

# **BOARD OF ASSESSORS**

## **MONTHLY REPORT**

### **July, 2018**

- ✚ June 2018 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✚ June 2018 building permits were incorporated into the Assessing Department database.
- ✚ Assessing Department staff continued to conduct new construction property inspections resulting from FY2019 building permit activity.
- ✚ Assessing Department Assistant Jacquelyn Guthrie mailed 118 Statutory Exemption Applications to qualifying Ayer taxpayers.
- ✚ The Board of Assessors approved & submitted to the Division of Local Services the FY2019 LA-13A Amended Tax Base Levy Growth Report.
- ✚ The Board of Assessors approved & signed the Assessors Warrant to the Collector for FY2019 preliminary Real Estate & Personal Property Taxes.
- ✚ The Board of Assessors approved & signed the Assessors Warrant to the Collector for the FY2019 preliminary Community Preservation Act Surcharge.
- ✚ The Board of Assessors approved 23 Motor Vehicle Excise abatements totaling \$2,825.34.
- ✚ Assessing Department staff commenced the process of completing a market update of assessed valuations for FY2019.
- ✚ Assessing Department staff prepared two abutters lists.