DEPARTMENT OF PUBLIC WORKS

Mark L. Wetzel, P.E., Superintendent Daniel Van Schalkwyk, Town Engineer Pamela J. Martin, Business Manager



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MONTHLY REPORT

May 2020

Below is a summary of the Ayer DPW's operations for the month of May. The Ayer DPW provides critical essential services to the Town of Ayer including water supply, wastewater collection and treatment, road safety, solid waste disposal, vehicle and equipment repairs and business operations.

Below is a summary of our monthly work project status and a summary of monthly work orders completed.

Engineering and Administration

- Prepared presentation for Annual Town Meeting
- Completed design Complete Streets Grant School St sidewalk
- Completed construction of High Street water and drain improvements
- Survey crew completed survey for Main Street Reconstruction
- Working on Water Master Plan Update Report
- Updated Water / Wastewater Emergency Response Plans
- Construction of the Grove Pond PFAS Treatment Plant.
- Design of Spectacle Pond Wellfield PFAS Treatment Plan
- Designed Spectacle Pond Replacement Well for June bid
- Working with Parks Department on construction of Parks office / garage
- Finalizing design of West Main Street Bridge Improvements
- Working with ASRSD for bidding of additional parking lot parking for High School
- Construction of Wastewater Treatment Plant Improvements Phase 2
- Quarterly water and sewer bills were prepared and sent out for 3 routes
- Sold Transfer Station permits and PAYT bags outside of Office with social distancing and mask requirements
- Processed Dig Safe Requests
- Processed and approved Road Opening Permits, Trench Permits and Water & Sewer Connection Permits

Highway / Stormwater Division

- Repayed Main Street
- Line painting throughout town
- Working on 0 Park Street Parking Lot upgrade
- Placed new American Flags on Main St
- Completed catch basin cleaning
- Completed street sweeping of all town streets
- Removed debris / beaver blockages from culverts throughout Town
- Installed new signs and / or repaired existing signs at various locations in town
- Equipment and vehicle maintenance
- DPW garage / facility maintenance

- Trash and recycling pickup at numerous locations in town
- Completed DIGSAFE mark-outs

Wastewater Division

- Construction of Upgrade Phase 2 underway
- All NPDES permit requirements were in compliance for the month
- Contractor hauled sludge
- Cleaned UV Disinfection units
- Performed mechanical maintenance on pump stations
- Backwashed filter units
- Repaired Wastewater Division trucks
- Performed daily inspections of wastewater pumping stations
- Performed daily operations, laboratory testing and reporting for WWTP
- Completed DIGSAFE mark-outs
- Completed and submitted Monthly Operations Report for DEP and EPA

Water Division

- Began Hydrant Flushing program throughout Town
- Coordination of PFAS Treatment plant construction
- Repaired leak at Sandy Pond Road
- Preparing MassDEP Annual Statistics Report
- Added data to H2O Water Reporting software and submitted monthly reports to MADEP
- Continued media cleaning and regeneration at Grove Pond and Spec Pond WTPs
- Maintenance of chemical feed systems at Grove Pond WTP
- Maintenance of chemical feed systems at Spec Pond WTP
- Continued radio water meter installations throughout Town
- Completed required DEP monthly coliform and chlorine sampling
- Completed meter readings and assisted customers with leak evaluations and dirty water issues
- Completed DIGSAFE mark-outs
- Normal water treatment duties including daily testing and reports, chemical adjustments, equipment maintenance

Solid Waste Division

- Normal transfer station operations including site clean-up, organization and monthly reports
- Working with organic food waste collection operation
- Brush chipping and hauling fall leaves to brush dump / compost area off Bishop Road
- Coordinated solid waste / recycling disposal including waste oil, scrap metals, textiles
- Purchased new bulk plastic trailer
- Closed "Take it or Leave it" shed in response to emergency declaration

Monthly Work Order Summary

	Address	Work Type	Date	Division	Description
					Fixed new crosswalk sing
					was lose and people were
63	Main St	Repair Broken Sign	5/7/20	Highway	turning it sideways
					Picked up guard rail wood
11	Groton School Rd	Misc Highway Work Order	5/7/20	Highway	from tri Moore
					Put up Memorial Day
0	Main Street	Misc Special Event	5/7/20	Highway	banners on Main Street
					Put up new spinner flag
0	Main Street	Street Flags	5/7/20	Highway	poles and flags
					Repaired basin and reset
					granite curbing and poured
					new section of sidewalk
				_	took 50 brick 10 bags of
1	mechanic st	Catch Basin Repair	4/29/20	Highway	concrete
		_		_	Repaired cross walk sign hit
0	Main Street	Misc Special Event	5/7/20	Highway	by a car at townhall
					Replaced rotted two inch
					adjustable rings on two
					storm drain covers on west
25	Dunal, Ch	Miss Stamman Mark Orden	F /0 /20	I liaha	Main Street by the fire
25	Brook St	Misc Stormwater Work Order	5/8/20	Highway	station Resident called and said
					road was collapsing it was a pothole we patched it with
0	highland and Lincoln street	Pot Hole	5/7/20	Highway	cold patch
	Ingiliana ana Emcom street	1 ot noie	3/1/20	ingiiway	Steve and Bruce did main st
25	Brook St	Main St Trash	5/8/20	Highway	trash and pond trash
0	new garage	Misc Special Event	4/29/20	Highway	crash and pena crash
	new garage	Wilse Special Event	1, 23, 23	- ingitted	Put up stop sign for rail trail
8	Groton st	Repair Broken Sign	5/28/20	Highway	at Groton st
			3, 23, 23		Dropped off water tank at
					new water tower for the
					Boy Scouts for planting of
					trees. Cut the both sides of
					access road to water tower
					with brush hog. And
25	Brook St	Misc Special Event	5/28/20	Highway	dropped off a load of loam
					Steve and Bruce dug trench
					for electricians from
					building to power line pole
					start 5/27 on 5/28 started
					back to fill trench with 4" of
					sand put marking tape
					down then proceed to back
					fill with gravel and grade
					area. Also dropped off a
]	Disab at	Mine Connected From 1	F /20 /22	LU-b.	load of Loam for Jeff to
37	Bligh st	Misc Special Event	5/28/20	Highway	cover over trench area

1					Sharpened all chainsaws
					and cleaned clutches and air
25	Brook St	Routine Maintenance Work	5/18/20	Highway	filters
			, ,		Cleaned up spoil pile in Dpw
25	Brook St	Misc Debris Removal	5/13/20	Highway	yard
			, ,		Picked up the rest of the
					guardrail post and planks.
25	Brook St	Misc Special Event	5/13/20	Highway	Cut post to proper length
		·	, ,		Lifted and reset 3 pieces of
0	park st	Misc Special Event	5/13/20	Highway	granite
	•	·	, ,	,	Fixed 3 flags down on the
25	Brook St	Street Flags	5/13/20	Highway	main st
		9	, ,	,	Devens Creat area done
2	Myrick St	Street Sweeping	5/1/20	Highway	4/30
					Guys are out sweeping the
					East End and heading to
20	Fletcher St	Street Sweeping	5/14/20	Highway	Oak Ridge after that.
3	Markham Cir	Street Sweeping	5/1/20	Highway	Markham Circle done 4/30
8	Shaker Rd	Street Sweeping	5/1/20	Highway	Shaker Rd are 4/30
		1 3	, ,		Started spring crosswalk
26	-28 Main Street	Road Striping & Marking	5/3/20	Highway	painting on the Main Street
		. 5	, ,	,	Guys did town trash plus
25	Brook St	Main St Trash	5/29/20	Highway	the cemetery as asked
			, ,		We haul a load of loan up to
					new water tank for the Boy
53	Willow Rd	Misc Highway Work Order	5/28/20	Highway	Scouts tree planting
		-			Wally is up at the new water
					tank stand pipe brush
					cutting for the Boy Scouts to
53	Willow Rd	Edging & Trimming	5/28/20	Highway	plant trees
					Guys are back filling
					electrical trench at town
					parks new building to finish
17	Bligh St	Misc Highway Work Order	5/28/20	Highway	up work order.
					Painting white on
					Crosswalks and finishing up
25	E Main St	Road Striping & Marking	5/27/20	Highway	stop lines
					Digging electric trench for
		<u> </u>			town parks new office and
36	Bligh St	Misc Highway Work Order	5/27/20	Highway	garage building 5/27
			- 10 - 1-		Removed down tree lambs
96	Pleasant St	Downed Tree Removal	5/22/20	Highway	from road way and sidewalk
					Another night of crosswalk
62) A / B A = i = G :	Daniel Christiania C. A.A. Li	E /22 /25	11:-1	painting finished up the
63	W Main St	Road Striping & Marking	5/22/20	Highway	yellow paint 5/22
					Wally and Mike cut the
					down trees blocking the
103	Oak Bidas De	Daywood Trace Description	E /24 /20	I I i ada	hiking trail on the back side
102	Oak Ridge Dr	Downed Tree Removal	5/21/20	Highway	of Mills Pond
14	E Main Ct	Mousing	E /24 /20	Highway	Guys mowed the East Main
14	E Main St	Mowing	5/21/20	Highway	St bridge 5/21
41	Shirley St	Pot Hole	5/21/20	Highway	Patched 3 potholes 5/20

ī	ı	1	1	İ	1
4.0			5 /24 /20		Patched around catch basin
19	Shirley St	Pavement Repair	5/21/20	Highway	repair 5/20
60	W Main St	Pot Hole	5/21/20	Highway	Patched 3 pot holes 5/20
			- 12 - 12 -		We patched around catch
60	W Main St	Pavement Repair	5/21/20	Highway	basin repair 5/20
			- 12 - 12 -		We mowed the West Main
174	W Main St	Mowing	5/21/20	Highway	St bridge area 5/19
20	Fave Deep De	Marriag	E /24 /20	I I i ala a	We mowed the dog park
26	Fox Run Dr	Mowing	5/21/20	Highway	5/19 We mowed the rotary area
10	Harvard Rd	Mowing	5/21/20	Highway	5/20
10	Haivaiu Ku	Mowing	3/21/20	Highway	We mowed Little Red
2	Willow Rd	Mowing	5/19/20	Highway	School house
	Willow Ku	IVIOWING	3/13/20	nignway	Down tree cleanup from
40	Jackson St	Downed Tree Removal	5/18/20	Highway	storm damage
40	Jackson St	Downed Tree Kemovai	3/10/20	Tilgitway	Storm damage tree down
93	Pleasant St	Downed Tree Removal	5/18/20	Highway	removal and cleanup
23	r reasant st	Downed Tree Removal	3/10/20	Tilgitway	Storm cleanup down trees
91	Washington St	Downed Tree Removal	5/18/20	Highway	Washington St
71	wasinington st	Downed Tree Kemoval	3/10/20	riigiiway	Guys swept all of the side
					roads off of Sandy Pond and
1	Easy St	Street Sweeping	5/15/20	Highway	Central Are ares 5/15
_	Lasy St	Street Sweeping	3/13/20	riigiiway	Guys swept Pingry Hill area
7	Hickory Way	Street Sweeping	5/15/20	Highway	5/15
•	Grove Pond Pulpit Rock	ou cotto neeping	3, 23, 23		0, 10
	Bridge	Misc Highway Work Order	5/7/20	Engineering	Gaffitti - Please remove
71	E Main St	Misc Sidewalks	5/14/20	Engineering	Replace section of sidewalk
7.1	L Main St	Wilse Sidewarks	3/ 14/ 20	Liigiiicciiiig	water shut off in lawn sticks
					up 6-8 inches-they would
					like it lowered. Bill &
111	Haymeadow Ln	Complaint/Investigation - Water	5/22/20	DPW	Cheryl Hay 508-944-4397
	,	, and the second	-, , -		resident requests that
					shrubs, barberry & wild
					roses that are growing into
					street in front of there
					house be removed-they
					reference the 4' of the
					"Town's" property-l
					forwarded the email to you-
9	Jackson St	Misc Highway Work Order	5/21/20	DPW	please have a look
	Dig Safe at Various				Ayer DPW didover 175 Dig
	Locations	Dig-Safe	5/4/20	DPW	Safe mark outs in May
					High St Water Main
23	High St	Bact-T Sampling	5/5/20	Water	Temporary
18	Gardner Ln	Crack Sealing	5/14/20	Highway	
					Pot hole in middle of street.
					Resident asked that it be on
2B	Samantha Ln	Pot Hole	5/19/20	DPW	the list for repair.
					Resident complaint is the
					patch job has sunk in 2"
33	Washington St	Pot Hole	5/21/20	DPW	afraid of wrecking her tires.
1	Sunflower Ct	Pump/Compressor Maintenance	5/21/20	Wastewater	
28	Mulberry Cir	Pump/Compressor Maintenance	5/21/20	Wastewater	monthly maintenance

Serior St	ı	1	I	1	İ	
25 Brook St Wastewater \$5/21/20 Wastewater Our of John St						do grass mowing and
25 Brook St Daily Inspection 5/21/20 Wastewater Work Order S/21/20 Wastewater System Inspections Wastewater System Inspection System Sy	2.5	B 1.6:		E /24 /20		
25 Brook St Daily Inspection S/21/20 Wastewater Wash down filters and uv system Wash down filters and uv system Wash down filters and uv system Wastewater S/21/20 Wastewater Wash down secondary darker Wash down	25	Brook St	Wastewater	5/21/20	Wastewater	•
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Second St	25	Brook St	Daily Inspection	5/21/20	Wastewater	
Complaint/Investigation - Wastewater				l		
Complaint/Investigation - Wastewater	25	Brook St	Misc Wastewater Work Order	5/21/20	Wastewater	•
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on High Street when hooking them up to new	0	High St	Hydrant Replacement	5/15/20	Water	Holmes St, and Williams St
hooking them up to new						Upgraded meters at houses
						on High Street when
45 Barnum Rd New Meter Installation 5/15/20 Water water main.						hooking them up to new
	45	Barnum Rd	New Meter Installation	5/15/20	Water	water main.

1	I		ĺ	Ī	1
					Turned on houses on high
					street and removed
			5 /4 5 /0 O		temporary water service
45	Barnum Rd	Water Service Work	5/15/20	Water	lines.
			_ , , _ ,		Final read from radio
153	Oak Ridge Dr	Final Read	5/15/20	Water	transmitter
					Installed new 3/4" meter
					and radio transmitter.
					Turned on water to
86	Fox Run	New Meter Installation	5/15/20	Water	property.
	barnum Rd	Grounds Maintenance - Water	5/29/20	Water	
					rounds, inspect water
	Spec	Misc Water Work Order	5/29/20	Water	facilities
99	Barnum Rd	Grounds Maintenance - Water	5/29/20	Water	mow, weedwhack
					rounds, inspect water
	Spec	Misc Water Work Order	5/29/20	Water	facilities
					Qtr 2 sampling, train
					sampling technique,
					associated paperwork, bring
	Grove and Spec	Water Quality Sampling	5/28/20	Water	to lab
					collect remaining water
					samples, paperwork and
	townwide	Water Quality Sampling	5/19/20	Water	bring to lab
					bac, ph and chlorine
	Townwide	Bact-T Sampling	5/19/20	Water	sampling, train
					Lead and Copper sampling,
					water ban patrol, numerous
2	Barnum Rd	Water Quality Sampling	5/15/20	Water	violators
					collect Lead and Copper
					samples and bring to lab,
	townwide	Water Quality Sampling	5/15/20	Water	PFOA sample standpipes
			_ , , _ ,		work on monthly chemical
99	Barnum Rd	DEP Report	5/15/20	Water	addition reports
					collect water samples, fill
			- / - /		out required paperwork and
	townwide	Water Quality Sampling	5/6/20	Water	deliver to lab
					collect samples, fill out all
			5 /5 /0 O		required paperwork, dliver
	townwide	Water Quality Sampling	5/6/20	Water	to lab
	Machinetor Ct	Mice Weten Westle	F /C /20	\A/=+	inspect water facilities,
-	Washington St	Misc Water Work Order	5/6/20	Water	rounds
					Open gate to fire line and
					flushed. Witnessed pressure
66	Wostford Dd	Mator Coming Mark	E /26 /20	\\/a+a=	test. Hooked up temporary
66	Westford Rd	Water Service Work	5/26/20	Water	meter for water only use
					Vacuum around curb stop
					down to service line.
					Identified two curb stops
					underground. Investigated
					alternative route for new
42	Highland	Mator Coming Mark	E /26 /20	\\/a+a=	service line of old one can't
43	Highland	Water Service Work	5/26/20	Water	be repaired

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43	Highland	Water Service Work	5/26/20	Water	Locate curb stop. Attempt shut off. Talked with plumber about fixing broken service line. Hooked up temporary service line from hydrant
					Installed new service line,
					curb stop, meter pit, yard
0	Comunity Garden	Water Service Work	5/26/20	Water	hydrant
					Fix broken hydrant. Cleaned
					and inspected gates at
					intersection Cambridge and
					Washington. Break out
0	Raddison Rd	Water Service Work	5/26/20	Water	mower from winter storage.
					Flush hydrants Westford Rd
45	Barnum Rd	Flushing	5/26/20	Water	area
					Hydrant tagging and
					maintenance. Groton
					Harvard Rd and Washington
45	Barnum Rd	Water Service Work	5/26/20	Water	St