

# **BOARD OF ASSESSORS**

## **MONTHLY REPORT**

### **October, 2018**

- ✚ September 2018 property sales and resulting ownership changes were incorporated into the Assessing Department database.
- ✚ September 2018 building permits were incorporated into the Assessing Department database.
- ✚ Assessing Department staff continued to conduct new construction property inspections resulting from FY2019 building permit activity.
- ✚ The Assessing Department completed the town's FY2019 interim year update of assessed valuations program.
- ✚ The Assessing Department commenced the process of completing various Gateway based forms and analyses required by the Department of Revenue (DOR) as part of the FY2019 certification of Ayer's assessed valuations.
- ✚ The Assessing Department received the updated FY2019 Personal Property database and corresponding valuation reports from Real Estate Research Consultants (RRC).
- ✚ The Assessing Department executed a list of steps provided by the Executive Office of Technology Services & Security (EOTSS) intended to insure optimal data quality prior to Ayer's scheduled conversion to Tyler Technologies' iasWorld Appraisal Solution.
- ✚ Assessing Department staff prepared 2 lists of abutters.