

**Director's Report submitted by
Karin Dynice-Swanfeldt
November 2017**

- The month of November was one of the busiest months of the year and I had all brand new staff. This new staff did not **SKIP a beat!!!!**
- All monthly bills paid on time.
- All monthly reports written and submitted on time.
- All monthly meetings attended.
- I was also faced with a staffer asking for a two month medical leave which she was granted. Jean Taylor asked to be out from Nov.1-Jan 2, 2018.
- Monthly newsletter written and out into the community long before the beginning of the new month Thanks to our new staffer Ericka!!!. New drop off locations have been added around town and new businesses have bought ads to help support the printing of this newsletter. Our new newsletter printer is wonderful!!! I am so excited this changes has taken place. It is so much more professional and full of helpful ads. ;-)
- McNabb's of Townsend came in to share information with our gang and all they have to offer seeing the Medicine Shoppe has closed. They will be delivering to all our clients in Ayer for FREEEEE. They took the time to go through clients medications and search for new plans for them which could **SAVE** them money.
- I worked with Robert to create a request to the Capital Planning Committee for monies to begin a study toward creating our new space for the Center. The plan was submitted and the committee accepted it. This is fantastic news towards our **BRIGHT** future. I am so excited to bring this forward at the Spring town meeting in April 2018.
- Our Annual Fall Brunch with Tiny's was **OUTSTANDING** over 50 people enjoyed and endless amount of home cooked food on a bright sunny Saturday morning.
- Our 9th Annual " **NO ONE IS ALONE**", Thanksgiving on Thanksgiving Day was one of the best thus far. It is always a pleasure to do this event and see everyone smiling and enjoying **GREAT** home cooked food!!
- Fuel Assistance is once again using some of our limited space to help folks in need out!! These folks come in on Thursday!!
- We are looking at making a change in our Center hours come the first of the year. We would be open until 5pm on Thursdays for Bingo and close at 1:30ish on Fridays. We very rarely close the Center on time due to phone calls or clients walking in but none of us mine this! But we do feel we need

time for quality Bingo. We will give this a try for the folks and see if it works for them.

- I am working on bring the AARP TAX back for 2108. Appointments are FREE and should begin the beginning of February!!!!
- This COA offers so much for so many. We may appear to be small but we are mighty in ALL WE DO!!!! We try to offer all of our events, activities, and functions at NO COST or a very, very small charge! We are very proud of this fact. Keep an eye on our monthly newsletter or better yet STOP BY and check us out!!!!
- As we head into the holiday season we are busy, busy, busy!!!! Our Annual Christmas Luncheon is FULL and set for Friday Dec. 8th at noon with Sean Patrick's. All of our holiday events for December are FULL!! with waiting lists!!!! :-)