



Date: December 19, 2018

To: Robert Pontbriand – Town Manager

From: Susan Copeland – Town Clerk

RE: Department Head Monthly Report December 2018

The Special Election was held on Tuesday, December 11th, 2018 for the Debt Exclusion. Saturday, October 6th, 2018. We had a 12% turnout with the results being in favor of a debt exclusion for the athletic field project at the High School location. The vote did not pass in Shirley so we (the Town of Ayer) will await further information from the ASRSD.

For the Calendar year of 2018 we had a total of 8 voting opportunities in Ayer:

Town Meetings –	March (Special Town Meeting for Zoning By Law)
	May (Annual Town Meeting)
	October (Special Town Meeting)
Elections –	April (Annual Town Election)
	September (State Primary)
	September (RECOUNT for 3 rd Congressional District)
	October (Special School Election)
	November (General Election – including Early Voting)
	December (Special Election – Debt Exclusion)

The office has been working on one election/ meeting right after another so our time has been 100% focused on these at this time.

General Code has submitted a draft of edits to the working group for the Town of Ayer By Laws, Ordinances, and Traffic Regulations. We will submit our edits accordingly.

New voting machines will be ordered and we will start with training staff in January. The new machines will be in use for the April 2019 Town Election.

Ongoing projects:

- Continued LUCA 2020 training and updating of materials for Town of Ayer
- 2018 Street Listings available
- Dog Tags for 2019 are available
- Census 2019 will be mailed January 2, 2019
- Continued out reach for vacant Board and Committees