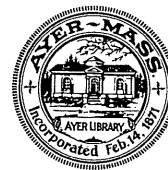


# Town of Ayer

## Benefits and Payroll Department

1 Main Street – Ayer, Massachusetts - 01432  
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## Memorandum

**Date:** February 19, 2020

**To:** Town Manager Robert Pontbriand

**From:** Kevin A. Johnston *KAS*

**Subject:** Monthly Report – January 2020

The January 2020 monthly report for the Benefits and Payroll Office includes the following:

Harpers Payroll - W-2 Forms were delivered to employees January. Affordable Care Act (ACA) 1095 Forms will be provided in February.

The Massachusetts minimum wage increased to \$12.75 on January 1<sup>st</sup>; the minimum wage will increase in \$.75 steps until it reaches \$15.00 on January 1, 2023.

Senior Citizens Property Tax Work-off Program – Forms for the Senior Work-off Program were updated for the 2020 program year. Participants from 2019 are returning for projects with the Town Clerk, IT Department, Community Development and Library.

Middlesex County Retirement System (MCRS) – The MCRS adoption of a new regulation, “Employment of Active Members in Additional Positions within the Middlesex County Retirement System” results in a mandatory change to their current process regarding regular compensation. A list of all active employees in the Town of Ayer who are not contributing to the Middlesex County Retirement System was provided to MCRS. MCRS will be in contact if any additional information is needed as they begin the second phase of this project in the Spring.

Health Benefits Buyout Program – The Board of Selectmen approved the Health Benefits Buyout Program for FY 2021 through FY 2023. This program, in place since FY 2010, has provided an estimated \$1.1M in budget savings since inception.