

BOARD OF ASSESSORS

MONTHLY REPORT

December, 2017

- ✚ November 2017 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✚ November 2017 building permits were incorporated into the Assessing Department database.
- ✚ Ayer's FY18 Tax Rates of \$14.43 for residential and \$31.00 for CIP were certified by the Department of Revenue.
- ✚ The Board of Assessors approved 115 FY18 statutory exemptions.
- ✚ Assessing Department staff worked with the Town Accountant and Tax Collector to create the town's FY18 Real & Personal Property Tax Commitment files and approve vendor proofs of FY18 Real & Personal Property tax bills. Tax bills were mailed on 12/29/17. The 3rd quarter bills are due on 2/1/2018.
- ✚ The Board of Assessors approved 5 Senior Citizen Property Tax Work-Off abatements.
- ✚ The Board of Assessors completed and submitted the FY2019 Departmental Budget Request to the Town Administrator's Office.
- ✚ Assessing Department staff prepared 2 lists of abutters.
- ✚ The Board of Assessors approved and signed the Sixth Motor Vehicle Excise Commitment Warrant for 2017. There were 330 bills issued totaling \$25,567.35.