

# **BOARD OF ASSESSORS**

## **MONTHLY REPORT**

### **DECEMBER, 2016**

- ✚ November 2016 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✚ November 2016 building permits were incorporated into the Assessing Department database.
- ✚ The Board of Assessors approved 109 FY2016 statutory exemptions.
- ✚ Assessing Department staff worked with the Town Accountant to apply water and sewer liens to the FY16 3<sup>rd</sup> quarter tax bills.
- ✚ Assessing Department staff worked with the Town Accountant and Tax Collector to create the town's FY16 Real & Personal Property Tax Commitment file and approve vendor proofs of FY16 Real & Personal Property tax bills
- ✚ Assessing Department staff worked with the Town Accountant and Tax Collector to create and approve the FY16 Real & Personal Property tax bills. Tax bills were mailed on 12/31/15. The 3<sup>rd</sup> quarter bills are due on 2/1/2016.
- ✚ The Board of Assessors signed the FY16 Real & Personal Property Tax Commitment Warrants.
- ✚ The Board of Assessors approved 7 motor vehicle excise abatements totaling \$692.20.
- ✚ The Board of Assessors approved and signed the Sixth Motor Vehicle Excise Commitment Warrant for 2015. There were 286 bills issued totaling \$17,622.98.