Town of Ayer
Facilities Maintenance

Ayer Police Dept.
54 Park Street
Ayer**, Ma. 01432**
Phone: 978-772-8200 ext.509
Fax: 978-772-8202

September 23, 2013

MONTHLY REPORT

Monitored janitorial service
Monitor building's energy use
Inspect buildings for functionality
Scheduled repairs with outside contractors
Monitored quality of repairs
Certified all invoices for warrant
Filed for rebates from National Grid
Installed occupancy sensors in lunch room and bathrooms
Evaluated The Fire Station for HVAC upgrade