



Date: June 11, 2019

To: Robert Pontbriand – Town Manager

From: Susan Copeland – Town Clerk

RE: Department Head Monthly Report May 2019

The Town Meeting had turnout of 124 voters. It was a successful night in that there was little to no controversy but I would be remiss not to mention that it is a disappointment there isn't more presentation and discussion given surrounding the budget. I feel those attending Town Meeting should speak up and request the presentations to be given by the Department Heads that work on them.

Continued work with General Code edits with the working group for the Town of Ayer By Laws, Ordinances, and Traffic Regulations.

Continuing work on the LUCA 2020 Census along with local MRPC requests that I have included the office of Economic and Community Development and the Assessors. The Town is looking to increase population and with an increase in housing since 2010 we are looking at creating more census blocks for tracking. Very exciting for our little town and we will report our results accordingly. I do not see this being a potential of adding an additional precinct but we will certainly be very close.

The 2019 Street Listing is available in the Clerk's office for \$10 a copy. There has been question on whether this is done in a timely manner and we did have this completed by the June 15th date per the Secretary of State's office.

I continue to reach out for vacancies of various Boards and Committees in hopes of 100% participation.

I work with various community and school groups or boards to keep communication between the Town Hall and residents to be open.