

Town of Ayer

Office of the Town Planner



Town of Ayer | Ayer Town Hall | 1 Main Street, 3rd Floor | Ayer, MA 01432 | 978-772-8218 | www.ayer.ma.us

Monthly Staff Report

To: Robert Pontbriand, Town Administrator

From: Mark Archambault, Ayer Town Planner

Re: Monthly report for the period April 20, 2018 – May 19, 2018

Date: May 20, 2018

1. **Project Review:** I met with several developers and applicants regarding pending projects during the 4 week period between April 20 and May 18. These include a potential large subdivision on the south side of the Shaker Mill Pond, a potential subdivision or multi-family development at 9 Shaker Road, and two ANR plans. The potential subdivisions will be the subject of pre-application meetings of the 'Land-Use Committee'.
2. **Master Plan meetings:** The Planning Board held an informal meeting on the new Ayer Master Plan with Alan Manoian and consultant Courtney Starling on May 8, with the Public Hearing for adoption of the Master Plan scheduled for May 22, 2018.
3. **Preparing new Site Plan Regulations:** Over the last few weeks, I developed a draft of new **Site Plan Regulations** which are intended to guide applicants, developers and the Planning Board in the review of Site Plans for commercial, industrial and multi-family development as authorized by the Ayer Zoning Bylaw. The Planning Board will be reviewing the draft Regulations over the next few weeks, with hopeful adoption at their second June or first July meeting.
4. **West Main Street planning:** I participated in the May 17, 2018 West Main Street Visioning Session and Charrette as planned by Alan Manoian. Over the next few months I will be working with Mr. Manoian to translate the recommendations that come out of the Charrette into zoning and regulatory amendments that will improve planning and design along West Main Street.

