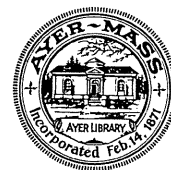


Town of Ayer

Benefits and Payroll Department



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Memorandum

Date: August 20, 2020

To: Town Manager Robert Pontbriand

From: Kevin A. Johnston *KAS*

Subject: Monthly Report – July 2020

The July 2020 monthly report for the Benefits and Payroll Office includes the following:

Harpers Payroll

- The payroll database was updated with FY21 pay rates.
- The Families First Coronavirus Response Act (FFCRA) leave worksheet was updated with FFCRA leave data.
- Leave accruals were reconciled for FY2021 beginning balances.

Massachusetts Municipal Reinsurance Agreement (MMRA)

- The MMRA met remotely on July 22nd to finalize the process to utilize OptiMed services to reduce pharmacy expenses that was discussed at the June 29th meeting.
- After receiving information from Tufts, Harvard Pilgrim and Fallon about existing contracts with pharmacy services providers, the MMRA voted unanimously to approve a reactive service agreement with OptiMed. OptiMed will move forward with the reactive plan and develop a process to notify Minuteman Nashoba Health Group (MNHG) subscribers about their services. This plan will be available for the August MNHG Directors meeting.