

## **Director's Report submitted by Karin Dynice-Swanfeldt December 2019**

- The month of December was one of the best December we have had in years!! The Town Candle Light stroll was awesome and very, very, well attended. We had many of our clients join in the fun this year!! So very happy this has become a town tradition!!
- Our annual Christmas Luncheon was once again a huge SUCCESS. Tiny's catered our outstanding meal. We had 60 folks for the luncheon and 20 on our wait list. We were very tight for space but we made it work. There was an EMS call in the middle of the luncheon for a gal who spilled her HOT tea. The EMS folks checked her out for find third degree burns but that she would be ok. It added a another level of action in our very tiny space. Santa stopped by also and what a surprise soooooo awesome. Everyone wanted their picture with the big guy. Our Center was decorated so beautifully Thank you for my Elf and newest staff member Deb!! She is so creative and I LOVE IT!!
- This year we hosted a Christmas Brunch on Christmas Eve here at The Center. It was so very special to hang out the day before Christmas and share stories. This is going to become a new COA tradition.
- The Annual Childcare Holiday Dinner was once again fantastic. Over 60 of our folks enjoyed a homemade turkey dinner with all the fixens!!! Santa made an appearance and the children sang songs which everyone loved!! This was our 12th year working together with the school and the children always such a great time!!
- We had two special events for our clients this year. One was making Christmas cookies which was a blast and the second was making ornaments. This was AWESOME!! I loved watching everyone having fun, laughing and being children again. It very much warms my heart.
- We held our Art/Matters event which we obtained funding from the Cultural Council to host. It was a different type of event for us but it was outstanding and we will be scheduling another event with these folks.
- This month both Deb and Sam received MART training through MART.
- This month we continued with the Fuel Assistance program. This is a free program but folks must set up their appointments through the Fuel Assistance Office in Fitchburg MA. We have the phone number available to give to folks in need of an appointment.

- All monthly bills paid on time
- All monthly reports written and submitted on time.
- All monthly meetings were attended.
- All of my responsibilities as the COA Director have been fulfilled.
- Our COA 2021 Town budget has been completed and was submitted early to our Town Manager.
- My 2019 State Year- End Report was written and submitted to the Office for Elder Affairs.
- We are in the process of beginning our activities for 2020. We have applied for three Cultural Grants so we can bring new activities to The Center. Also using the space at the Library opens up a new venue for us to expand our programming. We are so looking forward to 2020 and new things.
- I am continuing to work forward with the feasibility team on creating our new Center. All the information has been collected from our September meeting and we await the process of another meeting. This is a very important project and the process is a long one but we are moving forward. 2020 should be an exciting year for everything and everyone!
- Keep your eye on our month Newsletter, Action Unlimited and Cable TV as well as our Town Website and our FACEBOOK PAGE which have pictures posted to it for all of our coming events and activities. We are looking at different, NEW activities for our afternoon programming. We try to offer whatever folks are looking for, sometimes we are successful and other time we are not. However we are willing to try anything people are interested in doing. So bring us your thoughts and ideas.....**remember we are here for you!!**