



Date: September 23, 2019

To: Robert Pontbriand – Town Manager

From: Susan Copeland – Town Clerk

RE: Department Head Monthly Report August 2019

The 2020 Census is ongoing and working with the Library and IT to offer computers for residents to complete their Census 2020 submission.

The warrant for the Fall Town Meeting has been opened, I continue to follow the potential warrants articles to ensure any submissions to the state from my office are ready upon approval.

There was a resignation in the Board of Selectmen's seat and will move forward with a possible Special Election.

Training election workers for the warden position and scheduled an election training for November to get up to speed for the 2020 election year.

Continued inquiries for birth and marriage certificates for the Real ID's!!!

I am still looking into having a map of the town made for new residents as well as the long sought after Resident Letter for a quick fact reference.