

BOARD OF ASSESSORS

MONTHLY REPORT

DECEMBER, 2016

- ✚ November 2016 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✚ November 2016 building permits were incorporated into the Assessing Department database.
- ✚ On November 17th, the Bureau of Local Assessment notified the Assessing Department that the Town was granted final certification of its FY17 real estate and personal property valuations.
- ✚ The Assessing Department provided information to the Board of Selectmen at the annual Public Hearing on Tax Classification.
- ✚ Ayer's FY17 Tax Rates of \$14.39 for residential and \$30.64 for CIP were certified by the Department of Revenue.
- ✚ The Board of Assessors approved 112 FY17 statutory exemptions.
- ✚ Assessing Department staff worked with the Town Accountant and Tax Collector to create the town's FY17 Real & Personal Property Tax Commitment file and approve vendor proofs of FY17 Real & Personal Property tax bills. Tax bills were mailed on 12/30/16. The 3rd quarter bills are due on 2/1/2017.
- ✚ The Board of Assessors is pleased to report that Department Assistant Jacquelyn Guthrie successfully completed the Department of Revenue's Course 101 "Assessment Administration: Law, Procedures & Valuation".
- ✚ The Board of Assessors approved 16 motor vehicle excise abatements totaling \$963.05.