth Basketball Committee: Chris Tavares (Chairman), Jason Leone, Rob Weeks

Youth Soccer Committee: Sarah Gibbons (Chairman), Margaret Staples, Jared LaSante

The Ayer Park Department consists of five commissioners each elected for three-year terms charged with the responsibility of seeing to the recreational needs of the town by providing clean and well-groomed park and beach facilities as well as safe, appealing recreational programs for members of the community. The department employs a full time Director, as well as seasonal swimming instructors, lifeguards and maintenance personnel responsible for overseeing the management and maintenance of Pirone Park and Sandy Pond Public Beach. The Parks Commission also delegates subcommittees to run town sponsored recreational activities such as Ayer Youth Basketball and Ayer Youth Soccer.

2023 saw the completion of the remediation of the Kiddie Junction Playground and implementation of the plan to rebuild it with updated equipment and features that are ADA and safety compliant. Youth programs continued to grow, finally reaching or eclipsing pre-COVID levels. Pirone Park and Sandy Pond Beach hosted many events through the spring summer and fall. Enhancements were made to several ball fields and equipment to move us forward in a positive direction in 2024

2023 Department Achievements

- Offered numerous programs to the community, including programs, camps and swim lessons.
- Rehabbed Field 1, leveling the clay and replacing the infield sod.
- Completed remediation of Kiddie Junction and developed plans for building a new playground.
- Added enhancements and beautifications throughout Sandy Pond Beach and Pirone Park.
- Completed a feasibility plan for remediating the bathhouse at Sandy Pond Beach.

Future Departmental Goals

- Completion of the playground at Pirone Park.
- Develop plans for enhancing parking at Sandy Pond Beach.
- Make repairs and updates to the irrigation systems.
- Update signage throughout Pirone Park.
- Develop a security surveillance system for Pirone and Sandy Pond Beach

PLANNING DEPARTMENT

Daniel Ruiz; Town Planner

The Planning Department administers and coordinates staff review of development proposals requiring the submission of Site Plans, Subdivision Plans or Approval Not Required (ANR) lot division or consolidation plans. The Planning Department provides administrative and professional support to the Ayer Planning Board, which is responsible for administering and amending the Ayer Master Plan, Zoning Bylaw, Zoning District Map and the Site Plan and Subdivision Regulations.

2023 Departmental Achievements

A. Development Review

Over the course of 2023, the Planning Board reviewed and approved site plan, special permit, subdivision and ‘Approval Not Required (residences on existing roadways) plans, the most significant being:

- **42 Park Street:** The redevelopment of the property will involve the rehab of the existing structure and add an addition to make it a 4-unit property (1 commercial and 3 residential units).
- **14 Washington Street:** The project will be converting the former Ayer Central Fire Station into a mixed-use development with four (4) two-bedroom dwelling units and one unit of commercial office space.
- **Nasoya Foods USA:** The redevelopment of the site and expansion of the existing building by approximately 100,000 Gross Floor Area.
- **Stratton Hill Subdivision:** The Definitive Subdivision application was made by the property owner. The applicant is now working on a redesign to move all the development south of the powerlines and leaving all the land north of the powerline to be open space.

B. Zoning Bylaw Amendments and Regulations

The adoption of MGL. C39 Section 23D(a), aka the “Mullin’s Rule” which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met.

C. MBTA Communities Act

The Town of Ayer has received Interim compliance with the State for the MBTA Communities Act. The Town Planner is working with other departments to submit for full compliance prior to the deadline of December 31st, 2024.

D. Goals Accomplished

- The Town hired Daniel Ruiz as the new Town Planner, and he started in this position in July 2023.
- The Board members fulfilled a mid-term review of the Ayer Master Plan and presented findings to Town departments.
- Board members served on working groups to review current zoning and affordable housing needs.

Future Department Projects and Goals

- Continue to review and fine-tune the Ayer Site Plan Regulations and Planning Board Rules and Regulations.
- Explore alternative housing styles to provide more compact and affordable housing options.
- Review the possibilities of adding regulations for a ‘Minor Site Plan Review’.
- Review our Parking Regulations to find ways to simplify and enhance the parking regulations to ensure projects are viable.
- Continuing the current working group to further help the town create diverse housing inventory and affordable housing units.

AYER POLICE DEPARTMENT

Chief: Brian P. Gill.

Deputy Chief: Jennifer D. Bigelow

Office Manager: Heather Sherry

Records Clerk: Robert Mackie

Sergeants: John MacDonald, Eric Pearson, Andrew Kularski, Christopher Rogers

Detective(s): Brent Davis

School Resource Officer: Michael Nicolo

Patrol: George Fichter, Casey Scott, David Lansing, Andrew Gambrell, Diosmar Reynoso, Timothy Ialeggio, Jake Minear, Alexia Surprenant, Jared Splaine, Jacob Noll

Communications Operations Manager: Christopher Herrstrom

Dispatchers: Erin McNulty, Darlene Buelow, Matthew Cauley, Janet Providakes, Monica Maciel, Timothy Harnden, Robert Mackie, Mark LeBel, Danielle Hobin, Jordan LeBel

Per Diem Dispatchers: Kyle Gordon, Robert Mackie

Animal Control: Julie Thomas

Mission

As a trusted, professional partner with the community it serves, the Ayer Police Department's goal is to reduce the opportunity and the fear of crime and to enhance public safety by protecting the lives, dignity, and property of those within the Town of Ayer.

2023 Departmental Achievements

- Appointment of New Personnel and Organizational Updates:
 - Sergeant Christopher Rogers;
 - Detective Brent Davis;
 - Officer Jared Splaine ;
 - Officer Jacob Noll;
 - Dispatcher Jordan LeBel;
 - Added the Administrative Sergeant to the Department's organization structure;
 - Implemented Civilian Traffic Control Unit;
- Collected and distributed food to the community through our 3nd annual food drive;
- Conducted our 23rd annual Holiday Toy Drive, benefiting 82 Ayer children;
- Implemented 4 Way Stop at the Groton Harvard Rd and Central Ave intersection;
- Completed capital improvement project: Patrol and Sergeant's Offices upgrade.

Ayer Shirley Regional School District

Administration

Dr. Adam Renda, Superintendent
Michelle Towne, Executive Assistant
Charlie Caliri, Assistant Superintendent
William Plunkett, Finance Director
Tara Bozek, Director of Special Education
Kristin Campione, Director of Student Services
Laraine Wilson, Director of Equity, Inclusion, and School Counseling
Michael Thibeault, Director of Technology
Joe Ricci, Director of Food Services
Robert Briggs, Director of Facilities
Steve Kendall, Director of Athletics
Rene Paine, Nurse Leader
Spencer Christie, Principal, Ayer Shirley Regional High School
Bryan Oelerich, Principal, Ayer Shirley Regional Middle School
Elisabeth Lewis, Principal, Lura A. White Elementary School
Frederick Deppe, Principal, Page Hilltop Elementary School

Regional School Committee

Erica Spann, Chairperson
Chris Rupprecht, Vice-Chairperson
Kevin Bresnahan, Secretary
Joyce Reischutz, Member
Jim Quinty, Member
Ashley Pinard, Member

Our Vision

To create a dynamic, engaged learning community that provides equitable access and opportunity for all members, and empowers students to achieve at high levels by fostering intellectual rigor, creative expression, social-emotional well-being, and the agency to pursue meaningful paths and thrive as responsible citizens.

Our Mission

To inspire students to achieve academic excellence through equitable, evidence-based curriculum and instruction, responsive and representative learning experiences that foster belonging, and community engagement that cultivates students' academic, creative, and social-emotional behaviors and skills.

Our Core Values

These core values are guiding principles at the essence of who ASRSD is as a district. Every decision will be aligned with and faithful to these values:

1. Every member of our learning community is responsible for the daily successes and challenges of all students.

2. The social and emotional well-being of our students is paramount to their academic and personal success.
3. Students' individuality is respected and honored in order for them to succeed at their highest level.
4. Building relationships anchored in trust and respect with all stakeholders, students, educators, parents, guardians, and community members.

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

100 Littleton Road, Westford, MA 01886 (978) 692-4711 www.nashobatech.net

Mission Statement

The Mission of Nashoba Valley Technical High School is to provide the highest quality academic and technical education possible to prepare our students for college and career paths leading to success in an ever-changing technological world. The school strives to promote citizenship through a safe and inclusive atmosphere encouraging a diverse population of students to become positive and productive members of the community.

<u>Ayer</u>
<u>NVTHS</u>
<u>School Committee Members</u>
Chris Prehl
<u>Alternate</u>
Cory Prehl

Serving the towns of Ayer, Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, Westford

Dr. Denise Pigeon
Superintendent

Mr. Jeremy Slotnick
Principal

Ms. Michelle Shepard
Business Manager

Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. Nashoba Valley Technical High School offers career preparation in 20 technical programs.

Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

The Year in Review: The core mission of a vocational-technical school is to offer practical training for skills-based careers, and impart to its students knowledge and skills that will be valuable for securing and having success in future employment. To achieve this goal, Nashoba Valley Technical High School must constantly look to the future to determine the necessary skills that will be valued in an economy yet to come. Since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech’s history is one of near-constant adaptation; not just to keep pace with a rapidly changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building. Nashoba Valley Technical High School’s enrollment continues to grow with the need for skilled labor for in-demand trades.

Workforce Skills Capital Grant Projects: Since 2016, Nashoba Valley Technical High School has been the honored recipient of \$8,575,000 in competitive state grant funds from the Workforce Skills Capital Program. This has allowed us to continue to provide the most advanced technical education possible to our students, meeting the standards set by industry partners. The following programs have been renovated and received updated equipment as a result of these funds: Advanced Manufacturing, Engineering/Robotics, Health and Dental Assisting, Culinary/Hospitality, Cosmetology, Electrical/Veterinary Science, and Programming and Web Development.

FY	Program	Amount	Plan
2016	Advanced Manufacturing	\$500,000	Program Renovation and Equipment Update
2017	Engineering/Robotics	\$500,000	Program Renovation and Equipment Update
2019	Health/Dental	\$500,000	Program Renovation and Equipment Update
2020	Culinary/Hospitality	\$125,000	Equipment Replacement
2022	Plumbing	\$250,000	Program Renovation and Equipment Update
2023	Cosmetology	\$500,000	Salon Renovation and Equipment Update
2024	Electrical/Veterinary Science	\$2,500,000	Program Renovation and Equipment Update - will also allow us to expand the physical space of both programs, building to address student enrollment trends

2024/2025	Engineering/Robotics/ Programming and Web/ Advanced Manufacturing	\$3,750,000	Building Addition and Equipment Update - will allow us to create a “Manufacturing Production Center” addressing the growing needs of the manufacturing industry, a primary employer in our area.
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Technical Program Enrollment: The NVTHS District following our mission continues to offer cost-effective high quality Chapter 74 technical education programs to its member district towns of Ayer, Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend, and Westford. Below is an overview of student enrollment trends by technical program.

Technical Program Enrollment (All Students)	% of Students
<u>Construction & Transportation Cluster</u> Automotive Collision Repair, Automotive Technology, Carpentry, Electrical Technology, and Plumbing Technology	41%
<u>Health and Services Cluster</u> Cosmetology, Culinary Arts, Hospitality Management, Marketing, Early Childhood Education, Health Assisting, Dental Assisting, and Veterinary Assisting	31%
<u>Arts and Technology Cluster</u> Programming and Web Development, Television and Media Production, Design and Visual Communications, Advanced Manufacturing, Engineering Technology, Robotics, and Biotechnology	28%

Special Academic Programs: Advanced Placement, Honors, and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art, and additional elective courses are offered for all four years to all interested students.

Dual Enrollment: The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/ administration may elect to enter the Dual Enrollment Program and take courses during their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell, or Fitchburg State University on a full-time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an associate’s degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and the University of Massachusetts, among others.

Early College: In January 2019, Nashoba became the first vocational school to be awarded the Early College designation from the Department of Elementary and Secondary Education. Students can apply to participate in the Early College at Nashoba program beginning in their junior year. This program allows students to remain at Nashoba Valley Technical High School, enroll in “concurrent” enrollment classes at NVTHS, and earn credit at both Nashoba and Middlesex Community College. Students would be expected to complete a minimum of 12 or more credits between their junior and senior year. These

credits are offered at no cost to the student or their families. Additionally, beginning with the class of 2022, students will enter the program with one credit earned for Career Exploration. This course is taken by all students in grade 9 when they participate in their required Freshmen Exploratory of all Nashoba's technical programs. In future years, all students will earn one credit apiece for a First Year Seminar and a Service Learning course, both of which are currently in development. Early College at Nashoba students have all the resources of Middlesex Community College available to them. They become college students with access to libraries, technology centers, and support services available at the college. Nashoba's teachers work with a mentor from Middlesex to design the course and to help students get the most benefit from this unique experience.

Community Service Projects: Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real-world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts, and having a major project completed without over-expending limited town resources for capital improvement.

Student Activities: Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick-Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education: Nashoba Tech's Continuing Community Education Program offers many late afternoon and evening classes to our community, such as Electrical, Advanced Manufacturing, and Driver's Education. Additional information can be found on the NVTHS website.

SOCIAL WORK

Brittany Beaudry, Town Social Worker

Mission

Ayer's Town Social Worker offers free and confidential support services to all Ayer residents, no matter their characteristics, such as age, sex, race, gender, sexual orientation, and occupation. Within the Social Work Department, individuals and families can receive assistance with confronting social, emotional, and economic needs related to mental health, housing, domestic violence, financial assistance, and more. The Town Social Worker provides a judgement-free space to access available resources and gives Ayer residents the opportunity to tackle challenges in pursuit of bettering their quality of life.

The Town Social Worker believes that all residents deserve the support and guidance needed to reach their full potential. The Social Work Department is fueled by empathy and passion for change.

2023 Happenings

The Town Social Worker stepped into position on July 24, 2023. To begin developing the role and to better serve the community, The Town Social Worker promptly addressed several factors. These factors include determining the needs of the population, learning about available local resources, getting connected to community stakeholders, experimenting with best practices for administration, and becoming acquainted with the Town of Ayer.

From the date of hire to the final day of the calendar year, twenty residents were served. Thirty percent of those supported by the Town Social Worker were under sixty years of age, making the remaining seventy percent senior citizens. Residents were assisted primarily through office meetings and phone consultations. The Town Social Worker became involved in residents' cases through referrals from other Town departments, the Ayer Housing Authority, local organizations, the Ayer Shirley Regional School District, family and friends, and self-referrals.

Among the many issues or situations that were addressed, the majority were related to disability benefits, family, finances, food access or insecurity, fuel assistance, health services, housing, mental health, transportation, and unemployment. Through critical thinking, creativity, and collaboration, residents were able to make progress towards stabilization within the Town of Ayer.

The Goal

For the upcoming year, the Town Social Worker has set the goal of continuing to build up a department that can provide support to all willing residents through advocacy, utilization of resources, promotion of independence and social inclusion, and encouragement of mental and physical health support in an effective, efficient, and ethical manner.

ACCOUNTING

Kerry Cooper, Town Accountant

The Accounting Department is responsible for maintaining the financial records of the town in accordance with Massachusetts General Laws, Generally Accepted Accounting Principles and By-Laws of the town.

Some functions performed are:

- Examines all contracts, department invoices, and payroll for accuracy, fraud, legality, and excessiveness.
- Processes account payable warrants for the Town Managers approval.
- Validate cash receipts.
- Retains custody of all contracts, change orders and grants.
- Responsible for all financial reporting to outside authorities as well as internal departments.
- Compiles and submits year-end reporting to the State.
- Supports and assists other financial departments and committees (Rate, OPEB and Bi-Board) of the town.
- Works with the Town Manager and Finance Manager to prepare the annual budget.
- Assists in the development of the town's financial policies as well as financial strategies and solutions.

In accordance with Massachusetts General Laws, the following documents have been submitted for the Annual Town Report:

- Balance Sheet of all funds as of June 30, 2023
- Schedule A, the annual report of receipts and disbursements for the Town of Ayer for the fiscal year 2023

The firm Roselli, Clark & Associates, Certified Public Accountants, of Woburn, MA is conducting an audit of the fiscal 2023 financial records for the Town of Ayer. Once the audit and related statements are completed, they will be available for review in the office of the Town Accountant or Finance Manager. An electronic version is available upon request.

Town of Ayer

**Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2023
(Unaudited)**

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	
<u>ASSETS</u>								
Cash and cash equivalents	4,788,293.87	8,802,332.13	5,289,380.44	8,890,848.83		14,159,372.42		41,930,227.69
Investments								0.00
Receivables:								
Personal property taxes	31,740.55							31,740.55
Real estate taxes	299,168.29							299,168.29
Real estate taxes - paid in advance								0.00
Allowance for abatements and exemptions	(471,332.42)							(471,332.42)
Tax liens	328,227.87	6,231.54						334,459.41
Deferred taxes								0.00
Motor vehicle excise	367,818.20							367,818.20
Other excises								0.00
User fees				2,523,025.90				2,523,025.90
Utility liens added to taxes				24,615.52				24,615.52
Departmental		20,636.52						20,636.52
Special assessments								0.00
Due from other governments								0.00
Other receivables		13,652.70		18,961.55				32,614.25
Foreclosures/Possessions	271,486.78	439.26						271,926.04
Prepays								0.00
Due to/from other funds								0.00
Working deposit								0.00
Inventory								0.00
Fixed assets, net of accumulated depreciation								0.00
Amounts to be provided - payment of bonds			6,095,803.00				20,877,634.00	26,973,437.00
Amounts to be provided - vacation/sick leave							447,828.00	447,828.00
Total Assets	5,615,403.14	8,843,292.15	11,385,183.44	11,457,451.80	0.00	14,159,372.42	21,325,462.00	72,786,164.95
<u>LIABILITIES AND FUND EQUITY</u>								
Liabilities:								
Warrants payable								0.00
Accounts payable								0.00
Accrued payroll								0.00
Withholdings	214,908.12							214,908.12
Accrued claims payable								0.00
Due to/from other funds								0.00
Due to other governments								0.00
Other liabilities								0.00

	Governmental Fund Types			Proprietary Fund Types		Fiduciary	Account	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Fund Types Trust and Agency	Groups Long-term Debt	(Memorandum Only)
Deferred revenue:								
Real and personal property taxes	(140,423.58)							(140,423.58)
Tax liens	328,227.87	6,231.54						334,459.41
Deferred taxes								0.00
Foreclosures/Possessions	271,486.78	439.26						271,926.04
Motor vehicle excise	367,818.20							367,818.20
Other excises								0.00
User fees				2,523,025.90				2,523,025.90
Utility liens added to taxes				24,615.52				24,615.52
Departmental		20,636.52						20,636.52
Special assessments								0.00
Due from other governments								0.00
Other receivables		13,652.70		18,961.55				32,614.25
Deposits receivable								0.00
Prepaid taxes/fees	11,856.58							11,856.58
Tailings	6,558.27							6,558.27
IBNR								0.00
Agency Funds								0.00
Notes payable			6,095,803.00					6,095,803.00
Bonds payable							20,877,634.00	20,877,634.00
Vacation and sick leave liability							447,828.00	447,828.00
Total Liabilities	1,060,432.24	40,960.02	6,095,803.00	2,566,602.97	0.00	0.00	21,325,462.00	31,089,260.23
Fund Equity:								
Reserved for encumbrances	151,607.58			161,998.51				313,606.09
Reserved for expenditures	1,936,459.00	8,802,332.13	5,289,380.44	105,000.00		345,597.53		16,478,769.10
Reserved for continuing appropriations	128,729.05			325,000.00				453,729.05
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	2,338,175.27			8,298,850.32		13,813,774.89		24,450,800.48
Unreserved retained earnings								0.00
Investment in capital assets								0.00
Total Fund Equity	4,554,970.90	8,802,332.13	5,289,380.44	8,890,848.83	0.00	14,159,372.42	0.00	41,696,904.72
Total Liabilities and Fund Equity	5,615,403.14	8,843,292.15	11,385,183.44	11,457,451.80	0.00	14,159,372.42	21,325,462.00	72,786,164.95

PROOF BALANCE SHEET IS IN BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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PROOF FUND BALANCE DETAIL AGREES TO THE BALANCE SHEET	0.00	0.00	0.00	0.00	0.00	(0.00)
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Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
	0.00	0.00	0.00	0.00	0.00		

**PROOF RECEIVABLES DETAIL
 AGREES TO THE BALANCE SHEET**

Town of Ayer
Multiple General Fund Detail
as of June 30, 2023
(Unaudited)

	General 1	General 2	General 3	General 4	General 5	General 6	Total
ASSETS							
Cash and cash equivalents							0.00
Investments							0.00
Receivables:							
Personal property taxes							0.00
Real estate taxes							0.00
Allowance for abatements and exemptions							0.00
Tax liens							0.00
Deferred taxes							0.00
Motor vehicle excise							0.00
Other excises							0.00
User fees							0.00
Utility liens added to taxes							0.00
Departmental							0.00
Special assessments							0.00
Due from other governments							0.00
Other receivables							0.00
Foreclosures/Possessions							0.00
Prepays							0.00
Due to/from other funds							0.00
Working Deposit							0.00
Inventory							0.00
Fixed assets, net of accumulated depreciation							0.00
Amounts to be provided - payment of bonds							0.00
Amounts to be provided - vacation and sick leave							0.00
Total Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
LIABILITIES AND FUND EQUITY							
Liabilities:							
Warrants payable							0.00
Accounts payable							0.00
Accrued payroll							0.00
Withholdings							0.00
Accrued claims payable							0.00
Due to/from other funds							0.00
Due to other governments							0.00
Other liabilities							0.00

	General 1	General 2	General 3	General 4	General 5	General 6	Total
Deferred revenue:							
Real and personal property taxes							0.00
Tax liens							0.00
Deferred taxes							0.00
Foreclosures/Possessions							0.00
Motor vehicle excise							0.00
Other excises							0.00
User fees							0.00
Utility liens added to taxes							0.00
Departmental							0.00
Special assessments							0.00
Due from other governments							0.00
Other receivables							0.00
Deposits receivable							0.00
Prepaid taxes/fees							0.00
IBNR							0.00
Agency Funds							0.00
Notes Payable							0.00
Bonds Payable							0.00
Vacation and sick leave liability							0.00
Total Liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund Equity:							
Reserved for encumbrances							0.00
Reserved for expenditures							0.00
Reserved for continuing appropriations							0.00
Reserved for petty cash							0.00
Reserved for appropriation deficit							0.00
Reserved for snow and ice deficit							0.00
Reserved for COVID-19 deficit							0.00
Reserved for debt service							0.00
Reserved for premiums							0.00
Reserved for working deposit							0.00
Undesignated fund balance							0.00
Unreserved retained earnings							0.00
Investment in capital assets							0.00
Total Fund Equity	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Liabilities and Fund Equity	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PROOF	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Town of Ayer
Special Revenue Fund Balance Detail
as of June 30, 2023
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
							0.00
23	Community Preservation Fund	20,323.50	20,323.50	3,722,304.39			0.00
							0.00
24	Massevip Grant - DPW			(4,990.00)	4,990.00		0.00
	Planning Donation			22,435.95			0.00
	FY15 CDBG Grant			2,307.77			0.00
	MSCP-06 Grant			1,100.00			0.00
	MSCP Grant			513.86			0.00
							0.00
	Police Radar Gift			225.00			0.00
	Police donation - Fletcher			304.16			0.00
	Police toy drive			4,401.72			0.00
	Police Donation			1,937.04			0.00
	Fire Safe Donation			2,713.62			0.00
	Fire Donation			189.97			0.00
	Fire Donation - Fletcher			5,606.39			0.00
	COA Friends Donation			12,071.50			0.00
	COA-Donations (Outreach)			2,474.92			0.00
	Historic Donation			749.74			0.00
	Historic Donation (Fletcher)			19,267.97			0.00
	Arts Counsel Donation			14,593.38			0.00
	Fire Confined Space			640.69			0.00
	APD Vehicle Insurance Proceeds			1,059.70			0.00
	Fire Decon Trailer			1,700.60			0.00
	BOH Title V			5,840.40			0.00
	BOH SRF Septic			5,581.47			0.00
	SRF Septic Title V exp - principal			19,380.07			0.00
	BOH Tobacco			5,837.25			0.00
	Project Life Saver Donations			9,124.13			0.00
	Ambualnce-Donation (Fletcher Estate)			4,246.78			0.00
	Holiday Light - donation			5,822.80			0.00
	Devens Disposition Grant			24,072.50			0.00
	Permit Grant			113.00			0.00
	Police Federal Revenue/ share of drug money not federal grant			8,172.36			0.00
	Receipts Reserved Dare			49.24			0.00
	Developer's Share of Dam Project			46,000.00			0.00
	COA MOC Meal Program			20.00			0.00
	Extra Polling Hours			8,369.20			0.00
	Wetlands Protection			71,181.15			0.00

Special Revenue Fund Balance Detail
as of June 30, 2023
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
	Fire Safe State Grant			4,406.53			0.00
	Highway-Chap 90			(6,393.06)			(6,393.06)
	BOH Region 2 Grant			1,141.91			0.00
	Elder Affairs Grant			13,873.47			0.00
	Library State Aid			47,643.03			0.00
	FY22 Safer Fire Grant			(43,067.67)	43,067.67		0.00
	FY15 Underage Alcohol			578.68			0.00
	Community Impact Grant (WW security)			1,031.26			0.00
	Library Gift Account			250.00			0.00
	FY21 Tree Mgmt			1,500.00			0.00
	FY22 Fire Safety Equipment			(3,245.29)	3,245.29		0.00
	FY22 RDP Grant			6,650.00			0.00
	DPW donations Pulpit Rock			500.00			0.00
	Memorial Garden			250.00			0.00
	Bylaw solar 2 B			2,227.71			0.00
	Bylaw Stratton Hill Revenue (Deposit from developer for consulting service)			601.30			0.00
	Bylaw 0 Washington Revenue (Deposit from developer for consulting service)			105.00			0.00
	Bylaw Shaker Mill parking			2,504.90			0.00
	By Law Ridgeview			460.13			0.00
	FY21 Waterways Grant (from Nashoba River Watershed Assoc)			1,020.44			0.00
	DPU-TNC			3,262.30			0.00
	Park, Youth Center			258.19			0.00
	FY23 APD 911 Development Grant			(7,250.00)	7,250.00		0.00
	FY23 911 Training Grant			(2,951.88)	2,951.88		(0.00)
	FY23 Pocket Forest Pilot Grant			(279,108.25)	279,108.25		0.00
	FY23 APD 911 Support/Incentive			(68,983.53)	68,983.53		0.00
	FY23 Safety Equipment Grant			(13,009.95)	13,009.95		0.00
	FY23 19-20 CCP Subgrant AFD			(5,000.00)	5,000.00		0.00
	Adopt An Island Donations			740.12			0.00
26	Covid 19 ARPA Funds			1,589,819.35			0.00
	Reserved for BAN Premium, premium of BAN issued in FY22			38,071.82			0.00
	Reserved for Borrow, premium of \$3,420,000 bond issued in FY18			0.00			0.00
	Reserved for Borrow premium FY17 - \$2,159.58 & BAN premium FY18, 22,60			0.00			0.00
	Ambulance Premium			13,553.14			0.00
	Solid Waste Premium			9,480.96			0.00
27	MSCP-Refund of Rehab (Housing)			18,063.85			0.00
	Federal Community Dev Program			28,814.06			0.00

Special Revenue Fund Balance Detail
as of June 30, 2023
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
29	Town Hall			7,115.14			0.00
	Law Enforcement			5,087.76			0.00
	Fire Alarm Repairs			64,833.71			0.00
	Fire Hazmat			1,028.34			0.00
	SR Van Service			8,901.07			0.00
	Plumb/Gas Inspection			169.99			0.00
	Wire Inspection			(90.50)	90.50		0.00
	DPW Inspections			123,897.48			0.00
	Recycling Committee			1,385.59			0.00
	Senior Activities Revol, Other			5,171.88			0.00
	Senior Store Account			42.61			0.00
	Park Dept Revolving			31,931.42			0.00
	4th OF July Revolving			10,247.08			0.00
	DPW Youthworks			35,432.51			0.00
30	UDAG	20,636.52	20,636.52	3,123,960.81			0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
Total Special Revenue Fund Balance		40,960.02	40,960.02	8,802,332.13	427,697.07	0.00	(6,393.06)

Town of Ayer
Capital Project Fund Balance Detail
as of June 30, 2023
(Unaudited)

Fund Number	Fund Name	Enterprise Fund Name (if applicable)	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's 6/30/2023	BAN's / Debt Issued 7/1/2023 - 9/30/2023	Remaining Deficit 6/30/2023
31	Depot Square Project				24,724.48				0.00
	Town Clerk Vault				10,000.00				0.00
	Town Clerk Poll Pad				10,150.00				0.00
	IT Copier				6,410.86				0.00
	Townwide Servers				10,476.26		65,000.00		0.00
	Fire Department Vehicle				0.00		65,000.00		0.00
	IT Copier				31,396.03				0.00
	Facility PU Truck				113.30				0.00
	Town Hall Locking System				10.00				0.00
	APD HVAC Repair				1,434.08		52,565.00		0.00
	Patrol Workspace				5,304.82		63,238.00		0.00
	Police High Risk Equipment				508.40				0.00
	Fire Furniture				2,324.10				0.00
	Fire Audio				756.53				0.00
	AFD Engine Pump				795,305.00		805,000.00		0.00
	SCBA Comp & Fill				899.03		70,000.00		0.00
	DPW Garage Roof				400.00				0.00
	DPW Opera Center				10,348.72				0.00
	DPW Sidewalk				21,750.71				0.00
	W Main St Culvert				993,830.60		100,000.00		0.00
	Main St & Columbia Design Phase				250,000.00				0.00
	Road Paving				12,334.61		285,000.00		0.00
	Barnum Road Bridge Repairs				70,000.00		70,000.00		0.00
	1 Ton Pickup Truck				5,659.00		60,000.00		0.00
	Balch Pond Dam Repairs				109,151.56				0.00
	Main/Columbia Design				149,588.44				0.00
	West Main St - Massworks				(436,073.95)	436,073.95			0.00
	Barnum Road Bridge Repairs				30,000.00				0.00
	DPW Stormwater Utility Implementation				20,500.00				0.00
	Biofiltration/Outfall Improvements				96,400.00				0.00
	Main St Light Upgrades				70,000.00		70,000.00		0.00
	Senior Center Feasibility				17,911.25				0.00
	Library Ceiling				2,919.29				0.00
	Pirone Park Playground Project				603,986.37		320,000.00		0.00
32	WWTP Improvements				797,549.01		2,800,000.00		0.00
	Central Ave Pumping Station Valves & Piping				163,977.41		100,000.00		0.00
	Wrightway Pumping Station				67,525.00				0.00
	Portable Generator				74,902.32		75,000.00		0.00
	Infiltration Inflow Repairs				78,730.74		750,000.00		0.00

Capital Project Fund Balance Detail
as of June 30, 2023
(Unaudited)

Fund Number	Fund Name	Enterprise Fund Name (if applicable)	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's 6/30/2023	BAN's / Debt Issued 7/1/2023 - 9/30/2023	Remaining Deficit 6/30/2023
33	Ground Water Supply				34,826.28				0.00
	Grove Pond PFAS Improvements				346,350.31				0.00
	Portable Generator				75,000.00		75,000.00		0.00
	New Well Source Approval				181,201.15		120,000.00		0.00
	Water Main Replacements				133,495.64		150,000.00		0.00
	Pleasant St/Doug Rd Main Loop				99,569.99				0.00
	Spec Pond Filter Media Replacement				350,000.00				0.00
	Water Main Replacements				218,195.32				0.00
	Spec Pond PFAS				(265,015.00)	132,686.00			(132,329.00)
34	Resurfacing Parking Lot				3,400.10				0.00
35	Replace Cardiac Monitor				628.70				0.00
	Ambulance				523.98				0.00
									0.00
Total Capital Projects Fund Balance			0.00	0.00	5,289,380.44	568,759.95	6,095,803.00	0.00	(132,329.00)

Town of Ayer
Combining Balance Sheet - Enterprise Funds
as of June 30, 2023
(Unaudited)

	Water Enterprise Fund	Sewer Enterprise Fund	Solid Waste Enterprise Fund	Ambulance Enterprise Fund	(Insert Name) Enterprise Fund	(Insert Name) Enterprise Fund	(Insert Name) Enterprise Fund	(Insert Name) Enterprise Fund	Totals (Memorandum Only)
ASSETS									
Cash and cash equivalents	4,776,102.73	3,440,698.47	177,847.46	496,200.17					8,890,848.83
Investments									0.00
Receivables:									
User Fees	590,175.76	833,997.40		1,098,852.74					2,523,025.90
Special assessments									0.00
Utility liens added to taxes	9,397.99	15,217.53							24,615.52
Tax foreclosures									0.00
Departmental									0.00
Other receivables	5,477.55	13,484.00							18,961.55
Due from other governments									0.00
Due to/from other funds									0.00
Prepays									0.00
Inventory									0.00
Fixed assets, net of accumulated depreciation									0.00
Amounts to be provided - payment of bonds									0.00
Amounts to be provided - vacation and sick leave									0.00
Total Assets	<u>5,381,154.03</u>	<u>4,303,397.40</u>	<u>177,847.46</u>	<u>1,595,052.91</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,457,451.80</u>
LIABILITIES AND FUND EQUITY									
Liabilities:									
Accounts payable									0.00
Warrants payable									0.00
Accrued payroll and withholdings									0.00
Other liabilities									0.00
Deferred revenue:									
User Charges	590,175.76	833,997.40		1,098,852.74					2,523,025.90
Special assessments									0.00
Utility liens added to taxes	9,397.99	15,217.53							24,615.52
Tax foreclosures									0.00
Departmental									0.00
Other receivables	5,477.55	13,484.00							18,961.55
Due from other governments									0.00
Due to other governments									0.00
Due to/from other funds									0.00
Notes payable									0.00
Bonds payable									0.00
Vacation and sick leave liability									0.00
Total Liabilities	<u>605,051.30</u>	<u>862,698.93</u>	<u>0.00</u>	<u>1,098,852.74</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,566,602.97</u>
Fund Equity:									
Reserved for encumbrances	11,371.00	145,220.94	4,755.64	650.93					161,998.51
Reserved for expenditures			45,000.00	60,000.00					105,000.00
Reserved for continuing appropriations	146,000.00	159,000.00		20,000.00					325,000.00
Reserved for petty cash									0.00
Reserved for appropriation deficit									0.00
Reserved for debt service									0.00
Unreserved retained earnings	4,618,731.73	3,136,477.53	128,091.82	415,549.24					8,298,850.32
Investment in capital assets									0.00
Total Fund Equity	<u>4,776,102.73</u>	<u>3,440,698.47</u>	<u>177,847.46</u>	<u>496,200.17</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,890,848.83</u>
Total Liabilities and Fund Equity	<u>5,381,154.03</u>	<u>4,303,397.40</u>	<u>177,847.46</u>	<u>1,595,052.91</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,457,451.80</u>

<u>Water</u> <u>Enterprise Fund</u>	<u>Sewer</u> <u>Enterprise Fund</u>	<u>Solid Waste</u> <u>Enterprise Fund</u>	<u>Ambulance</u> <u>Enterprise Fund</u>	<u>(Insert Name)</u> <u>Enterprise Fund</u>	<u>(Insert Name)</u> <u>Enterprise Fund</u>	<u>(Insert Name)</u> <u>Enterprise Fund</u>	<u>(Insert Name)</u> <u>Enterprise Fund</u>	<u>(Memorandum</u> <u>Only)</u>
----------------------------------------	----------------------------------------	----------------------------------------------	--------------------------------------------	------------------------------------------------	------------------------------------------------	------------------------------------------------	------------------------------------------------	------------------------------------

PROOF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
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**Town of Ayer
Trust Fund Balance Detail
as of June 30, 2023
(Unaudited)**

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
							0.00
80	Affordable Housing Trust			47,183.36			0.00
	Emergency House & Fuel Assist			5,281.86			0.00
							0.00
82 - Nonexpendable	A Page Scholarship			13,007.32			0.00
	T Page Scholarship			15,000.00			0.00
	S Barker Scholarship			100.00			0.00
	Clark/Sherwin Scholarship			30,000.00			0.00
	Ayer High School Scholarship			2,351.93			0.00
	R Artesani Scholarship			0.00			0.00
	Lt T Thompson Scholarship			2,040.00			0.00
	R Morrissey Scholarship			10,000.00			0.00
	M Whitcomb Scholarship			1,000.00			0.00
	J Kaplan Scholarship			4,500.00			0.00
	Joe Morris Scholarship			11,300.00			0.00
	F Fletcher Scholarship			10,000.00			0.00
	F Glantz Scholarship			6,484.00			0.00
	J Angell Scholarship			1,000.00			0.00
	H Nutting Scholarship			30,000.00			0.00
	Irene Dupont Police Scholarship			3,000.00			0.00
	Belitsky Scholarship Fund			15,000.00			0.00
							0.00
	Cemetery Perpetual			63,200.00			0.00
	Child of Ayer - Legacy			55,731.54			0.00
							0.00
82 - Expendable	A Page Scholarship			5,382.60			0.00
	T Page Scholarship			8,739.42			0.00
	S Barker Scholarship			951.33			0.00
	Clark/Sherwin Scholarship			152,108.22			0.00
	Ayer High School Scholarship			7,157.70			0.00
	R Artesani Scholarship			6,504.77			0.00
	Lt T Thompson Scholarship			4,059.63			0.00

**Trust Fund Balance Detail
as of June 30, 2023
(Unaudited)**

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
	R Morrissey Scholarship			7,446.13			0.00
	M Whitcomb Scholarship			4,085.45			0.00
	J Kaplan Scholarship			3,373.31			0.00
	Joe Morris Scholarship			19,942.16			0.00
	F Fletcher Scholarship			3,791.44			0.00
	F Glantz Scholarship			7,769.80			0.00
	J Angell Scholarship			2,403.63			0.00
	H Nutting Scholarship			13,495.00			0.00
	Irene Dupont Police Scholarship			10,915.59			0.00
	Belitsky Scholarship Fund			11,526.90			0.00
	Clark Sherwin Lby Trust			15,744.96			0.00
	Library Book Fund			11,819.18			0.00
	Ayer Library Memorial			80,825.30			0.00
	Ayer Library Special			68,476.59			0.00
	Ayer Library Landscaping			5,558.20			0.00
	J. Fitch Moore Libr Trust			786.35			0.00
	Cemetery Perpetual			47,715.19			0.00
	Child of Ayer - Legacy			8,094.55			0.00
83	Guarenteed Deposits			71,882.74			0.00
84	Sale Cemetery Lots			585,162.77			0.00
85	Stabilization Trust			3,143,988.20			0.00
86	Capital Stabilization Trust			4,742,416.02			0.00
87	OPEB Trust			4,740,612.56			0.00
88	Reserve for Compensated Absences			62,694.72			0.00

**Trust Fund Balance Detail
as of June 30, 2023
(Unaudited)**

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
							0.00
Total Expendable Trust Fund Balance		0.00	0.00	14,181,610.42	0.00	0.00	0.00

**Town of Ayer
Agency Fund Detail
as of June 30, 2023
(Unaudited)**

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
							0.00
89	CASE 20-129			2,450.00			0.00
	CASE 20-200			20.00			0.00
	CASE 21-103			1,780.00			0.00
	CASE 21-22			5.20			0.00
	CASE 2201-23-AR			170.00			0.00
	CASE 2201-24-AR			205.00			0.00
	CASE 2101-49-AR			103.00			0.00
	CASE 21-75			13,882.00			0.00
	CASE 21-77			5,226.00			0.00
	CASE 2101-92-AR			1,030.00			0.00
	CASE 2101-98-AR			0.00			0.00
	CASE 2104-404-OF			0.00			0.00
	CASE 12-24			3.00			0.00
	CASE 12-25			38.00			0.00
	CASE 12-26			300.00			0.00
	CASE 12-29			43.00			0.00
	CASE 12-111			180.00			0.00
	CASE 12-112			20.00			0.00
	CASE 12-178			310.00			0.00
	CASE 12-179			380.00			0.00
	CASE 14-101			190.00			0.00
	CASE 15-13			1,500.00			0.00
	CASE 16-86			407.00			0.00
	CASE 16-525			4.12			0.00
	CASE 17-127			141.00			0.00
	CASE 17-196			17.00			0.00
	CASE 17-219			21.00			0.00
	CASE 17-239			28.00			0.00
	CASE 17-264			50.00			0.00
	CASE 1901-274			147.35			0.00
	Devens Enterprise			1,175.23			0.00
	Deputy Collector			0.00			0.00
	Agency Suspense			120.79			0.00
	Peer Review			1,631.50			0.00
	Stratton Hill			38,460.00			0.00

**Agency Fund Detail
as of June 30, 2023
(Unaudited)**

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Balance 6/30/2023	Receipts thru 9/30/2023	BAN's	Remaining Deficit 6/30/2023
	Police Detail			(90,691.13)	90,691.13		0.00
	Fire Detail			(1,585.06)	1,585.06		0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
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							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
Total Agency Balance		0.00	0.00	(22,238.00)	92,276.19	0.00	0.00
Please enter amount reported in the agency fund liability cell of the combined balance sheet.							0.00
Please enter amount reported in the fund balance section of the combined balance sheet.				(22,238.00)			
Total Agency Balance				(22,238.00)			

Town of Ayer
Combining Balance Sheet - Internal Service Funds
as of June 30, 2023
(Unaudited)

	(Insert Name) <u>Internal Service Fund</u>	(Insert Name) <u>Internal Service Fund</u>	(Insert Name) <u>Internal Service Fund</u>	(Insert Name) <u>Internal Service Fund</u>	(Insert Name) <u>Internal Service Fund</u>	Totals (Memorandum Only)
<u>ASSETS</u>						
Cash and cash equivalents						0.00
Investments						0.00
Receivables:						
Departmental						0.00
Other receivables						0.00
Due from other governments						0.00
Due to/from other funds						0.00
Working deposit						0.00
Prepays						0.00
Total Assets	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>LIABILITIES AND FUND EQUITY</u>						
Liabilities:						
Accrued claims payable						0.00
IBNR						0.00
Accounts payable						0.00
Other liabilities						0.00
Deferred revenue:						
Departmental						0.00
Other receivables						0.00
Due from other governments						0.00
Due to/from other funds						0.00
Due to other governments						0.00
Total Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Fund Equity:						
Reserved for working deposit						0.00
Reserved fund balance						0.00
Unreserved fund balance						0.00
Total Fund Equity	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities and Fund Equity	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
PROOF	0.00	0.00	0.00	0.00	0.00	0.00

**Town of Ayer
Undesignated Fund Balance Roll-forward
as of June 30, 2023
(Unaudited)**

Beginning Undesignated Fund Balance	2,625,561.74
<u>Add:</u>	
Prior Year Reserved for Encumbrances	204,897.68
Prior Year Reserved for Expenditures	2,528,927.00
Prior Year Reserved for Continuing Appropriations	401,810.48
Prior Year Reserved for Petty Cash	
Prior Year Reserved for Borrow Premium	496.03
Prior Year Reserved for _____	
Prior Year Reserved for _____	
Prior Year Reserved for _____	
Prior Year Reserved for _____	
Prior Year Reserved for _____	
Prior Year Reserved for _____	
<u>Less:</u>	
Prior Year Reserved for Appropriation Deficits	
Prior Year Reserved for Snow and Ice Deficits	
Prior Year Total Fund Balance	5,761,692.93
<u>Deduct:</u>	
Current Year Reserved for Encumbrances	151,607.58
Current Year Reserved for Expenditures	1,936,459.00
Current Year Reserved for Continuing Appropriations	128,729.05
Current Year Reserved for Petty Cash	
Current Year Reserved for _____	
Current Year Reserved for _____	
Current Year Reserved for _____	
Current Year Reserved for _____	
Current Year Reserved for _____	
Current Year Reserved for _____	
<u>Add:</u>	
Current Year Reserved for Appropriation Deficits	
Current Year Reserved for Snow and Ice Deficits	
<u>Add:</u>	
Current Year Revenue Closeouts	30,887,617.10
Other Financing Sources	1,236,221.00
Audit Adjustments	
<u>Less:</u>	
Current Year Expenditure Closeouts	30,710,673.55
Other Financing Uses	2,608,030.00
Audit Adjustments	
Current Year Undesignated Fund Balance	2,350,031.85

Schedule A Part 1

General Fund Revenues and Other Financing Sources (Fund 01) - Fiscal Year 2023

Schedule A Part 1 - General Fund Revenues and Other Financing Sources (Fund 01)

Acct. No.	Item Description	Amount
A. TAXES		
4110	Personal Property Taxes	4,233,154
4120	Real Estate Taxes	22,578,960
4150	Motor Vehicle Excise	1,297,900
4179	Penalties and Interest	98,806
4180	In Lieu of Taxes	10,242
4191	Hotel/Motel Excise	
4192	Meals Excise	182,647
4193	Cannabis Excise	284,297
4194	Boat Excise	
4198	Urban Redevelopment Excises	
4199	Other Taxes	68,217
A. TOTAL TAXES (NET OF REFUNDS)		28,754,223
B. CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES		
4211	Water Charges	
4212	Other Utility Charges	
4229	Other Charges	
4243	Parking Charges	3,645
4244	Park and Recreation Charges	
4246	Sewerage Charges	
4247	Trash Collection Charges	
4248	Transit Charges	
4370	Other Department Revenue	99,593
B. TOTAL CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES		103,238
C. LICENSES, PERMITS AND FEES		
4322	Fees Retained from Tax Collection	46,746
4323	Cannabis Impact Fee	
4324	Short-term Rental Community Impact Fee	78,234
4400	Licenses and Permits	310,108
C. TOTAL LICENSES, PERMITS AND FEES		435,088
D. FEDERAL REVENUE		
4540	Unrestricted - Direct	
4580	Unrestricted - Through the State	7,924
D. TOTAL FEDERAL REVENUE		7,924
E. REVENUES FROM STATE		
4600	State Revenue	1,009,245
E. TOTAL REVENUES FROM STATE		1,009,245
F. REVENUES FROM OTHER GOVERNMENTS		
4695	Court Fines	300

Schedule A Part 1

General Fund Revenues and Other Financing Sources (Fund 01) - Fiscal Year 2023

Acct. No.	Item Description	Amount
4720	Received From the County for Services Performed	
4730	Received From Other Municipalities for Services Performed	146,661
	F. TOTAL REVENUES FROM OTHER GOVERNMENTS	146,961
	G. SPECIAL ASSESSMENTS	
4750	Special Assessments	
	G. TOTAL SPECIAL ASSESSMENTS	
	H. FINES, AND FOREFITURES	
4770	Fines and Forfeitures	
	H. TOTAL FINES AND FORFEITURES	
	I. MISCELLANEOUS REVENUES	
4800	Miscellaneous Revenues	25,136
4820	Earnings on Investments	393,946
	I. TOTAL MISCELLANEOUS REVENUES	419,082
	TOTAL GENERAL FUND REVENUES	30,875,761
	J. OTHER FINANCING SOURCES	
4990	Other Financing Sources	
	J. TOTAL OTHER FINANCING SOURCES	
	TOTAL GENERAL FUND REVENUES AND OTHER FINANCIAL SOURCES	30,875,761
	K. INTERFUND OPERATING TRANSFERS	
4972	Transfers from Special Revenue Funds	
4973	Transfers from Capital Projects Funds	
4975	Transfers from Enterprise Funds	
4976	Transfers from Trust Funds	
4977	Transfers from Agency Funds	
	K. TOTAL INTERFUND OPERATING TRANSFERS	
	TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS	30,875,761

Schedule A Part 2

Fiscal Year 2023

Schedule A Part 2 - General Government (100)

Acct. No.	Object of Expenditure	Legislative	Executive	Accountant Auditor	Collector	Treasurer	Law Department Town/City Counsel	Public Building/ Properties Maintenance	Assessors	Operations Support	License and Registration	Land Use	Conservation Commission	Other
5100	Salary and Wages	563	281,644	160,308		188,820		132,283	166,731	215,790	140,741	159,400	62,610	
5700	Expenditures	73,392	5,442	53,755	715	17,137		249,922	55,512	268,310	19,789	4,643	6,395	
5800A	Construction													
5800B	Capital Outlay													659,543
	TOTAL	73,955	287,086	214,063	715	205,957		382,205	222,243	484,100	160,530	164,043	69,005	659,543

Schedule A Part 2 - Public Safety (200)

Acct. No.	Object of Expenditure	Police	Fire	Emerg. Med. Services	Inspection	Other
5100	Salary and Wages	2,108,339	2,056,127	500,787	128,784	25,378
5700	Expenditures	328,848	155,595	56,335	13,014	46,355
5800A	Construction	180,212				
5800B	Capital Outlay		2,334			
	TOTAL	2,617,399	2,214,056	557,122	141,798	71,733

Schedule A Part 2 - Education (300)

Acct. No.	Object of Expenditure	Education	Reg. School Assessment-1	Reg. School Assessment-2	Reg. School Assessment-3	Reg. School Assessment-4
5100	Salary and Wages					
5700	Expenditures		1,010,957	13,133,346		
5800A	Construction					
5800B	Capital Outlay					
	TOTAL		1,010,957	13,133,346		

Schedule A Part 2 - Public Works (400)

Schedule A Part 2

Fiscal Year 2023

Acct. No.	Object of Expenditure	Hwy/Streets (Snow/Ice)	Hwy/Streets (Other)	Waste Collect/Disp	Sewer Collect/Disp	Water Distribution	Parking Garage	Street Lighting	Other
5100	Salary and Wages	68,173	710,998					36,491	70,255
5700	Expenditures	237,719	216,552						114,055
5800A	Construction								
5800B	Capital Outlay								89,450
	TOTAL	305,892	927,550					36,491	273,760

Schedule A Part 2 - Human Services (500)

Acct. No.	Object of Expenditure	Health Services	Clinical Services	Special Program	Veterans Services	Other
5100	Salary and Wages			96,416	20,230	
5700	Expenditures	41,458	380	68,484	60,397	
5800A	Construction					
5800B	Capital Outlay					
	TOTAL	41,458	380	164,900	80,627	

Schedule A Part 2

Fiscal Year 2023

Schedule A Part 2 - Culture and Recreation (600)

Acct. No.	Object of Expenditure	Library	Recreation	Parks	Historical Commission	Celebrations	Other
5100	Salary and Wages	349,591		153,480			
5700	Expenditures	304,971		46,410		15,190	600
5800A	Construction						
5800B	Capital Outlay						
	TOTAL	654,562		199,890		15,190	600

Schedule A Part 2 - Debt Service (700)

Acct. No.	Object of Expenditure	Retirement of Debt Principal	Interest on Long Term Debt	Interest on Short Term Debt	Other Interest
5900	Debt Service	800,060	87,760		
	TOTAL	800,060	87,760		

Schedule A Part 2 - Unclassified (900)

Acct. No.	Object of Expenditure	Workers Compensation	Unemployment	Health Insurance	Other Emp. Benefits	Court Judgements	Other Insurance	Intergovt. Assessments	Retirement	Other
0001	Unclassified	51,392	10,454	1,826,371	147,486		243,202	2,889	2,058,373	-1,124,690
	TOTAL	51,392	10,454	1,826,371	147,486		243,202	2,889	2,058,373	-1,124,690

Schedule A Part 2 - Transfers/Other Financing Uses (0001)

Acct. No.	Object of Expenditure	Amount
5960	Transfers to Other Funds	2,608,030
5990	Other Financing Uses	
	TOTAL	2,608,030

Schedule A Part 2 - Total All General Fund Expenditures

Schedule A Part 2

Fiscal Year 2023

Acct. No.	Object of Expenditure	Total
	EXPENDITURES	
5100	Salary and Wages	7,833,939
5700	Expenditures	16,605,678
5800A	Construction	180,212
5800B	Capital Outlay	751,327
5900	Debt Service	887,820
0001	Unclassified	3,215,477
	TOTAL GENERAL FUND EXPENDITURES	29,474,453
	OTHER FINANCING USES	
5960	Transfers to Other Funds	2,608,030
5990	Other Financing Uses	
	TOTAL TRANSFERS AND OTHER FINANCING USES	2,608,030
	TOTAL GENERAL FUND EXPENDITURES AND OTHER FINANCING USES	32,082,483

Schedule A Part 3

Fiscal Year 2023

Schedule A Part 3 - Federal Grants (FG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Federal Emerg. Mgmt. Agency	Culture and Recr.	Community Development Block	Other Housing and Urban Development	Other	Total
REVENUES											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue	1,224,920						33,620	205,158		1,463,698
4600	State Revenue										
4800	Miscellaneous Revenues								14,452		14,452
4820	Earnings on Investments										
	TOTAL REVENUES	1,224,920						33,620	219,610		1,478,150
OTHER FINANCING SOURCES											
4910	Bond Proceeds										
4970	Transfers From Other Funds	488,831							65,000		553,831
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES	488,831							65,000		553,831
	TOTAL REVENUES AND OTHER FINANCING SOURCES	1,713,751						33,620	284,610		2,031,981
EXPENDITURES											
5100	Salary and Wages										
5700	Expenditures	5,226						822	202,406		208,454
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES	5,226						822	202,406		208,454
OTHER FINANCING USES											
5960	Transfers to Other Funds	1,300,000							31,000		1,331,000
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES	1,300,000							31,000		1,331,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,305,226						822	233,406		1,539,454
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	408,525						32,798	51,204		492,527
0002	Fund Balance Beginning of Year	1,181,294						14,080	3,072,757		4,268,131
0003	Adjustments										
0004	Fund Balance End of Year	1,589,819						46,878	3,123,961		4,760,658

Schedule A Part 3

Fiscal Year 2023

Schedule A Part 3 - State Grants (SG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Mass. Emerg. Mngmt. Agency	Culture and Recr.	Council on Aging	Library	Other	Total
	REVENUES										
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue		1,191,384	490,464			7,100	26,189	18,494	79,328	1,812,959
4800	Miscellaneous Revenues										
4820	Earnings on Investments										
	TOTAL REVENUES		1,191,384	490,464			7,100	26,189	18,494	79,328	1,812,959
	OTHER FINANCING SOURCES										
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES										
	TOTAL REVENUES AND OTHER FINANCING SOURCES		1,191,384	490,464			7,100	26,189	18,494	79,328	1,812,959
	EXPENDITURES										
5100	Salary and Wages										
5700	Expenditures		959,340	290,854			285,208	12,316	9,982	10,339	1,568,039
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES		959,340	290,854			285,208	12,316	9,982	10,339	1,568,039
	OTHER FINANCING USES										
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES		959,340	290,854			285,208	12,316	9,982	10,339	1,568,039
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		232,044	199,610			-278,108	13,873	8,512	68,989	244,920
0002	Fund Balance Beginning of Year		-360,632	-156,843			8,106		39,381	-53,946	-523,934
0003	Adjustments										
0004	Fund Balance End of Year		-128,588	42,767			-270,002	13,873	47,893	15,043	-279,014

Schedule A Part 3

Fiscal Year 2023

Schedule A Part 3 - Receipts Reserved for Appropriation (RA01)

Acct. No.	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Ins. Reimb over \$150,000	Sale of Real Estate	Sale of Cemetery Lots	Other	Total
REVENUES											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue										
4800	Miscellaneous Revenues									18,320	18,320
4820	Earnings on Investments										
	TOTAL REVENUES									18,320	18,320
OTHER FINANCING SOURCES											
4910	Bond Proceeds									23,408	23,408
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES									23,408	23,408
	TOTAL REVENUES AND OTHER FINANCING SOURCES									41,728	41,728
EXPENDITURES											
5100	Salary and Wages										
5700	Expenditures									11,661	11,661
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES									11,661	11,661
OTHER FINANCING USES											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES									11,661	11,661
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)									30,067	30,067
0002	Fund Balance Beginning of Year			71,182						31,039	102,221
0003	Adjustments										
0004	Fund Balance End of Year			71,182						61,106	132,288

Schedule A Part 3
Fiscal Year 2023

Schedule A Part 3 - Revolving Funds (RF01)

Acct. No.	Item Description	Education	Athletic	Parks and Recreation	Ch. 44, 53E 1/2	Other	Total
REVENUES							
4100	Taxes and Excises						
4200	Charges for Services			48,158			48,158
4500	Federal Revenue						
4600	State Revenue						
4800	Miscellaneous Revenues				225,446		225,446
4820	Earnings on Investments						
	TOTAL REVENUES			48,158	225,446		273,604
OTHER FINANCING SOURCES							
4910	Bond Proceeds						
4970	Transfers From Other Funds						
4990	Other Financing Sources						
	TOTAL OTHER FINANCING SOURCES						
	TOTAL REVENUES AND OTHER FINANCING SOURCES			48,158	225,446		273,604
EXPENDITURES							
5100	Salary and Wages						
5700	Expenditures			49,285	220,537		269,822
5800A	Construction						
5800B	Capital Outlay						
5900	Debt Service						
	TOTAL EXPENDITURES			49,285	220,537		269,822
OTHER FINANCING USES							
5960	Transfers to Other Funds						
5990	Other Financing Uses						
	TOTAL OTHER FINANCING USES						
	TOTAL EXPENDITURES AND OTHER FINANCING USES			49,285	220,537		269,822
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)			-1,127	4,909		3,782
0002	Fund Balance Beginning of Year			33,058	258,314		291,372
0003	Adjustments						
0004	Fund Balance End of Year			31,931	263,223		295,154

Schedule A Part 3

Fiscal Year 2023

Schedule A Part 3 - Other Special Revenue (OS01)

Acct. No.	Item Description	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Comm. Preserv. Act	MWPAT	Title V	Gifts and Donations	Other	Total
REVENUES													
4100	Taxes and Excises							675,432					675,432
4200	Charges for Services												
4500	Federal Revenue												
4600	State Revenue							421,731					421,731
4800	Miscellaneous Revenues										96,074	52,776	148,850
4820	Earnings on Investments							1,946					1,946
	TOTAL REVENUES							1,099,109			96,074	52,776	1,247,959
OTHER FINANCING SOURCES													
4910	Bond Proceeds												
4970	Transfers From Other Funds										1,300,000		1,300,000
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES										1,300,000		1,300,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES							1,099,109			1,396,074	52,776	2,547,959
EXPENDITURES													
5100	Salary and Wages												
5700	Expenditures							999,884			868,241	33	1,868,158
5800A	Construction												
5800B	Capital Outlay												
5900	Debt Service												
	TOTAL EXPENDITURES							999,884			868,241	33	1,868,158
OTHER FINANCING USES													
5960	Transfers to Other Funds										488,831		488,831
5990	Other Financing Uses												
	TOTAL OTHER FINANCING USES										488,831		488,831
	TOTAL EXPENDITURES AND OTHER FINANCING USES							999,884			1,357,072	33	2,356,989
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)							99,225			39,002	52,743	190,970
0002	Fund Balance Beginning of Year							3,623,079			89,383	-10,186	3,702,276
0003	Adjustments												
0004	Fund Balance End of Year							3,722,304			128,385	42,557	3,893,246

Schedule A Part 3

Fiscal Year 2023

Schedule A Part 3 - Total All Special Revenue Funds and Expenditures

Acct. No.	Item Description	Total
REVENUES		
4100	Taxes and Excises	675,432
4200	Charges for Services	48,158
4500	Federal Revenue	1,463,698
4600	State Revenue	2,234,690
4800	Miscellaneous Revenues	407,068
4820	Earnings on Investments	1,946
	TOTAL REVENUES	4,830,992
OTHER FINANCING SOURCES		
4910	Bond Proceeds	23,408
4970	Transfers From Other Funds	1,853,831
4990	Other Financing Sources	
	TOTAL OTHER FINANCING SOURCES	1,877,239
	TOTAL REVENUES AND OTHER FINANCING SOURCES	6,708,231
EXPENDITURES		
5100	Salary and Wages	
5700	Expenditures	3,926,134
5800A	Construction	
5800B	Capital Outlay	
5900	Debt Service	
	TOTAL EXPENDITURES	3,926,134
OTHER FINANCING USES		
5960	Transfers to Other Funds	1,819,831
5990	Other Financing Uses	
	TOTAL OTHER FINANCING USES	1,819,831
	TOTAL EXPENDITURES AND OTHER FINANCING USES	5,745,965
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	962,266
0002	Fund Balance Beginning of Year	7,840,066
0003	Adjustments	
0004	Fund Balance End of Year	8,802,332

**Schedule A Part 4
Capital Project Funds - Fiscal Year 2023**

Schedule A Part 4 - Capital Project Funds

Acct. No.	Item Description	Water	Sewer	Schools	Municipal Buildings	Landfill	Highways (Chapter 90)	Other	Total
	REVENUES								
4100	Taxes and Excises								
4200	Charges for Services								
4500	Federal Revenue								
4600	State Revenue							2,027,813	2,027,813
4800	Miscellaneous Revenues								
4820	Earnings on Investments								
	TOTAL REVENUES							2,027,813	2,027,813
	OTHER FINANCING SOURCES								
4910	Bond Proceeds	195,000	75,000					1,533,238	1,803,238
4970	Transfers From Other Funds	395,000						31,000	426,000
4990	Other Financing Sources	1,047,935	92,015					688,061	1,828,011
	TOTAL OTHER FINANCING SOURCES	1,637,935	167,015					2,252,299	4,057,249
	TOTAL REVENUES AND OTHER FINANCING SOURCES	1,637,935	167,015					4,280,112	6,085,062
	EXPENDITURES								
5100	Salary and Wages								
5700	Expenditures	35,591							35,591
5800A	Construction	1,037,953	2,629,991					2,862,383	6,530,327
5800B	Capital Outlay								
5900	Debt Service								
	TOTAL EXPENDITURES	1,073,544	2,629,991					2,862,383	6,565,918
	OTHER FINANCING USES								
5960	Transfers to Other Funds								
5990	Other Financing Uses								
	TOTAL OTHER FINANCING USES								
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,073,544	2,629,991					2,862,383	6,565,918
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	564,391	-2,462,976					1,417,729	-480,856
0002	Fund Balance Beginning of Year	609,233	3,645,660			3,400		1,511,944	5,770,237
0003	Adjustments								
0004	Fund Balance End of Year	1,173,624	1,182,684			3,400		2,929,673	5,289,381

Schedule A Part 5
 Enterprise Funds - Fiscal Year 2023

Schedule A Part 5 - Enterprise Funds

Acct. No.	Item Description	Water	Sewer	Electric	Landfills	Hospital	Health Care	Airport	Harbor	Golf Courses	Public Recreation	Other	Total
REVENUES													
4100	Taxes and Excises												
4200	Charges for Services	2,587,585	4,120,805		318,776								7,027,166
4500	Federal Revenue											626,698	626,698
4600	State Revenue											44,868	44,868
4800	Miscellaneous Revenues	8,921	19,914		23,528								52,363
4820	Earnings on Investments												
	TOTAL REVENUES	2,596,506	4,140,719		342,304							671,566	7,751,095
OTHER FINANCING SOURCES													
4910	Bond Proceeds												
4970	Transfers From Other Funds				197,000							63,103	260,103
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES				197,000							63,103	260,103
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,596,506	4,140,719		539,304							734,669	8,011,198
EXPENDITURES													
5100	Salary and Wages	457,612	475,618		131,656								1,064,886
5700	Expenditures	1,142,903	1,590,657		388,248							466,457	3,588,265
5800A	Construction												
5800B	Capital Outlay	19,850											19,850
5900	Debt Service	510,036	1,134,161		18,225							67,050	1,729,472
	TOTAL EXPENDITURES	2,130,401	3,200,436		538,129							533,507	6,402,473
OTHER FINANCING USES													
5960	Transfers to Other Funds	395,000											395,000
5990	Other Financing Uses												
	TOTAL OTHER FINANCING USES	395,000											395,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	2,525,401	3,200,436		538,129							533,507	6,797,473
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	71,105	940,283		1,175							201,162	1,213,725
0002	Fund Balance Beginning of Year	4,704,998	2,500,416		176,672							295,038	7,677,124
0003	Adjustments												
0004	Fund Balance End of Year	4,776,103	3,440,699		177,847							496,200	8,890,849

Schedule A Part 6

Trust Funds (Non expendable/expendable trusts) - Fiscal Year 2023

Schedule A Part 6 - Non-Expendable/Expendable Trusts (NE01)

Acct. No.	Item Description	Non-Expendable	Workers Compensation	Pension Reserve	Stabilization	Spl. Purpose Stabilization	Hlth Claim C/T Share	Hlth Claim Employee	Conservation	OPEB	Other	Total
REVENUES												
4100	Taxes and Excises											
4200	Charges for Services											
4500	Federal Revenue											
4600	State Revenue											
4800	Miscellaneous Revenues	3,200				1,250					205,828	210,278
4820	Earnings on Investments				86,465	119,621		3,030	268,700	42,662		520,478
	TOTAL REVENUES	3,200			86,465	120,871		3,030	268,700	248,490		730,756
OTHER FINANCING SOURCES												
4970	Transfers From Other Funds				400,000	1,519,090				300,000	63,837	2,282,927
4990	Other Financing Sources											
	TOTAL OTHER FINANCING SOURCES				400,000	1,519,090				300,000	63,837	2,282,927
	TOTAL REVENUES AND OTHER FINANCING SOURCES	3,200			486,465	1,639,961		3,030	568,700	312,327		3,013,683
EXPENDITURES												
5100	Salary and Wages										47,783	47,783
5700	Expenditures										115,465	115,465
5800A	Construction											
5800B	Capital Outlay											
5900	Debt Service											
	TOTAL EXPENDITURES										163,248	163,248
OTHER FINANCING USES												
5960	Transfers to Other Funds											
5990	Other Financing Uses											
	TOTAL OTHER FINANCING USES											
	TOTAL EXPENDITURES AND OTHER FINANCING USES										163,248	163,248
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	3,200			486,465	1,639,961		3,030	568,700	149,079		2,850,435
0002	Fund Balance Beginning of Year	270,515			2,657,523	3,102,455		582,133	4,171,913	546,636		11,331,175
0003	Adjustments											
0004	Fund Balance End of Year	273,715			3,143,988	4,742,416		585,163	4,740,613	695,715		14,181,610

Schedule A Part 7
Agency Funds - Fiscal Year 2023

Schedule A Part 7 - Agency Funds

Acct. No.	Item Description	Balance July 1,2022	Additions	Transfer From	Deductions	Transfer To	Balance June 30,2023
ASSETS							
0005	Cash	62,936	492,405		577,579		-22,238
0006	Accounts Receivable						
	TOTAL ASSETS	62,936	492,405		577,579		-22,238
LIABILITIES							
0007	Police Outside Detail	-39,473	340,265		391,483		-90,691
0008	Fire Off Duty Detail	-1,473	8,781		8,893		-1,585
0009	Tax Due State						
0010	Meals Tax Due State						
0011	Licenses Due State						
0012	Due County/Retirement Systems						
0013	Guarantee Bid Deposits	77,728			77,728		
0014	Unclaimed Items						
0015	Other Liabilities	26,154	143,359		99,475		70,038
	TOTAL LIABILITIES	62,936	492,405		577,579		-22,238

Schedule A Part 8
Personnel Expenditures - Fiscal Year 2023

Total Salaries and Wages as of December 31, 2022 as Reported on IRS Form W-2	<u>9,759,715</u>
Total Number of Employees (FTE) for Calendar Year Ending December 31, 2022	<u>228</u>

Schedule A Part 9
Schedule of Cash and Investments - Fiscal Year 2023

Schedule A Part 9 - Schedule of Cash and Investments

Acct. No.	Item Description	Cash and Investments
	FUNDS	
0016	General Fund	4,788,294
0017	Special Revenue	8,802,332
0018	Debt Service Fund	
0019	Capital Project Funds	5,289,380
0020	Enterprise Funds	8,890,849
0021	Trust Funds	14,181,610
0022	Agency Funds	-22,238
	TOTAL ALL FUNDS	41,930,227

Schedule A Part 10

Schedule of Debt Outstanding, Issued and Retired this Fiscal Year - Fiscal Year 2023

Schedule A Part 10 - Schedule of Debt Outstanding, Issued and Retired this Fiscal Year

Acct. No.	Item Description	Outstanding July 1,2022	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30,2023	Interest this Fiscal Year
A. GENERAL OBLIGATION BONDS						
INSIDE DEBT LIMIT						
D001	BUILDINGS	2,124,000		226,000	1,898,000	75,448
D002	DEPARTMENT EQUIPMENT	1,105,000		275,000	830,000	42,900
D003	SCHOOL BUILDINGS					
D004	SCHOOL - ALL OTHER					
D005	SEWER	6,832,000		716,000	6,116,000	221,330
D006	SOLID WASTE					
D007	OTHER INSIDE LIMIT	2,418,000		315,000	2,103,000	87,610
	TOTAL INSIDE DEBT LIMIT	12,479,000		1,532,000	10,947,000	427,288
OUTSIDE DEBT LIMIT						
D008	AIRPORT					
D009	HOSPITAL					
D010	ELECTRIC					
D011	GAS					
D012	SCHOOL BUILDINGS					
D013	SEWER	743,074		50,396	692,678	20,663
D014	SOLID WASTE					
D015	WATER	4,254,530	5,253,989	293,000	9,215,519	104,110
D016	OTHER OUTSIDE LIMIT	56,222		33,781	22,441	25,224
	TOTAL OUTSIDE DEBT LIMIT	5,053,826	5,253,989	377,177	9,930,638	149,997
	TOTAL LONG TERM DEBT	17,532,826	5,253,989	1,909,177	20,877,638	577,285
D023	TOTAL DEBT REFUNDING					
B. REVENUE AND NONGUARANTEED BONDS						
D021	REVENUE AND NONGUARANTEED BONDS					
C. SHORT TERM DEBT						
D017	TAX ANTICIPATION NOTES					
D018	BOND ANTICIPATION NOTES	4,292,565	6,095,803	4,292,565	6,095,803	128,419
D019	GRANT ANTICIPATION NOTES					
D020	OTHER SHORT TERM DEBT					
	TOTAL SHORT TERM DEBT	4,292,565	6,095,803	4,292,565	6,095,803	128,419
D. OTHER INTEREST						
D022	OTHER INTEREST					

Item Description	Authorized	Issued/Retired Rescinded	Unissued June 30, 2023
Authorized and Unissued - Inside Debt Limit	60,622,031	47,357,786	13,264,245
Authorized and Unissued - Outside Debt Limit	500,000		500,000
Total Authorized and Unissued	61,122,031	47,357,786	13,764,245

Schedule A Part 11

Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2023

Schedule A Part 11 - Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2023

	Item Description	General	Special Revenue	Capital Projects	Enterprise	Trust	Total
1	Total Revenue	30,875,761	4,830,992	2,027,813	7,751,095	730,756	46,216,417
2	Total Expenditures	29,474,453	3,926,134	6,565,918	6,402,473	163,248	46,532,226
3	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (LINE 1 - LINE 2)	1,401,308	904,858	-4,538,105	1,348,622	567,508	-315,809
4	Transfers From Other Funds		1,853,831	426,000	260,103	2,282,927	4,822,861
5	Other Financing Sources		23,408	3,631,249			3,654,657
6	Transfers To Other Funds	2,608,030	1,819,831		395,000		4,822,861
7	Other Financing Uses						
8	TOTAL OTHER FINANCING SOURCES (USES) SUM OF LINES 4 AND 5 MINUS LINES 6 AND 7	-2,608,030	57,408	4,057,249	-134,897	2,282,927	3,654,657
9	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)	-1,206,722	962,266	-480,856	1,213,725	2,850,435	3,338,848
10	Fund Equity (Retained Earnings) Beginning of Year	5,761,693	7,840,066	5,770,237	7,677,124	11,331,175	38,380,295
11	Other Adjustments						
12	TOTAL FUND EQUITY (RETAINED EARNINGS) END OF YEAR (SUM OF LINES 9 THROUGH 11)	4,554,971	8,802,332	5,289,381	8,890,849	14,181,610	41,719,143

Schedule A Part 12
Fiscal Year 2023

Signatures

Town Accountant

Kerry Cooper, Accountant , Ayer , kcooper@ayer.ma.us 978-772-8220 | 11/8/2023 9:50 AM

Documents

No documents have been uploaded.

Schedule A KAR - 1
Fiscal Year 2023

Schedule A KAR-1

Cash Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	4,788,294	4,788,294	0
Special Revenue	8,802,332	8,802,332	0
Capital Project Funds	5,289,380	5,289,380	0
Enterprise Funds	8,890,849	8,890,849	0
Trust & Agency Funds	14,159,372	14,159,372	0
Debt Service Fund		0	0
Total	41,930,227	41,930,227	0

Fund Equity Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	4,554,971	4,554,971	0
Special Revenue	8,802,332	8,802,332	0
Capital Project Funds	5,289,381	5,289,381	0
Enterprise Funds	8,890,849	8,890,849	0
Trust Funds	14,181,610	14,181,610	0
Total	41,719,143	41,719,143	0

Comments

Complete both sections for UMAS communities and the cash section for STAT communities.
 If there are variances, they must be explained by the Accountant/Auditor.

TOWN CLERK

Susan E. Copeland, Town Clerk

Christina M Zoller, Assistant Town Clerk

The position of Town Clerk performs duties in accordance with the provisions of more than 73 Chapters and 451 sections of Massachusetts General Law.

The Town Clerk's Office is responsible for maintaining vital public records and information so that they are easy to locate, up-to-date, accurate and preserved for future generations. The Town Clerk is also the chief election official and supervises the Town's election activities including the development of the ballots, managing election equipment and set-up, hiring and training election officials, certifying, reporting, and recording election results. The Town Clerk is an ex officio member of the Board of Registrars

The Registrar Board consists of three members appointed by the Select Board to three-year terms. The Board of Registrars are Barbara Wilson, Patrick Kelly, Kathleen O'Connor and Susan Copeland.

The total number of active voters in Ayer for 2023 was 6145 with a resident total of 7310.

The Clerk's Office maintains the municipal code, the official Town bulletin board, and oaths of office, appointments, and resignations of all Town Officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business licenses and renewals, dog licenses, raffle permits and certified requests for public documents. Services include Notary Public and Justice of the Peace by appointment.

In 2023, The Clerk's office was successful in launching a Quarterly Community Newsletter for residents and community members.

2023 Office Statistics

- Births 69
- Deaths 168
- Marriages 45 marriages recorded in Ayer.
- Dog Tags 744 dog licenses issues and 1 kennel license
- Street Listing and Town Census completed.
- Other random stats you can ignore:
- Raffle Permits: 11
- Notary Services: 264
- Business Certificates (New & Renewal): 38 / Business Certificates (Changes): 5

2023 Elections and Town Meetings

- Annual Town Meeting: April 24, 2023
- Annual Town Election: May 9, 2023
- Fall Town Meeting: October 23, 2023



Town of Ayer
SPECIAL TOWN MEETING WARRANT
Ayer Shirley Regional High School Auditorium
141 Washington Street
Ayer, MA 01432
April 24, 2023 at 7:00 PM

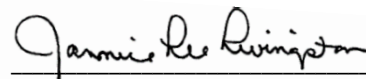
Commonwealth of Massachusetts
Middlesex, ss.


GREETINGS:

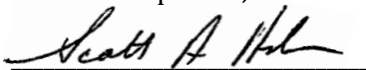
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet in the Auditorium of the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the twenty-fourth (24th) day of April 2023, at seven o'clock (7:00 PM) in the evening then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 4th day of April AD 2023.


Jannice L. Livingston, Chair


Shaun C. Copeland, Vice Chair


Scott A. Houde, Clerk

The Ayer Select Board

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Select Board's Office at 978-772-8220 ext. 100 before April 21, 2023. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

Meeting called to order by Moderator G. Tillotson at 7:01pm with a quorum of 112 voters. Pledge of Allegiance, in Memoriam, Introductions of the stage and Department Heads. Town Clerk Susan Copeland read the charge.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

ARTICLE 1: SUPPLEMENTAL APPROPRIATION – WATER ENTERPRISE FUND

To see if the Town will vote to amend the vote taken under Article 12 of the April 25, 2022 Annual Town Meeting by reducing the amount of indirect costs to come from Water Enterprise revenues and supplementing that amount with an amount to be transferred from Water Enterprise retained earnings as follows:

Indirect costs of \$311,705 of which \$165,705 is to come from water revenue and \$146,000 is to come from Water Enterprise retained earnings; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote

Explanatory Note: This Article is to fund a supplemental appropriation in the amount of \$146,000 from retained earnings in the Water Enterprise Fund to fund the FY 2023 operations of the Water Department. The factors driving this supplemental appropriation have been recent increases in water treatment chemicals; unexpected well maintenance; and an update of the water use rate model.

J. Livingston moved the motion. Seconded from the floor. No discussion. Moderator declared passed unanimously.

ARTICLE 2: SUPPLEMENTAL APPROPRIATION – SEWER ENTERPRISE FUND

To see if the Town will vote to amend the vote taken under Article 11 of the April 25, 2022 Annual Town Meeting by reducing the amount of indirect costs to come from Sewer Enterprise revenues and supplementing that amount with an amount to be transferred from Sewer Enterprise retained earnings as follows:

Indirect costs of \$431,717 of which \$272,717 is to come from sewer revenue and \$159,000 from Sewer Enterprise retained earnings; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote

Explanatory Note: This Article is to fund a supplemental appropriation in the amount of \$159,000 from retained earnings in the Sewer Enterprise Fund to fund the FY 2023 operations of the Sewer Department. The factors driving this supplemental appropriation have been recent increases in sludge hauling costs; boiler system maintenance; unexpected failure of pump and UV systems; and an update of the sewer use rate model.

S. Copeland moved the motion. Seconded from the floor. No discussion. Moderator declared passed unanimously.

ARTICLE 3: SUPPLEMENTAL APPROPRIATION – AMBULANCE ENTERPRISE FUND

To see if the Town will vote to amend the vote taken under Article 10 of the April 25, 2022 Annual Town Meeting by transferring \$20,000 from the Ambulance Retained Earnings in order to

For more information, please visit the Town’s website: www.ayer.ma.us/townmeeting


provide supplemental funding for the FY 2023 Ambulance Enterprise Fund; or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote

Explanatory Note: This Article is to fund a supplemental appropriation in the amount of \$20,000 from Ambulance Enterprise retained earnings to fund the FY 2023 operations of the Ambulance Department. The factors driving this supplemental appropriation have been unforeseen cost increases and unforeseen call volume.

S. Houde: moved the motion. Seconded from the floor. No discussion. Moderator declared passed unanimously.

A True Copy Attest: 
Susan E. Copeland
Town Clerk

Date: April 7, 2023

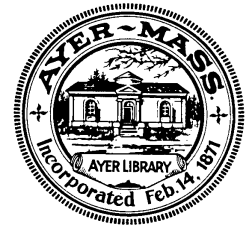
As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least seven (7) days before said meeting, all as herein directed.


Constable

Date: April 7, 2023

Motion to adjourn from the floor. Seconded by the floor. No discussion. Meeting adjourned at 7:10pm.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting



Town of Ayer
ANNUAL TOWN MEETING WARRANT
Ayer Shirley Regional High School Auditorium
141 Washington Street
Ayer, MA 01432
April 24, 2023 at 7:05 PM

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet in the Auditorium of the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the twenty-fourth (24th) day of April 2023, at five after seven o'clock (7:05 PM) in the evening then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 4th day of April AD 2023.

Jannice L. Livingston, Chair

Shaun C. Copeland, Vice Chair

Scott A. Houde, Clerk

The Ayer Select Board

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Select Board's Office at 978-772-8220 ext. 100 before April 21, 2023. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

Meeting called to order at 7:11pm by Moderator G. Tillotson. Town Clerk Susan Copeland read the charge.

ARTICLE 1: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 of the General Laws, as amended; or take any action thereon or in relation thereto.

	<u>FY-23 SALARY</u>	<u>FY-24 SALARY</u>	<u>% OF CHANGE</u>
Moderator	\$563	\$574	2%
Select Board: Chair	\$2,822	\$2,878	2%
Select Board: Members (2)	\$2,517	\$2,567	2%
Assessors: Chair	\$2,795	\$2,851	2%
Assessors: Members (2)	\$2,440	\$2,539	2%

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article is required as Town Meeting sets the salaries of elected officials pursuant to Section 108, Chapter 41 of the General Laws. The two percent (2%) increase is the FY 2024 Cost of Living Adjustment approved by the Select Board on February 21, 2023, on recommendation of the Town Manager and Benefits & Payroll Manager in accordance with the Town's Financial Policies.

I. Livingston: moved the motion. Seconded from the floor. No discussion. Moderator declared passed unanimously.

ARTICLE 2: CONTRACT FUNDING: AYER TOWN HALL/CLERICAL UNION, AFSCME93

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first-year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer Town Hall/Clerical Union, AFSCME93 for the period of July 1, 2023, through June 30, 2026; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: Per Chapter 150E of the General Laws, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2024 estimated total cost of the Contract is \$47,218.68. Contract Memorandum of Agreement is available on the Town's website (www.ayer.ma.us). Presentation to be made at Town Meeting.

S. Copeland: moved the motion. Seconded from the floor. No discussion. Moderator declared passed unanimously.

ARTICLE 3: FY 2024 OMNIBUS BUDGET

To see if the Town will vote to raise and appropriate a sum of money for the FY 2024 Omnibus Budget items; or take any action thereon or in relation thereto:

Dept. 100: General Government

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

Dept. 200: Finance
Dept. 300: Public Safety
Dept. 400: Public Works
Dept. 500: Human Services
Dept. 600: Management Support

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: Please see insert for the FY 2024 Omnibus Budget. Presentation on the budget to be made at Town Meeting. The FY 2024 Omnibus Budget includes a 2% Cost of Living Adjustment (COLA) for Non-Union Personnel, as recommended by the Town Manager and Benefits & Payroll Manager in accordance with the Town's Financial Policies and approved by the Select Board on February 21, 2023. All materials related to the FY 2024 Budget are available on the Town's website at www.ayer.ma.us/budget or by contacting the Town Manager's Office at 978-772-8220 x100 or by email at tm@ayer.ma.us

S. Houde: moved the motion. Seconded from the floor. Brief discussion on several lines but not amendments. Moderator declared budget passed unanimously.

ARTICLE 4: FY 2024 AYER SHIRLEY REGIONAL SCHOOL DISTRICT ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$12,567,854 as required to fund the Town's FY 2024 assessment for the Ayer Shirley Regional School District and to raise and appropriate the sum of \$987,214 for the Town's portion of the ASRSD high school building project; or take any action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee

Select Board: Recommends

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article will fund the FY 2024 Ayer Shirley Regional School District Assessment and the Town's portion of the ASRSD high school building project.

J. Livingston: moved the motion. Seconded from the floor. Brief discussion. Moderator declared passed unanimously.

ARTICLE 5: FY 2024 NASHOBA VALLEY REGIONAL TECHNICAL VOCATIONAL SCHOOL ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$1,136,670 required to fund the Town's FY 2024 assessment for the Nashoba Valley Regional Technical High School; or take any action thereon or in relation thereto.

Sponsor: Nashoba Valley Regional Technical Vocational School Committee

Select Board: Recommends

Finance Committee: No Position

Simple Majority Vote Required

Explanatory Note: This Article will fund the FY 2024 Nashoba Valley Regional Technical High School Assessment.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

S. Houde: moved the motion. Seconded from the floor. Brief discussion included a presentation from Dr Pigeon of NVRTHS. Moderator declared passed unanimously.

ENTERPRISE FUND ARTICLES

The Annual Budget Book will be provided at Town Meeting with further detail on Articles No. 6 - 9

ARTICLE 6: SOLID WASTE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

Direct costs of \$468,320 of which \$351,180 is to come from solid waste revenue, \$45,000 is to come from solid waste retained earnings and \$72,140 is to come from the tax levy, and indirect costs of \$126,650 is to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

S. Copeland: moved that articles 6-9 were voted by consent vote. Seconded. Brief explanation of what this means. Floor agreed. Articles 6-9 ruled passed unanimously by the moderator.

ARTICLE 7: AMBULANCE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the ambulance department:

Direct costs of \$192,200 is to come from ambulance revenue, and indirect costs of \$382,491 of which \$277,800 is to come from ambulance revenue, \$60,000 is to come from ambulance retained earnings and \$44,691 is to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

ARTICLE 8: SEWER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the sewer department:

Direct costs of \$3,110,672 to come from sewer revenue and indirect costs of \$457,400 is to come from sewer revenue; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

ARTICLE 9: WATER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the water department:

Direct costs of \$2,258,667 to come from water revenue and indirect costs of \$334,600 to come from water revenue; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

BORROW ARTICLE

ARTICLE 10: CAPITAL BUDGET REQUESTS

To see if the Town will vote to authorize the Treasurer, with the approval of the Select Board, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services, and public works projects, and all costs incidental or related thereto, as contained in the Capital Budget, each sum hereafter to be voted on separately; or take any action thereon or in relation thereto.

<u>Department</u>	<u>Item</u>	<u>Amount</u>
DPW – Highway	Road Paving	\$85,000
Facilities	HVAC Repairs	\$88,100
<u>Department</u>	<u>Item</u>	<u>Amount</u>
Fire	Fire Department Vehicle	\$77,760
Parks	Kiddie Junction Playground	\$220,000
Police	Upgrade Locker Rooms	\$115,119
DPW – Stormwater	Storm Drain Upgrades	\$100,000
DPW – Stormwater	Storm Culvert Improvements	\$130,000
Water Enterprise	Annual Water Main Rehabilitation	\$300,000
Water Enterprise	Washington St. Water Tank Painting	\$450,000
Water Enterprise	Grove Pond Greensand Valve Replacement	\$50,000
Sewer Enterprise	Inflow/Infiltration Repairs	\$1,250,000
Sewer Enterprise	Replace WWTP Boilers	\$100,000

For more information, please visit the Town’s website: www.ayer.ma.us/townmeeting

Total: \$2,965,979

Sponsor: Select Board

Finance Committee: Recommends

Two-Thirds Majority Vote Required

Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town's Capital Planning Committee. All materials related to these Capital Budget requests are available on the Town's website at www.ayer.ma.us/budget or by contacting the Town Manager's Office at 978-772-8220 or by email at tm@ayer.ma.us

S Houde: I move that the Town vote to authorize the borrowing of the total sum of \$2,965,979 for the purposes of funding the equipment, services, and projects as contained in Article 10 and read by the Moderator. Seconded from the floor. No discussion. Moderator declared article passed unanimously by two-thirds vote.

DEBT EXCLUSION ARTICLES

ARTICLE 11: AUTHORIZATION FOR DEBT EXCLUSION FOR THE FIRE DEPARTMENT – FIRE LADDER TRUCK

To see if the Town will vote to appropriate the sum of \$1,692,888 to purchase and equip a fire ladder truck, including any incidental and related costs and expenses; and to meet this appropriation, to authorize the Treasurer, with the approval of the Select Board, to borrow said sum pursuant to the provisions of MGL c. 44, Section 7 or any other enabling authority, and to issue bonds or notes of the Town therefor; provided that any borrowing or expenditure hereunder shall be subject to and contingent upon passage of a debt exclusion ballot question pursuant to the provisions of MGL c. 59, Section 21C; said funds to be expended under the direction of the Select Board; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Two-Thirds Majority Vote Required

Explanatory Note: The Fire Chief submitted an FY 2024 Capital Request for funding to replace the Fire Ladder Truck. The Capital Planning Committee voted to recommend this capital project including the funding of \$1,692,888 subject to a debt exclusion per the Town's Financial Policies. A debt exclusion requires the authorization of Town Meeting (this Article) and requires a majority vote by ballot at the Annual Town Election to be held on May 9, 2023. The estimated annual cost impact for the average residential tax bill for the Fire Ladder Debt Exclusion would be \$40.50 per year for a total of \$607.50 over the 15 years of the borrow. Presentation to be made at Town Meeting.

J. Livingston: I move that the Town vote to appropriate the sum of \$1,692,888 to purchase and equip a fire ladder truck, including any incidental and related costs and expenses; and to meet this appropriation, authorize the Treasurer with the approval of the Select Board to borrow said sum pursuant to the provisions of MGL c. 44, Section 7 or any other enabling authority, and to issue bonds or notes of the Town; provided that any borrowing or expenditure hereunder shall be subject to and contingent upon passage of a debt exclusion ballot question pursuant to the provision of MGL c. 59, Section 21C, as contained in Article 11 and read by the Moderator. Seconded from the floor. Brief discussion included a presentation from Chief Johnston. Article declared passed unanimously by two-thirds vote by the moderator.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

ARTICLE 12: AUTHORIZATION FOR DEBT EXCLUSION FOR THE DEPARTMENT OF PUBLIC WORKS – WEST MAIN STREET BRIDGE REPLACEMENT

To see if the Town will vote to appropriate the sum of \$3,000,000 for the West Main Street Bridge replacement, including any incidental and related costs and expenses; and to meet this appropriation, to authorize the Treasurer, with the approval of the Select Board, to borrow said sum pursuant to the provisions of MGL c. 44, Section 7 or any other enabling authority, and to issue bonds or notes of the Town therefor; provided that any borrowing or expenditure hereunder shall be subject to and contingent upon passage of a debt exclusion ballot question pursuant to the provisions of MGL c. 59, Section 21C; said funds to be expended under the direction of the Select Board; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Two-Thirds Majority Vote Required

Explanatory Note: The DPW Director submitted an FY 2024 Capital Request for funding to replace the West Main Street Bridge. The Capital Planning Committee voted to recommend this capital project including the funding of \$3,000,000 subject to a debt exclusion per the Town's Financial Policies. A debt exclusion requires the authorization of Town Meeting (this Article) and requires a majority vote by ballot at the Annual Town Election to be held on May 9, 2023. The estimated annual cost impact for the average residential tax bill for the West Main Street Bridge Replacement Debt Exclusion would be \$63.00 per year for a total of \$1,260 over the 20 years of the borrow. Presentation to be made at Town Meeting.

S. Copeland: I move that the Town vote to appropriate the sum of \$3,000,000 for the West Main Street Bridge Replacement, including any incidental and related costs and expenses; and to meet this appropriation, authorize the Treasurer with the approval of the Select Board to borrow said sum pursuant to the provisions of MGL c. 44, Section 7 or any other enabling authority, and to issue bonds or notes of the Town; provided that any borrowing or expenditure hereunder shall be subject to and contingent upon passage of a debt exclusion ballot question pursuant to the provision of MGL c. 59, Section 21C, as contained in Article 12 and read by the Moderator. Seconded from the floor. Brief Discussion included presentation from DPW Director Dan Van Schalkwyk. Moderator declared article passed unanimously by two-thirds vote.

TRANSFER ARTICLES

ARTICLE 13: CAPITAL BUDGET REQUESTS

To see if the Town will vote to transfer from Capital Stabilization the following sums hereby listed for the purpose of funding the following equipment, services, and public works projects, including all costs incidental or related thereto, as contained in the Capital Budget, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto:

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Assessor	Assesspro AP5 Client Server Base and	

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

	Software; Database Support	\$17,500
Library	HVAC Repairs	\$25,000
Library	Roof Repairs	\$15,000
Cemetery	Resurface Access Road/Driveways	\$25,000
DPW Solid Waste	Paving Lower Access Driveway	\$25,000
DPW Stormwater	Upper Flannagan Pond Dam Repairs	\$50,000
DPW Administration	DPW Security Gate Upgrade	\$65,000
Parks	Sandy Pond Beach House Rehab Study	\$30,000
Facilities	Police Station Fence and Trim Repairs	\$43,000
Facilities	Town Hall Acoustics/Renovations/Repairs	\$68,700
	Total:	\$364,200

Sponsor: Select Board

Finance Committee: Recommends

Two-Thirds Majority Vote Required

Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town's Capital Planning Committee. All materials related to these Capital Budget requests are available on the Town's website at www.ayer.ma.us/budget or by contacting the Town Manager's Office at 978-772-8220 or by email at tm@ayer.ma.us

S. Houde: moved that the Town vote to transfer the total sum of \$364,200 from Capital Stabilization for the purposes of funding the equipment, services, and projects contained in Article 13 and read by the Moderator. Seconded from the floor. No discussion. Moderator declared passed unanimously by two-thirds vote.

ARTICLE 14: GASB-45/OPEB (Other Post-Employment Benefits) FUND

To see if the Town will vote to raise and appropriate \$154,364 and transfer \$145,636 from Free Cash, totaling the sum of \$300,000, to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligation for the cost of other post-employment benefits (OPEB); or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

Explanatory Note: This Article funds the Town's GASB-45/OPEB, Post-Employment Benefits in the total sum of \$300,000 with \$154,364 derived from the Town's Local Meals Tax and \$145,636 from Free Cash as recommended by the Town's Financial Policies.

J. Livingston: I move that the Town vote to pass Articles 14 and 15 by consent vote. Seconded from the floor. No discussion. Moderator declared articles 14 and 15 passed unanimously by consent vote.

RAISE & APPROPRIATE ARTICLES

ARTICLE 15: FIRST YEAR'S INTEREST-GENERAL FUND BORROWING

To see if the Town will vote to raise and appropriate the sum of \$81,600 required to provide for the first year's interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article will fund the first-year interest charges associated with the administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting.

ARTICLE 16: FUNDING FOR AQUATIC WEED CONTROL FOR TOWN PONDS

To see if the Town will vote to raise and appropriate the sum of \$30,000 for the purpose of funding the aquatic weed control program for the Town's ponds, and any incidental and related costs and expenses; or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2025; unexpended funds on June 30, 2025, to close and revert to general fund balance.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: Funding from this Article will be used by the Conservation Commission for the purposes of the aquatic weed control in the Town's ponds.

S. Houde: moved the motion. Seconded from the floor. Brief discussion. Moderator declared passed unanimously.

TRANSFER ARTICLES

ARTICLE 17: FUNDING OF THE RESERVE FUND FOR FUTURE PAYMENTS OF ACCRUED LIABILITIES FOR COMPENSATED ABSENCES

To see if the Town will vote to transfer from free cash the sum of \$10,000 for funding the Town's reserve fund established in accordance with MGL Chapter 40, Section 13D for future payments of accrued liability for compensated absences due to employees of the Town of Ayer upon termination of their employment; or take any action thereon or in relation thereto.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would fund \$10,000 from free cash into the Reserve Fund for Future Payments of Accrued Liabilities for Compensated Absences as established by the 2020 Annual Town Meeting. Compensated absences include planned and unplanned retirements from the Town; as well as separation from the Town in which the employee is due certain accrued benefits such as unused vacation time.

J. Livingston: I move that the Town vote to move Articles 17 and 18 by consent agenda. Seconded from the floor. No discussion. Voted yes and Articles 17 and 18 declared passed by consent agenda unanimously by Moderator.

ARTICLE 18: FORWARD FUNDING OF THE TOWN'S PENSION ASSESSMENT

To see if the Town will vote to transfer the sum of \$300,000 from Free Cash for the purposes of forward funding the Town's pension assessment from the Middlesex County Retirement System; or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would forward fund the Town's pension assessment from the Middlesex County Retirement System in the amount of \$300,000 for the purposes of realizing estimated future savings.

ARTICLE 19: UDAG FUND REPLENISHMENTS

To see if the Town will vote to transfer the sum of \$60,185 from Free Cash for the purpose of replenishing the Urban Development Action Grant (UDAG) account for the following:

Senior Center Feasibility Study:	\$31,000
Park Street Infrastructure/Design Study:	\$14,185
Fire Foam PFAS Removal:	\$15,000
Total:	<u>\$60,185</u>

Or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article will replenish the Town's UDAG Fund in the amount of \$60,185. These funds were used from the UDAG's unrestricted funds for purposes set forth in the Article that did not have a repayment mechanism in place.

S. Houde: moved the motion. Seconded from the floor. Brief discussion. Moderator declared passed unanimously.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

ARTICLE 20: PAY DOWN OF BALANCE OF MATURING BOND ANTICIPATION NOTE (BAN)

To see if the Town will vote to transfer the sum of \$322,565 from Free Cash for the purpose of paying down the balance of a maturing Bond Anticipation Note (BAN); or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would transfer \$322,565 from Free Cash to pay down the balance of a maturing Bond Anticipation Note (BAN) renewing in the Fall of 2023 from \$4,292,565 to \$3,970,00. By doing this the Town would realize estimated total future savings of \$89,128 by the year 2036.

I. Livingston: moved the motion. Seconded from the floor. No discussion. Moderator declared passed unanimously.

ARTICLE 21: STABILIZATION FUND

To see if the Town will vote to transfer \$1,098,073 from Free Cash or such other sum or sums of money, with \$348,073 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws, and \$750,000 to be credited to the Capital Stabilization Fund per the Town’s Financial Policies; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article transfers \$348,073 from Free Cash into the Town’s Stabilization Fund and transfers \$750,000 into the Town’s Capital Stabilization Fund for a total transfer of \$1,098,073. Stabilization and Capital Stabilization funds can be used for any lawful purposes subject to Town Meeting approval.

S. Copeland: moved the motion. Seconded from the floor. No discussion. Moderator declared passed unanimously.

ARTICLE 22: TRANSFER OF UNEXPENDED BOND PROCEEDS FOR DPW GATE REPLACEMENT PROJECT

To see if the Town will vote to transfer the following amounts that were previously appropriated and raised by borrowing under the following votes of the Town as such amounts are no longer needed to complete the projects for which they were initially borrowed, to pay the additional costs of the replacement gate for the DPW yard at the end of Brook Street:

<u>Amount to be Transferred</u>	<u>Warrant Article</u>	<u>Meeting Date</u>	<u>Original Purpose</u>
\$10,348.72	Article 20	May 9, 2016	DPW Operations Center

Or take any action thereon or in relation thereto.

For more information, please visit the Town’s website: www.ayer.ma.us/townmeeting

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would authorize the transfer of the unexpended bond proceeds in the amount of \$10,348.72 from the completed project of the DPW Operations Center to pay the additional costs of the replacement gate for the DPW yard at the end of Brook Street.

S. Houde: moved to pass Articles 22, 23, 24, and 25 by consent agenda. Seconded. No discussion. Voted by floor. No discussion on articles. Moderator declared Articles 22, 23, 24 and 25 passed unanimously by consent agenda.

ARTICLE 23: TRANSFER OF UNEXPENDED BOND PROCEEDS FOR MAIN AND CENTRAL AVENUE PUMPING STATION VALVES AND PIPING PROJECT

To see if the Town will vote to transfer the following amounts that were previously appropriated and raised by borrowing under the following votes of the Town as such amounts are no longer needed to complete the projects for which they were initially borrowed, to pay the additional costs of the Main and Central Ave Pumping Station valves and piping project:

<u>Amount to be Transferred</u>	<u>Warrant Article</u>	<u>Meeting Date</u>	<u>Original Purpose</u>
\$85,943.41	Article 11	June 15, 2020	Groton Shirley Rd. Low Pressure Sewer

Or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would authorize the transfer of unexpended bond proceeds in the amount of \$85,943.41 from the completed Groton Shirley Road sewer project to pay for the additional costs of the Main and Central Avenue Pumping Station valves and piping project.

ARTICLE 24: TRANSFER OF UNEXPENDED BOND PROCEEDS FOR NEW WELL SOURCE APPROVAL PROJECT

To see if the Town will vote to transfer the following amounts that were previously appropriated and raised by borrowing under the following votes of the Town as such amounts are no longer needed to complete the projects for which they were initially borrowed, to pay the additional costs of the new well source approval project

<u>Amount to be Transferred</u>	<u>Warrant Article</u>	<u>Meeting Date</u>	<u>Original Purpose</u>
\$61,201.15	Article 11	June 15, 2020	Groton Shirley Rd. Water Main Loop

Or take any action thereon or in relation thereto.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would authorize the transfer of unexpended bond proceeds in the amount of \$61,201.15 for the completed Groton Shirley Road Water Main Loop Project to pay for the additional costs of the New Well Source Approval project.

**ARTICLE 25: TRANSFER OF UNEXPENDED APPROPRIATION FOR
STORMWATER ASSET/MASTER PLAN GRANT MATCH TO
CAPITAL STABILIZATION FUND**

To see if the Town will vote to transfer the following amounts that were previously appropriated and raised from the Capital Stabilization Fund back into the Capital Stabilization Fund under the following vote of the Town as such amounts are no longer needed to complete the project for which there were initially borrowed:

<u>Amount to be Transferred</u>	<u>Warrant Article</u>	<u>Meeting Date</u>	<u>Original Purpose</u>
\$1,250.00	Article 12	April 26, 2021	Stormwater Asset Plan – Grant Match

Or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would authorize the transfer of the unexpended appropriation of \$1,250 from the completed Stormwater Asset Plan – Grant Match, into the Capital Stabilization Fund.

ARTICLE 26: RESCIND OF PRIOR BORROW AUTHORIZATIONS

To see if the Town will vote to rescind the following amounts that have been authorized to be borrowed by votes at previous Town Meetings as listed herein, which are no longer needed for the purposes for which they were initially approved:

<u>Unissued Amount</u>	<u>Date of Approval</u>	<u>Warrant Article</u>	<u>Original Purpose</u>
\$2,229	5/14/12	19	DPW Dump Truck w/ Plow & Spreader
\$5,266	5/14/12	19	Fire Department Service Truck
\$4,905	5/14/12	19	Police Station Security Entrance System Replacement
\$4,425	5/14/12	19	Water - 1-Ton Cab & Chassis Utility Vehicle
\$35,656	5/14/12	19	Sewer - #3 RAS Pump & Controls Replacement
\$2,958	5/14/12	19	Sewer - Hydro-Jetter
\$1,642	5/14/12	19	Solid Waste - 1-Ton Dump Truck w/ Plow
\$11,462	5/14/12	20	Street Signs

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

\$1,186	5/13/13	18	Fire Chief Vehicle
\$4,072	5/13/13	18	Police Administration Vehicle
\$150	5/13/13	18	DPW Asphalt/Recycling Mixer
\$1,950	5/13/13	18	Parks Departmental Equipment (Tractor)
\$5,100	5/12/14	20	Fire/Ambulance Cardiac Monitor
\$115,000	5/9/16	20	Police Station Roof

Or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would authorize the Town to rescind prior borrow authorizations from prior Town Meetings which are no longer needed for the purposes for which they were initially approved by Town Meeting as contained in the Article.

J. Livingston: moved the motion. Seconded from the floor. Brief discussion. Moderator declared passed unanimously.

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 27: COMMUNITY PRESERVATION ACT

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2024 Community Preservation Act budget, and appropriate from the estimated FY 2024 Community Preservation Fund revenues:

- A sum of money equal to five percent (5%), and not to exceed \$55,150 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2024.

And further, to reserve for future appropriation from the estimated FY 2024 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$110,300 (10%), more or less, for acquisition, creation, and preservation of open space excluding land for recreational use, and
- A sum of money equal to \$110,300 (10%), more or less, for acquisition, preservation, restoration, and rehabilitation of historic resources, and
- A sum of money equal to \$110,300 (10%), more or less, for acquisition, creation and preservation and support of community housing.

And the remainder sum of \$716,950 (70% less administrative expenses) for the Undesignated Fund Balance; or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Select Board: Recommends

Finance Committee: Recommends

Simple Majority Vote Required

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

Explanatory Note: Disbursement required by the Commonwealth of Massachusetts under M.G.L. Chapter 44B for the estimated FY 2024 Community Preservation Fund revenues.

S. Copeland: moved the motion. Seconded from the floor. Brief discussion. Moderator declared passed unanimously by simple majority.

ARTICLE 28: PIRONE PARK PLAYGROUND PROJECT

To see if the Town will vote to transfer from the Community Preservation Fund (FY 2024) Balance Reserve from the Open Space Category the sum of \$750,000 for the Pirone Park Playground Project, to include design and engineering, demolition, site remediation and construction of a new playground and any incidental and related costs and expenses; or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Select Board: Recommends

Finance Committee: Recommends

Simple Majority Vote Required

Explanatory Note: This Article would fund \$750,000 for the Pirone Park Playground Project which includes the construction of the new "Kiddie Junction Playground" area.

S. Houde: moved the motion. Seconded from the floor. Brief discussion. Moderator declared passed unanimously.

ARTICLE 29: AUTHORIZATION TO INITIATE A MUNICIPAL AGGREGATION PROGRAM

To see if the Town will vote to initiate a municipal aggregation program to aggregate the electrical load of interested consumers within the boundaries of the Town pursuant to M.G.L. c. 164, § 134, or any other enabling legislation; and authorize the Select Board to (i) enter into one or more agreements with one or more consultants to assist the Town with the development, implementation and administration of such aggregation program for a term of up to or more than 20 years, (ii) enter into one or more agreements with one or more electricity suppliers for terms of up to or more than 20 years for the purchase of electricity for the aggregation program, and (iii) take any actions and execute any other documents and ancillary agreements necessary, convenient, or appropriate to accomplish the foregoing and to implement and administer the aggregation program and consultant/electricity supply agreements, which agreements and documents shall be on such terms and conditions and for such consideration as the Select Board deems in the best interests of the Town; or take any action thereon or in relation thereto.

Sponsor: Select Board


Simple Majority Vote Required

Explanatory Note: This Article would authorize the Town to initiate a municipal aggregation program for Ayer residents and businesses. This is an opt-out (at any time) program to purchase electricity from an aggregation program at an anticipated savings. Approval of this Article by Town Meeting is the first step in the process, more public information to be forthcoming as the process commences. Brief presentation at Town Meeting.

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

J. Livingston: moved the motion. Seconded from the floor. Various discussions on discussion and benefits. This is to allow the town to begin a discussion and the present results. No further discussion. Move the question. Voice vote questioned by the floor. Hand count of 68 yes and 12 no. Moderator declared Article passed by simple majority.

Motion from the floor at 9:34pm to dissolve Town Meeting. Seconded from the floor. Motion passed and Town Meeting adjourned at 9:34pm on April 25, 2023.

A True Copy Attest: 
Susan E. Copeland
Town Clerk

Date: April 7, 2023

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least seven (7) days before said meeting, all as herein directed.

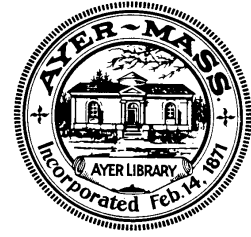

Constable

Date: April 7, 2023

For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

FY2024 Omnibus Budget

FY2022 Actual	FY2023 Approved	FY2024 Proposed	Difference		Notes
Department 100 - General Government					
01 Select Board	\$275,117.31	\$342,002.00	\$364,226.00	\$22,224.00	6.50% contractual increase
02 Town Counsel	\$59,669.83	\$80,000.00	\$75,000.00	(\$5,000.00)	-6.25% decreased based on historical use
03 Town Clerk	\$140,797.00	\$138,264.00	\$155,827.00	\$17,563.00	12.70% contractual increase
04 Moderator	\$0.00	\$663.00	\$674.00	\$11.00	1.66%
05 Parking Tickets	\$607.55	\$1,250.00	\$1,250.00	\$0.00	0.00%
06 Public Buildings & Property Maintenance	\$367,915.84	\$386,117.00	\$447,482.00	\$61,365.00	15.89% energy and supply cost increases
07 Registrations & Elections	\$10,352.30	\$26,796.00	\$22,500.00	(\$4,296.00)	-16.03% decrease due to fewer elections
08 Postage	\$20,997.31	\$23,100.00	\$30,000.00	\$6,900.00	29.87% rate increase
09 American Legion	\$600.00	\$600.00	\$600.00	\$0.00	0.00%
10 Memorial Day	\$0.00	\$500.00	\$500.00	\$0.00	0.00%
11 4th of July Celebration	\$0.00	\$0.00	\$15,000.00	\$15,000.00	100.00%
12 Holiday Lights	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00%
Department 100 Total	\$891,057.14	\$1,014,292.00	\$1,128,059.00	\$113,767.00	11.22%
Department 200 - Finance					
01 Town Accountant	\$218,174.44	\$218,953.00	\$198,448.00	(\$20,505.00)	-9.37% due to budget reallocation
02 Benefits & Payroll	\$75,167.63	\$89,566.00	\$90,134.00	\$568.00	0.63%
03 Computer Support - Financial Systems	\$52,720.46	\$51,942.00	\$52,950.00	\$1,008.00	1.94%
04 Assessors	\$204,060.58	\$205,934.00	\$217,012.00	\$11,078.00	5.38% contractual
05 Treasurer/Tax Collector	\$186,584.81	\$208,225.00	\$240,840.00	\$32,615.00	15.66% due to budget reallocation; contractual
06 Health & Life Insurance	\$1,531,849.20	\$2,001,857.00	\$2,269,859.00	\$268,002.00	13.39% rate increase
07 General Insurance	\$265,716.66	\$293,700.00	\$313,682.00	\$19,982.00	6.80% rate increase
09 Unemployment Compensation	\$10,133.06	\$11,200.00	\$11,200.00	\$0.00	0.00%
10 County Retirement Assessment	\$1,934,480.00	\$2,058,373.00	\$2,096,798.00	\$38,425.00	1.87%
11 Notes & Bonds(Principal)	\$1,043,558.00	\$706,000.00	\$832,643.00	\$126,643.00	17.94% new debt
12 Interest	\$232,441.69	\$181,820.00	\$242,417.00	\$60,597.00	33.33% new debt
13 Tax Title	\$10,299.05	\$15,000.00	\$15,000.00	\$0.00	0.00%
14 FICA Medicare	\$125,221.19	\$158,000.00	\$163,000.00	\$5,000.00	3.16%
15 Finance Committee	\$180.00	\$500.00	\$500.00	\$0.00	0.00%
16 Reserve Fund	\$81,201.00	\$300,000.00	\$175,000.00	(\$125,000.00)	-41.67% decreased based on historical use
Department 200 Total	\$5,971,787.77	\$6,501,070.00	\$6,919,483.00	\$418,413.00	6.44%
Department 300 - Public Safety					
01 Police Department	\$2,850,725.55	\$3,299,703.00	\$3,475,385.00	\$175,682.00	5.32% contractual; new sgt position
02 Fire Department	\$1,972,492.49	\$2,192,432.00	\$2,289,484.00	\$97,052.00	4.43% contractual
03 Building Department	\$109,255.00	\$147,292.00	\$190,757.00	\$43,465.00	29.51% building inspector from PT to FT
04 Emergency Management	\$22,482.39	\$23,240.00	\$27,150.00	\$3,910.00	16.82% contractual
05 Animal Control Officer (Dog Officer)	\$15,614.26	\$16,660.00	\$17,956.00	\$1,296.00	7.78% contractual
06 Animal/Barn Inspector	\$2,600.00	\$2,652.00	\$2,705.00	\$53.00	2.00%
07 Tree Warden	\$46,593.90	\$69,424.00	\$82,040.00	\$12,616.00	18.17% tree management plan
Department 300 Total	\$5,019,763.59	\$5,751,403.00	\$6,085,477.00	\$334,074.00	5.81%
Department 400 - Public Works					
01 Public Works	\$1,224,717.73	\$1,364,165.00	\$1,386,216.00	\$22,051.00	1.62%
02 Snow & Ice Removal	\$273,685.65	\$321,000.00	\$358,660.00	\$37,660.00	11.73% energy and supply cost increase
03 Public Works - Street Lighting	\$18,205.40	\$42,000.00	\$45,000.00	\$3,000.00	7.14%
04 Care of Graves	\$1,440.00	\$1,200.00	\$1,200.00	\$0.00	0.00%
05 Woodlawn Cemetery	\$27,942.84	\$41,000.00	\$43,700.00	\$2,700.00	6.59%
Department 400 Total	\$1,545,991.62	\$1,769,365.00	\$1,834,776.00	\$65,411.00	3.70%
Department 500 - Human Services					
01 Council on Aging	\$123,100.67	\$216,611.00	\$221,474.00	\$4,863.00	2.25%
02 Board of Health	\$2,375.00	\$7,300.00	\$7,300.00	\$0.00	0.00%
03 Nashoba Assoc.. Board of Health	\$32,467.48	\$38,579.00	\$41,665.00	\$3,086.00	8.00% per assessment
04 Social Worker	\$0.00	\$67,500.00	\$67,500.00	\$0.00	0.00%
05 Parks Department	\$169,136.80	\$194,203.00	\$201,883.00	\$7,680.00	3.95% contractual
06 Ayer/Shirley Youth Football & Cheerleading	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%
07 Little League	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%
08 Veterans Agent	\$20,683.00	\$20,991.00	\$21,407.00	\$416.00	1.98%
09 Veterans Benefits	\$110,387.10	\$125,000.00	\$100,000.00	(\$25,000.00)	-20.00% decreased based on historical use; per Veteran's Agent
10 Library	\$616,395.64	\$657,380.00	\$709,024.00	\$51,644.00	7.86% contractual; energy and supply cost increases
11 Disabilities Comm.	\$0.00	\$3,000.00	\$3,000.00	\$0.00	0.00%
Department 500 Total	\$1,082,545.69	\$1,338,564.00	\$1,381,253.00	\$42,689.00	3.19%
Department 600 - Management Support					
01 Conservation Commission	\$58,054.25	\$76,570.00	\$82,648.00	\$6,078.00	7.94% contractual
02 Economic & Community Development	\$42,495.90	\$81,879.00	\$86,695.00	\$4,816.00	5.88% contractual
03 Town Planner	\$91,580.04	\$97,420.00	\$92,388.00	(\$5,032.00)	-5.17%
04 Historical Commission	\$0.00	\$750.00	\$750.00	\$0.00	0.00%
05 Montachusett Reg. Plan. Comm.	\$2,637.62	\$2,889.00	\$2,961.00	\$72.00	2.49%
06 Management Support (printing & reporting)	\$84,367.04	\$140,820.00	\$117,820.00	(\$23,000.00)	-16.33% reduction in staff needs
07 Information Technology	\$185,315.92	\$187,902.00	\$183,074.00	(\$4,828.00)	-2.57%
Department 600 Total	\$464,450.77	\$588,230.00	\$566,336.00	(\$21,894.00)	-3.72%
Total Summary by Department					
Dept 100 - General Government	\$891,057.14	\$1,014,292.00	\$1,128,059.00	\$113,767.00	11.22%
Dept 200 - Finance	\$5,971,787.77	\$6,501,070.00	\$6,919,483.00	\$418,413.00	6.44%
Dept 300 - Public Safety	\$5,019,763.59	\$5,751,403.00	\$6,085,477.00	\$334,074.00	5.81%
Dept 400 - Public Works	\$1,545,991.62	\$1,769,365.00	\$1,834,776.00	\$65,411.00	3.70%
Dept 500 - Human Services	\$1,082,545.69	\$1,338,564.00	\$1,381,253.00	\$42,689.00	3.19%
Dept 600 - Management Support	\$464,450.77	\$588,230.00	\$566,336.00	(\$21,894.00)	-3.72%
Total Operating Budgets	\$14,975,596.58	\$16,962,924.00	\$17,915,384.00	\$952,460.00	5.61%



Town of Ayer

SPECIAL ANNUAL FALL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street, Ayer, MA 01432
Monday, October 23, 2023 @ 7:00 P.M.

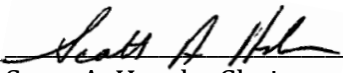
Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

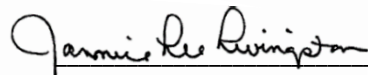
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Twenty-third (23rd) day of October, 2023, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

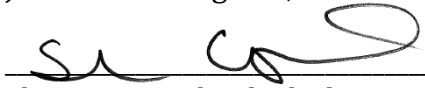
Given under our hands this 3rd day of October AD 2023.



Scott A. Houde, Chair



Jannice L. Livingston, Vice Chair



Shaun C. Copeland, Clerk

AYER SELECT BOARD

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Select Board Office at 978-772-8220 x100 before October 20, 2023. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

Meeting called to order by the Moderator at 7:02pm. Quorum was 79. Pledge of Allegiance was recited, and charge read by the Town Clerk Susan Copeland.

ARTICLE 1: ADOPTION OF G.L. c.39, §23D (Mullin Rule)

To see if the Town will vote to accept, for all boards, committees or commissions holding adjudicatory hearings in the Town, the provisions of G.L. c.39, §23D, which provide that a member of a board, committee, or commission holding an adjudicatory hearing shall not be disqualified from voting in the matter solely due to the member's absence from one session of such hearing, provided that certain conditions are met, or take any action thereon or in relation thereto.

Sponsor: Select Board

Simple Majority Vote

Explanatory Note: This Article would authorize the Town to adopt G.L. c.39, §23D (known as the Mullin Rule) which would allow any member on a town board, committee, or commission to miss one public hearing and still be able to vote on that application. The member shall review all meeting materials, minutes, and or recordings of the missed meeting and certify in writing that they have reviewed all relevant information to be able to vote on the application before that board, committee, or commission. Presentation to be made at Town Meeting.

S. Houde moved that the Town vote to accept the provisions of General Laws, Chapter 39, Section 23D as printed in the Warrant and read by the Moderator. Seconded from the stage/floor. Daniel Ruiz, Town Planner, gave brief presentation. Brief Discussion followed. Vote was unanimous, moderator declared article passed.

ARTICLE 2: CPA AFFORDABLE HOUSING TRUST FUNDING

To see if the Town will vote to transfer from the Community Preservation Fund (FY 2024) Balance Reserve from the Housing Category the sum of \$200,000 for the Ayer Affordable Housing Trust for the following purposes:

Ayer Rental Assistance Program:	\$72,000
Administration and Financial Audit of Trust:	\$3,000
Future Acquisition of Affordable Housing:	<u>\$125,000</u>
Total:	\$200,000

Or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Select Board: Recommends

Finance Committee: Will Report at Town Meeting

Simple Majority Vote

Explanatory Note: This Article would authorize the transfer of \$200,000 from the Town's CPA (Community Preservation Act) Funds from the Housing Category to the Ayer Affordable Housing Trust. \$72,000 of these funds will be for the Rental Assistance Program (ARAP); \$3,000 will be for administrative costs for the Trust as well as an independent audit; and \$125,000 will be for building the Trust for possible future property purchases for

affordable housing. For more information, please visit the Community Preservation Committee webpage on the Town's website at www.ayer.ma.us/townmeeting. Presentation to be made at Town Meeting.

J. Livingston moved that the Town vote to transfer from the Community Preservation Fund (FY 2024) Balance Reserve from the Housing Category the sum of \$200,000 for the Ayer Affordable Housing Trust for the purposes printed in the Warrant and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimously.

ARTICLE 3: BY-LAW AMENDMENT: CHAPTER 130 (DOGS)

To see if the Town will vote to amend Chapter 130 (Dogs) of the General Bylaws of the Town by deleting the ~~strikethrough bold text~~ and inserting the underlined bold text as follows:

§ 130-1 **Applicable Law and** Definitions.

- A. **In addition to the requirements set forth in this Bylaw, the licensing, keeping and control of dogs shall be in accordance with all applicable provisions of the Massachusetts General Laws, including but not limited to the provisions of MGL c. 140, §§136A to 174E, inclusive, as may be amended from time-to-time, which provisions are incorporated herein.**
- B. **The terms used in this Bylaw shall be as defined in MGL 140, §136A, as may be amended from time-to-time, and the following additional terms shall have the meanings indicated:**

ABANDON:

A dog is considered abandoned within the meaning of this chapter when it has been left alone or unattended by the owner for any period greater than 24 hours without the owner providing for its needs.

AT LARGE:

A dog that is off the premises of the owner or keeper and not under the physical control of the owner or keeper by means of a leash held by a person capable of controlling the dog.

COMPLAINANT:

Any person, including the Animal Control Officer, who makes a written complaint regarding an animal committing a violation under this chapter. In the case where the complaint is from someone other than the Animal Control Officer, the Ayer Dog Incident Complaint Form should be used.

COMPLAINT:

A formal written report of a dog incident.

DOG:

Any animal of the canine species.

DOMESTIC ANIMAL:

An animal designated as domestic by regulations promulgated by the Department of Fish and Game, as may be amended from time-to-time.

HEARING AUTHORITY:

The Select Board or their designee is charged with the responsibility of handling nuisance or dangerous dog complaints.

LICENSE:

A valid and current municipal dog license and dog license tag.

OWNER:

Any person or persons, firm, association or corporation owning, keeping or harboring a dog.

PHYSICAL CONTROL:

Control of a dog with a restraint.

PUBLIC NUISANCE

~~Any dog shall be deemed a public nuisance when attacking persons or domestic animals when such dog is on property other than that of the dog owner; when destroying property; when on public school grounds and not under restraint ("Restraint" shall mean physical restraint, i.e., chain, rope or other material, and shall not mean voice control.); when it persistently chases moving motor vehicles, pedestrians, or bicycle riders; when it persistently and continually barks or howls; when it is permitted to run at large and unrestrained ("Restrained" shall mean physically restrained, i.e., with chain, rope or other material, and shall not mean voice control) on property other than its owners. Any unspayed female dog in season shall be deemed a public nuisance when not confined indoors or housed~~

~~in a veterinary hospital or registered kennel. Each time one of the above nuisances exists shall constitute a separate offense.~~

PUBLIC DISTURBANCE

Any dog shall be deemed a public disturbance when such dog is engaged or has engaged in any combination of one or more of the following activities. Each instance of a public disturbance is considered to be a violation. Each day of a violation is determined to be a separate violation.

- A. **Destroying, disturbing or otherwise molesting the property, including refuse, of another while outside the property of its owner, whether under such owner's physical control or not.**
- B. **Being upon any public park, playground, schoolyard, beach or in any place to which the public has a right of access while not under the restraint of its owner or keeper.**
- C. **Being permitted to run unrestrained at large. The running of hunting dogs, certified service dogs and search and rescue dogs shall not constitute a public disturbance hereunder. The exercising of other dogs which are under the physical control of their owner or keeper shall not constitute a public disturbance hereunder, providing permission of the landowner has been obtained.**
- D. **Being an unspayed female or unneutered male at large.**
- E. **Being over the age of six months and not wearing a suitable collar and current municipal dog license tag issued for it and while not on the property of the owner.**
- F. **Being a dog, which has been abandoned.**
- G. **Being a dog, which deposits solid waste not removed, or not properly disposed of, by the dog's owner or keeper upon any public park, playground, schoolyard, beach, public or private way sidewalk, in any place to which the public has a right of access or any property other than that of its owner.**

RESTRAINT:

The control of a dog by physical means, such as a leash, fence or other means of physically confining or restraining a dog.

RESTRAINT ORDER

Order to confine or restrain a dog with conditions determined by the Animal Control Officer.

§ 130-2 Dog restraint; enforcement. Nuisance Dog / Dangerous Dog / Public Disturbance Prohibited; Enforcement

- A. No owner or keeper of any dog shall permit such dog to become a Nuisance **Dog, Dangerous Dog or Public Disturbance** within the Town at any time.
- B. ~~This bylaw does not prohibit the running of hunting dogs or the exercising of dogs that are under the immediate control of the owner or keeper while on private property with the property owner's permission. If the owner or keeper of a dog is a minor, the parent or guardian of such minor shall be held liable for any violation of the bylaw.~~
- C. ~~If the owner or keeper of a dog is a minor, the parent or guardian of such minor shall be held liable for any violation of the bylaw. It shall be the duty of the Animal Control Officer to apprehend any dog which is found at large and to impound such dog in a suitable place or to order the owner to restrain such dog.~~
- D. ~~The owner shall pay such fees as established by the Town and it shall be the duty of the Animal Control Officer to apprehend any dog which he/she has reason to believe to be a public nuisance and to impound such dog in a suitable place or to order the owner to restrain such dog. If such a dog is impounded and has upon it the name and/or address of the owner, or owner if otherwise known, the Animal Control Officer shall immediately notify the owner.~~
- E. ~~If such a dog is impounded and has upon it the name and/or address of the owner, or owner if otherwise known, the Animal Control Officer shall immediately notify the owner. The owner of any dog impounded may reclaim such dog upon payment of a \$25 pick-up fee, together with any kennel fees incurred; provided, however, that if the dog is not licensed, a license must be secured from the Town Clerk before the dog is released. The sums collected pursuant to the provisions of this section shall be accounted for and paid over to the Town Treasurer/Tax Collector. Any dog which has been impounded and has not been redeemed by the owner within 7 days shall be disposed of as provided by the laws of the Commonwealth of Massachusetts.~~
- F. ~~The owner of any dog impounded may reclaim such dog upon payment of \$25; provided, however, that if the dog is not licensed, a license must be secured from the Town Clerk before the dog is released. The sums collected pursuant to the provisions of this section shall be accounted for and paid over to the Town Treasurer/Tax Collector. Any dog which has been impounded and has not been redeemed by the owner within 10 days shall be disposed of as provided by the~~

laws of the Commonwealth of Massachusetts. ~~The Animal Control Officer, members of the Police Department, or whoever else may be designated by the Select Board shall enforce the provisions of this bylaw and shall attend to all complaints pertaining to dogs in the Town.~~

~~G. The Animal Control Officer, members of the Police Department, or whoever else may be designated by the Select Board shall enforce the provisions of this bylaw and shall attend to all complaints pertaining to dogs in the Town, with citation rights.~~

§ 130-3 Dog licenses; fees. Nuisance or Dangerous Dog Complaints.

~~A. MGL c. 140, § 137 requires that all owners or keepers of dogs shall cause the dog to be registered, numbered, described and licensed each year. All dogs must be vaccinated against rabies.~~

~~B. Fees.~~

~~(1) The annual fee in the Town of Ayer shall be:~~

~~(a) Unspayed female/unneutered male: \$10.~~

~~(b) Spayed female/neutered male: \$6.~~

~~(2) Dogs for which it can be verified by a veterinarian in writing that they cannot be spayed or neutered due to severe medical reasons shall pay the same fee as spayed or neutered dogs.~~

~~(3) A valid rabies certificate must be presented each time a dog is licensed.~~

~~(4) Kennel:~~

~~(a) One to four dogs: \$25.~~

~~(b) Five to 10 dogs: \$50.~~

~~(c) Over 10 dogs: \$75.~~

~~C. Any person or entity who fails to register and license their dog each year by the last day of March in the Town of Ayer, and pay the fees and charges under any and all applicable ordinances, bylaws or regulations adopted/observed by the Town of Ayer, will be required to pay to the Town a late fee, in the amount of \$10. Anyone acquiring a dog over the age of six months, after that date, shall have 30 days from the date the dog was received to register and license the dog or be subject to the late fee of \$10.~~

~~D. Fee exemptions. In accordance with MGL c. 140, § 139, no fee shall be charged for a license issued for a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder; or for a license for a dog owned by a person aged 70 years or over.~~

- A. Complaints concerning Nuisance Dogs or Dangerous Dogs shall be addressed in accordance with MGL c. 140, §157, as may be amended from time-to-time.
- B. The Select Board is designated as the Hearing Authority to oversee the process of responding to all nuisance or dangerous dog complaints. The Select Board may designate another Town Employee as the Hearing Authority.
- C. The Hearing Authority shall notify the Town Clerk of any complaints filed and shall report any findings that a dog is a nuisance or dangerous dog to the Town Clerk.
- D. Issuance of temporary restraint orders. The Animal Control Officer may issue a temporary restraint order to the owner or keeper of any dog that is alleged to be a nuisance or dangerous dog and is awaiting a decision under this chapter. The Animal Control Officer's order shall expire upon receipt of a decision from the Hearing Authority on the nuisance dog or dangerous dog hearing.

§ 130-4 Dog waste. Dog Licenses; Fees

~~The owner or any person having the care, custody or control of a dog shall remove forthwith any excrement deposited by said dog and properly dispose of same in a trash container. This section shall apply to excrement left by a dog on public sidewalks, public streets or roadways, public parks, recreational fields and on the property other than the dog owner's.~~

- A. MGL c. 140, § 137 requires that all owners or keepers of dogs shall cause the dog to be registered, numbered, described, and licensed each year. All dogs must be vaccinated against rabies. A Valid rabies certificate must be presented each time a dog is licensed.
- B. The annual license period shall be January 1 to December 31 of the calendar year.
- C. Fees.
 - 1. The annual dog licensing fee in the Town of Ayer shall be:
 - i. Unaltered: \$15

ii. Spayed / Neutered: \$10

iii. Dangerous Dog: \$300

NOTE: Dogs for which it can be verified by a veterinarian in writing that they cannot be spayed or neutered due to medical reasons shall pay the same fee as spayed or neutered dogs

2. Fee exemptions. In accordance with MGL c. 140, § 139, no fee shall be charged for a license issued for a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder; or for a license for a dog owned by a person aged 70 years or over.

3. The annual kennel licensing fee in the Town of Ayer shall be:

i. One to four dogs: \$40

ii. Five to ten dogs: \$70

iii. Over Ten dogs: \$100

§130-5 Violations and Penalties.

A. Any person or entity who fails to register and license their dog each year by the last day of February in the Town of Ayer and pay the required fees and charges will be required to pay to the Town a late fee, in the amount of \$50, in addition to the original licensing fee and any fines assessed. Anyone acquiring a dog over the age of six months, after that date, shall have 30 days from the date the dog was received to register and license the dog or be subject to the late fee of \$50.

B. This Bylaw may be enforced by the Animal Control Officer or any police officer of the Town through any means available in law or equity, including but not limited to by the noncriminal disposition statute, MGL c. 40, § 21D, MGL c. 140, §173A and the Town Code, Chapter 1, Article I, § 1-4. When so enforced, the fines shall be as follows:

_____ (a) First violation: \$50.

_____ (b) Second violation: \$100.

_____ (c) Third violation: \$300.

_____ (d) Fourth and subsequent violations: \$500

§130-6 Severability

The invalidity of any section, provision, paragraph, sentence, or clause of this bylaw shall not invalidate any other section, provision, paragraph, sentence, or clause thereof, nor shall it invalidate any permit or determination that previously has been issued.

Or take any action thereon or in relation thereto.

Sponsor: Select Board

Simple Majority Vote

Explanatory Note: This Article would amend the existing By-Law by adding a comprehensive definition section consistent with MGL Ch 140 Sec. 136A, clarifying prohibited behavior and responsibilities for dog owners, codifying the process of conducting a nuisance or dangerous dog hearings by the Hearing Authority, moving up the licensing late fee date to the last day of February, updating the schedule of fines in accordance with MGL and updating the licensing / kennel fees. For more information, please visit the Town's website at www.ayer.ma.us/townmeeting Presentation to be made at Town Meeting.

S. Copeland moved that the Town vote to amend Chapter 130 (Dogs) of the General Bylaws of the Town as printed in the Warrant and read by the Moderator. Seconded from the stage. Chief Brian Gill gave presentation. Discussion followed with an amendment that was seconded but voted down. Article passed unanimously with no amendments.

ARTICLE 4: BY-LAW AMENDMENT: Chapter 265 (TRANSIENT MERCHANTS)

To see if the Town will vote to amend Chapter 265 (Transient Merchants) of the General Bylaws of the Town by deleting the ~~striketrough bold text~~ and inserting the underlined bold text as follows:

§ 265-1 Definitions.

For the purpose of this bylaw, the following terms shall have the meanings indicated below:

PEDDLER

Any person who sells and makes immediate delivery of, or offers for sale and immediate delivery of, any goods, wares or merchandise, in possession of the seller, at any place within the Town of Ayer other than from a fixed place of business.

PERSON

Includes the singular and the plural and shall also mean and include any person, firm or corporation, association, club, partnership or society, or any other organization.

SOLICITOR

Any person who sells or takes orders or offers to sell or take orders for goods, wares, or merchandise for future delivery, or for services to be performed, at any place within the Town of Ayer other than a fixed place of business.

TRANSIENT MERCHANT

Any person, firm, or corporation, whether as owner, agent, or employee, whether a resident of the Town or not, who engages in or transacts any temporary business within the Town, either in one location or by moving from one place to another, selling or buying goods, wares, merchandise, or services, or who solicits for orders, sales, subscriptions or business of any kind, or who solicits for information or donations and shall include all peddlers, canvassers and solicitors.

§ 265-2 ~~Exceptions.~~ Permit required.

Every Person intending to engage in soliciting or canvassing door-to-door as a Transient Merchant in the Town of Ayer must apply for a permit with the Chief of Police at least fourteen (14) business days in advance by filing an application form with the Chief of Police for a permit.

This bylaw, except as hereinafter provided, shall not apply to:

- ~~A. Persons, firms or corporations selling services, goods, wares, merchandise or materials at wholesale to dealers in such articles.~~**
- ~~B. Newsboys.~~**
- ~~C. Persons vending and delivering goods, wares or merchandise to regular customers on established routes in the regular course of business.~~**
- ~~D. Sales in private residences of the owner's household goods and belongings.~~**
- ~~E. Religious, charitable, patriotic or philanthropic organizations; provided, however, that such organization shall register with the Police Department prior to engaging in any business or activity related to the work or purposes of such organizations in Ayer and shall furnish such information in writing as is required from a permit applicant hereunder.~~**
- ~~F. Governmental officers or employees of the Town, county, state or federal government, or any subdivision thereof, when on official business.~~**
- ~~G. Insurance companies authorized to do business in Massachusetts.~~**

§ 265-3 ~~Permit required.~~ Exceptions.

~~No persons, firm or corporation shall engage in the business of a transient merchant as defined herein within the Town of Ayer without first obtaining a permit in compliance with the provisions of this bylaw.~~

This bylaw shall not apply to:

- A. Persons, firms or corporations selling services, goods, wares, merchandise or materials at wholesale to dealers in such articles.
- B. Newspaper Delivery.
- C. Persons vending and delivering goods, wares, or merchandise to regular customers on established routes in the regular course of business.
- D. Sales in private residences of the owner's household goods and belongings.
- E. Any activity for religious, political, or public policy purposes or other non-commercial purposes, regardless of whether such activity includes acts that would otherwise constitute soliciting or canvassing.
- F. Governmental officers or employees of the Town, county, state or federal government, or any subdivision thereof, when on official business.
- G. Insurance companies authorized to do business in Massachusetts.
- H. Individual registration shall not be required for minors under the age of 18 except in connection with canvassing or soliciting on behalf of a profit organization, newspaper carriers excepted.

§ 265-4 Application for permit.

- A. Each applicant hereunder shall obtain from and file with the Police Department an application for a transient merchant permit and accompany said application with an investigation fee to cover the cost of investigating the applicant in an amount set from time to time by the Select Board.
- B. ~~The written application shall state the amount of time for which the permit is desired; the nature of the product or services in which he is interested; the name, date of birth and permanent address of the applicant for said permit; the name and address of the person, firm, partnership, association or corporation represented; and the proposed method of operation in the Town. The written application shall contain the required information:~~
 - a. Applicant Name, permanent address and telephone number, and temporary address if any.
 - b. Applicant date of birth
 - c. Applicant height, weight, color of hair and eyes.

- d. Make, model and registration number and owner of any vehicle to be used by the applicant while soliciting or canvassing.
- e. Period of time for which the permit is needed.
- f. Brief description of nature of business and goods to be sold.
- g. Name, address and telephone number of the person or organization whom the applicant represents and the length of time the applicant has been associated with or employed by that person or organization.

C. A permit fee structure shall be issued for one (1) day, one (1) week, one (1) Month, or one (1) Year. The fees for each duration shall be set from time to time by the Select Board. One Year duration permits will be pro-rated from the set fee if not obtained in the month of January.

§ 265-5 Investigation of applicant; issuance or denial of permit.

~~Upon receipt of each such application, the Police Department shall immediately institute such investigation of the applicant, his business, financial responsibility and moral character as the Department deems necessary for the protection of the public good, and the Chief of Police, or in his absence, the officer in charge of said Department, shall endorse his approval or disapproval upon said application within 72 hours after it has been filed with said Department. Each applicant who shows evidence of good character and who pays the fee provided for herein shall be furnished a permit. If the investigation reveals that the applicant has ever been convicted of a felony, the Chief of Police shall refuse to issue the permit requested, specifying the reason for such refusal.~~

- A. Upon receipt of each such application, , the Police Department shall initiate an investigation of the applicant as the Department deems necessary for the protection of the public good, subject to all applicable legal requirements, including authorized criminal history background checks.
- B. The Chief of Police, or in their absence, the Chief's designee, shall endorse their approval or disapproval upon said application within five (5) business days after it has been filed with said Department.
- C. The Police Chief or their designee shall refuse to register an organization or individual whose registration has been revoked for violation of this bylaw within the previous two-year period, or who has been convicted of murder/manslaughter, rape, robbery, arson, burglary/breaking and entering, assault, larceny, as such persons pose a substantial degree of danger to minors and other persons vulnerable to becoming victims of the violent crimes so listed. The Police Chief or their designee shall also refuse to register a person

who is a sex offender required to register with the Sex Offenders Registry Board and who is finally classified as Level 2 or Level 3 Sex Offender, as such persons have been found to have a moderate to high risk of re-offense and pose a substantial degree of danger to minors and other persons vulnerable to becoming victims of sex crimes.

§ 265-6 Permits.

- A. ~~No permit shall be issued until three business days after application is made in writing to the Police Department. Permits shall be issued, or denied, by the Chief no later than five (5) business days after the application therefore is made in writing to the Police Department.~~
- B. All permits shall clearly indicate the dates of issuance and expiration and the name and address of the permittee.
- C. All permits issued under this bylaw are personal; they shall not be transferable. Any holder who allows a permit to be used by any other person shall be guilty of a violation of this bylaw.
- D. Permittees under this bylaw shall carry their permit with them while engaged in permitted activities and shall display such permit to any police officer or any person being solicited upon request.
- E. Annual permits shall expire on May 1 and expire on April 30 of each year. December 31st of the year issued.

§ 265-7 Time limit for operations.

No permittee under this bylaw shall sell, peddle, or solicit between the hours of 9:00 p.m. and 9:00 a.m. or on Sundays and legal holidays, unless invited to do so by the owner or occupant of any private residence in the Town.

§ 265-8 ~~Revocation of permit; appeals.~~ No Solicitation List.

~~A. Permits issued under this bylaw may be revoked by the Chief of Police after notice and hearing for any of the following causes:~~

- ~~(1) Fraud, misrepresentation or false statements contained in the application for a permit.~~
- ~~(2) Fraud, misrepresentation or false statements in the course of carrying on his business or transient merchant.~~
- ~~(3) Any violation of this bylaw.~~

~~(4) Conviction of a felony.~~

~~B. Notice of the hearing for the revocation of the permit shall be given in writing, setting forth the grounds of complaint and the time and place of hearing. Such notice shall be mailed, postage prepaid, to the permittee at his last known address, or at an address contained in the application for a permit. It shall be mailed at least five days prior to the date set for the hearing.~~

~~C. Any person aggrieved by the action of the Chief of Police in the denial of a permit, or in refusing a permit, shall have the right of appeal to the Select Board. Such appeal shall be taken by filing with the Select Board, within 10 days after any notice complained of has been mailed to the permittee's last known address, a written statement setting forth fully the grounds for appeal. The Selectmen shall set a time and place for a hearing on such appeal, and notice of the hearing shall be given to the appellant in writing five days before the date set for hearing. The decision and order of the Select Board on such appeal shall be final and conclusive.~~

A No Solicitation List shall be established and maintained by the Ayer Police Department to prohibit the practice of going in or upon the private property or residence of such owner or occupant by Transient Merchants as defined. Residents may submit their property for inclusion on the list without charge. Upon approval of the issuance of a license as provided herein, each such licensed entity or individual shall be provided with a copy of the No Solicitation List and may not solicit or canvass such property.

§ 265-9 ~~Violations and penalties.~~ Revocation of permit; appeals

~~Any person, firm, or corporation violating any provisions of this bylaw shall be fined not more than \$300 for each offense, except as otherwise provided herein; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.~~

- A. Permits issued under this bylaw may be revoked by the Chief of Police for any of the following causes:
- a. Fraud, misrepresentation, or false statements contained in the application for a permit.
 - b. Fraud, misrepresentation, or false statements in the course of carrying on his business or transient merchant.
 - c. Any violation of this bylaw.
 - d. Commission or conviction of a felony.

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For more information, please visit the Town's website: www.ayer.ma.us/townmeeting

- e. **Commission or conviction of any crime or misdemeanor of moral turpitude.**
 - f. **Conducting the business of soliciting, or of canvassing, in a threatening, abusive or illegal fashion so as to constitute a menace to the health, safety, or general welfare of the public.**
- B. **Notice of the revocation of the permit shall be given in writing, setting forth the grounds of complaint and the opportunity to appeal the decision of revocation. Such notice shall be made in-person or mailed to the permittee at their last known address, or at an address contained in the application for a permit.**

Any Person who is denied a permit or whose permit has been revoked may appeal by filing a written notice of appeal with the Select Board. Such appeal must be filed within five (5) days after receipt of the notice of denial or revocation. The Select Board shall hear the appeal at its next scheduled meeting after the filing of the written notice of appeal, provided, however, that if the Select Board fails to make a determination within thirty (30) days after the filing of the appeal, the registration shall be deemed granted or reinstated as the case may be.

§265-10 Violations and penalties.

Any person, firm, or corporation violating any provisions of this bylaw shall be fined not more than \$300 for each offense, except as otherwise provided herein; and a separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

§265-11 Severability

Invalidity of any individual provision of this section shall not affect the validity of the bylaw as a whole.

Or take any action thereon or in relation thereto.

Sponsor: Select Board

Simple Majority Vote

Explanatory Note: This Article would amend the existing By-Law by adding an investigative fee to offset costs of investigating and issuing a transient merchant permit, creates a duration period for permits to be issued (1 Day, 1 Week, 1 Month and 1 Year) and an accompanying fee structure, clarified the application investigative period (5 Days), added language to include a "No Solicitation List" prohibiting solicitors from certain residences who sign up, modify language allowing for the Chief of Police to revoke permits for cause, and added exemption language for youth activity and sports associations. For more information, please go to the Town's website at www.ayer.ma.us/townmeeting Presentation to be made at Town Meeting.

S. Houde moved that the Town vote to amend Chapter 265 (Transient Merchants) of the General Bylaws of the Town as printed in the Warrant and read by the Moderator. Seconded from the floor. Chief Brian Gill gave presentation. Discussion on article with amendment on ss Time Limit of Operations changed from 9:00pm and 9:00am amended to 7:00pm and 9:00am. Seconded. Brief Discussion on Amendment. Voted unanimous for amendment. Vote on article with amendment was passed unanimously.

ARTICLE 5: STREET ACCEPTANCE: CURLEY CIRCLE

To see if the Town will vote to accept the layout of Curley Circle as a public way, the metes and bounds of which are on file in the Office of the Town Clerk as previously laid out by the Select Board, and to authorize the Select Board to acquire by gift, purchase or eminent domain, a fee interest or easement in such public way and any and all easements related thereto, and further, to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Select Board deems appropriate; or take any action thereon or in relation thereto.

Sponsor: Select Board

Planning Board: Recommends

Simple Majority Vote

Explanatory Note: This Article would accept Curley Circle as a public way in the Town. The metes and bounds of the street to be accepted are shown on plans on file in the Office of the Town Clerk and are available on the Town's website at www.ayer.ma.us/townmeeting. Presentation to be made at Town Meeting.

J. Livingston: I move that the Town vote to accept the layout of Curley Circle as a public way as printed in the Warrant and read by the Moderator. Seconded from stage. Presentation from Dan Van Schalkwyk, DPW Director. No discussion. Article passed unanimously.

Moderator requested motion to dissolve. So moved by Scott Houde, Chair of Select Board. Seconded by the floor. No discussion. Town Meeting adjourned at 8:19pm.

A True Copy Attest:

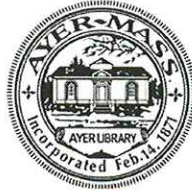

Susan E. Copeland, Town Clerk

Date: October 5, 2023

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall, at least fourteen days before said meeting, all as herein directed.


Constable

Date: October 5, 2023



**Town of Ayer, Massachusetts
Annual Town Election
May 9, 2023
Warrant**

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX COUNTY, ss.

To any Constable of the Town of Ayer

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Great Hall 2nd Floor of the Town Hall at 1 Main Street on Tuesday, The ninth of May 2023, between the hours of 7:00 a.m. and 8:00 p.m. then and there to cast their votes on one ballot for the election of the following Officers of the Town and Questions:

For a Term of Five Years –

One member of the Housing Authority

For Terms of Three Years –

One member of the Select Board, One member of the Board of Assessors, One member of the Board of Health, One Constable, One member of the Board of Library Trustees, Two members of the Parks Commission, One member of the Regional School District Committee, Two members of the Planning Board, and One member of the Commissioner of Trust Funds.

Shall the Town of Ayer be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to fund the replacement of the West Main Street Bridge and any costs incidental and related thereto?

Yes__ No__

Shall the Town of Ayer be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to purchase and equip a Fire Ladder Truck and any costs incidental and related thereto?

Yes__ No__

And you will serve this Warrant by posting true and attested copies in three (3) or more public places, one of which shall be the Town Hall, seven (7) days at least before the time appointed for said election.

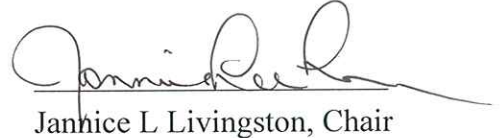
Hereof fail not and make do return of this Warrant with your doings thereon to one of the Select Board, on or before the date of the Election.

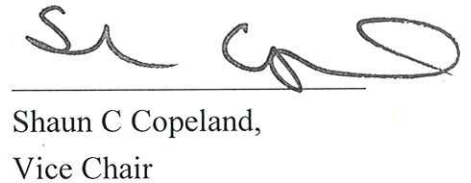
Given under our hands this 4th day of April 2023.


A true copy attest:


Susan E. Copeland, Ayer Town Clerk

Date: April 5, 2023


Jannice L Livingston, Chair


Shaun C Copeland,
Vice Chair


Scott A Houde, Clerk

As directed in the foregoing warrant, I have this day posted three (3) attested copies in three (3) public places, one of which was the Town Hall at least seven (7) days before said election, all as herein directed.


Constable's Signature

Charles R. Shultz, Jr.
Constable's Printed Name

4/5/23
Date

**Town of Ayer Election Results
Annual Town Election May 9, 2023**

ELECTION TURNOUT		Precinct 1	Precinct 2	Precinct 3	Total
Ayer Registered Voters		2005	2098	1862	5965
May 9th Voter Turnout		139	125	90	354
Turnout %		6.93%	5.96%	4.83%	5.93%
Office/ Candidate		Precinct 1	Precinct 2	Precinct 3	Total
Select Board		Vote for One			
Jannice L Livingston, Candidate for Re Election		112	101	75	288
Write In		0	0	0	0
Blank		27	24	15	66
	Total	139	125	90	354
Commissioner of Trust Funds		Vote for One			
Write In Christina Zoller		2	0	3	5
Blank		137	125	87	349
	Total	139	125	90	354
Constable		Vote for One			
Write In Martin Wallace		2	3	2	7
Blank		137	122	88	347
	Total	139	125	90	354
Assessor		Vote for One			
Write In James Wood		1	16	5	22
Blank		138	109	85	332
	Total	139	125	90	354
Park Commissioner		Vote for Two			
Kevin J Malantic, Candidate for Re Election		112	100	75	287
Write In Gerry Amenta		10	9	25	44
Write In		0	0	0	0
Blank		156	141	80	377
	Total	278	250	180	708
Planning Board		Vote for Two			
Nathanael N King, Candidate for Re Election		112	92	60	264
Geoffrey L Tillotson, Candidate for Re Election		97	93	68	258
Write In		0	0	0	0
Blank		69	65	52	186
	Total	278	250	180	708

**Town of Ayer Election Results
Annual Town Election May 9, 2023**

Board of Health		Vote for One			
Pamela L Papineau, Candidate for Re Election		96	78	50	224
Stephen C Wentzell		25	27	33	85
Write In		0	0	0	0
Blank		18	20	7	45
	Total	139	125	90	354
Library Trustee		Vote for One			
Write In Andrew Wilson		3	24	9	36
Blank		136	101	81	318
	Total	139	125	90	354
Regional School District Committee		Vote for One			
Ashley Marie Pinard		86	52	56	194
Andrea R Tavares		36	64	29	129
Write In		0	0	0	0
Blank		17	9	5	31
	Total	139	125	90	354
Housing Authority		Vote for One			
Robert M Moore, Candidate for Re Election		116	97	73	286
Write In		0	0	0	0
Blank		23	28	17	68
	Total	139	125	90	354
Ballot Questions		Precinct 1	Precinct 2	Precinct 3	Total
Question 1:	Yes	113	102	63	278
	No	23	17	25	65
	Blank	3	6	2	11
	Total	139	125	90	354
		Precinct 1	Precinct 2	Precinct 3	Total
Question 2:	Yes	111	104	73	288
	No	26	15	15	56
	Blank	2	6	2	10
	Total	139	125	90	354

Tally Team

Pam Wyman, Ann Doe, Mary Anne Jordy, George Jordy,
Kathy Ellis, Agnes Shanahan

Date

5/9/2023

TREASURER/TAX COLLECTOR

Contact Information:

Office Hours:	Mon. Wed. Thurs. 8am – 4 pm Tues 8am – 6 pm Fri 8am – 2 pm
Address:	1 Main Street
Telephone:	978-772-8220 Ext 152
Email:	TAX@Ayer.MA .US
Fax:	978-772-3017

Staff:

Finance Manager-Treasurer/Tax Collector	Barbara Tierney, C.M.M.T, C.M.M.C.
Asst. Treasurer/Tax Collector	Natalie Goodwin
Finance Assistant	Michelle Bishara

Mission:

The Treasurer/Tax Collectors’ mission is to provide quality customer service and support to its Boards, Committees, Citizens, and Town departments while satisfying the legal requirements of Massachusetts General Laws and the Town of Ayer Bylaws.

Responsibilities:

The Treasurer/Tax Collector department directs and manages tax collections to include real estate,(through to Tax Taking), personal property, motor vehicle excise, water/sewer liens and betterments. The Treasurer/Tax Collector serves as custodian of all funds for the Town. This includes management of cash, investments, debt, trust funds and tax title collections. The Treasurer/Tax Collector works with the Scholarship Board of Trustees and trustee of OPEB funds.

Additional Services:

Lock box collection, Drop-box located outside Columbia Street entrance, online bill payment, online bill search, provide in-person, phone, and email customer service to include providing payment statements, tax information and Municipal Lien Certificates.

Highlights:

During Fiscal 2023, the town issued a Bond Anticipation note for \$6,095,803.00. The Town received competitive bids on May 10, 2023. The winning bidder was Jeffries LLC, offering a premium of \$23,407.89 and a net interest cost of 3.4909%. Ayer maintains an S&P, AA+ Bond rating, issued in May of 2021. This favorable rating is primarily due to the town’s good financial policies, strong management, and strong budget flexibility, and liquidity.

Ayer is conservative with its investments, following the approved List of Legal Investments. The Town follows the “Prudent Person” standard always prioritizing, safety, liquidity, and yield. The objective is to secure the highest reasonable return that is consistent with safety of principal while meeting the available cash requirements of the Town daily.

This is the first year this department has participated and completed the town’s budget. With this department now absorbing the Finance Manager position, we have successfully adjusted various tasks to accommodate the added responsibilities.

During Fiscal 2023 the Board of Trustees approved the award of \$10,575.00 in scholarship and donations. ASRSD presented \$9,300.00 in award letters to qualified recipients which recognize a variety of achievements by Ayer High school students. The Treasurer sent the annual contributions to Ayer Sports and Loaves & Fishes.

Following is a list of additional accomplishments.

- Completed a tax taking which initiated the collection of \$262,404.64 in delinquent taxes.
- Completed a tailing, which is a process to clean up unclaimed checks issued by the Town.
- Implemented the process of electronic recording at Mass Land Records.
- Upgraded the financial software with accounting and tax collections.

TREASURER'S REPORT

CASH RECONCILIATION - JUNE 30, 2023

Cash in Banks and Investments - Beginning of Year (7/1/2022)	\$	41,181,589
Receipts	\$	54,547,562
Subtotal	\$	<u>95,729,151</u>
Disbursements	\$	<u>53,020,574</u>
Cash in Banks and Investments - End of Year (6/30/2023)	\$	42,708,577

BONDS PAYABLE - JUNE 30, 2023

6/30/2024	\$	2,016,877
6/30/2025	\$	1,506,877
6/30/2026	\$	1,456,877
6/30/2027	\$	1,231,877
6/30/2028	\$	1,201,877
6/30/2029	\$	1,156,877
6/30/2030	\$	1,121,877
6/30/2031	\$	1,101,877
6/30/2032	\$	991,877
6/30/2033	\$	936,876
6/30/2034	\$	931,876
6/30/2035	\$	931,876
6/30/2036	\$	931,876
6/30/2037	\$	921,876
6/30/2038	\$	911,876
6/30/2039	\$	861,876
6/29/2040	\$	641,876
6/29/2041	\$	641,876
6/29/2042	\$	421,876
6/29/2043	\$	421,876
6/28/2044	\$	159,177
6/28/2045	\$	34,177
6/28/2046	\$	34,177
6/28/2047	\$	34,177
6/27/2048	\$	34,177
6/27/2049	\$	34,177
6/27/2050	\$	34,177
6/27/2051	\$	34,177
6/26/2052	\$	34,177
6/26/2053	\$	34,177
6/26/2054	\$	34,177
6/26/2055	\$	34,157
Total	\$	20,877,633
Short Term Debt. -	\$	<u>6,095,803</u>
Total	\$	26,973,436
Authorized and Unissued	\$	<u>7,668,441</u>

FISCAL 2023

To: Commissioner of Trust Funds
Town Accountant

Re: Treasurer's Report of Trust Fund Activity
For The Period July 1, 2022 to June 30, 2023

1. JESSE J. ANGELL FUND:	
BALANCE JUNE 30, 2022	\$3,341.12
RECEIPTS:	
INTEREST	\$62.51
	<u>\$3,403.63</u>
DISBURSEMENTS:	<u>\$0.00</u>
BALANCE JUNE 30, 2023	<u><u>\$3,403.63</u></u>
2. AYER HIGH SCHOOL SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2022	\$9,686.18
RECEIPTS:	
INTEREST	\$123.45
	<u>\$9,809.63</u>
DISBURSEMENTS:	
COURTNEY NIEDERMIER 21/22 RECIPIENT	(\$300.00)
	<u>\$9,509.63</u>
BALANCE JUNE 30, 2023	<u><u>\$9,509.63</u></u>
3. FRANK C. FLETCHER SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2022	\$13,861.61
RECEIPTS:	
INTEREST	\$429.83
	<u>\$14,291.44</u>
DISBURSEMENTS:	
SHAWN HEBERT	(\$500.00)
	<u>\$13,791.44</u>
BALANCE JUNE 30, 2023	<u><u>\$13,791.44</u></u>
4. JOSEPH KAPLAN TEACHING SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2022	\$8,062.64
RECEIPTS:	
INTEREST	\$210.67
	<u>\$8,273.31</u>
DISBURSEMENTS:	
ISABELLE CODY	(\$400.00)
	<u>\$7,873.31</u>
BALANCE JUNE 30, 2023	<u><u>\$7,873.31</u></u>
5. ALFRED PAGE TOWN FARM FUND:	
BALANCE JUNE 30, 2022	\$18,344.41
RECEIPTS:	
INTEREST	\$545.51
	<u>\$18,889.92</u>
DISBURSEMENTS:	
DONATION TO LOAVES AND FISHES	(\$500.00)
	<u>\$18,389.92</u>
BALANCE JUNE 30, 2023	<u><u>\$18,389.92</u></u>

13. JOE MORRIS SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2022		\$31,117.58
RECEIPTS:		
INTEREST		\$624.58
		<u>\$31,742.16</u>
DISBURSEMENTS:		
EDNA BROWN		(\$500.00)
BALANCE JUNE 30, 2023		<u>\$31,242.16</u>
14. FRANK M. GLANTZ MEMORIAL SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2022		\$14,435.41
RECEIPTS:		
INTEREST		\$318.39
		<u>\$14,753.80</u>
DISBURSEMENTS:		(\$500.00)
LILLY ROBINSON		
BALANCE JUNE 30, 2023		<u>\$14,253.80</u>
15. HENRY S. NUTTING II SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2022		\$43,721.45
RECEIPTS:		
INTEREST		\$1,273.55
		<u>\$44,995.00</u>
DISBURSEMENTS:		(\$1,500.00)
DAVID AUDETTE		
BALANCE JUNE 30, 2023		<u>\$43,495.00</u>
16. SHERWIN SCHOLARSHIP FUND:		
BALANCE JUNE 30, 2022		\$180,410.88
RECEIPTS:		
INTEREST		\$4,697.35
		<u>\$185,108.23</u>
DISBURSEMENTS		
4TH INSTALLMENT OF FOUR:		(\$1,000.00)
BRYCE VALLIERE		
2ND INSTALLMENT OF FOUR:		(\$1,000.00)
SCHOLARSHIP -		
SEAN DOYLE		
1ST INSTALLMENT OF FOUR:		(\$1,000.00)
EMILY GRANGER		
BALANCE JUNE 30, 2023		<u>\$182,108.23</u>
17. BELITZKY SCHOLARSHIP FUND		
BALANCE JUNE 30, 2022		\$26,333.27
RECEIPTS:		
INTEREST FY21		\$693.63
		<u>\$27,026.90</u>
DISBURSEMENTS:		(\$500.00)
ISABELLE CODY		
BALANCE JUNE 30, 2023		<u>\$26,526.90</u>
BALANCE ALL FUNDS JUNE 30, 2022		\$423,009.24
BALANCE ALL FUNDS JUNE 30, 2023		\$424,436.34


 BARBARA TIERNEY, TREASURER/TAX COLLECTOR

TOWN HALL

Administrative Assistant	\$ 60,321.20
Administrative Coordinator	\$ 58,147.87
Administrative Support	\$ 7,380.00
Assessor	\$ 2,823.00
Assessor	\$ 2,464.38
Assessor	\$ 2,464.38
Assistant Building Inspector	\$ 46,791.60
Assistant Town Accountant	\$ 36,930.31
Assistant Town Clerk	\$ 50,307.11
Assistant Town Manager	\$ 123,523.34
Assistant Treasurer/ Tax Collector	\$ 60,861.34
Benefits and Payroll Manager	\$ 70,954.84
Building Commissioner	\$ 113,443.47
Community Development Program Coordinator	\$ 70,490.56
Conservation Administrator	\$ 68,757.75
Custodian	\$ 34,757.69
Custodian	\$ 1,901.68
Economic & Community Development Director	\$ 92,772.27
Facilities Director	\$ 92,515.76
Finance Assistant	\$ 44,152.01
Intern	\$ 3,446.75
IT Director	\$ 70,920.00
Moderator	\$ 563.00
Principal Assessor	\$ 375.00
Principal Assessor	\$ 95,643.46
Select Board	\$ 2,723.14
Select Board	\$ 2,669.30
Senior Workoff	\$ 690.00
Senior Workoff	\$ 472.50
Senior Workoff	\$ 1,770.00
Senior Workoff	\$ 1,875.00
Senior Workoff	\$ 1,875.00
Senior Workoff	\$ 1,380.00
Senior Workoff	\$ 1,267.50
Senior Workoff	\$ 438.75
Senior Workoff	\$ 135.00
Senior Workoff	\$ 198.75
Senior Workoff	\$ 1,875.00
Senior Workoff	\$ 310.00
Senior Workoff	\$ 226.50

Town Accountant	\$ 99,640.48
Town Clerk	\$ 87,456.66
Town Manager	\$ 162,980.17
Town Planner	\$ 39,050.05
Town Planner	\$ 29,819.84
Town Social Worker	\$ 21,162.52
Treasurer/Tax Collector	\$ 123,245.38
Veteran's Agent	\$ 20,891.91

LIBRARY

Administrative Support Specialist	\$ 1,103.91
Administrative Support Specialist	\$ 8,724.55
Circulation Librarian	\$ 44,402.44
Head of Adult Services	\$ 66,553.79
Head of Youth Services	\$ 60,771.01
Library Clerk	\$ 12,082.77
Library Clerk	\$ 909.15
Library Clerk	\$ 7,906.56
Library Clerk	\$ 15,569.46
Library Clerk	\$ 15,852.47
Library Clerk	\$ 29,493.21
Library Clerk	\$ 750.00
Library Clerk	\$ 14,049.19
Library Director	\$ 95,691.46

POLICE DEPARTMENT

911 Communications Supervisor	\$ 114,206.76
911 Communicator	\$ 33,375.32
911 Communicator	\$ 66,600.29
911 Communicator	\$ 83,904.62
911 Communicator	\$ 96,710.02
911 Communicator	\$ 68,624.19
911 Communicator	\$ 7,743.31
911 Communicator	\$ 84,876.83
911 Communicator	\$ 79,189.21
911 Communicator	\$ 72,969.48
911 Communicator	\$ 100,975.13
Animal Control Officer	\$ 19,423.56
Deputy Police Chief	\$ 128,733.87
Detail Police Officer	\$ 21,476.22
Detail Police Officer	\$ 2,098.56

Detail Police Officer	\$ 1,246.02
Detail Police Officer	\$ 1,150.42
Detail Police Officer	\$ 1,049.28
Detail Police Officer	\$ 2,223.34
Detail Police Officer	\$ 429.04
Detail Police Officer	\$ 4,213.46
Detail Police Officer	\$ 607.50
Detail Police Officer	\$ 8,169.13
Detail Police Officer	\$ 1,953.12
Office Manager	\$ 78,614.13
Patrol Officer	\$ 76,765.84
Patrol Officer	\$ 54,168.61
Patrol Officer	\$ 49,124.07
Patrol Officer	\$ 91,155.55
Patrol Officer	\$ 170,939.79
Patrol Officer	\$ 125,414.43
Patrol Officer	\$ 118,742.85
Patrol Officer	\$ 117,115.66
Patrol Officer	\$ 85,905.76
Patrol Officer	\$ 2,344.71
Patrol Officer	\$ 168,091.99
Patrol Officer	\$ 129,258.99
Patrol Officer	\$ 38,284.00
Patrol Officer	\$ 7,527.34
Police Chief	\$ 177,722.97
Patrol Officer	\$ 94,046.92
Police Sargent	\$ 59,151.42
Police Sargent	\$ 19,671.33
Police Sargent	\$ 20,206.40
Police Sargent	\$ 164,750.42
Police Sargent	\$ 126,635.26
Records Clerk	\$ 58,486.98

FIRE DEPARTMENT

Call Firefighter	\$ 987.14
Call Firefighter	\$ 3,947.04
Call Firefighter	\$ 5,863.06
Call Firefighter	\$ 988.48
Call Firefighter	\$ 1,673.64
Call Firefighter	\$ 6,847.68
Call Firefighter	\$ 213.68

Call Firefighter	\$ 2,724.72
Call Firefighter	\$ 3,378.04
Call Firefighter	\$ 1,856.33
Call Firefighter	\$ 569.24
Call Firefighter	\$ 704.00
Call Firefighter	\$ 1,054.35
Captain	\$ 131,242.39
Captain	\$ 142,604.66
Captain	\$ 137,917.39
Captain	\$ 147,923.73
Captain	\$ 134,176.39
Deputy Fire Chief	\$ 129,171.80
Fire Chief	\$ 174,045.72
Firefighter	\$ 79,710.79
Firefighter	\$ 96,915.55
Firefighter	\$ 22,495.97
Firefighter	\$ 76,276.95
Firefighter	\$ 73,559.90
Firefighter	\$ 45,652.50
Firefighter	\$ 50,634.84
Firefighter	\$ 98,630.32
Lieutenant	\$ 114,930.89
Lieutenant	\$ 118,171.68
Lieutenant	\$ 124,301.96
Lieutenant	\$ 114,153.54
Lieutenant	\$ 121,583.60
Office Manager	\$ 59,236.24

DEPARTMENT OF PUBLIC WORKS

Business Manager	\$ 80,941.58
Cemetery Caretaker	\$ 4,095.00
Department Assistant	\$ 62,305.24
DPW Superintendent	\$ 138,718.00
DPW Superintendent	\$ 114,440.19
Engineer	\$ 57,815.05
Highway Division	\$ 79,814.99
Highway Division	\$ 41,142.74
Highway Division	\$ 92,683.37
Highway Division	\$ 66,103.54
Highway Division	\$ 85,207.26
Highway Division	\$ 63,533.84

Office Assistant	\$ 9,940.10
Snow Remover	\$ 10,881.10
Solid Waste Division	\$ 74,201.39
Solid Waste Division	\$ 54,862.35
Town Engineer	\$ 90,392.65
Tree Warden	\$ 10,932.61
Wastewater Division	\$ 54,198.50
Wastewater Division	\$ 43,027.54
Wastewater Division	\$ 74,315.75
Wastewater Division	\$ 65,043.57
Wastewater Division	\$ 115,284.43
Wastewater Division	\$ 102,628.27
Wastewater Division	\$ 67,184.07
Water Division	\$ 101,872.37
Water Division	\$ 117,327.04
Water Division	\$ 104,551.66
Youthworks Supervisor	\$ 8,150.58
Youthworks Worker	\$ 1,695.00
Youthworks Worker	\$ 1,710.00
Youthworks Worker	\$ 1,800.00
Youthworks Worker	\$ 1,620.00
Youthworks Worker	\$ 1,170.00
Youthworks Worker	\$ 1,800.00
Youthworks Worker	\$ 1,440.00
Youthworks Worker	\$ 1,766.25

PARKS AND RECREATION

Administrator	\$ 9,087.18
Lifeguard	\$ 1,903.50
Lifeguard	\$ 2,731.50
Lifeguard	\$ 5,927.25
Lifeguard	\$ 4,122.00
Lifeguard	\$ 1,188.00
Lifeguard	\$ 3,834.00
Lifeguard	\$ 144.46
Lifeguard	\$ 3,960.00
Lifeguard	\$ 10,883.74
Lifeguard	\$ 3,064.50
Lifeguard/Swim Instructor	\$ 4,780.50
Parks and Recreation Director	\$ 84,663.50
Sandy Pond Gate Attendant	\$ 4,886.76

Sandy Pond Gate Attendant	\$ 2,736.00
Sandy Pond Gate Attendant	\$ 211.50
Waterfront Director	\$ 11,191.25

COUNCIL ON AGING

COA Director	\$ 72,526.35
MART Van Coordinator	\$ 46,653.96
Nutrition Coordinator	\$ 21,571.18
Outreach Coordinator	\$ 25,410.00
Outreach Coordinator	\$ 3,534.90
Van Driver	\$ 150.00

VETERAN'S SERVICES

Dwight Detillion, Veterans' Service Officer (VSO)

Ayer Town Hall, 1 Main Street, Ayer, MA 01432

Hours of operation are Tuesday 4PM to 6PM and Thursday 9AM to 12 Noon.

It is the responsibility of the VSO to assist veterans and dependents with:

- Financial assistance to veterans and family members that qualify for MGL chapter 115.
- Assist in processing VA Compensation and Pension applications.
- Assisting veterans with applications for VA Healthcare.
- Work with the Career Center to assist all veterans with employment opportunities.
- Purchase grave flags and make sure all veterans graves are honored on Memorial Day.
- Work with families of veterans and funeral directors towards a proper military funeral.

2023 Departmental Achievements

- 79 payable requests were submitted for Chapter 115 benefits through 2023 supporting seven (7) veterans. This financial assistance was at a cost of \$53,494 of which 75% (\$5,2781) was reimbursed by the Department of Veterans' Services to the Town of Ayer.
- The VSO assisted five (5) veterans in the approval of Compensation benefits allowing those veterans to receive a monthly allotment from VA for injuries or illnesses sustained while in the service.
- Four (4) families were awarded the state annuity of \$2000 a year supported by the Department of Veterans' Services.

Future Departmental Goals

- Continue as a member of the Memorial Garden Committee in recognizing all town veterans on a monument dedicated to their military service. Applications available at VSO office.
- Honor and recognize women veterans and their service to our nation.
- Continue with the honor of placing an American Flag on every veteran grave in the cemeteries throughout the Town of Ayer in recognition of Memorial Day.
- The Transitional House at Devens no longer exists but through Soldier On and Clear Path there are future plans in place to continue housing for veterans.

ZONING BOARD OF APPEALS

Board Members: Samuel A. Goodwin, Chair; Michael Gibbons, Vice-Chair;
Ronald Defilippo, Clerk; John Ellis; Jess Gugino;
Marilyn Schmalenberger, Alternate

Support Staff: Samantha Benoit, Administrative Coordinator

The Zoning Board of Appeals has the authority to approve variances from the requirements of the Zoning Bylaw and to hear and adjudicate appeals from any decision made by the Building Commissioner pertaining to a specific property. The ZBA also reviews special permit applications pursuant to the Ayer Zoning Bylaw.

2023 Public Hearings

Variances

Applicant	Address	Decision	Hearing
Tannery Crossing, LLC	11 Tannery St.	Granted	Jan. 18, 2023
Air 22, LLC	22-7 Fitchburg Rd.	Granted	March 15, 2023
DMG Investments, LLC	201 W. Main St.	Granted	March 15, 2023 April 19, 2023
DMG Investments, LLC	201 W. Main St.	Granted	March 15, 2023 April 19, 2023
DMG Investments, LLC	201 W. Main St.	Withdrawn	March 15, 2023 April 19, 2023
Littleton Road Realty, Inc.	38 Littleton Rd.	Granted	June 21, 2023
Tim Santiago	1 Wright Way	Withdrawn	July 19, 2023

Special Permits

Applicant	Address	Decision	Hearing
DMG Investments, LLC	201 W. Main St.	Granted	Sept. 20, 2023
Raymond Maguire	20 Wright Rd.	Granted	Oct. 18, 2023
Kristina Young	3 Bennetts Crossing	Granted	Nov. 15, 2023
Third Street Nominee Trust	33 Third St.	Denied	Nov. 15, 2023
North Country Developers	71 Sandy Pond Rd.	Denied	Nov. 15, 2023 Dec. 20, 2023 Jan. 17, 2024
Alexandria Goldinak	42 Park St.	Granted	Dec. 20, 2023 Jan. 17, 2024

CONTACT INFORMATION

Accounting	Town Accountant	978-772-8220 x 147
Assessments	Board of Assessors	978-772-8220 x 140
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8220 x 153
Building Permits	Building Commissioner	978-772-8220 x 154
Community & Economic Development	Economic Development Office	978-772-8220 x 141
Conservation	Conservation Commission	978-772-8220 x 143
Department of Public Works	DPW Office	978-772-8240
Dog Licenses	Town Clerk	978-772-8220 x 153
Dog Problems	Animal Control Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8220 x 153

Fire & Ambulance Emergencies	Fire Department	978-772-3111
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8220 x 145
Gas Permits	Gas Inspector	978-846-4513
Health and Sanitation	Board of Health	978-772-8220 x 145
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology	IT Director	978-772-8220 x 150
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8220 x 153
Parks Department	Parks & Recreation	978-796-5915

Police & Ambulance Emergencies	Police Department	9-1-1
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Town Planner	978-772-8220 x 144
Plumbing Permits	Plumbing Inspector	978-846-4513
Recreation	Park & Recreation	978-796-5915
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Page-Hilltop School	978-772-8600
	Superintendent Ayer Shirley Regional	978-772-8600
	Nashoba Valley Technical High School	978-692-4711
Select Board	Town Manager	978-772-8220 x 149
Social Work	Social Worker	978-501-3333
Streets and Highways	Highway Department	978-772-8240
Tax Collections / Treasurer	Tax Collector / Treasurer	978-772-8220 x 152
Town Manager	Town Manager	978-772-8220 x 149
Transfer Station Stickers	Transfer Station	978-772-8240
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8220 x 148
Vital Records	Town Clerk	978-772-8220 x 153
Water	Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-877-6323
Zoning	Building Commissioner	978-772-8220 x 154
Zoning Decision Appeals	Zoning Board of Appeals	978-772-8220 x 154

Ayer Town Hall - 1 Main Street - Ayer, Massachusetts 01432

www.ayer.ma.us

TOWN OF AYER – 2023