



## Town of Ayer

### Employment Opportunity

#### Director of Parks and Recreation

The Town of Ayer seeks a highly motivated leader to manage the administration, maintenance, and recreation programs of the Town of Ayer's parks, waterfront/beach, and all recreational facilities in the Town of Ayer. The Director reports to a five-member elected Parks Commission for policy and programs direction and administratively to the Town Manager. The Director is responsible for the hiring and management of several part-time, seasonal lifeguards, park attendants, and one part-time administrative assistant. The Director creates and manages various sports and recreation programs for the Town of Ayer; oversees the overall maintenance needs of the Park Department properties with specific responsibilities for the Town's main park complex (Pirone Park) and the Sandy Pond beachfront. For a full position description please visit [www.ayer.ma.us](http://www.ayer.ma.us)

Minimum qualifications are a Bachelor's degree in a related recreational field, Masters' degree desirable; plus at least three years of experience in the field of parks and recreation or any combination of education and experience. Must possess a valid drivers license; pass a CORI; CPR certified and certification by the National Recreation and Park Association and Massachusetts Recreation and Park Association desirable.

Full-time, salaried position with weekends and evenings requirements. Salary range: \$67,275 to \$70,699 DOQ. Excellent municipal benefits package including health benefits. Qualified applicants should send a letter of intent, professional resume; and three professional references to Robert A. Pontbriand, Town Manager in PDF form to [tm@ayer.ma.us](mailto:tm@ayer.ma.us) Preference will be given to applications received by May 1, 2024. Position will remain open until filled. EOE