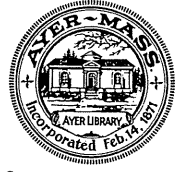


Town of Ayer

Benefits and Payroll Department



1 Main Street – Ayer, Massachusetts - 01432
Kevin A. Johnston, Benefits and Payroll Manager

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Memorandum

Date: January 20, 2020
To: Town Manager Robert Pontbriand
From: Kevin A. Johnston *KAS*
Subject: Monthly Report – December 2020

The December 2020 monthly report for the Benefits and Payroll Office includes the following:

Harpers Payroll

Final calendar year 2020 wage information was verified in the Harpers Payroll system. IRS Forms W-2 are scheduled for delivery on Harpers Payroll year-end schedule 1 in mid-January 2021.

Middlesex County Retirement System (MCRS) – The MCRS Advisory Council met remotely on December 16th, discussion included:

- The Pension Reserves Investment Trust (PRIT) reported calendar year 2020 investment returns of 1.65% through October 2020 and remain hopeful for strong finish to the year.
- Segal Consulting reported that assessments remain on track to increase 6.5% annually through 2028 and 4.0% thereafter.
- PERAC reported that MCRS is currently scheduled to be fully funded in 2037.

Minuteman Nashoba Health Group (MNHG)

- The MNHG Steering Committee and Board of Directors met remotely on December 7th information from the meeting includes:
 - The Treasurer's Report was accepted with an undesignated fund balance of \$10.4M and has remained steady since August 2020.
 - Carol Cormier will provide recommendations for the future of MNHG with specific reference to the merger of Tufts & Harvard Pilgrim Health Care in 2021.
 - Tufts, Fallon, and Harvard Pilgrim reported minimal impact from the Coronavirus pandemic.
 - FY 2022 rates will be available in February 2021.
- Calendar year 2021 Medicare plan enrollments were processed for a January 1, 2021 effective date.

COVID-19 –

- COVID-19 Return to Work guidelines Update #1 was prepared with the most recent Centers for Disease Control (CDC) protocols.
- A COVID-19 Employee Toolbox was created on the Benefits and Payroll Office website

In addition to the information listed, I participated in the following remote meetings & webinars in December:

- December 8th Harpers Payroll *2020 Year End Training* webinar
- December 18th Department of Unemployment Assistance *Unemployment Insurance Fraud* webinar