

# **BOARD OF ASSESSORS**

## **MONTHLY REPORT**

### **October, 2017**

- ✦ September 2017 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✦ September 2017 building permits were incorporated into the Assessing Department database.
- ✦ Assessing Department staff continued to inspect new construction, additions and alterations resulting from building permit activity.
- ✦ Assessing Department staff attended the Special Town Meeting to provide information and address any taxpayer questions or concerns relating to the proposed Special Tax Agreement (STA) for the former Cains facility.
- ✦ The Assessing Department submitted the Town's LA-3 Property Sales Report to the Division of Local Services (DLS) for approval.
- ✦ The Assessing Department submitted the Town's LA-15 Interim Year Adjustment Report to the Division of Local Services (DLS) for approval.
- ✦ Assessing Department staff assisted in the processing of Motor Vehicle Excise & Trailer Commitment 5 of 2017. There were 362 bills committed totaling \$45,490.23.
- ✦ The Board of Assessors approved the commitment and signed the warrant for Motor Vehicle Excise & Trailer Commitment 5 of 2017.
- ✦ Assessing Department staff prepared two lists of abutters.