



MONTHLY REPORT May, 2016

Below is a summary of the Ayer DPW's operations for the month of May. In addition to the items below, there are many ongoing projects in various stages that the DPW staff are involved with. If additional detail or information is needed, please let us know.

Engineering and Administration

- Implement Maintenance Edge for WWTP, Spec Pond WTP and Grove Pond WTP
- Working on GIS mapping and condition assessments of drainage and sewer system
- Adding GIS data related to East Main St water and sewer improvements
- Active involvement in Comprehensive Plan Committee
- Prepared presentation for Town Meeting
- Completed the design of Water Division Garage
- Working on bid documents for Fuel Station Canopy
- Construction coordination for Pingry Hill Water Tank
- Executed contract for Pleasant Street CDBG grant improvement project
- Executed contract for 2016 Road Paving Spec
- Working with ASRSD to repair drain damaged during High School Construction
- Prepared Chapter 90 submittal for Calvin Street Repaving
- Began installation of cellular RTUS for Wastewater Pumping Station
- Managed meter upgrade project including scheduling and computer account changes
- Performed stormwater quality sampling at 6 locations in Ayer ponds
- Quarterly water and sewer bills were prepared and sent out for 3 routes
- Reviewed and responded to questions and issues related to water and sewer bills
- Prepared and submitted EPA Stormwater MS4 Annual Report
- Reviewed several subdivision / site plans for the Planning Board
- Processed and approved Road Opening Permits, Trench Permits and Water & Sewer Connection Permits

Highway / Stormwater Division

- Repaired pot holes and shoulders throughout town
- Installed new signs at various locations in town
- Set up flags for Memorial Day
- Repaired 4 catch basins
- Mowed Police Station, Town Hall, Rotary, Sandy Pond School and other areas in Town
- Performed beaver dam debris removal at the usual locations
- Repairing street sweep and mowing equipment
- DPW garage / facility maintenance
- Equipment and vehicle maintenance

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- Trash and recycling pickup at numerous locations in town
- Completed DIGSAFE mark-outs

Water Division

- Spent a significant amount of time working with the contractor on the construction of East Main Street Water & Sewer Improvements to shut off mains and connect houses to temporary water
- Continued Spring flushing
- Added data to H2O Water Reporting software and **submitted** reports to MADEP
- Maintenance of chemical feed systems at Grove Pond WTP
- Maintenance of chemical feed systems at Spec Pond WTP
- Completed alarm upgrades at Spec Pond WTP
- Continued radio water meter installations throughout Town
- Completed required DEP monthly coliform and chlorine sampling
- Completed meter readings and assisted customers with leak evaluations and dirty water issues
- Completed DIGSAFE mark-outs
- Normal water treatment duties including daily testing and reports, chemical adjustments, equipment maintenance

Wastewater Division

- All NEPS permit requirements were in compliance for the month of March
- Total flow for the treatment plant was 42.5 million gallons with an avg. of 1.37 mgd
- Contractor hauled 12 loads of sludge. Note that UPWPCA sludge disposal was closed for 10 days and we shipped sludge to Lowell
- Removed flow metering devices installed for I/I analysis
- Implemented Mobile 311 into daily Pumping Station maintenance
- Implemented Maintenance Edge into WWTP maintenance work orders
- Working with CDM-Smith on WWTP asset management study (DEP Grant)
- Completed Green Communities META Grant for WW pumping operations
- Performed mechanical maintenance on two pump stations, including pulling pumps and inspecting bearings and seals, plus replacing vacuum lines and cleaning or replacing globes.
- Washed down secondary clarifiers and cleaned UV system.
- Jetting and cleaning of sewer blockage at various locations in town
- Performed daily inspections of wastewater pumping stations
- Performed daily operations, laboratory testing and reporting for WWTP
- Completed DIGSAFE mark-outs
- Completed and **submitted** Monthly Operations Report for DEP and EPA

Solid Waste Division

- Normal transfer station operations including site clean-up, organization and monthly reports
- Assisted Recycling Committee with Ayer Clean-up Day
- Leaf hauling to brush dump / compost area off Bishop Road
- Coordinated solid waste / recycling disposal including waste oil, scrap metals, textiles
- Completed annual landfill monitoring

		AYER DPW WORK ORDERS COMPLETED MAY 2016		
Address	Street Name	Work Type	Description	Comments
25	Brook St	Main St Trash		Bruce and Mike F did Main St Trash and all the other town trash this morning.
25	Brook St	Street Sweeping	Main St	Dave M did up the holiday sweeping on the Main St.
1	Main St	Edging & Trimming		The guys did up all the holiday cleanup around the Town Hall just a few things to touch up and it's all set for the weekend. Grass is cut. Bushes are all trimmed up.
0	West Main St	Edging & Trimming		Weed whacking West Main St guardrail and sidewalk . Also railing by Fire Station.
0	Town lawns	Mowing	Special Holiday Weekend Mowing and Lawn Cleanups	Bruce Dave M & Mike F are still working on cleaning and mowing Town lawns they are doing a lot of extra work on the lawns to have them looking special for the up and coming holiday weekend plus doing a special Town Hall cleanup Friday for the Veterans Presentation Sat
0	Town Lawns	Mowing		Bruce Dave M & Mike F are out mowing lawns to cleanup the town areas for the upcoming holiday. Rail Trail Little Red School House Rotary
22	Hickory Way	Dig-Safe - Highway	mark out	mark out for Home owner
41Pingry	Way	Dig-Safe - Highway	mark out	R & R Driveway mark out permit? driveway plan?
29F	Nashua Condos off of Littleton Rd	Dig-Safe - Highway	mark out	mark out home owner
	West Main St by Devens Main Gate	Dig-Safe - Highway	mark out	Demo Sidewalk and Road Trench Repair Devens
143	Oak Ridge Dr	Dig-Safe - Highway	mark out	Stump Grinding mark out
25	Brook St	Street Flags		
0	Harvard Rd	Misc Street Maintenance		Doug Wally Mike W & Mike F back filled road hole with grinding on Harvard Rd

	Main St	Street Sweeping	sweeping	Main St Friday Sweeping was done by Mike F
0	Main St Trash	Main St Trash	trash	Mike F did Friday Main St Trash plus Town Hall trash
5	Mulberry	Dig-Safe - Highway	mark out	cable repair under ground
15A	Mountain Laurel Rd	Dig-Safe - Highway	mark out for Home owner	sprinkler system install
1	2 3 Wright Rd	Dig-Safe - Highway	mark out Ayer Water Dept	Water service's repairs
48	Willow Rd	Dig-Safe - Highway	Grid Mark out	new gas service
	Schools	Dig-Safe - Highway	mark out Grid	gas leak repair mark out
	Fletcher & Pine St	Dig-Safe - Highway	Grid mark out	mark out for Grid
0	Pot Hole Patching Town Roads	Pot Hole	Pot Hole Patching	Doug Wally Bruce Mike W & Mike F Patched Pot Holes Thursday. Oak Ridge Dr (pot holes & basin Repair) East Main St Page St Nemco Way Westford Rd (Basin) Shaker Rd Hatch St Road by Car Wash off of 2A- Littleton Rd Park St sidewalk Repair & Water Gate for water Dept
0	Town Roads Pot Hole Patching	Pot Hole		Doug Wally Bruce Mike W & Mike F are out patching pot holes. East Main St Groton Harvard Rd Shaker Rd Oak Ridge Dr Hatch St Nemco Way
18	Robbins Rd	Dig-Safe - Highway	mark out	mark out for home owner sprinkler system in stall
35	Fox Run	Dig-Safe - Highway	mark out	mark out for Home owner installing fence
22	Hickory Way	Dig-Safe - Highway	mark out	mark out for Home owner sprinkler system
	East St & Third St	Repair Broken Sign	Remounted Street Sign	Mike F & Dave M remounted Third St sign that was taken down by truck.
0	Town Hall & PD	Mowing	lawns	Mike F and Dave M cut Town Hall & Ayer P D
91	Littleton Rd	Complaint/Investigation - Stormwater	Beaver Dam	Removal of Beaver Dam behind Blue Northern Gun Shop
1	Main St	Road Striping & Marking	Crosswalk Painting Night Number #2	Crew is out for night number #2 of Crosswalk Painting finishing up the Main St

				doing the White and painting the handicap spots
13	Park St	Road Striping & Marking	Clean and Paint Parking Lot	The Highway Crew cleaned and painted small town parking lot off of Park St next to Cummins today we cut down a ton of small crap trees and brush and striped the parking lot. as
0	Groveland St	Misc Street Maintenance		Bruce Dave M & Mike F went to Groveland St and graded and added millings to the roadway
0	Lawns & Spring Cleanups	Mowing		Bruce Dave M & Mike W are mowing and finishing lawn cleanup on Groton Harvard Rd
0	Town Lawns	Mowing		So we had 2 crews out mowing lawns today. Town Hall Rotary Little Red School House Islands Groton School Rd mowed and raked Rail Trail And got the cleanup and mowing started on Groton Harvard Rd need to finish that up on Thursday. Guys out mowing Doug Bruce & Mike W on one crew and Dave M and Mike F on other crew.
1	Main St	Road Striping & Marking	Crosswalk Painting	First Night of Crosswalk Painting we got all the Yellow Paint down on the Main St plus 2 on Central Ave and 1 on West Main St
0	Brook St	Misc Sidewalks	Winter Damage	Dave M & Mike F are going to install 3 shrubs on Park St and Brook St that were damaged over the last few winters on back edge of sidewalk in Dutchies Yard at the beginning of Brook St.
48	& 50 Willow Rd	Dig-Safe - Highway	mark out Grid	installing 2 new gas service's
14	Washington St	Dig-Safe - Highway	mark out	digging out old oil tank
184	W Main St	Dig-Safe - Highway	mark out	planting and wall
34	Pearl St	Dig-Safe - Highway	mark out for Grid	install new gas service
7	East Main St	Dig-Safe - Highway	mark out for Grid	gas line repair

				Starting Crosswalk painting tonight on the Main Street we will get all the Yellow done and get the White and Blue Handy Cap spots done the next night. The guys will be mixing paint today and setting up the paint trailer.
25	Brook St	Road Striping & Marking	Town Crosswalk painting	
25	Brook St	Repair Work	Truck #14 Repair	Wally Bruce & Mike W R&R 6 Wheeler Dump. repaired dump body dump pins that were broken
25	Brook St	Roadway Ice Operations	Plow Damage	Dave M & Mike F were out cleaning up and raked out corners that still have plow damage.
	Upper Pleasant Street	Pipes & Structures Work	Drainage pipe jetting	Wally Bruce & Doug are jetting storm water drain pipes up on upper Pleasant St. I had Sam's Catch Basin Cleaning clean sum's of basins on Thursday morning. Need to do a pipping Repair on jetted first. Well all the pipes have very thick mud in them either we need to buy a bigger jetting head for these bigger pipes.
25	Brook St	Culvert/Swale Cleaning	Beaver Dam clean out	Bruce B went over to Shaker Rd culvert and cleaned out beaver Dam from culvert area.
25	Brook St	Street Sweeping	Friday Sweeping Main St	Dave M is out sweeping Main St area
25	Brook St	Main St Trash		Mike F is doing Friday Main St & Town Hall & DPW Garage trash
78	Sandy Pond Rd	Dig-Safe - Highway	mark out for land owner	Building new house
2	Winter berry	Dig-Safe - Highway	mark out for Home owner	installing sprinkle system
9	Myrick St	Dig-Safe - Highway	mark out for Lazaro Pave	R&R driveway
38	Central Ave	Dig-Safe - Highway	mark out for Version	replacing pole # 10
	School St & Grove St	Dig-Safe - Highway	mark out for Grid	install new gas service
51	Mulberry	Dig-Safe - Highway	mark out for Home owner	install drainage

				Patching pot holes on town roads. 1.Sandy Pond by Micky D's & Taco Bell sidewalks. 2. School St 3. Highland Ave & Lincoln St 4. Upper Pleasant St 5. Groton Harvard Rd & Page St 6. Nashua St & Summit St. 7. Nashua from Washington St to Taft St. 8. Pleasant St & Howard St 9. Park St by Wock & Roll 10. Park St by Bubble Up 11. Park St & Dry Cleaners 12 Park St & Brook St 13. Road heading out to waste water plant.
0	Town Roads	Pot Hole		
	Old East Main by church	Add New Sign		installed new No Parking Sign across from Church behind guardrail
	Shucally Rd	Add New Sign	New No Dumping Signs install	Install 2 No Dumping signs behind guardrail
	Shaker Rd & East Main St	Homeowner Follow-Up - Stormwater	beaver dams	Cleaned out beaver dams in culverts on both roads
	East Main St & Shaker Rd. Culverts	Culvert/Swale Cleaning	Beaver Dam	Need to clean out Beaver Dam debris from culverts. On East Main St & Shaker Rd and cleanup and haul to brush dump.
0	Town Roads	Pot Hole		Patching pot holes today. Main St Washington St Maple St New England Way To Start
0	Brook St	Mowing		Mike F is doing cleanup on the lawns around the DPW yard and out front by main gate by roller
25	Brook St	Outfall Inspection	Catch Basin and Pipe inspections problem areas	One more day with the jetting and camera truck looking into drainage problems we will be looking into Cambridge and Pearl St problem this morning and when school traffic dies down we have one more pipe I want to camera on Washington St in front of main entrance to the schools.
95	W Main St	Pot Hole	Doug fixed the pothole	We are making out a new pot hole patching list for next

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				week we are got to spend another day of patching.
1	Victor Dr	Dig-Safe - Highway	Grid	gas leak repair
180	Washington St	Landfill Monitoring/Inspection	Landfill Monitoring Round to be conducted by Tighe and Bond on May 17, 2016.	
25	Brook St	Water Quality Monitoring	Conduct Spring Round for Water Quality Monitoring of Ponds	Dan Van Schalkwyk and Mike Fleming conducted spring monitoring round of ponds on March 12 and 13, 2016.
49	Main St	Project Inspection	Meet UCS (Verizon's Consultant) Stephen Bigley to discuss moving utility poles off of Pleasant Street, from Cambridge to Main Street	Met Steve, he is designing the move for the poles and will be in contact. We will have to move the hydrant in front of #11 Pleasant Street during construction to allow for safe moving of the nearby pole.
36	Bligh St	Dig-Safe - Wastewater	When performing digsafemarkout (to be called in by PSI Engineering or their driller) please make approximate markout of cross-country sewer main in area of soil boring to be performed for future Parks Garage. See Dan V for approximate location of boring.	
47	Park St	Service Request - Investigation	Investigate drainage channel/culvert to determine connectivity in the area. Determine ownership/easements. Design fix for area.	
110	Oak Ridge Dr	Catch Basin Repair	Sink Hole beginning at Catch Basin. Inspect and repair as required.	
25	Brook St	Misc Debris Removal		Clean up wash down area EVERY day

				<p>This on the jetting and camera list.</p> <p>From top of Myrick down to house 21 we need to jet first that area has the biggest problem none of the drains are taking water they are all full.</p> <p>Starting at basin #1 top of Myrick St cleaned the cross over pipe to basin #2 the cross over pipe is in bad shape and rotted.</p> <p>We went from basin #2 down hill ran into water coming out of the ground in front of 2 family house 39 and 37 as seen in the photo.</p> <p>All the drainage on Myrick needs replacing.</p> <p>Other problem area East End of Willard St & Littleton Rd (RT-2A) 10 inch pipe concert. We tried jetting down hill on Willard from basin #1 to basin #2 we hit a piece of what we think is 6 inch white PVC pipe a contractor put in as a patch when they hit the drain pipe back in the 1990's when they replaced all of the water and sewer mains and services.</p> <p>Now we are going to run the camera up hill to that smaller pipe patch to see if the other side of the patch is good we have found main plastic water bottles and soda bottles in the pipe as well.</p> <p>We also found another pipe patch that was done with a 4 inch piece of black coragated yard drain pipe that is making tons of drainage problems in that same little area of East Willard St.</p>
	Willard St and Myrick Street	Complaint/Investigation - Stormwater	Investigate drains in this area. During storms the CBs on Myrick and Willard back up.	
	corner of Groton & Pleasant St	Repair Broken Sign	Stop Sign Down	Need to replace broken Stop Sign put a temp stop sign up for now
	Independence Dr/Saratoga Blvd	Dig-Safe - Wastewater	Replace fire sprinkler indicator valve	On Devens, no Ayer sewer

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27	Pearl St	Dig-Safe - Wastewater	Water service upgrade/replace water line	Bryan marked the street and property
117	West Main St	Dig-Safe - Wastewater	Installing Anodes at test station	Bryan marked the street and property
	School St	Dig-Safe - Wastewater	Installing new water main	Bryan marked the street and all property's
	Central Ave and Main pump stations	Building Maintenance	monthly maintenance	Bryan and John Loomer cleaned the bar racks and sprayed down the matts in the wet wells at both stations Tuesday morning
	Crabtree station and Waste Water Treatment plant	Grounds Maintenance - Wastewater	spring cleaning	Thursday, Friday, Monday and Tuesday, David and Bryan spread mulch around the Crabtree station and spread mulch and loam around the waste water plant and planted grass seed. They also took down three trees around the plant and took down branches
	park street	Dig-Safe - Wastewater	repair and repave trench	marked property's and the street
55	Littleton Rd	Dig-Safe - Wastewater	remove long grass	marked the property and the street
41	Pingry Way	Dig-Safe - Wastewater	remove and replace driveway	marked the property and the street
143	Oak Ridge Dr	Dig-Safe - Wastewater	stump grinding	marked the property and the street
	Washington St	Dig-Safe - Wastewater	Catch basin repairs	Marked the street and the property's around the area to be repaired
	West Main St	Dig-Safe - Wastewater	Catch basin repair	Marked the sewer in the street
	MacPherson Rd	Dig-Safe - Wastewater	demo and remove all utilities, grading, reclaim asphalt	Bryan marked no Ayer sewer
	Buena Vista St/ Devens	Inspection - Wastewater	digsafe, rogers field on devens	No Ayer sewer where work is being done
	Jackson Rd/ Rogers field	Inspection - Wastewater	digsafe, on Devens	No Ayer sewer where digsafe work being done
5	Mulberry Circle	Inspection - Wastewater	Emergency digsafe, emergency cable repair	Rick marked the property and the street
37	East Main St	Inspection - Wastewater	emergency digsafe, emergency gas repair	Bryan marked property and street where they were digging
18	Robbins Rd	Inspection - Wastewater	digsafe, installing irrigation system	Bryan marked the property and the street
35	Fox Run Dr	Inspection - Wastewater	digsafe, install fence	Bryan marked the property and the street
22	Hickory Way	Inspection - Wastewater	digsafe, adding to irrigation system	Bryan marked the property and the street

1	East Main St	Inspection - Wastewater	digsafe, gas leak repair	Bryan marked the property and both Old East Main St and Church St where they were digging for the repair
115	Washington St	Inspection - Wastewater	digsafe, gas leak repair	Bryan marked the property and the street
39	Fletcher St	Inspection - Wastewater	digsafe, relay gas service	Bryan marked the property and the street
48	Willow Rd	Inspection - Wastewater	Digsafe, installing new gas service	Bryan marked the property from the clean out to the manhole
149	W Main St	Misc Wastewater Work Order		On 5/2/2016 John S. and Dave N. had to pull Primary pump #2 because it wasn't pumping up to the required speed. When they took the pump apart they discovered that the plunger on the discharge side had a piece missing and the same on the suction side there was a piece missing so they put new plungers and gaskets they made sure no leaks and back up to required speed.
161	W Main St	Misc Wastewater Work Order	Cleaning of filter #1 and uv unit #1 from 4/1/2016 to 4/5/2016	Starting on 4/1/2016 Dave N. started washing down filter #1 washing the filters and the algae out of the bottom of the tank. On 4/4/2016 Dave N. filled the filter #1 up half way and let the filters run and to give it what Aqua-Aerobic calls a hard wash why also cleaning the top of the filters off. On 4/5/2016 Dave N. started cleaning the UV unit #1 also took the ballast filter off and cleaned it because it was plugged.
0	Main Pump station	Building Maintenance		Pumps running good
0	Main pump station	Building Maintenance		Pumps running good
0	Main pump station	Building Maintenance		Pumps are running good also pumps to Devin's are running good. John L. has been painting the whole floor at the main pump station.
44	park st	Complaint/Investigation - Wastewater	owner called and said sewer backing up in basement	main line plugged, ran jetta from mechanic st removed blockage
0	Central Ave Pump Station	Building Maintenance	TOTALIZER=10883. Generator hours=278.0	Pump Smart #1 still not replaced

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99	Barnum Rd	Bact-T Sampling	Daily lab	Daily lab
99	Barnum Rd	Misc Water Work Order	daily rounds, batch chemicals	daily rounds, batch chemicals
5	Forest St	Valve Exercise	Out with Cedrone, shut off and turn on water mains	Water mains with Cedrone
1	Wright Way	Water Service Work		Temporary service line was damaged by a truck. Repaired line and put house back online
2	Sandy Way	New Meter Installation		Installed new meter and radio
99	Barnum Rd	Dig-Safe - Water	Multiple DIGSAFES	Multiple DIGSAFES
99	Barnum Rd	Misc Water Work Order	Treatment plant maint	Treatment plant maint
10	East St	Misc Water Work Order	Set up for and participate in gate trailer demo	set up for and participate in trailer demo
99	Barnum Rd	Misc Water Work Order	Daily lab	Daily lab
	East St	Water Service Work	Locate gates, for Wachs demo	Locate gates for Wachs demo
25	Wright Rd	Complaint/Investigation - Water	Remove meter, flush service line, replace	Remove meter, flush line , replace
99	Barnum Rd	Misc Water Work Order	Daily lab	Daily lab
99	Barnum Rd	Grounds Maintenance - Water	All Grounds	All grounds
99	Barnum Rd	Misc Water Work Order	Prepare for and attend Foreman's Meeting	Prepare for and attend Foreman's Meeting
99	Barnum Rd	Misc Water Work Order	Daily rounds	Daily rounds
25	Third St	Shut Off		Located Buffalo box, cleaned debris out of it, turned it off for plumbing repair. Turned it back on after work was done
33	3rd St	Misc Water Work Order		Dump run
0	east end	Water Service Work		Vacuumed trailer demonstration from E.H.Wachs
114	Washington St	Final Read		Verified read and multipliers on 3/4" and 4" meters
26	Littleton Rd	Final Read		Got read from radio and meter
99	Barnum Rd	Misc Water Work Order	grounds at Grove	
75	-11 Sandy Pond Rd	New Meter Installation		Upgrade meter and radio. Radio is in basement
32	Williams	Final Read		Final read from meter
75	/22 Sandy pond Rd	Final Read		Final read and radio upgrade
6	Magnolia	Final Read		Final read from radio and meter. Repaired bad meter head on irrigation meter
0	Littleton Rd, Bennett brook	Flushing		
13	Mullberry	New Meter Installation		Upgrade radio
12	Old Sandy pond Rd	New Meter Installation		Upgrade meter and radio

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1	Sandy way	New Meter Installation		Upgrade meter and radio
10	Appleblossom	New Meter Installation		Finished wiring meter after water only meter install
112	Old farm way	New Meter Installation		Met with plumber to install water only meter. Returned after plumber was finished to wire radio
13	Mullberry	New Meter Installation		Upgrade radio
7	Winterberry	New Meter Installation		Upgrade meters and radios
28	/6A West St	New Meter Installation		Met with Plumber to talk about fixing frozen plumbing and meters. Replaced frozen domestic and irrigation meters
6	Mountain View	New Meter Installation		Upgrade meter and radio
33	3rd St	Misc Water Work Order		Collect Tie Cards for 192, 199, 203 Haymeadow
33	3rd St	Misc Water Work Order		Final inspection and sign off 185 Haymeadow
5	Winterberry	New Meter Installation		Upgrade meter and radio
18	Rose wood	New Meter Installation		No show for meter upgrade appointment
56	Pearl st	New Meter Installation		Upgrade meter and radio
26	Westford Rd	New Meter Installation		Upgrade meter and radio
	Barnum Rd	Misc Water Work Order	Barnum Rd	Barnum Rd
	Barnum Rd	Misc Water Work Order	Daily lab	Daily lab
	Bligh St	Valve Exercise	Attempt to find gates in east end for shutdown	Attempt to find gates in east end for shutdown
	Bligh St	Valve Exercise	Try to locate valves for shutdown	Try to locate valves for shutdown
0	Harvard Rd, Markham Cr, Littleton Rd	Flushing		Flush and inspect hydrants
5	Doug Rd	New Meter Installation	Check out low water pressure complaint	Upgraded domestic and irrigation meters and radios
49	Pleasant st	Final Read		Final read from meter and radio
0	Grove pond plant	Water Service Work		Restocked meter truck
33	3rd St	Misc Water Work Order		Verified tie card for 188 Haymeadow Ln
21	Longview Cr	New Meter Installation		Install new meter and radio, turn on at street
98	Hickory Way	New Meter Installation		Install second meter for irrigation system
0	Bishop Rd meter pit/ National Grid	New Meter Installation		Upgraded meter and radio. Meter pit
1	Bishop Rd	New Meter Installation		Upgraded radio
21	Mulberry	New Meter Installation		Upgraded radio

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75	/17 Sandy Pond Rd	New Meter Installation		Upgraded meter and radio
11	Vernon St	New Meter Installation		Upgraded meter and radio
6	A/28 West st	Shut Off		Shut off curb stop. Unit is empty, has plumbing leak. Shut water off for repair
6	A/ 28 West St	New Meter Installation		Update to radio. There is an irrigation meter in this unit,so I updated that to radio also
21	Mullberry Cir	New Meter Installation		Update to radio
10	Appleblossom	New Meter Installation		Install second meter for irrigation system
4	Calvin St	Final Read		Final read from radio and meter
99	Barnum Rd	Misc Water Work Order	Daily rounds	Daily rounds
7	Tannery St	Misc Water Work Order	Work on locating valves locating main for E Main St project	E Main St project
33	3rd St	Misc Water Work Order		Met with Mark for interview for new position
6	Mountain View	New Meter Installation		Nobody home for meter upgrade appointment
31	Grovsener	New Meter Installation		Added radio
30	Grovener St	New Meter Installation		Upgraded meter and radio
7	Fitchburg Rd	New Meter Installation		Upgraded meter and radio. Also found curb stop for customer.
199	Haymeadow	New Meter Installation		Installed domestic meter and radio. Turned water on at curb stop
32	Oak Ridge Dr	New Meter Installation		Installed water only meter for irrigation system
31	Longview Cr	Final Read		Final read from radio
301	Autumn Ridge	Final Read		Final read from radio
0	willow rd	Misc Water Work Order		Worked with Don Thurber, testing back flow device at Willows, irrigation
22	Third St	Misc Water Work Order		Get realtor/ bank info for billing
33	3rd St	Misc Water Work Order		Retread questioned meters
33	Pleasant St	New Meter Installation		Upgraded meter and radio
518	Farmers Row Groton	Final Read		Final read from radio
26	Longview Cr	Final Read		Final read from radio and meter
192	Haymeadow	New Meter Installation		Install irrigation meter and radio
1	, 3 Wright Way	Misc Water Work Order		No water complaint,both residents. Diagnosed problems, flushed hydrant, hooked up temporary water lines off hydrant until we can repair problem.

				Survey under Page Moore bldg, Main St. Determine what meter feeds Tipo Taco unit. Talked with tenant about a good time to upgrade meters
32	-42 Main St	Misc Water Work Order		
177	Haymeadow	Misc Water Work Order		Final permit sign off Ann inspection
13	Madigan Ln	Shut Off		Turn on water at curb
47	Pearl St	Final Read		Read both, domestic and irrigation meters
47	Pleasant St	Misc Water Work Order		Upgraded two radios and ran new wire for water meters
47	Pleasant St	Misc Water Work Order		Upgrade two radios and run new wire for water meters
33	3rd St	Misc Water Work Order		Read meters and hand out door hangers, for upgrades.
33	3rd St	Misc Water Work Order		Read meter route
33	3rd St	Misc Water Work Order		Final read 38B Longview Cr
33	3rd St	Misc Water Work Order		Read meter route
	East Main St	Misc Water Work Order	locate , blow out and operate gates for shutdown	Locate , blow out, operate gates for shutdown
	East Main St	Misc Water Work Order	Install temp. water services	Install temp. water services
	Sandy Pond Rd	Flushing	Flush hydrants	Flush hydrants
99	Barnum Rd	Misc Water Work Order	Daily lab	Daily lab
99	Barnum Rd	Bact-T Sampling	Bacteria and chlorine sampling townwide	Sampling
99	Barnum Rd	Misc Water Work Order	Daily rounds	Daily rounds
33	3rd St	Flushing		Flush hydrants, Sandy Pond/ Willow Rd area
33	3rd St	Water Service Work		School at MWWA
25	Third St	Water Service Work		Find and blow out curb stop. Verify that it works
33	3rd St	Water Service Work		Read meter route
0	read meter route	Water Service Work		
171	Haymeadow	Final Read		Final read from radio, confirmed with meter
60	Littleton Rd	Final Read		Final read for new renter
46	Groton School Rd	New Meter Installation		Install new meter and radio
2	Patriot way	New Meter Installation	Had to make multiple trips because of plumbers being late and doing bad work	Install water only meter
99	Barnham Rd	Misc Water Work Order		Dump run
33	3rd St	Misc Water Work Order		Final sign off, 26, 38B Longview circle. Talked with Dave about broken pit/irrigation meter repair. I took beginning read to get system turned on.
33	3rd St	Misc Water Work Order		Read meter route

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84	East Main St	Final Read		Final read and radio upgrade
33	3rd St	Misc Water Work Order		Service lawn mowing equipment
0	Bishop Rd. St Mary's cemetery	Water Service Work		Turn on water
0	Pond View Estate	Meter Testing		Worked with irrigation company, check for leaks. Customer complaint of high bill
272	Haymeadow	Final Read		Final read. Read meter and radio, to verify correct info
185	/B3 West Main st	New Meter Installation		Updated wire and radio
9	Pheasant circle	New Meter Installation		Updated wire and radio
0	Harvard Rd	Water Service Work		Water turn on. Waited for caretaker to check for leaks
0	Harvard Rd	Water Service Work		Water turn on. Waited for caretaker to check for leaks
34	Pearl St	Water Service Work		Located curb box, uncovered it, cleaned it out. Turned off water for renovation.
43	Grove St	New Meter Installation		Installed 3 new meters and radios
0	Pingry Hill	Water Tank Inspection	Check DN Tank progress	
60	Barnum Rd	Dig-Safe - Water	Locate and mark out all water services, find gates for E Main St	Locate and mark out all water services , find gates for E Main St project
143	Snake Hill Rd	Water Service Work	Locate and mark services	
5	Forest St	Misc Water Work Order	Locate and mark out services for E Main St project	locate services
53	Main St	Dig-Safe - Wastewater	TIME..13:53 DATE..04/18/2016 REQUEST NO...20161602174 STATE.....MASSACHUSETTS MUNICIPALITY..AYER STREET...MAIN ST NEAREST CROSS STREET 1..WEST ST NEAREST CROSS STREET 2..STATE RTE 2 ALT BEST ACCESS TO THE ROW IS ACROSS FROM WEST ST ON MAIN ST, NEAR THE KEOLIS COMMUTER LINE AT THE FIRST TRACK YOU COME TO ALL THE WAY TO THE STATE	

			RTE 2A OVERPASS (BOTH ENDS ARE MARKED) ----- ----- NATURE OF WORK..REPLACING A SECTION OF RR TRACK EXTENT OF WORK IN THE RAILROAD ROW IN THE TRACKS AREA PREMARKED W/ORANGE AT BOTH ENDS OF THE JOB AREA IS PREMARKED..YES	
210	Snake Hill Rd	Misc Vehicle Work		Mike w install brush hog on the me
0	spillway at triangle by the rotary	Misc Debris Removal		Dave and mike f brush removal around chain link fence
210	Snake Hill Rd	Catch Basin Repair		Basin repair 2 courses of block and 2 bags of concrete new frame and cover Bruce and Wally