

**Director's Report submitted by
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- The month of January rolled in as a fairly busy month. My Staff is back to full swing with the return of Jean Wesinger my outreach coordinator. This
- All monthly bills paid on time.
- All monthly reports written and submitted on time.
- All monthly meetings attended.
- This month came in with a bang and lots of snow. With that we follow our Winter Weather Policy. I keep a close eye on the weather to make sure if a storm is coming our clients have everything they need if we are closed.
- Monthly newsletter written and out into the community before the new month begins. These are a very important part of the workings of this COA and people really depend on these for monthly information. New drop off locations have been added around town and new businesses have bought ads to help support the printing of this newsletter. Our new newsletter printer is wonderful!!! I am so excited this change has taken place. It is so much more professional and full of helpful ads. ;-) This comes to us the COA at NO COST!
- We received a donation of new winter coats from an agency which services of Veterans. These coats are awesome and as a team along with Officer Callahan found homes for them and will continue to find homes for the remainder of them.
- We received donations from businesses and folks in the community to be added to our Gift Account. There are so many giving people out there that really appreciate the work which we do at the COA.
- Our home cooked meals will be returning in the month of February. Our 60+ers really love these creative meals which are served. We have 36 on the list thus far to enjoy this meal!
- We also offer Saturday trips to Loaves and Fishes for our 60+ers. These are always full with a waiting list!!
- My staff and I are working to create new events, new activities and services as well as bringing back the favorites which everyone loves. We are very excited about our future here at The Ayer COA!!! With the change in our hours for Bingo and so many awesome new things being offered come February we are always seeing new faces walk through the door.
- This COA offers so much for so many. We may appear to be small but we are mighty in ALL WE DO!!!! We try to offer all of our events, activities, and functions at NO COST or a very, very small charge! We are very

proud of this fact. Keep an eye on our monthly newsletter or better yet STOP BY and check us out!!!!

- I will be out on medical leave beginning January 25, 2018. This is the beginning of my journey for total knee replacements. My staff and I have been preparing for this leave for awhile now and all bases are covered within the department. My staff works as a team and works together. I have no worries about being out. My goal is to be away from any work for the first week.....second week begin slowly with emails and phone calls....week three working a few hours out of my home office with on-going communication with my staff. I will see my surgeon on February 21, 2018 to set the date for my second procedure. I plan to return to my office after this appointment if allowed to. Then I will do this all over again on my right knee. This is MY plan we shall see how I do.