



Date: August 19, 2020  
To: Robert Pontbriand – Town Manager  
From: Susan Copeland – Town Clerk  
RE: Department Head Monthly Report August 2020

Vital Records processed in July:

Marriage Intentions: 1  
Marriages Certified: 13  
Marriage Copies: 4  
Death Certificate Copies: 31  
Death Certificates recorded: 9  
Birth Certificate copies: 23  
Birth Certificates recorded: 7

Other Business:

Dog Tags: 0  
Notary: 12  
Raffle Permits: 0  
Business Certificates: 2  
Oil Storage Permits: 1

Absentee and Mail in Voting Applications:

Absentee requested/mailed: 125  
Mail in requested/mailed: 1383