

AYER COUNCIL ON AGING MONTHLY MEETING

SEPTEMBER 9, 2015

HELD AT THE APARTMENTS AT PLEASANT STREET SCHOOL

AGENDA

Meeting called to order

Secretary's Report

Treasurer's Report

Correspondence

Director's Report

Old Business

New Business

Executive Session

Adjournment

Minutes from June 9, 2015 Meeting Council on Aging Executive Board

A quorum being present, the meeting was called to order at 5:00pm by Sr. Paula McCrea. A moment of silence and prayer was shared for ailing friends in our community, and those who we may have lost, and anyone in need of good thoughts.

In attendance, namely: Chairperson Sister Paula McCrea,
Members: Bob Hammond, Sally Balcom, Lisa White
C.O.A Executive Director Karin Dynice-Swanfeldt,

Secretary's Report: accepted as read

Treasurer's Report: accepted as read

Correspondence Received: none

Directors Report: accepted as read

Old Business: Our Summer Brunch with Sean Patrick's is full, it is always fun to do something on the weekend with our gang!! We are also looking forward to being part of our 4th of July Parade. We will have a full van of riders!! And everyone will be decorated not just our van! All summer vacations for the COA staff have been scheduled and the daily routine for The Center is covered for the summer.

New Business: Plans were shared for events to be held during the Fall months. Summers are very quiet at The Center, big events begin in September.

No meeting held in July or August

Meeting adjourned 5:30 pm with a lovely dinner that was enjoyed by all BOD.

Next meeting 3:30pm@ The Apartments at Pleasant Street Schools
September 9, 2015

**Director's Report submitted by
Karin Dynice-Swanfeldt
June 2015**

- The month of June was the beginning of our summer month slow down.
- Our additional shopping trips are hugely successful with our driver Michael.
- Our dining out night at Tiny's is a huge success.
- Movies on Tuesday and Thursday are now gathering a great group each day. All movies seemed to be really enjoyed. And this a free to them. The variety of movies is awesome!!!
- Our monthly home cooked meal this month was another BBQ which everyone loves.
- Our Exercise class will be wrapping up the end of June for the summer. This year's class is the largest to date here at The Center.
- All monthly bills paid on time.
- All monthly reports written and submitted on time.
- Monthly newsletter written and out into the community before the beginning of the new month. New drop off location have been added around town.
- I attended all of my monthly meetings.
- Our Summer Brunch was a huge success. It was held on a Saturday here at The Center and our van was running for transportation. Once again Sean Patrick's did a great job!!
- Our luncheon with Rivercourt of West Groton was well attended and also a free event for our gang.
- All COA staff evaluations were written and given to the staff.
- Completed the gardening demo to the front entry of The Center. New facelift which was much needed.
- I have had great success with my on- going work with a number of local families and their loved ones. Making sure these folks get what they need and are safe is number one in all we do!!
- Our continued work with outside agencies continues to grow so we can best serve our 60+ers with all the services they need.
- Our Meals on Wheels (MOW) program continues to grow, it is now over a 20 mile route daily which is wonderful. Helping those in the community is growing and growing. We are here for everyone over 60 in the Town of Ayer not just in elderly housing facilities. This department is growing in need daily!

- All staff vacations have been scheduled and all duties will be covered which someone is out!
- I will be heading into my 16th year come July 2, 2015. So hard to believe!

JULY 2015

- The month of July was a very quiet month here at The Center.
- Shopping trips were well attended.
- Our dining out night at Tiny's continues to grow.
- Movies on Tuesday and Thursday are now gathering a great group each day. All movies seemed to be really enjoyed. And this a free to them. The variety of movies is awesome!!!
- Our monthly home cooked meal this month was Hot Dogs and Beans dinner which everyone loves.
- Our Exercise class does not run in July.
- I wrote and submitted our yearly Formula Grant with the state before its due date.
- Our annual Ice Cream Social was held and everyone had a blast!!!
- I found myself out sick for two weeks this month with shingles however being out I still was able to complete all my responsibilities.
- All monthly bills paid on time.
- All monthly reports written and submitted on time.
- Monthly newsletter written and out into the community before the beginning of the new month. New drop off location have been added around town.
- I attended all of my monthly meetings.
- My outreach coordinator had great success with my on- going work with a number of local families and their loved ones while I was out sick. She made sure these folks got what they needed and were safe!!
- Our continued work with outside agencies continues to grow so we can best serve our 60+ers with all the services they need.
- Our Meals on Wheels (MOW) program continues to grow, it is now over a 20 mile route daily which is wonderful. Helping those in the community is growing and growing. We are here for everyone over 60 in the Town of Ayer not just in elderly housing facilities. This department is growing in need daily!

AUGUST 2015

- The month of August was a super quiet month for us here at The Center.
- Four COA Staff took summer vacation this month. All daily routines and schedules were covered and maintained.
- Our additional shopping trips are hugely successful with our driver Michael.
- Our dining out night at Tiny's is a huge success.
- Movies on Tuesday and Thursday are now gathering a great group each day. All movies seemed to be really enjoyed. And this a free to them. The variety of movies is awesome!!!
- Our monthly home cooked meal this month was another huge success with homemade chicken pot pie..... everyone loves.
- I wrote and submitted my 2015 State End of the Year Report. It was submitted before its due date to the State Office of Elder Affairs in Boston MA.
- Our Exercise class was not held this month. Exercise will begin in September.
- All monthly bills paid on time.
- All monthly reports written and submitted on time.
- Monthly newsletter written and out into the community before the beginning of the new month. New drop off location have been added around town.
- I attended all of my monthly meetings.
- We have had great success with my on- going work with a number of local families and their loved ones. Making sure these folks get what they need and are safe is number one in all we do!!
- We continue with our work with outside agencies so we can best serve our 60+ers with all the services they need.
- Our Meals on Wheels (MOW) program continues to grow, it is now over a 25 mile route daily which is wonderful. Helping those in the community is growing and growing. We are here for everyone over 60 in the Town of Ayer not just in elderly housing facilities. This department is growing in need daily!
- Plans are already scheduled for a Fall Festival Luncheon, a day trip to Foster's Clambake in York Maine, Halloween Party, Thanksgiving Dinner and Christmas Luncheon at The Center. Also many other events hosted by outside agencies for the upcoming months.