



Date: October 22, 2018

To: Robert Pontbriand – Manager

From: Susan Copeland – Town Clerk

RE: Department Head Monthly Report October 2018

The Special Election was held on Saturday, October 6<sup>th</sup>, 2018. We had a 9% turnout with the results being in favor of an athletic field project at the High School location.

The General Election is to be held Tuesday, November 6<sup>th</sup>, 2018 from 7am – 8pm in the Great Hall. We will be offering Early Voting again for the General Election. Early Voting will be held in at the Clerk's office during regular business hours starting Monday, October 22<sup>nd</sup> until Friday November 2<sup>nd</sup> until noon time. In addition to those hours, we will be providing Early Voting hours on Saturday, October 27<sup>th</sup> from 9am – 1pm.

Early Voting has started today in the office and is a steady and productive promotion!

The office has been working on one election right after another so our time has been 100% focused on these at this time.

Ongoing projects:

- Continued LUCA 2020 training and updating of materials for Town of Ayer
- Continued work with General Code on Bylaws and Ordinance reviews
- 2018 Street Listings available
- Dog Tags for 2019 have been ordered!
- Census Proofs for 2019 have been started!
- Continued out reach for vacant Board and Committees