

Town of Ayer

Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts - 01432
Barbara Tierney, Treasurer/Tax Collector
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Memorandum

Date: January 20, 2020
To: Town Manager Robert Pontbriand
From: Barbara Tierney
Subject: Monthly Report – December

Following is a bullet listing of the activities for the Treasurer/Tax Collectors office.

- Successfully implemented new Lockbox features to minimize manual data entry in the office.
- Successfully taking credit card payments over the counter
- Finalized our research for upcoming Tailing. Will be sending to Accounting for review and then other departments during the month of January, prior to advertising.
- Filed with Land court for 2 properties. Waiting for response and Court date.
- Starting to research performing a Land of Low Value Taking for the spring.

Sincerely,

Barbara M Tierney
Treasurer/Tax Collector