

BOARD OF ASSESSORS

MONTHLY REPORT

OCTOBER, 2016

- ✚ September 2016 Property Deeds and resulting ownership changes were incorporated into the Assessing Department Database.
- ✚ September 2016 Building Permits were incorporated into the Assessing Department Database.
- ✚ The Assessing Department continued to work towards the successful completion of Ayer's FY2017 Property Revaluation Program.
- ✚ The Assessing Department submitted the Town's Preliminary LA-4 Assessment/Classification Summary Report to the Bureau of Local Assessment via the DLS gateway.
- ✚ The Assessing Administrator joined the Town's IT Director at a webinar held to demonstrate the capabilities of Tyler Technologies' cloud-based CAMA solution iasWorld.
- ✚ Assessing Department Assistant Jacquelyn Guthrie is attending the Department of Revenue sponsored Course 101, Assessment Administration: Law, Procedures and Valuation.
- ✚ Assessing Department staff assisted in the processing of Motor Vehicle Excise & Trailer Commitment 5 of 2016. There were 366 bills committed totaling \$43,297.27.
- ✚ The Board of Assessors approved the commitment and signed the warrant for Motor Vehicle Excise & Trailer Commitment 5 of 2016.
- ✚ Assessing Department staff prepared 3 abutters lists.