

**BOARD OF ASSESSORS**  
**MONTHLY REPORT**  
**JUNE, 2016**

- ✦ May 2016 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✦ May 2016 building permits were incorporated into the Assessing Department database.
- ✦ The Assessing Department continued to work towards the successful completion of Ayer's FY2017 Property Revaluation Program.
- ✦ The Board of Assessors is pleased to report that Department Assistant Jacquelyn Guthrie attended and successfully completed the Massachusetts Association of Assessing Officer's Course 200 "Principles of Assessing Procedures".
- ✦ FY2017 Preliminary Real & Personal Property bills were mailed on June 30<sup>th</sup>.
- ✦ Assessing Department staff assisted in the processing of Motor Vehicle Excise Commitment 3 of 2016. There were 377 bills committed totaling \$67,935.58.
- ✦ The Board of Assessors signed the warrant for Motor Vehicle Excise Commitment 3 of 2016.
- ✦ The Board of Assessors approved 24 motor vehicle excise abatements totaling \$3,107.
- ✦ The Board of Assessors received the DOR's FY2017 Centrally Valued Telephone & Telegraph Company Certified Valuations.